

CITY OF MAYER
REGULAR CITY COUNCIL MEETING
AGENDA
Monday
March 27, 2017
6:30 PM

CALL MEETING TO ORDER AT 6:30 P.M.

1. Pledge of Allegiance
2. Approval of Agenda
3. Public Comment (Please limit comments to 5 minutes)
4. Consent Agenda
 - 4.1. Approval of the minutes for the March 13, 2017 Regular Council Meeting
 - 4.2. Approval of the minutes for the March 8, 2017 Personnel Committee Meeting
 - 4.3. Approval of the minutes for the March 20, 2017 Personnel Committee Meeting
 - 4.4. Approval of the minutes for the February 7, 2017 Planning Commission Meeting
 - 4.5. Additional Claims for the month of March
Includes Pay Request # 4 Wetland Restoration Project in the amount of \$44,255.62
 - 4.6. Approval of resolution 3-27-2017-15 Acceptance of Baseball Club Donation
 - 4.7. Approval of the LG510 City or County Annual Report, 10% Lawful Gambling Contr. Fund
5. Staff Reports
 - 5.1. Public Works
 - 5.2. City Engineer
 - 5.3. Sheriff's Department – Gary Stalke
Approval of the Sheriff's Department Report for the month ending February 2017
 - 5.4. City Administration
6. Public Works
 - 6.1. Approval of Jetting
 - 6.2. Approval of Slip Lining
7. City Administrator
 - 7.1. Approval of purchase of trees for the Parks
 - 7.2. Approval of electronic coupon recycling program
 - 7.3. Approval of SWCD Education Events for 2017
 - 7.4. Approval of Wayzata Timing for 5K
 - 7.5. Approval of the Country Side Veterinarian Contract
 - 7.6. Approval of Grading agreement for Hidden Creek 7th Addition
8. For Your Information
9. Council Reports
10. Other Business
11. Adjournment

Calendar of Events and Meetings

| | | | |
|----------|-----------|---------|-----------------------------|
| April 4 | Tuesday | 6:30 PM | Planning Commission Meeting |
| April 6 | Thursday | 6:00 PM | Personnel Committee |
| April 10 | Monday | 6:30 PM | City Council Meeting |
| April 11 | Tuesday | 6:30 PM | Park Board Meeting |
| April 12 | Wednesday | 6:00 PM | Personnel Committee |
| April 24 | Monday | 6:30 PM | City Council Meeting |
| April 25 | Tuesday | 6:30 PM | EDA Meeting |

MAYER CITY COUNCIL MEETING MINUTES – MARCH 13, 2017

Call Regular meeting to order at 6:35 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, Boder, and McNeilly

ABSENT: Council Member Stieve-McPadden

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, Deputy Clerk Gildemeister, and Waste Water Contractor Greg Kluver

ALSO PRESENT: Ivan Raconteur, Chris Biehle, Lois Maetzold, Rod Maetzold, Andy Maetzold, Jon Maetzold, Les Hahn, Leon Guetzkow, Joleen Guetzkow, Jim Stanley, Jim Olson, Todd McClouth, Kaye Timmers

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the agenda as presented. Motion Carried 4/0

RECOGNITION

The Council recognized Lois Maetzold for her 36 years of service as Mayer City Clerk. Former Mayor Gerry Thomas presented a plaque to Lois Maetzold for her dedicated service to the City. The Council along with the entire chamber honored Lois by giving her a standing ovation. Lois said that it was an honor serving the citizens and that she is glad to be a part of Mayer's history.

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member McNeilly to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of the February 27, 2017 Regular Council Meeting.
2. Approve the Minutes of the February 27, 2017 Work Session Meeting.
3. Approve the Claims for the month of March.
4. Approve the Check Summary for the month of February 2017.
5. Approve the Building Permit Report for the month ending February 2017.
6. Approve the Contract with Frontline for siren maintenance.
7. Approve the Fire/Department Report for the month ending February 2017.

STAFF REPORTS

1. **Public Works** – Staff requested authorization to purchase a new 2017 Hustler Super Z lawn mower. Staff stated that the current mower has accumulated 650 hours of run time and is no longer under warranty. In order to receive the best trade-in value the City needs to rotate equipment on a routine basis to prevent high hours and costly breakdowns. The best estimate came from Bob's Repair for a total cost of \$3,200.00 (\$10,200.00 minus the trade in value of \$7,000.00). A MOTION to approve the purchase of a new 2017 72" Hustler Super Z lawn tractor from Bob's Repair in the amount of \$3,200.00 was made by Council Member Boder and seconded by Council Member McNeilly. Motion Carried 3/1 (Butterfield a nay)
2. **Waste Water Contract Operator** – Greg Kluver, Kluver Consulting, presented to the Council the state of the grit pump at the Waste Water Treatment Facility. Mr. Kluver informed the Council that the pump

has been in the pretreatment building since the plant started up in 2005. The pump transfers all the sand and grit out of the plant by using hydrogen sulfide gas which causes extensive corrosion. Two bids were acquired for the removal and replacement of the grit pump. The first bid identified an exact replacement of the existing Hayward Gordon Pump with the removal and installation being provided by a separate company. Staff recommended selecting the bid from Great Northern Environmental and the removal and installation provided by General Repair Service. After discussion on the timing of the project, Staff stated that there is a lead time of 13 weeks and 1 ½ days to install.

A MOTION to accept the bid from Great Northern Environmental in the amount of \$13,685.00 for one new Hayward Gordon XR4 Grit Pump and accept the bid from General Repair Service to remove the existing grit pump and reinstall the new Hayward Gordon Grit Pump in the amount of \$4,634.00 was made by Council Member Butterfield and seconded by Council Member McNeilly. Motion Carried 4/0

CITY ADMINISTRATOR

1. **Discussion on Automobile Coverage** – Chris Biehle, Bullis Insurance Agency, presented to the Council the League of Minnesota Cities (LMC) Limited Replacement Cost Coverage for Autos. Mr. Bullis informed the Council that the LMC has changed their Replacement Cost Coverage for older vehicles. The League has extended Replacement Cost Coverage to vehicles up to 15 years old instead of the previous 10 year limitation. In order for the LMC to agree to provide replacement cost on City vehicles older than 15 years, they are requiring a written statement from a mechanic that states the vehicle is in like-new condition. The City of Mayer has 4 vehicles that the LMC is requesting a mechanic statement. A MOTION to approve Staff to prepare documentation on 4 City vehicles for the LMCIT was made by Council Member McNeilly and seconded by Council Member Boder. Motion Carried 4/0
2. **Approval of Resolution 3-13-2017-13 Supporting Increasing Transportation Revenue In Carver County Using Local Option Sales Tax and Wheelage Tax** – Carver County representatives were present at the Work Session on February 27, 2017. They presented the Council with information on their proposal to raise additional funds for transportation funding in Carver County. The County is requesting City Council pass a resolution in support of the additional funding. The Council shared their disappointment with the lack of funding for Carver County for the next 20 years and as much as they do not like the situation, they agreed to make the hard choice to support Carver County. A MOTION was made by Council Member Boder and seconded by Council Member Butterfield to approve Resolution 3-13-17-13 Supporting Increasing Transportation Revenue in Carver County Using Local Option Sales Tax and Wheelage Tax. Motion Carried 4/0
3. **Approval of Resolution 3-13-2017-14 2016 Balance Transfers** – Every year after the audit is completed Staff prepares a resolution to transfer left over capital funds from the general fund to a special fund for each department. Staff requested a motion to approve resolution 3-13-2017-14 and Fund 405 titled Street Fund be renamed to be Public Works Fund 405. Council asked Staff for clarification on transfers to and from 435 Fund. After some discussion a MOTION was made by Council Member McNeilly to approve Resolution 3-13-2017-14 2016 Balance Transfers and seconded by Council Member Boder. Motion Carried 4/0
4. **Approval of Resolution 3-13-2017-15 Accepting a Petition for Vacation of Public Drainage and Utility Easements in the City of Mayer and Setting a Public Hearing to consider the Vacation** – The City has received a petition from HCI, LLC to vacate drainage and utility easements so new drainage and utility easements can be dedicated with Hidden Creek 7th Addition final plat. In order for the City to vacate the easements a public hearing must be held. A MOTION to approve Resolution 3-13-2017-15 Accepting a Petition for Vacation of Public Drainage and Utility Easements in the City of

Mayer and Setting a Public Hearing to consider the Vacation was made by Council Member McNeilly and seconded by Mayor Dodge. Motion Carried 4/0

COUNCIL REPORTS

- None

OTHER BUSINESS

- Staff updated the Council on the adjustments made to the Fund balance and informed the Council that the City has received 9 applications for the Public Works II position.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield to adjourn the meeting at 7:15p.m. Motion Carried 4/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

MAYER CITY COUNCIL PERSONNEL COMMITTEE MINUTES – MARCH 8, 2017

Call Personnel Meeting to order at 6:00 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden

ABSENT: None

STAFF: Deputy Clerk Gildemeister

ALSO PRESENT: Kaye Timmers, Judith Edholm, Al Edholm, Kyle Kuntz, Mike Wegner, Robert Carlson, Brenda Murphy

Approval of Agenda: A MOTION to Approve Agenda was made by Council Member Boder and seconded by Council Member Butterfield

Mayor Dodge updated Council on events that took place since the Council Meeting on February 27, 2017. The City Attorney, Kelly Dome, has been informed of the Council's decision to not renew the City Administrator's contract. Luayn Ruch-Hammond has contacted her attorney. Mayor Dodge expressed the City Administrator's willingness to work with the City.

1. **Discussion on Next Steps for City Staffing:** Mayor Dodge clarified the expiration date of the City Administrator's contract to be May 9th, 2017. He stated that the City Attorney reads the contract to expire on May 9th, 2017 but the City Administrator will still be an employee of the City until the City Council approves a resolution to terminated employment. Council will contact Kelly Dome to schedule a future Closed Meeting with the City Administrator, Council and City Attorney. After much discussion, Council Member McNeilly asked for clarification as to why a decision to not renew City Administrators contract happened in such a short period of time. She stated that the Council had prior opportunities to have discussions with the City Administrator.

Mayor Dodge, Council Member Boder, and Council Member Stieve-McPadden briefly explained their reasons to not renew the City Administrator's contract. Council progressed toward setting goals:

Short term goals:

- Contact the League of Minnesota Cities
- Hire a short term administrator by mid April
- Contact Search Firms
- Contact the City of Victoria and get names of previous Interim Administrators
- Contact prior City Clerk to see if there is interest in returning to work
- Rely on current employees and City Engineer

Long term goals:

- Discuss what skill set does the Council want for the new City Administrator
- Set a date to post City Administrator position

Council agreed that Mayor Dodge should be the one to make the calls and initiate contact.

2. **Next Meeting of the Personnel Committee:** Council will meet on March 20, 2017. Council will prepare to discuss the City Administrator's contract. Council agreed that the decision to hire a new Public Works employee needs to move forward and will discuss with Public Works, Kuntz, a time line to get the new employee on board by May 17, 2017.

~~Mayor Opened Floor for Discussion: A resident of Mayer asked the Council for clarification on taking the City in a new direction. Mayor Dodge explained that what he meant was that the City wanted a new City Administrator. Another resident had concerns about how the Council handled the decision and why had there not been discussions with the City Administrator previously. Council explained that there are Open Meeting Laws that they would have to adhere to. Mayor Dodge stated that he would be willing meet with anyone to discuss their concerns.~~

MEETING ADJOURNED

There being no further business, a MOTION to adjourn at 6:37 p.m. was made by Council Member Boder and seconded by Council Member Stieve-McPadden

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

DRAFT

MAYER CITY COUNCIL PERSONNEL COMMITTEE MINUTES – MARCH 20, 2017

Personnel Committee was called to order at 6:30 PM by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Butterfield, McNeilly, Boder and Stieve-McPadden

ABSENT: None

STAFF: Kelly Dohm, City Attorney, City Administrator Ruch-Hammond.

OTHERS PRESENT: Ivan Raconteur, Alisa Johnson, Kaye Timmers

Approval of the Agenda

On a motion by Council Member Butterfield and seconded by Council Member Stieve-McPadden to approve the agenda with three additions Time and day of the week for personnel committee meetings, Additional staff and the March 27, 2017 Council agenda. Motion carried 5/0.

1. City Administrator Employment Contract

City Attorney was present to discuss the current Employment Agreement with the City Administrator. City Attorney informed the City Council as to the meaning of the current Employment Agreement and upon review of earlier minutes that there had not yet been a motion made to terminate the employment of the City Administrator. City Attorney discussed the possible applicability of certain Minnesota statutes regarding severance agreements and highly compensated employees that could apply, but that the City Attorney needed to review in connection with the current Employment Agreement in order to determine their possible applicability. The City Attorney was requested to prepare a severance agreement for the City Council's consideration that would be brought to the next Personnel Committee meeting, but no motions or actions were taken with respect to the City Administrator's employment or the Employment Agreement.

2. Public Works Applicants and Date for Interviews

Staff presented the two applicants that were picked for interviews. Interviews for the position will be April 12 first one at 6:00 PM and the second at 6:30 PM.

3. Public Works Interview Questions

Council reviewed the set of questions that was provided to them. Changes will be made to the set of questions and staff will have a copy for the Council to review with the changed questions.

4. Time and Day of the week for Personnel Committee Meetings

Discussion about what day of the week and time for personnel committee meetings. Council would like to have personnel committee meetings on Wednesdays at 6:00 PM if possible. They do not want to hold them on Monday's.

5. Assistance with Checking Account

Staff informed Council that the Deputy Clerk needed some assistance with balancing the checking account in the Banyon system. Staff is suggesting that the Finance Director from Belle Plaine would assist. Council authorized up to ten hours of time at \$40 per hour for the use of the Finance Director.

~~6. **March 27, 2017 City Council Agenda**~~

There will not be a full council at the March 27 meeting. Staff requested that Council review the agenda for possible items to be moved to the April 10 meeting. Council would like the Old Schoolhouse Park Picnic Shelter and the moving of the public works building moved to the April 10, 2017 Council Agenda.

7. **Next Meeting**

Next meeting of the personnel committee will be on April 6 to review the severance agreement.

8. **Council Reports**

None

9. **Other Business**

None

10. **Adjournment**

On a motion by Council Member McNeilly and seconded by Council Member Butterfield and to adjourn the meeting at 7:15PM. Motion carried 5/0.

Mike Dodge, Mayor

Attest: _____
Luayn Ruch-Hammond, City Administrator

City of Mayer
Planning Commission
Meeting Minutes
Tuesday, February 7, 2017

Commission Members Present: Chairperson Tom Stifter, Council Liaison Erick Boder and Commissioners Barney Johnson, Patty Lanting, Rod Maetzold, and Don Wachholz.

Commission Members Absent: Les Hahn.

Others Present: Mayor Mike Dodge, Lucas Woodford and Marty and Julie Jedlicki

Staff Present: Planning Consultant John Anderson of Municipal Development Group, LLC

CALL MEETING TO ORDER.

Meeting called to order at 6:31 PM by Chairperson Stifter.

ADOPT AGENDA.

A motion to approve the agenda was made by Commissioner Maetzold and seconded by Commissioner Wachholz. Motion carried 6/0.

APPROVAL OF MINUTES.

A motion to approve the January 3, 2017 Planning Commission minutes was made by Commissioner Lanting and seconded by Commissioner Maetzold. Motion carried 6/0.

PUBLIC HEARING TO REZONE PROPERTY FROM R-1 LOW DENSITY RESIDENTIAL TO PRD PLANNED RESIDENTIAL DEVELOPMENT AS PART OF THE PRELIMINARY DEVELOPMENT PLAN REVIEW OF COLDWATER CROSSING 7TH ADDITION.

At 6:33 PM Chairperson Stifter opened the public hearing.

Planning Consultant Anderson presented the information and stated that this request is being made since the original preliminary plat has expired and that the developer is proposing the same size lots as the original preliminary plat, which no longer meet the width requirements of the R-1 district. The only change to the standard R-1 requirements being requested is that the minimum width requirement is reduced from eighty-five feet to seventy-five feet. He stated this was the same process that Hidden Creek just went through in the last year. Planning Consultant Anderson then reviewed the proposed conditions with the Planning Commission.

Lucas Woodford asked who the developer is and who the builders are going to be.

Jude Lague, the applicant, introduced himself and stated that this is his first time developing and that he would like to develop about thirty lots a year. He also stated that the plan is to have multiple builders but Loomis Homes has committed to ten lots already. He stated they would like to have lots ready by June and plans on using the same covenants that were used in the earlier phases of Coldwater Crossing.

At 6:47 Chairperson Stifter closed the public hearing.

Planning Consultant Anderson stated that the only property the rezone applies to is the twenty-eight lots within the proposed Coldwater Crossing 7th Addition and that the rezoning would not apply to future phases. He stated that if the applicant wanted to continue to develop Coldwater Crossing as originally proposed, that he would need to apply for another rezoning to a PRD for that property at that time.

A motion to recommend approval of the rezoning from R-1 Low Density Residential to PRD Planned Residential Development, was made by Commissioner Johnson and seconded by Commissioner Maetzold. Motion carried 6/0.

PUBLIC HEARING FOR A PRELIMINARY PLAT KNOWN AS COLDWATER CROSSING 7TH ADDITION, A TWENTY-EIGHT LOT SINGLE FAMILY DETACHED RESIDENTIAL SUBDIVISION.

At 6:49 PM Chairperson Stifter opened the public hearing.

Planning Consultant Anderson presented the information and reviewed the proposed conditions with the Planning Commission.

Lucas Woodford asked about the possibility of a park and what type it may be.

Planning Consultant Anderson stated that there are active city parks and properties that can be owned by the City but are not considered city parks, but do contribute to the overall park system such as properties that contain wetlands or stormwater ponding. He stated that in the case of Coldwater Crossing it is possible that parkland could be dedicated but it would need to be determined in future phases as to the location and type of park. He stated that there is no legal requirement for additional park land dedication within the Coldwater Crossing development since the park dedication requirements were satisfied by the original developer with a cash in lieu of land dedication for the entire development.

Jude Lague stated that he is hopeful that some sort of park can be developed or set aside in future phases of the development but that it would need to be determined with future phases.

Marty Jedlicki asked about the possibility of stubbing a road to property they own north of the Coldwater Crossing development.

Planning Consultant Anderson stated that is something that has been discussed but that no decision will be made with this plat. He stated that when future phases are proposed a larger review will follow that will look at things like trail connections, a street connection to 7th Street, potential park locations and other things.

At 6:58 Chairperson Stifter closed the public hearing.

A motion to recommend approval of the preliminary plat of Coldwater Crossing 7th Addition was made by Commissioner Johnson and seconded by Commissioner Wachholz. Motion carried 6/0.

REVIEW OF THE FLOOD INSURANCE RATE MAP (FIRM) AND FLOOD INSURANCE STUDY (FIS) REPORT.

At 7:02 PM, Planning Consultant Anderson presented the information and stated that the information that was presented is informational and that anyone who believes their property rights will be adversely affected by the proposed floodplain determinations has the right to appeal the proposed boundaries.

DISCUSSION ON AMENDING THE ZONING ORDINANCE REGARDING THE PLANNED UNIT DEVELOPMENT (PUD) OVERLAY DISTRICT AND PLANNED RESIDENTIAL DEVELOPMENT (PRD) DISTRICT BY COMBINING THE DISTRICTS.

At 7:05 PM, Planning Consultant Anderson presented the information and stated that right now both districts accomplish the same thing. He stated the only differences are that the PRD district is only for residential developments while the PUD is for all zoning classifications and that a PUD is a overlay on the existing zoning district while PRD's are a completely different zoning district. He stated that by combining these districts it would limit confusion as to whether or not a PUD or PRD should be used.

Commission Lanting stated that she thought this would be a good idea.

Planning Consultant Anderson stated that a public hearing would be scheduled to amend the text and that staff would prepare the revisions.

REVIEW OF THE DRAFT PARKS CHAPTER AND LAND USE CHAPTER MAPS OF THE CITY OF MAYER 2040 COMPREHENSIVE PLAN UPDATE.

At 7:10 PM Planning Consultant Anderson presented the draft maps from the land use chapter and the draft text of the Parks and Trails chapter.

Commissioner Maetzold asked about the possibility to add zoning control over the portion of land west of Trunk Highway 25 between Trunk Highway 7 and the City of Mayer like the City currently has over the area north of the Fieldstone development.

Planning Consultant Anderson stated that it could be a possibility but that it would have to be negotiated with the township as part of the implementation process of the City of Mayer Comprehensive Plan.

NEXT MEETING.

Next scheduled meeting is Tuesday, March 7, 2017.

COMMISSIONERS REPORT.

Planning Consultant Anderson updated the Planning Commission on what he knew about the Casey's General Store timing and the status of the Creamery building.

ADJOURNMENT.

A motion was made by Chairperson Stifter and seconded by Commissioner Johnson to adjourn the meeting at 7:42 PM. Motion carried 6/0.

MAYER, MN

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*Claim Register©

03/27/17PAY

March 2017

| Claim Type | Direct | | | | |
|------------------|--|---------------|-------|--------------|-----------------|
| Claim# | 11409 | BOBS REPAIR | | | |
| Cash Payment | E 620-49435-400 Repairs & Maint Cont | WELL #2 | | | \$133.20 |
| | Invoice 89858 | | | | |
| Cash Payment | E 640-49480-404 Repairs/Maint Machinery/E WWTF PARTS | | | | \$219.99 |
| | Invoice 90086 | | | | |
| Transaction Date | 3/9/2017 | Security Bank | 10100 | Total | \$353.19 |

| Claim Type | Direct | | | | |
|------------------|----------------------------------|-----------------------------|-------|--------------|-------------------|
| Claim# | 11417 | BOLTON MENK INC | | | |
| Cash Payment | E 100-41000-303 Engineering Fees | 2017 MISC ENGINEERING | | | \$616.00 |
| | Invoice 0200576 | | | | |
| Cash Payment | G 800-20201 Coldwater Crossing | COLD WATER CROSSING 7TH ADD | | | \$948.00 |
| | Invoice 0200577 | | | | |
| Cash Payment | G 800-20202 Hidden Creek | HIDDEN CREEK 6TH ADD | | | \$312.00 |
| | Invoice 0200578 | | | | |
| Cash Payment | G 800-20202 Hidden Creek | HIDDEN CREEK 7TH ADD | | | \$156.00 |
| | Invoice 0200579 | | | | |
| Cash Payment | E 100-41000-303 Engineering Fees | TH 25 ROUNDABOUT CONST. | | | \$500.00 |
| | Invoice 0200580 | | | | |
| Transaction Date | 3/13/2017 | Security Bank | 10100 | Total | \$2,532.00 |

| Claim Type | Direct | | | | |
|------------------|--------------------------------------|-----------------|-------|--------------|-----------------|
| Claim# | 11445 | CAMDEN TOWNSHIP | | | |
| Cash Payment | E 100-43100-400 Repairs & Maint Cont | 6/21/2016 | | | \$60.00 |
| | Invoice | | | | |
| Cash Payment | E 100-43100-400 Repairs & Maint Cont | 8/8/2016 | | | \$60.00 |
| | Invoice | | | | |
| Cash Payment | E 100-43100-400 Repairs & Maint Cont | 11/8/2016 | | | \$60.00 |
| | Invoice | | | | |
| Transaction Date | 3/23/2017 | Security Bank | 10100 | Total | \$180.00 |

| Claim Type | Direct | | | | |
|------------------|------------------------------------|------------------------|-------|--------------|----------------|
| Claim# | 11446 | CARLSON, BRANDON | | | |
| Cash Payment | E 100-49505-100 Wages and Salaries | COMPOST SITE 3/18/2017 | | | \$40.00 |
| | Invoice | | | | |
| Transaction Date | 3/23/2017 | Security Bank | 10100 | Total | \$40.00 |

| Claim Type | Direct | | | | |
|------------------|--|------------------------------------|-------|--------------|----------------|
| Claim# | 11429 | CARVER CO TAXPAYERS SERVIC | | | |
| Cash Payment | E 100-41000-301 Auditing and Acct g Servic | SPECIAL ASSESSMENT CODE SETUP FEES | | | \$90.00 |
| | Invoice 1880 | | | | |
| Transaction Date | 3/13/2017 | Security Bank | 10100 | Total | \$90.00 |

| Claim Type | Direct | | | | |
|------------------|--------------------|---------------------------|-------|--------------|-----------------|
| Claim# | 11441 | DELTA DENTAL OF MINNESOTA | | | |
| Cash Payment | G 100-21707 Dental | EMPLOYEE BENEFITS | | | \$140.10 |
| | Invoice 6847173 | | | | |
| Transaction Date | 3/23/2017 | Security Bank | 10100 | Total | \$140.10 |

| Claim Type | Direct | | | | |
|--------------|--|------------------------|--|--|----------|
| Claim# | 11436 | DOODLES LOCK & KEY INC | | | |
| Cash Payment | E 100-45000-430 Miscellaneous (GENERAL) Dug Out Door Adtl Keys | | | | \$150.00 |
| | invoice | | | | |

COUNCIL APPROVAL
CLERK'S OFFICIALS

***Claim Register©**

03/27/17PAY

March 2017

Cash Payment E 100-41940-400 Repairs & Maint Cont Dug Out Door Adtl Keys \$15.00
 Invoice
 Transaction Date 3/17/2017 Security Bank 10100 Total \$165.00

Claim Type Direct

Claim# 11422 ECM PUBLISHERS, INC
 Cash Payment E 100-41000-340 Advertising ADVERTISING IN THE BRIDAL/COMMUNITY GUIDE \$170.00
 Invoice 644605
 Transaction Date 3/13/2017 Security Bank 10100 Total \$170.00

Claim Type Direct

Claim# 11421 FRANKLIN PRINTING INC
 Cash Payment E 100-41000-200 Office Supplies PLAQUE FOR LOIS M. \$60.00
 Invoice W170083
 Cash Payment E 100-41000-200 Office Supplies PLAQUE FOR MARTY VOL FIREFIGHTER \$60.00
 Invoice W170025
 Transaction Date 3/13/2017 Security Bank 10100 Total \$120.00

Claim Type Direct

Claim# 11414 FREMONT INDUSTRIES, INC
 Cash Payment E 640-49480-216 Chemicals and Chem Prod WWTF COAGULANT \$972.00
 Invoice 895998
 Transaction Date 3/9/2017 Security Bank 10100 Total \$972.00

Claim Type Direct

Claim# / 11424 FRONTIER Ck# 004498E 3/27/2017
 Cash Payment E 100-43700-321 Telephone P/W \$76.01
 Invoice
 Transaction Date 3/13/2017 Security Bank 10100 Total \$76.01

Claim Type Direct

Claim# 11420 GOPHER STATE ONE-CALL INC
 Cash Payment E 620-49440-355 Gopher State Locates FEBRUARY LOCATES \$5.40
 Invoice
 Cash Payment E 640-49490-355 Gopher State Locates FEBRUARY LOCATES \$5.40
 Invoice
 Transaction Date 3/13/2017 Security Bank 10100 Total \$10.80

Claim Type Direct

Claim# 11444 GUARDIAN PEST CONTROL INC
 Cash Payment E 100-41940-400 Repairs & Maint Cont SERVICES FOR MARCH 2017 \$42.15
 Invoice 1736718
 Transaction Date 3/23/2017 Security Bank 10100 Total \$42.15

Claim Type Direct

Claim# 11448 HACH COMPANY
 Cash Payment E 640-49480-404 Repairs/Maint Machinery/E BUFFER SOLUTION & FILTER PAPER-WWTF \$222.59
 Invoice 10361969
 Transaction Date 3/23/2017 Security Bank 10100 Total \$222.59

Claim Type Direct

Claim# 11412 HDSWW-EDEN PRAIRIE MN
 Cash Payment E 620-49440-437 Water Meters 130 COUNT \$3,531.74
 Invoice G819957
 Transaction Date 3/9/2017 Security Bank 10100 Total \$3,531.74

MAYER, MN

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*Claim Register©

03/27/17PAY

March 2017

| | | | | | |
|--------------------------|-----------------|-----------------------------|-------------------------------------|-------|--------------------------|
| Claim Type Direct | | | | | |
| Claim# | 11423 | HILLYARD OF HUTCHINSON | | | |
| Cash Payment | E 100-41940-400 | Repairs & Maint Cont | CLEANING SUPPLIES | | \$220.50 |
| | Invoice | 0055434632 | | | |
| Transaction Date | 3/13/2017 | | Security Bank | 10100 | Total \$220.50 |
| Claim Type Direct | | | | | |
| Claim# | 11431 | JERRYS TRANSMISSION SERVICE | | | |
| Cash Payment | E 100-42260-400 | Repairs & Maint Cont | MISC TRUCK REPAIR FOR FIRE DEPT | | \$22.64 |
| | Invoice | 0028511 | | | |
| Transaction Date | 3/14/2017 | | Security Bank | 10100 | Total \$22.64 |
| Claim Type Direct | | | | | |
| Claim# | 11430 | KAYE TIMMERS | | | |
| Cash Payment | E 100-41330-430 | Miscellaneous (GENERAL) | DISASTER TRAINING | | \$25.68 |
| | Invoice | | | | |
| Transaction Date | 3/14/2017 | | Security Bank | 10100 | Total \$25.68 |
| Claim Type Direct | | | | | |
| Claim# | 11416 | KLUVER CONSULTING | Ck# 020606 3/13/2017 | | |
| Cash Payment | E 640-49480-300 | Professional Svcs | SERVICE CONTRACT FOR 3/1-15/17 | | \$900.00 |
| | Invoice | 5-17 | | | |
| Transaction Date | 3/13/2017 | | Security Bank | 10100 | Total \$900.00 |
| Claim Type Direct | | | | | |
| Claim# | 11447 | KYLE KUNTZ | | | |
| Cash Payment | E 620-49440-208 | Training and Instruction | MILEAGE FOR MRW CONFERENCE 3/7-9/17 | | \$200.30 |
| | Invoice | | | | |
| Transaction Date | 3/23/2017 | | Security Bank | 10100 | Total \$200.30 |
| Claim Type Direct | | | | | |
| Claim# | 11443 | LMCIT | | | |
| Cash Payment | E 100-41000-360 | Insurance (GENERAL) | GENERAL GOV'T | | \$10,119.40 |
| | Invoice | | | | |
| Cash Payment | E 640-49490-360 | Insurance (GENERAL) | SEWER | | \$10,395.40 |
| | Invoice | | | | |
| Cash Payment | E 620-49440-360 | Insurance (GENERAL) | WATER | | \$3,718.40 |
| | Invoice | | | | |
| Cash Payment | E 100-45000-360 | Insurance (GENERAL) | PARKS | | \$4,237.40 |
| | Invoice | | | | |
| Cash Payment | E 100-42200-360 | Insurance (GENERAL) | FIRE DEPT | | \$7,348.40 |
| | Invoice | | | | |
| Transaction Date | 3/23/2017 | | Security Bank | 10100 | Total \$35,819.00 |
| Claim Type Direct | | | | | |
| Claim# | 11419 | MCLEOD COOP POWER ASSN | Ck# 004497E 3/28/2017 | | |
| Cash Payment | E 100-43160-381 | Electric Utilities | CITY SIGN | | \$34.57 |
| | Invoice | | | | |
| Transaction Date | 3/13/2017 | | Security Bank | 10100 | Total \$34.57 |
| Claim Type Direct | | | | | |
| Claim# | 11418 | MELCHERT HUBERT SJODIN, PLL | | | |
| Cash Payment | E 100-41000-304 | Legal Fees | 2017 EMPLOYMENT LAW MATTERS | | \$498.00 |
| | Invoice | 130728 | | | |

MAYER, MN
***Claim Register©**
 03/27/17PAY

03/23/17 2:44 PM
 Page 4

March 2017

| | | | |
|--------------|--------------------------------|---|----------|
| Cash Payment | E 100-41000-304 Legal Fees | ANNUAL AUDITORS LETTER/ABDO EICK & MEYERS | \$246.50 |
| | Invoice 130725 | | |
| Cash Payment | G 800-20202 Hidden Creek | HIDDEN CREEK 7TH ADD | \$423.50 |
| | Invoice 130726 | | |
| Cash Payment | G 800-20201 Coldwater Crossing | COLD WATER CROSSING 7TH ADD | \$154.00 |
| | Invoice 130727 | | |

| | | | | | |
|------------------|-----------|---------------|-------|--------------|-------------------|
| Transaction Date | 3/13/2017 | Security Bank | 10100 | Total | \$1,322.00 |
|------------------|-----------|---------------|-------|--------------|-------------------|

Claim Type Direct

| | | | | | |
|--------------|-----------------------------------|------------------|------------|--|--|
| Claim# | 11437 METRO WEST INSPECTION SERVI | | | | |
| Cash Payment | E 100-42400-300 Professional Svcs | March 13 Invoice | \$4,703.10 | | |
| | Invoice MY1702 | | | | |

| | | | | | |
|------------------|-----------|---------------|-------|--------------|-------------------|
| Transaction Date | 3/17/2017 | Security Bank | 10100 | Total | \$4,703.10 |
|------------------|-----------|---------------|-------|--------------|-------------------|

Claim Type Direct

| | | | | | |
|--------------|-----------------------------|-------------------|---------|--|--|
| Claim# | 11440 MN LIFE INSURANCE CO | | | | |
| Cash Payment | G 100-21708 Life/Disability | EMPLOYEE BENEFITS | \$13.00 | | |
| | Invoice 70730041 | | | | |

| | | | | | |
|------------------|-----------|---------------|-------|--------------|----------------|
| Transaction Date | 3/23/2017 | Security Bank | 10100 | Total | \$13.00 |
|------------------|-----------|---------------|-------|--------------|----------------|

Claim Type Direct

| | | | | | |
|--------------|---------------------------------------|---|----------|--|--|
| Claim# | 11433 MN PIPE & EQUIP | | | | |
| Cash Payment | E 620-49440-226 Fire Hydrant Supplies | HYDRANT OIL, GREASE, MARKER, TAPE & FREIGHT | \$312.35 | | |
| | Invoice 373718 | | | | |

| | | | | | |
|------------------|-----------|---------------|-------|--------------|-----------------|
| Transaction Date | 3/14/2017 | Security Bank | 10100 | Total | \$312.35 |
|------------------|-----------|---------------|-------|--------------|-----------------|

Claim Type Direct

| | | | | | |
|--------------|-----------------------------|-----|---------|--|--|
| Claim# | 11450 MOBIL - EXXON/MOBIL | | | | |
| Cash Payment | E 100-42260-212 Motor Fuels | FD | \$41.22 | | |
| | Invoice 505853 | | | | |
| Cash Payment | E 100-43100-212 Motor Fuels | P/W | \$65.37 | | |
| | Invoice 508099 | | | | |
| Cash Payment | E 100-43100-212 Motor Fuels | P/W | \$23.25 | | |
| | Invoice 508159 | | | | |
| Cash Payment | E 100-43100-212 Motor Fuels | P/W | \$12.61 | | |
| | Invoice 508177 | | | | |

| | | | | | |
|------------------|-----------|---------------|-------|--------------|-----------------|
| Transaction Date | 3/23/2017 | Security Bank | 10100 | Total | \$142.45 |
|------------------|-----------|---------------|-------|--------------|-----------------|

Claim Type Direct

| | | | | | |
|--------------|-----------------------------------|------------------|------------|--|--|
| Claim# | 11438 MUNICIPAL DEVELOPMENT GROU | | | | |
| Cash Payment | G 800-20202 Hidden Creek | HC 7th Add | \$21.25 | | |
| | Invoice MAY031317 | | | | |
| Cash Payment | G 800-20201 Coldwater Crossing | CWC 7th Add | \$127.50 | | |
| | Invoice MAY031317 | | | | |
| Cash Payment | E 100-41910-300 Professional Svcs | General Planning | \$866.20 | | |
| | Invoice MAY031317 | | | | |
| Cash Payment | E 100-41910-300 Professional Svcs | Comp Plan | \$1,375.00 | | |
| | Invoice MAY031317 | | | | |

| | | | | | |
|------------------|-----------|---------------|-------|--------------|-------------------|
| Transaction Date | 3/17/2017 | Security Bank | 10100 | Total | \$2,389.95 |
|------------------|-----------|---------------|-------|--------------|-------------------|

Claim Type Direct

| | | | | | |
|--------------|-------------------------|----------------------------|----------|--|--|
| Claim# | 11415 POSTMASTER | Ck# 020605 3/13/2017 | | | |
| Cash Payment | E 620-49440-322 Postage | FEBRUARY UTILITY POSTCARDS | \$133.35 | | |
| | Invoice | | | | |

***Claim Register©**

03/27/17PAY

March 2017

| | | | | | |
|-----------------------|--|--|-------|--------------|-------------|
| Cash Payment | E 640-49490-322 Postage | FEBRUARY UTILITY POSTCARDS | | | \$133.35 |
| Invoice | | | | | |
| Transaction Date | 3/13/2017 | Security Bank | 10100 | Total | \$266.70 |
| Claim Type | Direct | | | | |
| Claim# | 11442 PREFERRED ONE INS CO | | | | |
| Cash Payment | G 100-21706 Hospitalization/Medical Ins | EMPLOYEE BENEFITS | | | \$2,107.44 |
| Invoice 170760002069 | | | | | |
| Transaction Date | 3/23/2017 | Security Bank | 10100 | Total | \$2,107.44 |
| Claim Type | Direct | | | | |
| Claim# | 11434 SCHNEIDER EXCAVATING & GRAD | | | | |
| Cash Payment | E 650-49500-500 Capital Outlay (GENERAL) | WETLAND RESTORATION WORK FROM 5/27/16 TO 2/28/2017 | | | \$44,255.62 |
| Invoice | | | | | |
| Transaction Date | 3/14/2017 | Security Bank | 10100 | Total | \$44,255.62 |
| Claim Type | Direct | | | | |
| Claim# | 11413 TOM GOEPFERT | | | | |
| Cash Payment | E 620-49440-300 Professional Srvs | CITY ON CALL PHONE | | | \$50.00 |
| Invoice | | | | | |
| Cash Payment | E 640-49480-300 Professional Srvs | CITY ON CALL PHONE | | | \$50.00 |
| Invoice | | | | | |
| Cash Payment | E 620-49440-300 Professional Srvs | CITY ON CALL PHONE | | | \$100.00 |
| Invoice | | | | | |
| Cash Payment | E 640-49480-300 Professional Srvs | CITY ON CALL PHONE | | | \$100.00 |
| Invoice | | | | | |
| Transaction Date | 3/9/2017 | Security Bank | 10100 | Total | \$300.00 |
| Claim Type | Direct | | | | |
| Claim# | 11408 UTILITY CONSULTANTS, INC. | | | | |
| Cash Payment | E 620-49440-215 Samples | WTP | | | \$40.00 |
| Invoice 94338 | | | | | |
| Cash Payment | E 640-49480-385 Testing and Lab Services | WWTF | | | \$910.70 |
| Invoice 94339 | | | | | |
| Transaction Date | 3/9/2017 | Security Bank | 10100 | Total | \$950.70 |
| Claim Type | Direct | | | | |
| Claim# | 11449 VISA | | | | |
| Cash Payment | E 620-49440-430 Miscellaneous (GENERAL) | WTP | | | \$382.85 |
| Invoice 115248 | | | | | |
| Cash Payment | E 100-41000-200 Office Supplies | CABLE FOR COUNCIL LAPTOP | | | \$38.39 |
| Invoice 906636419-002 | | | | | |
| Cash Payment | E 100-41000-200 Office Supplies | SHEET PROTECTORS | | | \$14.99 |
| Invoice 906636419-001 | | | | | |
| Cash Payment | E 100-45000-400 Repairs & Maint Cont | 2 ALUMAGOAL CLUB SOCCER NET | | | \$201.50 |
| Invoice 0510628 | | | | | |
| Cash Payment | E 100-41000-200 Office Supplies | SUPPLIES FOR LOIS RETIRE PARTY | | | \$19.64 |
| Invoice | | | | | |
| Cash Payment | E 100-43700-400 Repairs & Maint Cont | UTILITY CABINET/STORAGE HANGERS | | | \$231.77 |
| Invoice | | | | | |
| Cash Payment | E 100-41000-200 Office Supplies | CAKE FOR LOIS RETIRE PARTY | | | \$72.98 |
| Invoice 7036 | | | | | |
| Cash Payment | E 100-43700-400 Repairs & Maint Cont | EYEWASH FOR PW BUILDING | | | \$1,255.72 |
| Invoice 22154 | | | | | |

*Claim Register©

03/27/17PAY

March 2017

| | | | | | |
|------------------|------------------------------------|---------------|-------------------|-------|------------|
| Transaction Date | 3/23/2017 | Security Bank | 10100 | Total | \$2,217.84 |
| Claim Type | Direct | | | | |
| Claim# | 11411 XCEL ENERGY | Ck# | 004496E 3/30/2017 | | |
| Cash Payment | E 100-43160-381 Electric Utilities | | CITY STREETLIGHTS | | \$1,772.65 |
| | Invoice 537254360 | | | | |
| Transaction Date | 3/9/2017 | Security Bank | 10100 | Total | \$1,772.65 |

| | |
|---------------------------------------|--------------|
| Pre-Written Checks | \$3,049.93 |
| Checks to be Generated by the Compute | \$103,572.14 |
| Total | \$106,622.07 |

COUNCIL APPROVAL -
SIGNATURES/INITIALS

Transaction Date: 3/23/2017
 Claim Type: Direct
 Claim#: 11411 XCEL ENERGY
 Cash Payment: E 100-43160-381 Electric Utilities
 Invoice: 537254360
 Security Bank: 10100
 City: Mayer, MN
 City Streetlights
 Total: \$2,217.84



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

March 13, 2017

City of Mayer
Attn: Luayn Ruch-Hammond
13 Bluejay Ave
P.O. Box 102
Mayer, MN 55360-0102

RE: Wetland Restoration Project
Mayer, MN

Dear Luayn:

Enclosed is Payment Request No. 4 for work completed from 5/27/16 to 2/28/2017 for the Wetland Restoration Project. Work for this estimate includes minor removals, common excavation, various storm sewer improvements, and rip rap. This payment application also includes the extra work and mobilization to haul material to construct the berm along the storm water pond and remove excess material from the City's Public Works Site. This project is now considered substantially complete and can be utilized by the vegetation contractor that is under a separate contract. We have reduced retainage for this contract to 2%. We have reviewed the estimate, verified the quantities, and recommend payment Schneider Excavating and Grading Inc. located at 405 S. Central Ave, Young America, MN 55397 in the amount of **\$44,255.62**.

Please contact me if you have any questions or need additional information.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink that reads 'David P. Martini'.

David P. Martini
Principal Engineer

Contractor: Schneider Excavating
 Name of Project: Wetland Restoration

Estimate Number: 4
 Application Date: 3/13/2017
 Pay Period: 5/27/16 - 2/28/17

% COMPLETED AFTER THIS ESTIMATE..... 100.4%

ORIGINAL CONTRACT AMOUNT \$190,979.75

CHANGE ORDERS/EXTRA WORK:

| No. | Description | Additions | Deductions |
|-----|---------------|--------------|------------|
| 1 | FILL FOR BERM | \$ 17,446.30 | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |

TOTAL ADDITIONS..... \$ 17,446.30
 SUB TOTALS..... \$208,426.05
 TOTAL DEDUCTIONS..... \$ -

CONTRACT AMOUNT TO DATE..... \$ 208,426.05

TOTAL COMPLETED TO DATE..... \$ 209,180.90
 MATERIALS STORED..... \$ -
 TOTAL COMPLETED AND STORED TO DATE..... \$ 209,180.90
 LESS 2% RETAINAGE..... \$ 4,183.62
 TOTAL EARNED LESS RETAINAGE..... \$ 204,997.28

LESS PREVIOUS PAYMENTS:

| | | | |
|-------------------|----------------------------|----------------|--------------------|
| Est. No. <u>1</u> | Amount <u>\$ 58,012.42</u> | Est. No. _____ | Amount <u>\$ -</u> |
| Est. No. <u>2</u> | Amount <u>\$ 16,273.50</u> | Est. No. _____ | Amount <u>\$ -</u> |
| Est. No. <u>3</u> | Amount <u>\$ 86,455.74</u> | Est. No. _____ | Amount <u>\$ -</u> |
| Est. No. _____ | Amount <u>\$ -</u> | Est. No. _____ | Amount <u>\$ -</u> |
| Est. No. _____ | Amount <u>\$ -</u> | Est. No. _____ | Amount <u>\$ -</u> |
| Est. No. _____ | Amount <u>\$ -</u> | Est. No. _____ | Amount <u>\$ -</u> |

Total Estimates \$ 160,741.66

AMOUNT DUE THIS ESTIMATE..... \$ 44,255.62

Payment requested by:
 Schneider Excavating
 Contractor Representative
 By: Ross Schneider
 Date: 3/13/2017

Approved and recommended for payment by:
 Bolton & Menk, Inc.
 Project Engineer And Bud
 By: _____
 Date: 3/13/2017

| Contractor: Schneider Excavating Wetland Restoration Application for Payment City of Mayer, Minnesota | | | | | | Application Number: 4 Application Date: 03/13/17 Period to: 5/27/16 - 2/28/17 BMI Project Number: C13.102839 | | | |
|--|---|--------------------------------|-----------------------|-------------------|-------------------------------------|---|-----------------------------------|-----------------------------------|---|
| Item No. | Description of Work | A Original Plan Quantity | Unit of Measure | B Bid Price | C Original Contract Amount | D Current Pay Application | | E Total Quantity to Date | Total Amount Completed to Date (B x E) |
| | | | | | | Quantity this App. | Amount this App. (B x D) | | |
| 1 | MOBILIZATION | 1 | LUMP SUM | \$10,000.00 | \$10,000.00 | | \$0.00 | 1 | \$10,000.00 |
| 2 | REMOVE STORM SEWER PIPE | 215 | LIN FT | \$5.00 | \$1,075.00 | 100 | \$500.00 | 500 | \$2,500.00 |
| 3 | REMOVE DRAINAGE STRUCTURE | 1 | EACH | \$500.00 | \$500.00 | 1 | \$500.00 | 3 | \$1,500.00 |
| 4 | REMOVE BITUMINOUS PAVEMENT | 535 | SQ YD | \$3.25 | \$1,738.75 | | \$0.00 | 535 | \$1,738.75 |
| 5 | CLEARING & GRUBBING | 170 | EACH | \$10.00 | \$1,700.00 | | \$0.00 | 30 | \$300.00 |
| 6 | TEMPORARY CONSTRUCTION FENCE | 100 | LIN FT | \$3.00 | \$300.00 | | \$0.00 | 50 | \$150.00 |
| 7 | COMMON EXCAVATION (P) | 7,000 | CU YD | \$5.71 | \$39,970.00 | 350 | \$1,998.50 | 7000 | \$39,970.00 |
| 8 | PIPE FOUNDATION MATERIAL | 50 | TON | \$35.00 | \$1,750.00 | | \$0.00 | 82.23 | \$2,878.05 |
| 9 | BITUMINOUS PATCHING | 535 | SQ YD | \$41.00 | \$21,935.00 | | \$0.00 | 535 | \$21,935.00 |
| 10 | CONNECT TO EXISTING DRAINAGE STRUCTURE | 2 | EACH | \$1,500.00 | \$3,000.00 | | \$0.00 | 2 | \$3,000.00 |
| 11 | CONNECT TO EXISTING STORM PIPE | 2 | EACH | \$1,500.00 | \$3,000.00 | | \$0.00 | 2 | \$3,000.00 |
| 12 | 12" RC PIPE APRON | 1 | EACH | \$1,278.00 | \$1,278.00 | | \$0.00 | 1 | \$1,278.00 |
| 13 | 24" RC PIPE APRON ARCH EQ | 1 | EACH | \$1,100.00 | \$1,100.00 | 1 | \$1,100.00 | 1 | \$1,100.00 |
| 14 | 30" RC PIPE APRON | 1 | EACH | \$1,000.00 | \$1,000.00 | 1 | \$1,000.00 | 1 | \$1,000.00 |
| 15 | 8" CORRUGATED PE PIPE | 20 | LIN FT | \$30.00 | \$600.00 | | \$0.00 | 60 | \$1,800.00 |
| 16 | 12" RC PIPE SEWER DESIGN 3006 CLASS V | 30 | LIN FT | \$73.00 | \$2,190.00 | | \$0.00 | 30 | \$2,190.00 |
| 17 | 24" RC PIPE SEWER DESIGN 3006 CLASS V ARCH EQ | 32 | LIN FT | \$83.00 | \$2,656.00 | 32 | \$2,656.00 | 32 | \$2,656.00 |
| 18 | 30" RC PIPE SEWER DESIGN 3006 CLASS IV | 429 | LIN FT | \$55.00 | \$23,595.00 | | \$0.00 | 429 | \$23,595.00 |
| 19 | 30" RC PIPE SEWER DESIGN 3006 CLASS V | 21 | LIN FT | \$100.00 | \$2,100.00 | 21 | \$2,100.00 | 21 | \$2,100.00 |
| 20 | 24" STORM SEWER PIPE | 680 | LIN FT | \$46.00 | \$31,280.00 | 34 | \$1,564.00 | 668 | \$30,728.00 |
| 21 | RIP RAP, CLASS II | 20 | TON | \$105.00 | \$2,100.00 | 37.27 | \$3,913.35 | 70.86 | \$7,440.30 |
| 22 | CONSTRUCT DRAINAGE STRUCTURE DES F | 21 | LIN FT | \$206.00 | \$4,326.00 | | \$0.00 | 21 | \$4,326.00 |
| 23 | OUTLET CONTROL STRUCTURE | 2 | EACH | \$5,301.00 | \$10,602.00 | 1 | \$5,301.00 | 2 | \$10,602.00 |
| 24 | CASTING ASSEMBLY | 2 | EACH | \$750.00 | \$1,500.00 | | \$0.00 | 3 | \$2,250.00 |
| 25 | RAISE SANITARY MANHOLE | 1 | EACH | \$1,500.00 | \$1,500.00 | | \$0.00 | 1 | \$1,500.00 |
| 26 | ADJUST FRAME RING & CASTING | 1 | EACH | \$500.00 | \$500.00 | 1 | \$500.00 | 2 | \$1,000.00 |
| 27 | CHIMNEY SEAL-EXTERIOR | 2 | EACH | \$250.00 | \$500.00 | | \$0.00 | 2 | \$500.00 |
| 28 | WETLAND BUFFER SIGN | 16 | EACH | \$200.00 | \$3,200.00 | 7 | \$1,400.00 | 22 | \$4,400.00 |
| 29 | STRUCTURE MARKER SIGN | 7 | EACH | \$50.00 | \$350.00 | | \$0.00 | 7 | \$350.00 |
| 30 | BIOROLL | 300 | LIN FT | \$4.00 | \$1,200.00 | | \$0.00 | 300 | \$1,200.00 |
| 31 | MULCH TYPE 1, DISC ANCHOR (NO SEED OR FERTILIZER) | 20 | ACRE | \$500.00 | \$9,900.00 | | \$0.00 | 3 | \$1,500.00 |
| 32 | MNDOT 25-151, FERTILIZER, MULCH TYPE 1, DISC ANCHOR (RESIDENTIAL LAWN) | 0.6 | ACRE | \$3,390.00 | \$2,034.00 | | \$0.00 | 0.733039 | \$2,485.00 |
| 33 | MNDOT 25-151, FERTILIZER, EROSION CONTROL BLANKET TYPE 3 (RESIDENTIAL LAWN) | 2,000 | SQ YD | \$1.25 | \$2,500.00 | | \$0.00 | 610 | \$762.50 |
| EXTRA WORK: | | | | | | | | | |
| 1 | STORM POND BERM FILL & REMOBILIZATION | 0 | LUMP SUM | \$17,446.30 | \$17,446.30 | 1 | \$17,446.30 | 1 | \$17,446.30 |
| PROJECT TOTAL= | | | | | \$208,426.05 | | \$39,979.15 | | \$209,180.90 |



**CITY OF MAYER
RESOLUTION NO. 3-27-2017-16
RESOLUTION APPROVING CONTRIBUTIONS**

WHEREAS, The City of Mayer is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.21 and 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and bequests for the benefit of recreational service pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash sums set forth below to the City:

| <u>Name of Donor</u> | <u>Purpose</u> | <u>Amount</u> |
|----------------------|----------------|---------------|
| Mayer Baseball Club | 10% Fee | \$6,558.00 |

WHEREAS, All such sums have been contributed to assist the City in the establishment and operation of recreational facilities and programs within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, The City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAYER, MINNESOTA, AS FOLLOWS:

1. The contributions described above are hereby accepted by the City of Mayer and shall be used to establish and operate recreational facilities and programs within the City's corporate limits either alone or in cooperation with others, as allowed by law.

2. That the City Clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's contribution.

Adopted by the City Council of the City of Mayer this 27th day of February 2017.

Mike Dodge, Mayor

ATTEST: _____
Janell Gildemeister, Deputy City Clerk

LG510 City or County Annual Report, 10% Lawful Gambling Contribution Fund

By March 15 each year mail or fax to:
 Minnesota Gambling Control Board
 Suite 300 South
 1711 W. County Road B
 Roseville, MN 55113
 FAX: 651-639-4032
 Questions? Call 651-539-1900.

Name of City or County (may not be township):
 Mayer
 This report is for calendar year 20 16

Street: 413 Bluejay Avenue City: Mayer Zip Code: MN 55360

Financial Information, 10% Contribution Fund (Minnesota Statutes, Section 349.213, subd. 1)

- 1. Contribution rate 1. 10.0 %
 May not exceed 10% per year of net profits; may not be a variable rate.
 (Net profits are gross profits less amounts expended for: (a) allowable expenses, and
 (b) lawful gambling taxes.)
- 2. Fund balance, if any, as of December 31 of previous calendar year 2. \$ 0.00
 (If none or negative, enter 0.)
- 3. Interest earned, if any, on fund balance for the calendar year 3. \$ 0.00

4. Contributions received from licensed organizations for the 10% fund:

NOTE: Do not include amounts received for:
 • a local gambling regulatory tax or investigation fee, if any, or
 • any voluntary contributions made by an organization.

| Name of Licensed Organization: | Amount Contributed: |
|--------------------------------|---------------------|
| Mayer Baseball Club | \$ 6,558.00 |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| Total | \$ <u>6,558.00</u> |

Enter total amount contributed on line 4: 4. \$ 6,558.00

- 5. Subtotal (add lines 2, 3, and 4) 5. \$ 6,558.00
- 6. From page 2, enter the total of expenditures made from the 10% fund 6. \$ 6,558.00
 (NOTE: The line 6 amount may not exceed the amount of line 5.)
- 7. Year-end balance on December 31.
 (Line 5 minus line 6. Enter 0 if negative balance.) 7. \$ 0.00



To: Mayor and Council Members

From: Kyle Kuntz

Re: Public Works Activities from February 23rd to March 22nd (2017)

Roads

- Snow Events
 - Spread salt/sand on all intersections and hills
 - Plowed City Hall, Fire Station, WTP, WWTP, and Compost Site parking lots after each snow event
 - Shoveled the build-up of snow around downtown light poles as needed
- Plowed snow Monday, March 13th-Widmer in to plow
- Took down winter flags and put up summer flags on downtown light poles

Parks

- Conducted playground inspections on monthly basis
- Cleaned off basketball court in Bluejay Park
- Mapped locations for replacement trees in all the parks
- Met with contractor about West Ridge Park shelter
- Met with contractor about installation of water and sewer line in Old School House Park
- Had rotting ash trees in Bluejay Park cut down
- Attended park board meeting on 3/14/17

Water Treatment Facility

- Executed daily rounds
- Performed chlorine, fluoride, iron, and manganese tests on a weekly basis
- Received chemical deliveries from DCP Industries on a monthly basis
- Took water samples for Minnesota Department of Health
- Filled out monthly fluoride report for February 2017
- Changed out chlorine tanks as needed
- Cleaned chlorine analyzer and replaced reagents as needed
- Flushed KMNO₄ feed line and mixed KMNO₄ on a regular basis
- Exercised generator at WTP and well #2 on a monthly basis
- Conducted well #2 draw down on a monthly basis
- Hung water meter repair signs
- Had issues with high service pump #1 VFD
 - Assisted In Control with the repair of the drive
- Fixed leaking water line and pressure gauge
- Rebuilt chlorine injector and replaced hose lines for reclaim water

Wastewater Treatment Facility

- Executed daily rounds and weekly sampling procedures
- Decant digester as necessary
- Washed down scum manhole and control structure #2 as necessary
- Cleaned cyclone grit separator as necessary
- Changed oil in UV air compressor
- Helped Greg disinfect and scrub traveling bridge filters before this year's disinfection period

Lift Stations & Collection System

- Check lift station operations on daily basis
- Exercised generator on monthly basis
- 2017 Jetting and CIPP Lining
 - Received quotes from contractors for jetting and lining
- Fixed off-set manhole structure on Red Barn Rd

Miscellaneous

- Worked on organizing public works building in between other public works tasks
 - Order new eyewash station and hot water heater
 - Started requesting quotes for fencing
- Gopher one locates
- Worked on February public works activities sheet
- Changed out old water meters and MXU devices
- Installed MXU's and sealed water meters for new houses
- Read water meters on the 1st of each month
- Worked on 'On Call' schedule
- Ran to Mayer Lumber Yard to get supplies
- Ran to Farm Supply to get supplies
- Ran to Fleet Farm to get supplies
- Attended safety training in Waconia on a monthly basis
- Pushed up brush pile at compost site
- Met with contractors about digging out storm water pond by Apple and Cardinal Circle
- Met with contractor about installing tile line for 1109 Apple Circle
- Contacted contractors about chipping brush pile at compost site
- Went through the public works applications
- Attended MRWA 33rd annual water and wastewater conference in St Cloud on March 7th, 8th, and 9th
- Attended pre construction meeting for Hidden Creek 7th addition
- Attended Council Meeting on 2/27/17
- Attended Council Meeting on 3/13/17
- Attended Personal Committee meeting on 3/20/17

Equipment

- Fueled and washed equipment as needed
- Worked on proposal for replacing Hustler mower

Safety Concerns

- No safety concerns at this time



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

MEMORANDUM

Date: March 21, 2017
To: Mayer City Council
From: David Martini
Subject: Projects in Progress

For your convenience, the following is a summary of the projects Bolton & Menk has worked on during the billing period between January 14th and February 10th, 2017

Miscellaneous Engineering

During the billing period, miscellaneous engineering included attendance at the January 23rd Council Meeting and providing cost estimates for trail extension options in West Ridge Park.

6 hours of time was provided at the City's reduced hourly rate and the City Council meeting was attended at no charge to the City, which resulted in a savings to the City of **\$806**.

Hidden Creek 6th (Pass Thru)

During the billing period, time was spent reviewing the status of the project in order to recommend preliminary project acceptance.

Hidden Creek 7th (Pass Thru)

During the billing period, time was spent coordinating for the pre-construction meeting and reviewing the letter of credit amount.

Cold Water Crossing 7th (Pass Thru)

During the billing period, time was spent reviewing the proposed plans and providing comments.



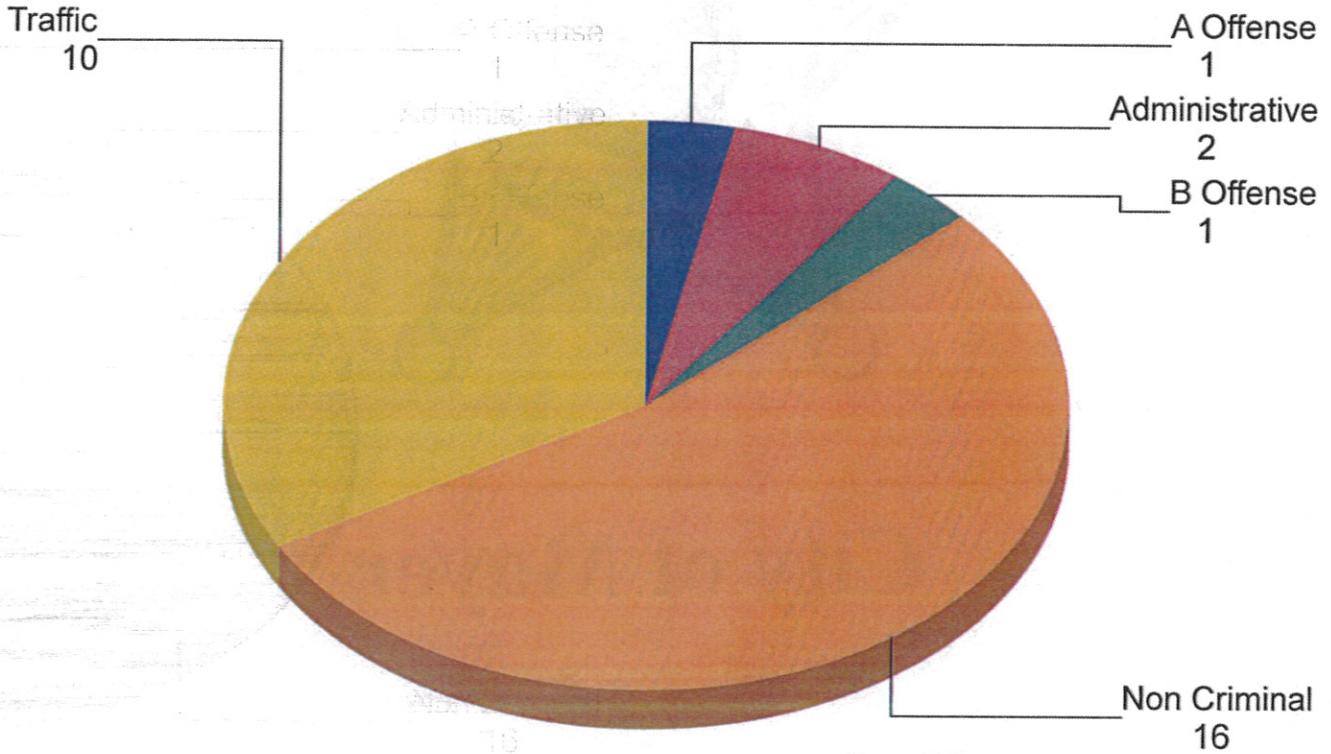
City of Mayer

February - 2017



Carver County Sheriff's Office
Monthly Calls for Service
From: 02/01/2017 To: 02/28/2017

Mayer City



| | |
|------------------------------|-----------|
| Total A Offense: | 1 |
| Total B Offense: | 1 |
| Total Non Criminal: | 16 |
| Total Traffic: | 10 |
| Total Administrative: | 2 |

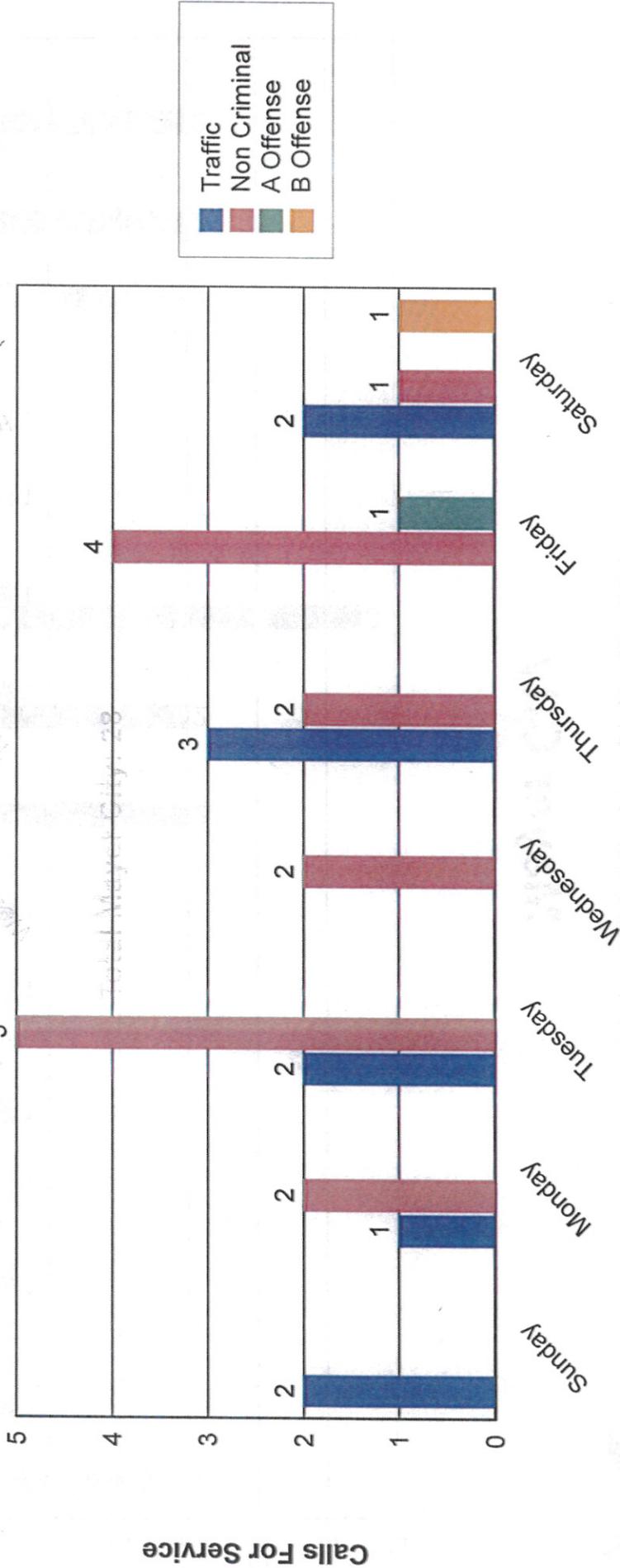
Total Mayer City: 30



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity

From: 02/01/2017 To: 02/28/2017

Mayer City



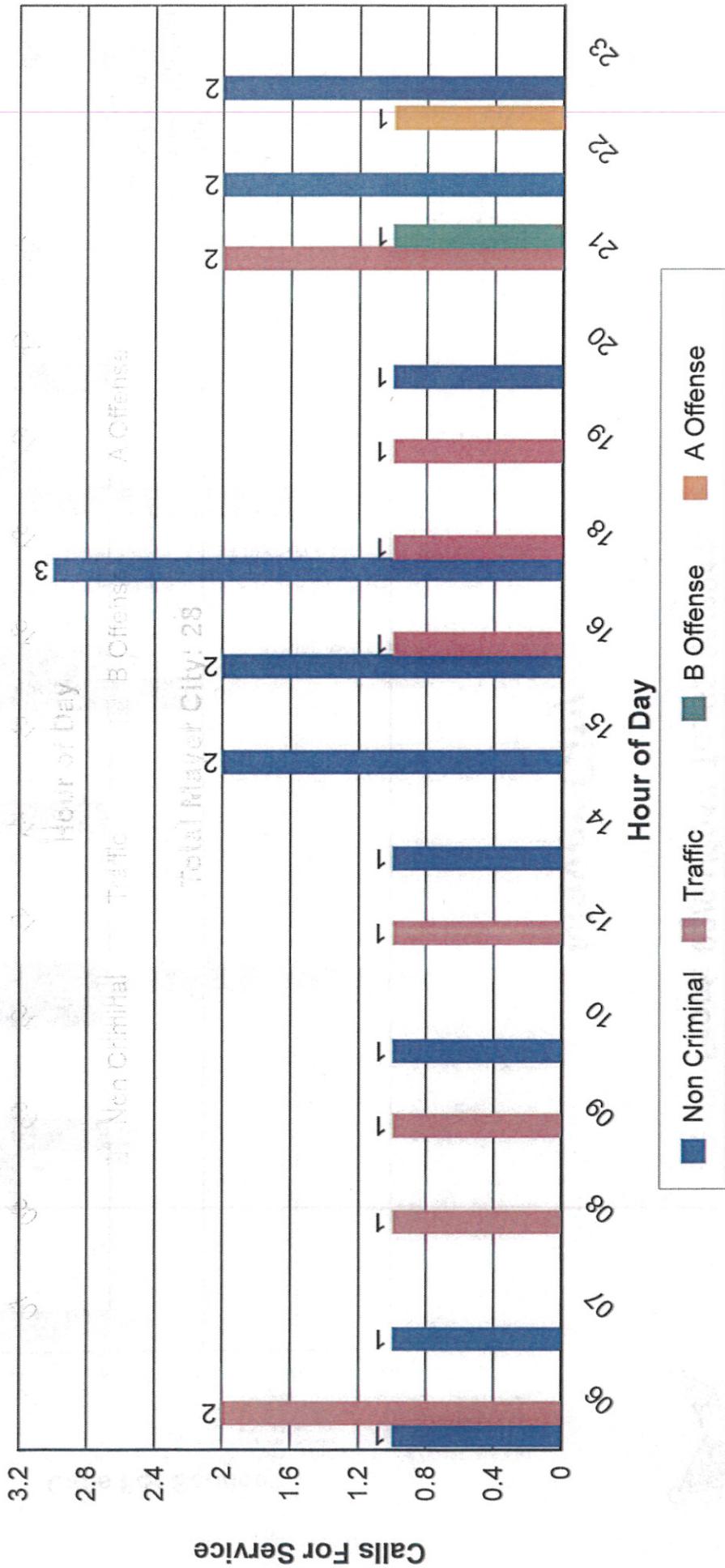
Total Mayer City: 28



Carver County Sheriff's Office
 Hour of Day Analysis of Calls for Service
 Patrol Activity

From: 02/01/2017 To: 02/28/2017

Mayer City



Total Mayer City: 28



Carver County Sheriff's Office
Monthly Calls for Service
From: 02/01/2017 To: 02/28/2017

Mayer City

Patrol

A Offense

| | |
|-------------------------|----------|
| Drug Violation | 1 |
| Total A Offense: | <u>1</u> |

B Offense

| | |
|-------------------------|----------|
| Traffic - alcohol Rel | 1 |
| Total B Offense: | <u>1</u> |

Non Criminal

| | |
|----------------------------|-----------|
| Misc Non-criminal | 5 |
| Abuse/Neglect (Info Only) | 1 |
| Animal | 1 |
| Medical | 5 |
| Assist Other Agency | 1 |
| Fire Call | 1 |
| Disturbance (Info Only) | 2 |
| Total Non Criminal: | <u>16</u> |

Traffic

| | |
|-----------------------|-----------|
| Traffic - Misc | 2 |
| Traffic Stop | 8 |
| Total Traffic: | <u>10</u> |

Total Patrol: 28

Administrative

Administrative

| | |
|------------------------------|----------|
| GunPermit-Acquire | 1 |
| GunPermit-CarryRenew | 1 |
| Total Administrative: | <u>2</u> |

Total Administrative: 2

Total Mayer City: 30



Carver County Sherff's Office

Arrest Summary

From: 02/01/2017 To: 02/28/2017

Mayer City

| | |
|-----------------------------------|---|
| 35A - Drug/Narcotic Violations | 1 |
| 35B - Drug Equipment Violations | 1 |
| 90D - Driving Under the Influence | 3 |
| 90G - Liquor Law Violations | 2 |

Total Number of Charges Involving All Arrests: 7

Total Number Individuals Arrested: 4

Total Incident With Arrests: 2

Carver County Sheriff's Office
Office of Public Safety
2017-02-28 10:00 AM
Page 1 of 1



**Carver County Sheriff's Office
Verbal Warnings
From: 02/01/2017 to 02/28/2017**

Mayer City

| | |
|-------------------------------------|----------|
| Animal: | 1 |
| Traffic Stop: | 8 |
| Grand Total Verbal Warnings: | 9 |

NIBRS - Activity Codes

| Activity Code | Descriptor | |
|----------------|---------------------------|--|
| GROUP A | | |
| AC | Animal Cruelty | Abuse or neglect of animal |
| AR | Arson | Intentionally destroy property by fire |
| A | Assault | Altercation between parties where physical harm occurred |
| AA | Aggravated Assault | Assault where substantial injury is caused or weapon used |
| BB | Bribery | Offering, giving, receive anything of value to sway judgement |
| B | Burglary | Unlawful entry into a structure to commit a crime |
| CF | Counterfeiting/Forgery | Alter, copy, imitation, passing a copy as an original |
| P | Property Damage | All damage to property |
| D | Drugs | All drug violations, possession of, sale of, manufacture of |
| EM | Embezzlement | Misappropriation of money, property entrusted to person |
| EX | Extortion/Blackmail | Unlawful obtain money, property by use or threat of force |
| U | Fraud | Intentional perversion of truth to obtain money or property |
| G | Gambling | Unlawful operate, promote or assist in operation of gambling |
| H | Homicide | Intentional taking of a persons life |
| HT | Human Trafficking | Induce a person to perform sex act or labor via force, fraud or coercion |
| K | Kidnapping | Unlawful seizure, transport or detain person against their will |
| T | Theft/larceny | Taking of property, stealing |
| V | Motor Vehicle Theft | Theft of a motorized vehicle |
| PO | Pornography | Manufacture, publish, sell, buy, possess sexually explicit material |
| PR | Prostitution | Unlawfully engage in or promote sexual activity for anything of value |
| R | Robbery | Taking of property by use of force |
| S | Sex Offenses | Forcible sexual assault |
| SN | Sex Offenses, Nonforcible | Nonforcible sexual intercourse (incest, statutory rape) |
| SP | Stolen Prop Offenses | Receive, buy, sell possess, conceal, transport known stolen property |
| W | Weapons | Violation of manufacture, sale purchase, transport use firearm |

| | | |
|----------------|-----------------------------|--|
| GROUP B | | |
| BC | Bad Checks | Intentional issuance of check against insufficient or nonexistent funds |
| CL * | Curfew/Loitering | Curfew violation/ person remain in area w/o visible means of support |
| DP * | Disorderly Conduct | Behavior tends to disturb public peace/shock public sense of morality |
| J | Driving Under Influence | Traffic stop or accident involving drive under influence |
| DR * | Drunkness | Drink alcohol to extent substantial impairs mental and physical function |
| FO | Family Offense, Non violent | Unviolent acts by family member against another family member |
| LV | Liquor Law Viol | Illegal consumption, sale, possession of liquor |
| PT * | Peeping Tom | Secretly look in windows, doorway, keyhole for purpose of voyeurism |
| RU | Runaway | Juvenile runaway |
| TR * | Trepassing | Unlawfully enter land, dwelling or other real property |
| M | All Other Offenses | OFP/Danco violation, Traffic - Hit & run accident |
| | | All other offense not included in other A & B classifications |
| O * | Ordinances | Laws/rules created by county or cities. |
| * | | Use only when Enforcement used (citation or arrest) |

Activity Codes

Non-criminal, Traffic and Administrative

| NON CRIMINAL | | |
|--------------|---------------------------|--|
| Code | Description | |
| 1 | Misc. NonCriminal | Gen law enforcement questions: citizen assists, lost and found property civil disputes, juvenile disciplinary issues, etc |
| 2 | Unlock Veh/Bldg | Unlock doors of automobile, residence or business for owners |
| 3 | Alarm | Checking on an alarm at a private residence or business |
| 4 | Domestic | Verbal argument between parties. Must have relationship. No charges |
| 5 | Missing Person | Missing / Lost person (not runaway) |
| 6 | Abuse/Neglect - Info only | Abuse or neglect of children or adults |
| 9 | Animal | Animal bites, stray animals. All calls involving animals |
| 10 | Medical | Assist persons with medical issues, natural cause deaths |
| 11 | House/Business Check | Check on residences or business when owners are away from property |
| 12 | Assist other Agency | Assist other law enforcement, state patrol, govt depts, EMT or medical |
| 13 | Fire Call | Fires and assist to fire departments |
| 15 | Mental Health | Suicides, 72 hr holds for mental health issues |
| 16 | Civil Process | Service of civil papers. Assist with civil standby situations |
| 17 | Transport | Transport persons for various reasons. |
| 19 | Warrant Service | Service of warrant for Carver County and other counties. |
| 20 | Boat & Water | All incidents involving boats, watercraft and/or lakes |
| 21 | Snowmobile | All incidents involving snowmobiles |
| 22 | ATV | All incidents involving ATV |
| 30 | Suspicious Activity | Suspicious persons, acts or vehicles. Accidental 911 calls |
| 31 | Open Door | Located an open door to a business or residence |
| 34 | Drug - Info Only | Drug information only |
| 35 | Disturbance - Info Only | Noise complaint, disturbing peace |
| 60 | Child Custody Dispute | Incidents involving dispute over child custody |

| TRAFFIC RELATED | | |
|-----------------|-------------------------|---|
| Code | Description | |
| 8 | Traffic - Misc | Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, veh in ditch, assists, all parking issues |
| 38 | Traffic - Stops | All traffic stops initiated by officers |
| 50 | Auto Accd - Prop Damage | Auto accident in which only property damage occurred |
| 51 | Auto Accd - MV vs deer | Auto accident involving a motor vehicle and deer |
| 52 | Auto Accd - Injury | Auto accident in which injury and property damage occurred |
| 54 | Auto Accd - Fatality | Auto accident in which a fatality occurred |
| 80 | Driving Complaint | Complaints of bad driving behavior. |

ADMINISTRATIVE

| Code | Description | |
|-------------|-----------------------------|--|
| 0 | Call Error | Calls for service created in error |
| 18 | Warrant Issued | Warrant issued by Carver County Court Administration |
| 23 | Explosive/Firearm Dealer | Application for a permit for explosives or firearms dealer license. |
| 24 | Gun Permit - Acquire | Application for a permit to purchase a handgun. |
| 25 | Gun Permit -Carry (new) | Application for a permit to carry a handgun. |
| 26 | Gun Permit - Transfer | Application for the transfer of a reg. gun from one individual to another. |
| 28 | Gun Permit - Carry (renewa | Application to renew a permit to carry a handgun. |
| 32 | Gun Permit - Carry Late Rel | Application to renew a permit to carry a handgun after 90 day expiration |
| 37 | Rec Ck - Immigration | Records check for updating immgration status |
| 39 | Rec Ck - Gambling Permit | Records check for gambling permit |
| 40 | Rec Ck - Citizen Academy | Records check for citizens academy |
| 41 | Rec Ck - Adoption | Records check for adoption |
| 42 | Rec Ck - Carver Cty Employ | Records check for Carver County employment |
| 43 | Rec Ck - SO Employ | Records check for Carver County Sheriff's Office employment |
| 44 | Rec Ck - SO Volunteer | Records check for Carver County Sheriff's Office Volunteer |
| 45 | Rec Ck - DHS | Records check for Dept of Human Services |
| 46 | Rec Ck - Name Change | Records check for Name change purposed |
| 47 | Rec Ck - Other Employ | Records check for other employment |
| 48 | Rec Ck - Individual | Records check for an individual |
| 49 | Rec Ck - Military | Records check for the military |
| 61 | License - Day Care | Records check for a day care license |
| 62 | License - Foster Care | Records check for a foster care license |
| 63 | License - Liquor | Records check for a liquor license |
| 64 | License - Massage Parlor | Records check for a massage parlor license |
| 65 | License - Fireworks | Records check for fireworks permit |
| 66 | License - Peddler | Records check for peddlers license |
| 999 | Sealed | Records are sealed by Court Order |



To: Mayor and Council Members
From: Luayn Ruch-Hammond, City Administrator
Re: Monthly Report
Date: March 27, 2017

My Activities for the weeks February 27- March 24, 2017

1. Damage to City Light Pole

The City light pole that was damaged on March 4, 2017 the person who did the damage has been identified. Staff is waiting on the police report from the county but, a claim has been submitted to the League.

2. Sales Tax Adjustments to Centerpoint Energy Bills

Staff has made a request for the sales tax on the Centerpoint Energy bills to be credited. Currently Centerpoint is working on the request. They have credited all accounts (the public works building, water plant, fire station, WWTF and Community Center) the credit balances are attached.

3. Meeting with Carver County GIS Staff

Staff will be meeting today with Peter Henschel Carver county GIS to discuss the partnership for the County to provide assistance to the City. Staff will update Council at the meeting

4. Pay Equity

Attached is the notice from Minnesota Management and Budget on the City's compliance with pay equity.

5. Follow Up Items

I have started a file on the items that will need follow up after May 9, 2017. I am going to provide the Council with that list as my April report.

*Check Reconciliation©

Security Bank

10100 CASH

February 2017

Account Summary

| | | | |
|-------------------------------------|--------------|------------|--------------|
| Beginning Balance on 1/1/2017 | \$682,294.09 | Cleared | \$682,294.09 |
| + Receipts/Deposits | \$0.00 | Statement | \$0.00 |
| - Payments (Checks and Withdrawals) | \$0.00 | Difference | \$682,294.09 |
| Ending Balance as of 1/30/2017 | \$0.00 | | |

Check Book Balance

| | | | |
|--------|--------------|-------------------------|-----------------|
| Active | G 100-10100 | GENERAL FUND | \$772,457.16 |
| Active | G 210-10100 | FIRE TRUCK FUND | \$76,074.59 |
| Active | G 212-10100 | FIRE DEPT GRANTS&CON | \$27,221.26 |
| Active | G 215-10100 | FIR DEPT FEMA GRANT | -\$9,845.24 |
| Active | G 220-10100 | PARK IMPROVEMENT FUN | \$288,636.80 |
| Active | G 222-10100 | OLD SCHOOLHOUSE PAR | \$5,410.89 |
| Active | G 225-10100 | EDA | \$19,643.87 |
| Active | G 230-10100 | CITY CELEBRATION | \$0.46 |
| Active | G 231-10100 | RISING ARTISTS FESTIVA | \$0.25 |
| Active | G 301-10100 | GO W/S 2001 REVENUE B | \$0.00 |
| Active | G 302-10100 | GO W/S 2003 REVENUE B | \$0.00 |
| Active | G 303-10100 | GO IMPROVEMENT BOND | \$0.00 |
| Active | G 304-10100 | GO WATER/SEWER BOND | \$0.00 |
| Active | G 325-10100 | HWY 25/2007 ST BOND | \$247,880.42 |
| Active | G 330-10100 | DEBT SERVICE FOR 2007 | \$0.00 |
| Active | G 350-10100 | 2015 FIRE TRUCK BOND | \$41,372.85 |
| Active | G 360-10100 | SPECIAL ASSESSMENTS | \$0.06 |
| Active | G 361-10100 | 2007A REFUNDING | \$0.00 |
| Active | G 400-10100 | 70TH STREET IMPROV FU | \$42,733.79 |
| Active | G 405-10100 | STREET IMPROVEMENT F | \$19,383.67 |
| Active | G 410-10100 | COMM CTR CAPITOL OUT | \$10,417.59 |
| Active | G 425-10100 | HWY 25 PROJECT 2006 | \$0.16 |
| Active | G 430-10100 | 2007 STREET CONST PRO | \$0.38 |
| Active | G 435-10100 | CAPITAL PROJECTS | \$685,664.46 |
| Active | G 440-10100 | ROUNABOUT PROJECT | \$4.00 |
| Active | G 460-10100 | W RIDGE RD/7TH ST CAP I | \$0.00 |
| Active | G 620-10100 | WATER FUND | \$854,351.94 |
| Active | G 640-10100 | SEWER FUND | \$1,553,820.38 |
| Active | G 650-10100 | STORM WATER FUND | \$74,652.32 |
| Active | G 700-10100 | INVESTMENT FUND | -\$4,118,406.66 |
| Active | G 800-10100 | ESCROW FUND | \$40,283.74 |
| | Cash Balance | | \$631,759.14 |

Gas leak or emergency Leave immediately. Then call 800-296-9815. 24 hours a day

Customer service 612-321-4939 or 800-245-2377 Monday - Friday, 7 am - 7 pm

Call before you dig Call 811 24 hours a day

Comments PO Box 1144 Minneapolis, MN 55440-1144

Pay your next bill without lifting a finger. To enroll in AutoPay, just sign and date the back of your bill stub and return to us with a check for your payment amount. It's that easy!

ACCOUNT SUMMARY

Table with 2 columns: Description and Amount. Rows include Previous gas amount due (- \$ 171.36), Payment (No payment received - 0.00), Balance forward (- \$ 171.36), Current gas charges (Details on page 2) (+ 142.58), and DO NOT PAY - Total amount due to be drafted (- \$ 28.78).

* No action required on the due date Mar 20, 2017

Your account is ready to view now. Register for free online account access. View balance, usage history, make an online payment, view recommendations for saving energy and money with My Energy Analyzer, and much more. Register at CenterPointEnergy.com/myaccount.

public works

How to pay your bill

Online Visit: CenterPointEnergy.com/paybill Pay immediately, schedule a payment or set up automatic monthly payments.

Phone Call 612-321-4939 and make a payment using your checking or savings account, or by debit or credit card.

In person To find a payment location, visit: CenterPointEnergy.com/paybill or call 612-321-4939.

Mail To mail a payment, send to: PO Box 4671 Houston, TX 77210-4671

Please keep this portion for your records

Has your AutoPay bank account changed? See form on back of stub.

No payment due. CREDIT BALANCE - \$ 28.78

00000003 1

CITY OF MAYER 413 BLUEJAY AVE MAYER, MN 55360-2106

Your bill is scheduled to be paid automatically by bank draft on the due date Mar 20, 2017. Your bank draft is set up for: SECURITY BANK & TRUST GLEN



CENTERPOINT ENERGY
P.O. BOX 1144
MINNEAPOLIS MN 55440-1144

March 15, 2017

00000476 1

CITY OF MAYER
250 BLUEJAY AVE
MAYER MN 55360

RE: Multiple Months Corrected
Account: 7097428-2
Service address: 250 BLUEJAY AVE
MAYER, MN 55360-2111

Water Plant

Dear CITY OF MAYER,

Our records indicate that you have either received an incorrect bill or not received a bill for a few months. We apologize for any inconvenience this may have caused.

The problem has been corrected and a new bill has been issued that includes both your current charges and amounts that should have been billed to you in prior months. Please note that the adjusted balance after all corrections is \$-93.20.

Please refer to your revised bill for details regarding meter readings, usage and billing rates for each period. We ask that you pay the current charges by the due date. For the prior months' charges, you have the option of paying in instalments or paying the entire amount.

If you choose to make payment arrangements, you may do so via the web at www.CenterPointEnergy.com/selfservice or via our interactive voice response at 612-321-4939 24 hours per day.

Again, we apologize. We sincerely appreciate your business and thank you for your patience.

Sincerely,

CenterPoint Energy
612-321-4939
www.CenterPointEnergy.com





CENTERPOINT ENERGY
P.O. BOX 1144
MINNEAPOLIS MN 55440-1144

March 15, 2017

00000475 1

CITY OF MAYER
413 BLUEJAY AVE
MAYER MN 55360-2106

RE: Multiple Months Corrected
Account: 6081341-7
Service address: 111 4TH ST NE
MAYER, MN 55360-8508

Fire Station

Dear CITY OF MAYER,

Our records indicate that you have either received an incorrect bill or not received a bill for a few months. We apologize for any inconvenience this may have caused.

The problem has been corrected and a new bill has been issued that includes both your current charges and amounts that should have been billed to you in prior months. Please note that the adjusted balance after all corrections is \$-261.62.

Please refer to your revised bill for details regarding meter readings, usage and billing rates for each period. We ask that you pay the current charges by the due date. For the prior months' charges, you have the option of paying in installments or paying the entire amount.

If you choose to make payment arrangements, you may do so via the web at www.CenterPointEnergy.com/selfservice or via our interactive voice response at 612-321-4939 24 hours per day.

Again, we apologize. We sincerely appreciate your business and thank you for your patience.

Sincerely,

CenterPoint Energy
612-321-4939
www.CenterPointEnergy.com



EXMGMT.MULTMONCOR-150105



CENTERPOINT ENERGY
P.O. BOX 1144
MINNEAPOLIS MN 55440-1144

March 17, 2017

00000320 1

CITY OF MAYER
413 BLUEJAY AVE
MAYER MN 55360-2106

RE: Multiple Months Corrected
Account: 5969882-9
Service address: 15300 COUNTY ROAD 30
MAYER, MN 55360-9700

Dear CITY OF MAYER,

Our records indicate that you have either received an incorrect bill or not received a bill for a few months. We apologize for any inconvenience this may have caused.

The problem has been corrected and a new bill has been issued that includes both your current charges and amounts that should have been billed to you in prior months. Please note that the adjusted balance after all corrections is \$-650.98.

Please refer to your revised bill for details regarding meter readings, usage and billing rates for each period. We ask that you pay the current charges by the due date. For the prior months' charges, you have the option of paying in installments or paying the entire amount.

If you choose to make payment arrangements, you may do so via the web at www.CenterPointEnergy.com/selfservice or via our interactive voice response at 612-321-4939 24 hours per day.

Again, we apologize. We sincerely appreciate your business and thank you for your patience.

Sincerely,

CenterPoint Energy
612-321-4939
www.CenterPointEnergy.com



EXMGMT.MULTMONCOR-150105



CENTERPOINT ENERGY
P.O. BOX 1144
MINNEAPOLIS MN 55440-1144

March 17, 2017

00000321 1

CITY OF MAYER
413 BLUEJAY AVE
MAYER MN 55360-2106

RE: Multiple Months Corrected
Account: 6081389-6
Service address: 413 BLUEJAY AVE
MAYER, MN 55360-2106

Dear CITY OF MAYER,

Our records indicate that you have either received an incorrect bill or not received a bill for a few months. We apologize for any inconvenience this may have caused.

The problem has been corrected and a new bill has been issued that includes both your current charges and amounts that should have been billed to you in prior months. Please note that the adjusted balance after all corrections is \$-683.38.

Please refer to your revised bill for details regarding meter readings, usage and billing rates for each period. We ask that you pay the current charges by the due date. For the prior months' charges, you have the option of paying in installments or paying the entire amount.

If you choose to make payment arrangements, you may do so via the web at www.CenterPointEnergy.com/selfservice or via our interactive voice response at 612-321-4939 24 hours per day.

Again, we apologize. We sincerely appreciate your business and thank you for your patience.

Sincerely,

CenterPoint Energy
612-321-4939
www.CenterPointEnergy.com



EXMGMT.MULTMONCOR-150105



4

March 21, 2017

Local Government Official
Mayer
413 Bluejay Avenue

Mayer MN 55360

Dear Local Government Official:

Congratulations! I am very pleased to send you the enclosed notification of compliance with the Local Government Pay Equity Act. Since the law was passed in 1984, jurisdictions have worked diligently to meet compliance requirements and your work is to be commended.

As you know, Minnesota Rules Chapter 3920 specifies the procedure and criteria for measuring compliance and your jurisdiction's results are enclosed. You may find a copy of our "Guide to Understanding Pay Equity Compliance and Computer Reports" and other resources on our Local Government Pay Equity webpage at:

<https://mn.gov/mmb/employee-relations/compensation/laws/local-gov/local-gov-pay-equity/index.jsp>

This notice and results of the compliance review are public information and must be supplied upon request to any interested party.

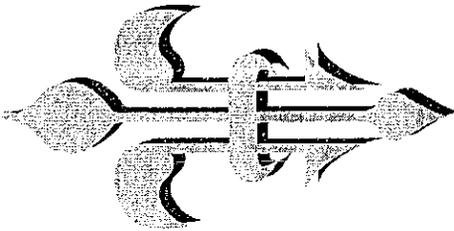
If you have any questions about the materials or about pay equity in general, please contact me at (651) 259-3623.

Again, congratulations on your achievement!

Sincerely,

Cyndee Gmach
Pay Equity Coordinator
pay.equity@state.mn.us

Enclosures



Notice of Pay Equity Compliance

Presented to

Mayer

for successfully meeting the requirements of the Local Government Pay Equity Act M.S. 471.991 - 471.999 and Minnesota rules Chapter 3920. This notice is a result of an official review by Minnesota Management & Budget and your 2017 pay equity report.

Your cooperation in complying with the local government pay equity requirements is greatly appreciated.

Myron Frans, Commissioner

March 21, 2017

Date

Results of Tests for Pay Equity Compliance

Date: March 21, 2017

Jurisdiction: Mayer

ID#: 2313

1. Completeness and Accuracy Test

Passed. Required information was submitted accurately.

2. Alternative Analysis Test

Passed. Jurisdiction had three or fewer male classes and there was no compensation disadvantage for at least 80% of female classes compared to male classes.

Passed. Jurisdiction had four or five male classes, an underpayment ratio below 80%, but no compensation disadvantage for at least 80% of female classes compared to male classes. Jurisdictions in this category started in the statistical analysis but moved to the alternative analysis because of the combination of factors listed.

Passed. Jurisdiction had at least six male classes, no classes with a salary range, an underpayment ratio below 80%, but no compensation disadvantage for at least 80% of female classes compared to male classes. Jurisdictions in this category started in the statistical analysis but moved to the alternative analysis because of the combination of factors listed.

3. Salary Range Test

Passed. Too few classes had an established number of years to move through a salary range.

Passed. Salary range test showed a score of 80% or more.

4. Exceptional Service Pay Test

Passed. Too few classes received exceptional service pay.

Passed. Exceptional service pay test showed a score of 80% or more.

The enclosed material describes compliance requirements in more detail. If you have questions, contact Cyndee Gmach, Pay Equity Coordinator, at (651) 259-3623.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 27th, 2017
Item Name: Sewer Jetting And Televising
Originating Department: Public Works
Presented by: Kyle Kuntz

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion approving the scheduling of the yearly sewer jetting and televising.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Staff is proposing to have about 20,064 linear feet of sanitary sewer line be jetted and televised by Overline and Son in the amount of \$15,850.56. The areas scheduled for the maintenance this year include Cold Water Crossing and Hidden Creek BLVD. This is routine maintenance that the city is required to do on a yearly basis. Once this work is complete the city will have cleaned and televised all 57,000 linear feet of sanitary sewer pipe over the last three years.

Attached are the bids City Staff collected from two different contractors along with a map of the areas that are to be jetted and televised.

| | | | |
|---|--------------------|---|-------------|
| <i>FINANCIAL IMPLICATIONS:</i> | | <i>ADVISORY BOARD RECOMMENDATIONS:</i> | |
| Funding Sources & Uses: Repairs and Maintenance \$35,000 | | Other _____ | |
| Budget Information: | | | |
| _____ Budgeted | _____ Non Budgeted | | |
| _____ Amendment Required | | | |
| Approved _____ | Denied _____ | Tabled _____ | Other _____ |
| Resolution No. _____ | | Ordinance No. _____ | |

Kyle Kuntz

From: Overline & Son, Inc./Brian [overlineandson@yahoo.com]
Sent: Thursday, March 23, 2017 12:18 PM
To: Kyle Kuntz
Subject: Estimate for Sanitary Sewer Cleaning & Televising

Hi Kyle,

Overline & Son, Inc. estimate for sanitary sewer cleaning and televising:

- Vactor services to jet clean and vacuum 8" sanitary sewer lines @ \$.395/lf
- Vactor services to jet clean and vacuum sanitary sewer lines over 8" completed hourly
- Televising and reporting of 8" sanitary sewer lines @ \$.395/lf
- Televising and reporting of sanitary sewer lines over 8" completed hourly

Please let me know if you have any questions.

Thank you,
Brian Overline
Overline & Son, Inc.
C:612-554-5526 P:952-873-4330



$$\begin{array}{r} 20,064 \text{ ft} \\ \times .395 \\ \hline 7,925.28 \\ \times 2 \\ \hline \underline{\underline{\$15,850.56}} \end{array}$$



16281 Baseline Ave. Shakopee, MN 55379
Phone: 952.445.3173 Fax: 952.496.9117
Website: www.pipe-services.com

QUOTATION

March 3, 2017

Kyle Kuntz
City of Mayer Public Works
413 Bluejay Ave.
Mayer, MN 55360

Dear Kyle;

As requested, we have prepared a quote for **cleaning and televising of 20,064 linear feet of 8" - 12" sanitary sewer** for the City of Mayer.

| | |
|---|------------|
| Jet Vac Cleaning of approximately 20,064 LF of 8" - 12" sanitary sewer @ .40 per foot. | \$8,025.60 |
| Color pan and tilt televising of approximately 20,064 LF of sanitary sewer @ .40 per foot | \$8,025.60 |

Total \$16,051.20

See attached bid form

Our bid is based on the following provisions and understandings:

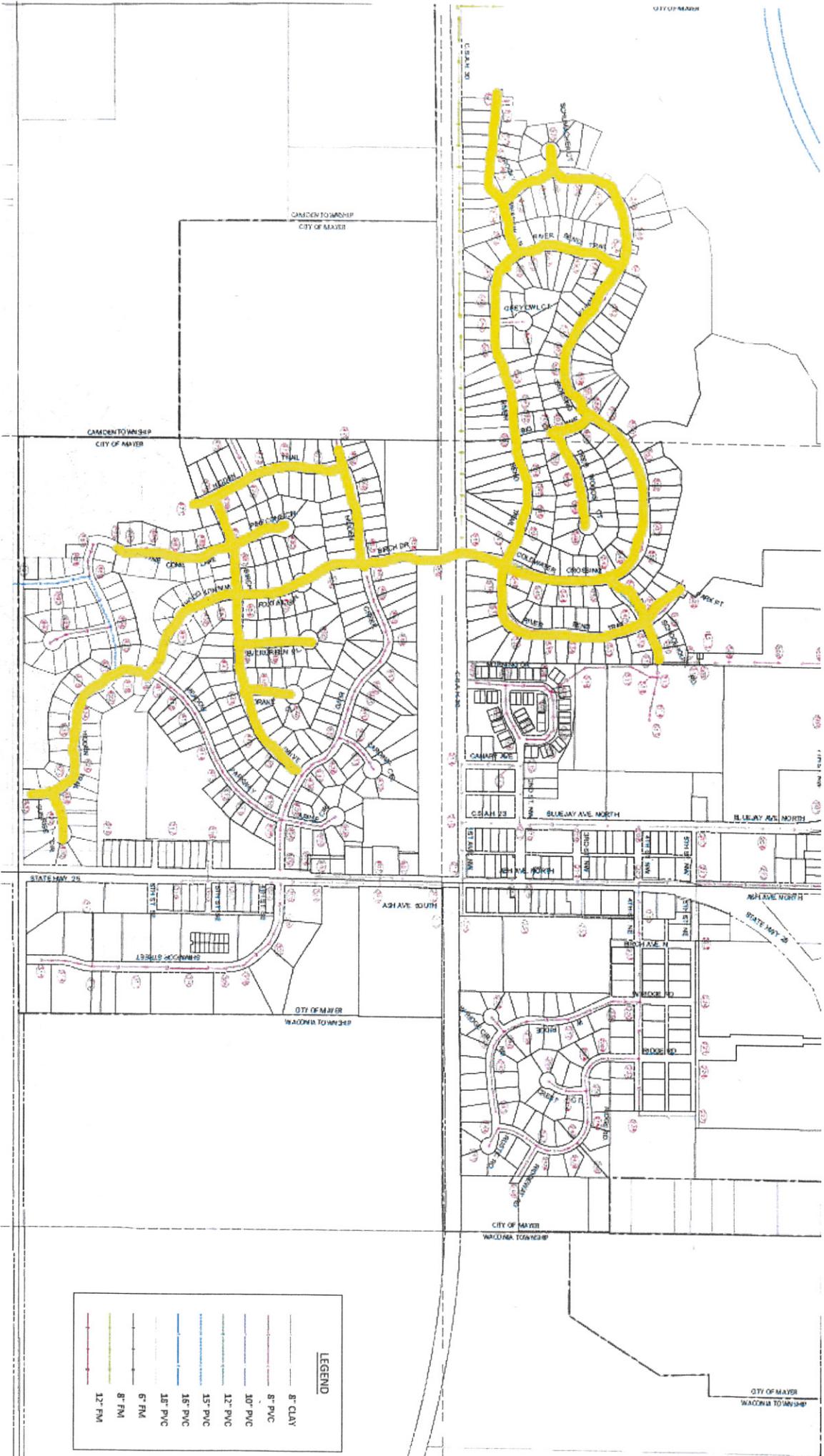
1. CONTRACTOR to provide 1 typed reports and colored DVD's or portable drive for televised services. Additionally we will provide a data file containing all reports, Video and still photos along with a summary report of all significant incidents. All televising will be done in certified PACP format along with a data file for import into your GIS system.
2. CITY to locate and expose all manholes and to provide access.
3. CONTRACTOR to be allowed to draw water from CITY fire hydrants at no additional charge.
4. CONTRACTOR assumes that all dumping will be at a CITY site.
5. CITY to locate and expose all manholes and to provide access.

Thank you for considering our firm for this project, we look forward to the opportunity of working with the City of Mayer, MN on this project. Please provide me with a bid tab upon completion of quote review.

Sincerely,
Pipe Services Corporation

A handwritten signature in cursive script that reads "Kerry L. Blaisdell". The signature is written in black ink and is positioned above the printed name.

Kerry L. Blaisdell



LEGEND

| | |
|--|---------|
| | 8" CLAY |
| | 8" PVC |
| | 10" PVC |
| | 12" PVC |
| | 15" PVC |
| | 18" PVC |
| | 6" FM |
| | 8" FM |
| | 12" FM |

REQUEST FOR CITY COUNCIL ACTION

| | | | | | |
|--|------------------|--|-----------------|-------------------------------------|--------------------|
| Meeting Date: | March 27th, 2017 | | | | |
| Item Name: | 2017 CIPP Lining | | | | |
| Originating Department: | Public Works | | | | |
| Presented by: | Kyle Kuntz | | | | |
| Previous Council Action (if any): | | | | | |
| Item Type (X only one): | Consent | | Regular Session | <input checked="" type="checkbox"/> | Discussion Session |

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

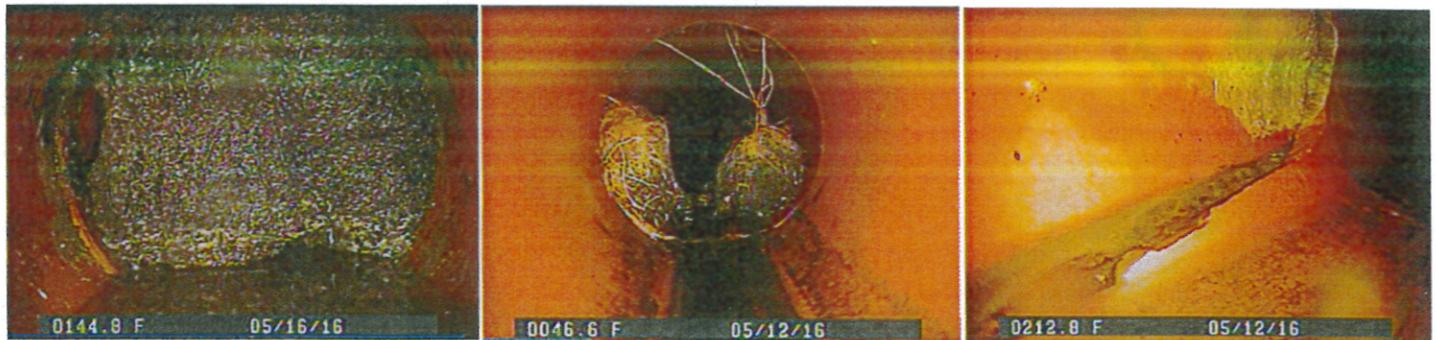
A motion approving the scheduling of the CIPP Lining for 5th St. NE and Ash Ave S

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Staff is proposing to have 2,843 linear feet of sanitary sewer line along 5th St. NE and Ash Ave S be rehabilitated by Visu Sewer in the amount of \$66,810.50. Visu Sewer will be installing a specifically designed resin saturated polyester felt tube into the existing sewer and curing it in place. The sewer line has a few active leaks that will need to be grouted prior to the installation of the liner. Visu Sewer will provide the grouting at an hourly rate of \$245 per hour plus \$12.00 per gallon of grout used. A rough estimate to grout the sewer lines will be around \$5,000. The total cost of the whole project will be around \$71,810.50.

Currently, the sewer lines have significant I&I, root, and pipe deterioration issues that need to be fixed ASAP. If the sewer line does not get rehabilitated the city could be facing costly repairs in the near future.

Attached are the bids City Staff collected from two different contractors.



FINANCIAL IMPLICATIONS:

Funding Sources & Uses:
Inflow/Infiltration \$60,000
Repairs and Maintenance \$35,000

Budget Information:

ADVISORY BOARD RECOMMENDATIONS:



| | | | | |
|-----------------------|--------------------|---------------|------------------|--------------|
| | Budgeted | | | |
| | Non-Budgeted | | | |
| | Amendment Required | | Other | |
| Approved | | Denied | Tabled | Other |
| Resolution No. | | | Ordinance | |
| | | | No. | |



Visu-Sewer
Inspect. Maintain. Rehabilitate.

Proposal

To: Kyle Kuntz
City of Mayer
413 Bluejay Ave.
Mayer, MN 55360-0102
(952) 657-1502

From: Todd Stelmacher
Visu-Sewer, Inc
3155 104th Lane NE
Blaine, MN 55449
763-252-0004

Date: 2/27/2017

Project: Sanitary Sewer CIPP Installation

Visu-Sewer is pleased to provide the following quotation for CIPP installation:

Install 2,843 linear feet of 8" National Liner @ \$23.50 per linear foot: \$ 66,810.50

The above listed prices are based on the current video inspection and include:

- Labor, material and equipment.
- Mobilization and traffic control
- Light cleaning and televising of sewers prior to installation of liner
- Bypassing of existing flow
- Installation of National Liner per manufactures instructions, ASTM 1216
- Reinstatement of active service connections
- Televising of sewers after installation of liner

Grouting of active leaks prior to CIPP installation will be provided at an hourly rate of \$245.00 per hour plus \$12.00 per gallon of grout used. \rightarrow \$3,000 to \$5,000

The City of Mayer will need to provide drivable access to all manholes, water from nearby hydrants (without charge), a dump site for captured debris, and traffic control beyond cones and signs. If needed, removal of protruding taps, and heavy cleaning will be quoted separately. Thank you for the opportunity to quote on this project. Please do not hesitate to call if you have any questions.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices or specifications submitted. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. If a collapse of the original pipe results during the lining process, Visu-Sewer will not be held liable for costs associated with excavation, repairs or restoration. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.

Acceptance of Proposal

The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

WISCONSIN - ILLINOIS - MINNESOTA - IOWA - MISSOURI



March 6th, 2017

Kyle Kuntz
City of Mayer, MN
kkuntzcityofmayer@frontier.com

**RE: Insituform® Rehabilitation Estimate of 2,843 LF of 8”
Mayer, MN**

Dear Mr. Kuntz:

Insituform Technologies USA, LLC (ITUSA) is pleased to submit to you this estimate for the rehabilitation of 2,843 LF of 8” CIPP.

Over the past 35 years, ITI has rehabilitated over 75 million feet of sewer and drainage piping worldwide. The Insituform® process consists of installing a specifically designed resin saturated polyester felt tube into the existing sewer and curing it in place. The result is a seamless, jointless durable composite pipe within the old pipe, improving its structure and minimizing leakage. The piping is returned to service in a fraction of the time required by conventional methods. As a result, the Insituform® process is faster, cleaner, safer, and performed at less cost than other repair alternatives.

Following is a cost estimate for installation of approximately 2,843 LF of 8-inch Insituform® Cured-in-Place Pipe designed as a fully structural pipe once installed.

| Bid Item per Docs | Description | Measure | Quantity | Bid Price | Total |
|-------------------|---------------------------------|---------|----------|-----------|-----------------------|
| 1 | CIPP 8" | LF | 2843 | \$ 22.35 | \$ 63,541.05 |
| 2 | Lateral Reinstatement | EA | 34 | \$ 112.00 | \$ 3,808.00 |
| 3 | Protecting Tap (if encountered) | EA | 0 | \$ 500.00 | \$ - |
| TOTAL | | | | | \$ (67,349.05) |

- Price includes bypass, traffic control, and restoration for all installations.
- **If the City determines that they want to handle any potential restoration that may be needed, The City can deduct \$3,000 from the bid total**

This proposal serves as an estimate for completion of the work and can be adjusted to take into consideration any unforeseen circumstances that may arise. Therefore, if any portion of the pipe is determined un-lineable, the City will need to repair that particular section of the pipe prior to installing CIPP. All cost to make that repair will be the City's responsibility.

SCOPE OF WORK & DESIGN CONSIDERATIONS

The scope of work includes installation of approximately 2,843 LF of 8" CIPP. We will robotically reinstate all services on a per each basis.

The CIPP pipe designs are based on information provided by the customer and should be verified by the customer prior to proceeding with this project. Should any other conditions, existing or expected in the field, over the design life of the Insitu pipe differ from the information based herein, then the appropriate adjustments should be made to the design calculations, along with the appropriate price adjustment.

| <u>Description</u> | <u>Field Condition</u> |
|---------------------------------------|----------------------------------|
| Nominal Pipe Diameter: | 8" round |
| Operating Temperature: | Less than 100 degrees |
| Effluent Type: | Sanitary - Clay |
| Number of Service Connections: | Approx. 34 |
| Soil Depth over Invert: | 8' - 10' |
| Reason for Rehabilitation: | Fully deteriorated, infiltration |

PROPOSAL INCLUSIONS

- Certificate of Insurance with standard coverage (see attached)
- One mobilization and demobilization
- Final cleaning of loose debris from the piping prior to installation
- As-built video inspection and CD
- Standard PPE for installation crew
- Standard one-year warranty

PROPOSAL EXCLUSIONS

The prices stated in this proposal do not include the following items. If provided by Contractor, the cost will be charged as extras; otherwise Owner will furnish these items at no cost to Contractor:

- Performance/Payment Bond (at 2.5% of proposal price)

- Special Insurance such as OCP, Builders Risk

- Water from a fire hydrant or other high volume source within a convenient distance
- Removal and disposal of any hazardous or toxic materials encountered
- Any holiday work, nighttime work, rush delivery or adverse weather work

LIMITED WARRANTY

IN LIEU OF ALL OTHER EXPRESSED, IMPLIED AND/OR STATUTORY WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECTS IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.

STANDARD TERMS and CONDITIONS

Removal, transporting, and disposal of any hazardous or toxic materials encountered during the project will be the responsibility of the Owner.

All labor, equipment, material, supervision, and mobilization necessary to complete the Insituform[®] process per the above conditions, and Insituform[®] specifications, are included.

Any restrictions in our normal weekday work hours required by local, state, and/or federal authorities (due to noise restrictions or other reasons not known at the time of this proposal) will be an extra charge.

MUTUAL RELEASE OF CONSEQUENTIAL DAMAGES

Neither party shall be liable to the other for consequential damages relating to or arising out of the Contract.

PAYMENT TERMS

- Payment due in full due within thirty days of completion of the project, no retainage to be held
- Prices stated are in effect for sixty days (60) from the date of this proposal

We appreciate your interest in the Insituform process and giving us the opportunity to quote on your pipe rehabilitation needs which will protect your investment as well as the environment. Should you desire additional information please feel free to give me a call at 651-253-0236.

Sincerely,
INSITUFORM TECHNOLOGIES USA, LLC.

Mitchell Hoefl, P.E.

Mitchell Hoefl, P.E., Business Development Manager

Accepted: City of Mayer, MN

Signed: _____ Date: _____

Printed Name/Title: _____

Is this Project Tax Exempt? If Yes, please provide Tax Exemption Form and, where applicable, Project Exemption Form.

Does this Project require Certified Payroll?

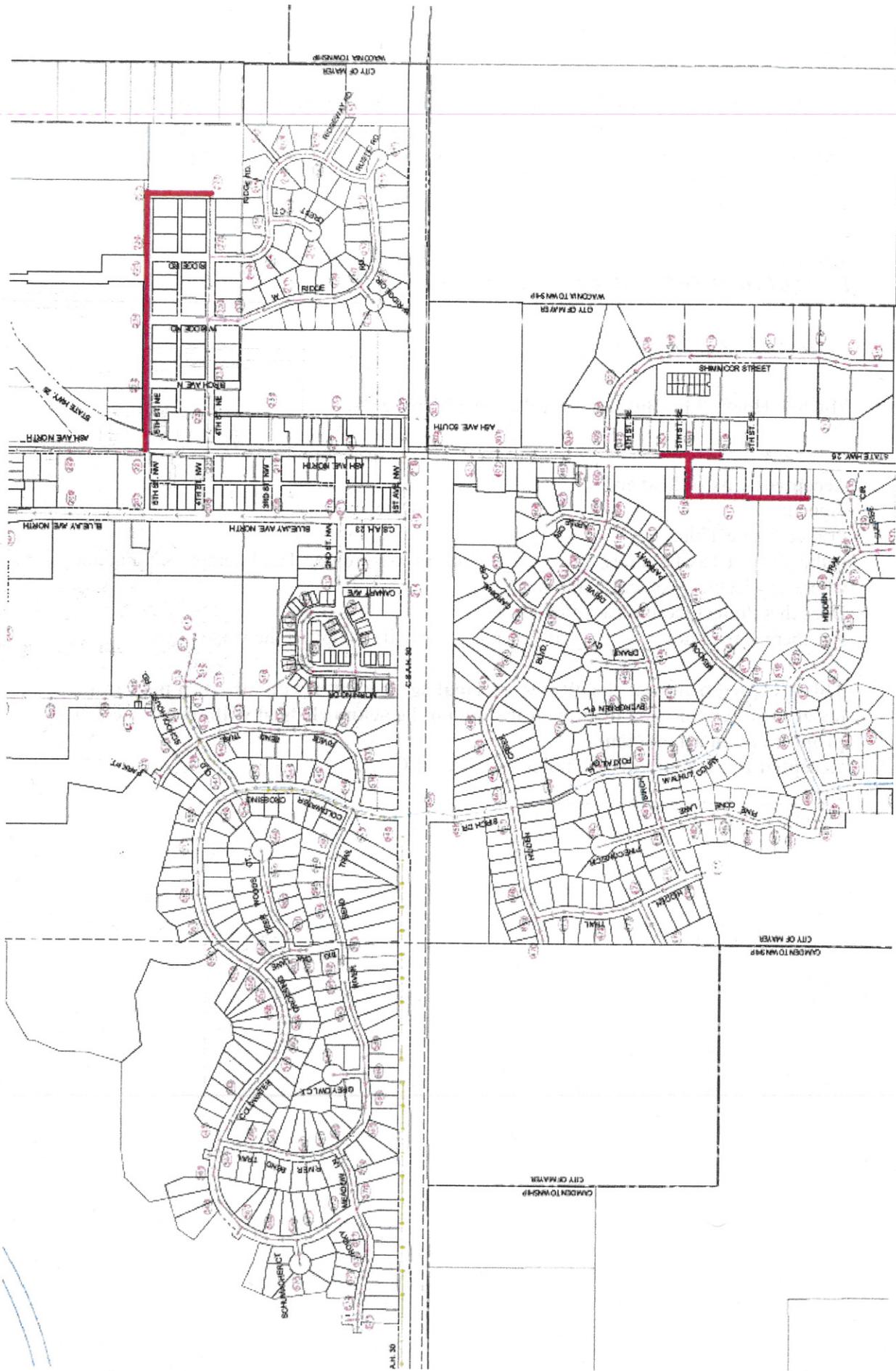
Are there wage rates? if yes, please provide a copy of the wage rates.

This accepted proposal constitutes a formal agreement. If you initiate a purchase order or other contract document it shall not be acknowledged without this accepted proposal as an attachment.

Accepted By: Insituform Technologies USA, LLC.

By: _____

Date: _____



A-11-30

REQUEST FOR CITY COUNCIL ACTION

| | |
|--------------------------------|-------------------------------|
| Meeting Date: | March 27, 2017 |
| Item Name: | Approval of Purchase of Trees |
| Originating Department: | Administration |
| Presented by: | Luayn Ruch-Hammond |

Previous Council Action (if any):

| | | | | | | |
|--------------------------------|---------|--|-----------------|-------------------------------------|--------------------|--|
| Item Type (X only one): | Consent | | Regular Session | <input checked="" type="checkbox"/> | Discussion Session | |
|--------------------------------|---------|--|-----------------|-------------------------------------|--------------------|--|

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)
 A motion on the purchase of trees for the parks.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Park Board is recommending that the City replace trees in the parks. Park board is recommending replacement of 16 trees (1 Meadow Park, 6 West Ridge Park, 4 Old Schoolhouse Park, and 5 in Discovery Park). They would like to plant 8 Lindens and 8 Maple Autumn Blaze.

Staff contacted Wilson's and Natural Surroundings nursery's their quotes follow.

Wilson's their price list is the following:

Linden 2.5" \$195 for just the tree if they plant the tree \$310 planted plus they will warranty the tree for an additional \$45. The total per tree price would be \$355.00 each. Maple Autumn Blaze \$195 Supply if they plant the tree \$310 plus they will warranty the tree for an additional \$45. The total tree price would be \$355.00 each.

Natural Surroundings submitted a bid for trees. Linden \$233.75 if they plant the trees it is an additional \$266.25 per tree for a total cost per tree of \$500.00. The cost for just the trees is \$3,915.00. Planted plus warranty is an additional \$266.25 per tree for a total of \$4,260.00. Total for trees, installation and warranty (16 trees x \$233.75 = \$3,740.00) installation and warranty is an additional \$266.25 per tree (16x \$266.25 x 16 = \$4, 2060.00) and they are also charging a \$175 delivery fee. The total with Natural Surroundings is \$8,520.00.

| | Wilson's | Natural Surroundings |
|---|-------------------|----------------------|
| 8 Lindens | \$1,560.00 | \$1,870.00 |
| 8 Autumn Blaze | \$1,560.00 | \$1,870.00 |
| Delivery | | \$175.00 |
| Total Trees Only | \$3,120.00 | \$3,915.00 |
| Trees & Installaion | \$2,480.00 | \$4,260.00 |
| | \$2,480.00 | \$4,260.00 |
| Warranty | \$360.00 | |
| | \$360.00 | |
| Total Trees. Planting & Warranty | \$5,680.00 | \$8,520.00 |

Park Board did budget \$3,000 in 2016 and \$3,000 in 2017 in the Capital Outlay for tree replacement. The City could hire Wilson's Nursery and buy the warranty and still be under the total budget amount of \$6,000.

Staff is requesting approval of the purchase of the trees for the parks.

| | |
|--------------------------------|--|
| FINANCIAL IMPLICATIONS: | ADVISORY BOARD RECOMMENDATIONS: |
| Funding Sources & Uses: | |
| Budget Information: | |



633 Shimmcor St.
Mayer, MN 55360

Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 3/24/2017 | 7346 |

| |
|--|
| Name / Address |
| City of Mayer 413 Bluejay Ave. Mayer, MN 55360 |

| |
|---------|
| Ship To |
| |

| | | | | Terms |
|-----------|--|-----|--------|----------|
| | | | | Net 30 |
| Item | Description | Qty | Rate | Total |
| Maple4 | 2.5" Northwoods Maple. Tree only, not installed. | 8 | 233.75 | 1,870.00 |
| Linden3 | 2.5" Harvest Gold Linden. Tree only, not installed. | 8 | 233.75 | 1,870.00 |
| Delivery1 | Zone 1 | 1 | 175.00 | 175.00 |
| | Note: Add \$266.25 per tree for installation, mulch ring, watering, and one year warranty. | | | |
| | Sales Tax | | 6.875% | 0.00 |

| | |
|--------------|-------------------|
| Subtotal | \$3,915.00 |
| Total | \$3,915.00 |

Luayn Ruch-Hammond

From: Andy Wilson [andy@wilsonsnurseryinc.com]
Sent: Thursday, March 23, 2017 1:53 PM
To: cityadmin@frontiernet.net
Cc: 'Steve Mielke'; kristi@wilsonsnurseryinc.com
Subject: Tree Quote

Luayn-

Thank you for the call today and the opportunity to work with the city of Mayer. I've placed each item below with two quotes (supply only and then planted)

---Linden 2.5" \$195 Supply \$310 Planted \$45/ tree warrantied

--- Maple Autumn Blaze \$195 Supply \$310 Planted \$45/tree warrantied

--- The lindens would have to be a mix of our available varieties. They are all good for this growing region and are as follows: American Sentry, American Boulevard, Redmond, Greenspire, Glenleven, Shamrock. I just don't have 8 of the same variety in 2.5" (2.5" is a limited size in the current market, as we have many 2")

--- Please let us know if you would like to book an order for this season.

Thank you,

Andy Wilson
Wilson's Nursery, Inc.
5730 Yancy Avenue
New Germany, MN
(952) 239-2263-cell
(952) 353-2762-office
(952) 353-2764-fax

wilsonsnurseryinc.com

Growing with you since 1983



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 27, 2017
 Item Name: Coupon Recycling Program for 2017
 Originating Department: Administration
 Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion approving the coupon recycling program for 2015.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

For the past several years the City has offered its residents a recycling coupon that can be redeemed at the Douglas Kugler site in Watertown. The coupon is good toward recycling of appliances, computers or other items. The coupon is offered one per household and is in the amount of \$10.

The number of recycling coupons that have been redeemed for the past five years are the following:

| Year | Number redeemed |
|------|-----------------|
| 2012 | 35 |
| 2013 | 17 |
| 2014 | 26 |
| 2015 | 9 |
| 2016 | 33 |

Staff is requesting authorization to offer \$10 recycling coupon program for 2017. Also, Staff is requesting input on the attached newsletter.

| | |
|---|--|
| <p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses:</p> <p>Budget Information:</p> <p> Budgeted</p> <p> Non Budgeted</p> <p> Amendment Required</p> | <p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>Other</p> |
|---|--|

| | | | |
|---|---------------------|--|--------------------|
| <p>Approved _____</p> <p>Resolution No. _____</p> | <p>Denied _____</p> | <p>Tabled _____</p> <p>Ordinance No. _____</p> | <p>Other _____</p> |
|---|---------------------|--|--------------------|

47



Mayer Residents ONLY

ID Required

\$10.00 Recycling Coupon. Limit one (1) per household
 May be applied towards any recycling drop-off fees at the:

DOUGLAS KUGLER ECO-SITE
 676 INDUSTRIAL BLVD, WATERTOWN
 952.955.1130

Limited to a total of \$10.00 per visit. Not redeemable for cash. No change given.

| | | | | | | | | | |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| \$1.00 Expires 12/16 |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|





City of Mayer

SPRING CLEAN UP Saturday, April 29

2016 Consumer Confidence Report
The water report will be available on the City's website on April 5, 2017
www.cityofmayer.com

*10th Annual
Mayer Rising
Community
Festival
Saturday
July 8, 2017
9:00 AM—2:00 PM*



**KIDS COMPANY
Has openings for
their summer
program in
Mayer. Contact
Water town
Mayer Commu-
nity Education at
952-955-0280**

The City of Mayer has contracted with Elite Waste Disposal to provide Mayer residents with curb side clean up this year. Have your items at the curb on Friday, April 28, 2017. They will be picked up on Saturday, April 29, 2017.

Some gently used furniture maybe recycled at Mary's Wish in Waconia or the Kugler Site in Watertown.

The following is a list of acceptable and unacceptable items.

Acceptable Items:

- General Non-Hazardous Household Waste "Junk"
- Furniture items (Couches, Chairs, Tables, Mattresses, Box Springs, etc.)
- Small amounts of Re-modeling materials (Siding, Dried out paint cans, Drywall, Carpet, etc.)
- All items should be boxed, bagged or contained in some manner.

Unacceptable Items:

- Appliances
- Electronics
- Asbestos
- Batteries (Includes; auto, flashlight, etc.)
- Chemical Products (Includes; herbicides, pesticides)
- Hazardous, Industrial, Infectious Waste
- Liquid Waste, Paints, Thinners, Removers
- Oils, Oil Rags (Includes; any type of oil drilling waste)
- Radioactive Materials Naturally Occurring (NORM)
- **Flourescent tubes and light bulbs can be recycled at City Hall free or Kugler Site for a small fee.

CITY MAILING ADDRESS:

The City is now having the mail delivered to City Hall and we are no longer using the PO Box. All correspondence to the City should be:

City of Mayer
413 Bluejay Avenue
Mayer, MN 55360



Bits and Pieces

SUMP PUMPS

Sump Pumps should drain into the yard or be hooked to a drain tile. They should NOT be hooked into the Sanitary Sewer. 53.02a of the Mayer City Code “No person shall discharge or cause to be discharged any storm water, cooling water, surface water, subsurface drainage, groundwater, roof runoff, yard drainage, yard fountain, pond overflow or any substance other than sanitary sewage into the sanitary sewer collection system.”

Call the City if you have questions.

Lawn Watering Rules

Upcoming Education

Events

It is that time of the year again to remind everyone about the watering times.

NO WATERING
between the hours of
9:00 AM until 5:00 PM.

Odd Even Policy

Watering is allowed using the odd even policy. If your house number ends in an even number and the day on the calendar is an even number you can water after 5 PM. Special circumstances do allow watering outside of the odd even policy. Call the City for the exceptions.

Upcoming Education Events

The City of Mayer's Local Water Management

Plan lists education as an implementation strategy for each major issue listed in the plan. The city will coordinate with Carver County Water Management Organization to provide educational opportunities for public and city staff.

Some topics that will be covered are:

1. Storm water ponds and their role in capturing and treating storm water runoff, thus preventing it from polluting lakes, rivers and wetlands.
2. Grass clippings and leaves in streets and the relationship they have to algae blooms.
3. Rain Garden Workshop

For more information check out the electronic sign.





Adopt a Park

You can make a real difference in Mayer's parks. Participate as an individual, a family or as a group from your school, church or synagogue, community service organization, neighborhood association or any other affiliation. Contact City Hall for details.



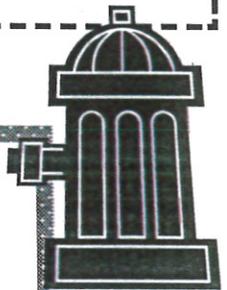
Electronics & Appliance Recycling

The City is offering a \$10 coupon for recycling of electronics, appliances and other items at the Douglas Kugler Site. Please pick up your coupon at the City Hall 413 Bluejay Avenue 8:00 AM to 4:30 PM Monday through Friday. Limit of one per household.

TAKE IT TO THE BOX
 Mayer City Hall
 413 Bluejay Avenue
 Saturday, April 29
 10:00 AM—2:00 PM



Mayer Fire Department is looking for members. If interested please contact Rod Maetzold, Fire chief at 612-554-5477.



MAYER RISING COMMUNITY FESTIVAL

Planning is under way for the 2017 Mayer Rising Community Celebration. Anyone wishing to participate in the planning should contact Tom at 952-657-2119



**2017
 Dog Licenses
 Are due!!**
 If you have not yet licensed your dog for 2017, Please do so!

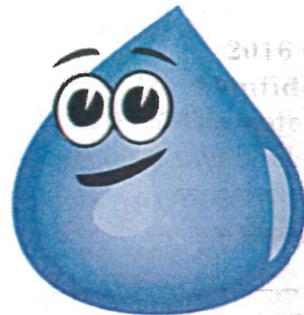
More bits and pieces

2016 Drinking Water Report

The 2016 Drinking Water Report will be available for viewing on the City's website after April 5, 2017.

*You may also call the City Office at 952-657-1502 to request a paper copy.

The EPA and MN Department of Health has more information about the drinking water report and about water in the state check out the following links.

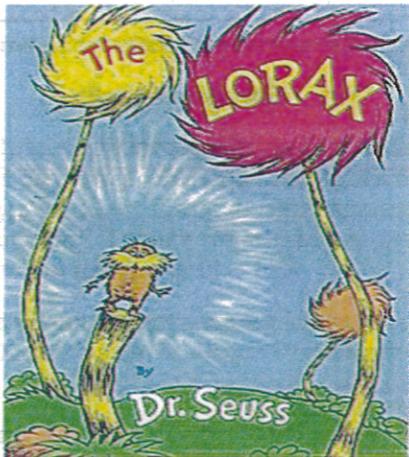


Preschool & School Age Child Care available in Mayer Kids' Company provides a safe, caring, enriching, and recreational environment.

Choosing how your children spend their out-of-school time, summer and school vacation is an important decision.

Our professionally trained staff and accredited program will ensure your children are safe, healthy and happy!

Contact Amy Dimmler at 952-955-0283 or adimmler@wm.k1.mn.us for more information.



Family Earth Day Celebration & Movie Night Saturday April 22, 2017

Take your family to a park or neighborhood to **clean up our community** any time on Saturday! Gather trash bags and gloves and pick up all the litter you can find. Bring the litter home and separate into garbage and recycling. Take the time to explain to children the effects litter has on our environment.

The Park Board will also be offering a FREE movie night. The Lorax will start at 7:00 p.m. inside the Mayer Community Center (413 Bluejay

Ave). Free popcorn will be provided. Please bring a chair, blanket, or whatever you are comfortable on to watch the movie.



CITY OF MAYER
AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS OF
MONTHLY UTILITY BILLS
(ACH DEBITS)

Bank Name: _____

City _____ State _____ Zip _____

Bank Routing Number _____

Checking Account or Savings Account (select one)

Account Number _____
 (PLEASE ATTACH A VOIDED CHECK)

I (We) hereby authorize City of Mayer, to initiate debit entries to my (our) account indicated below at the depository financial institution named below, hereafter called DEPOSITORY, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

Name: _____

Address: _____

Date: _____

Signature: _____

Signature: _____

This authorization is to remain in full force and effect until the City of Mayer has received written notification from me/(or either of us) of its termination in such time and in such manner to afford the City of Mayer and the DEPOSITORY a reasonable opportunity to act on it.

| | |
|-----------|-------|
| Iss. # | _____ |
| Date | _____ |
| Receipt # | _____ |

Office Use:

CITY OF MAYER
DOG LICENSE APPLICATION

Return this form and license fee to city hall.
 APPLICATION DUE DATE: JANUARY 1

License Year: January 1 to December 31
 Fee: \$10.00 (for spayed/neutered dogs)
 Lifetime License - Dog must be microchipped
 Fee: \$10.00
 Microchip Number: _____

IF YOU NO LONGER OWN THIS ANIMAL, PLEASE CALL CITY HALL (952-657-1502), SO THAT WE CAN UPDATE OUR RECORDS.

Pet's Name: _____ Breed: _____

Color: _____ Sex: _____ spayed/neutered

Vaccination Expiration: _____ (include copy of rabies vaccination)

Name: _____

Address: _____

City, State, Zip: Mayer, MN 56380

Phone number: _____

Check your application to see if all information is correct. Please make any changes necessary.

If your rabies vaccination is expired, you will be required to provide a current rabies certificate.

If your animal has been spayed or neutered and it is not indicated on this application, please bring proof obtained from your veterinarian.

If applying for a Lifetime Dog License, you will be required to provide proof of microchip number.

Please call (952) 657-1502 if you have questions.

BY APPLYING FOR THIS ANIMAL LICENSE, I AGREE TO:

- Limit the number of dogs per household to two.
- Promptly clean up my animal's waste.
- Stop my dog from annoying barking, howling, or whining.
- Keep my animal(s) on my property.
- Leash my dog when on a walk.



Elected City Officials

City of Mayer
413 Bluejay Avenue
Mayer, MN 55360
Phone 952-657-1502
Fax 952-657-1203
www.cityofmayer.com

CITY OF MAYER MISSION STATEMENT

Building on our heritage, planning for the future, and enhancing the quality of life for its resident. The mission of the City of Mayer is to welcome new residents and businesses, provide the resource, opportunity, and environment necessary for growth, manage the City in a responsible manner and maintain a friendly, small town atmosphere.

Elected City Officials

Mayor

Mike Dodge 952-215-2639

Council Members

Erick Boder 952-657-2729
Elizabeth Butterfield 952-657-2496
Tice Stieve-McPadden 952-657-2243
Nikki McNeilly 952-657-2784

Return Service Requested

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FIRST-CLASS MAIL
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MAYER, MN
PERMIT NO. 16

City of Mayer
413 Bluejay Avenue
Mayer, MN 55360

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 27, 2017
Item Name: Carver County Water Education Program
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion approving the 2017 CCWMO Water Resource Education Plan.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

This is the fourth year of implementation of the education component of the City's Water Management Plan. Carver County Water Management Organization (CCWMO) assists the City in providing educational opportunities for the public and City staff.

Some of the previous year's education has been focused on blowing grass clippings into the streets, the purpose of storm water ponds, the ways to conserve water and the importance of mulching of leaves.

The 2017 education issues that the plan will focus on are blue green alga and water conservation. The plan will continue to focus on storm water ponds, water conservation, grass clipping and mulching leaves.

Newspaper articles will appear in the Carver County newspapers and the City will continue to advertise on the electronic sign and Facebook.

Attached is the proposed program from the CCWMO. Staff is requesting Council input on the education plan and approval of the 2017 Water Resource Educational Plan.

| | |
|---|--|
| <p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses: _____</p> <p>Budget Information:</p> <p>_____ Budgeted</p> <p>_____ Non Budgeted</p> <p>_____ Amendment Required</p> | <p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>Other _____</p> |
|---|--|

| | | | |
|-----------------------------|---------------------|----------------------------|--------------------|
| Approved _____ | Denied _____ | Tabled _____ | Other _____ |
| Resolution No. _____ | | Ordinance No. _____ | |

Luayn Ruch-Hammond

From: Madeline Seveland [mseveland@co.carver.mn.us]
Sent: Thursday, March 16, 2017 11:59 AM
To: City of Mayer (cityadmin@frontiernet.net)
Subject: WMO Education Plan
Attachments: 2017 City of Mayer ed plan.docx

Hi Luayn,

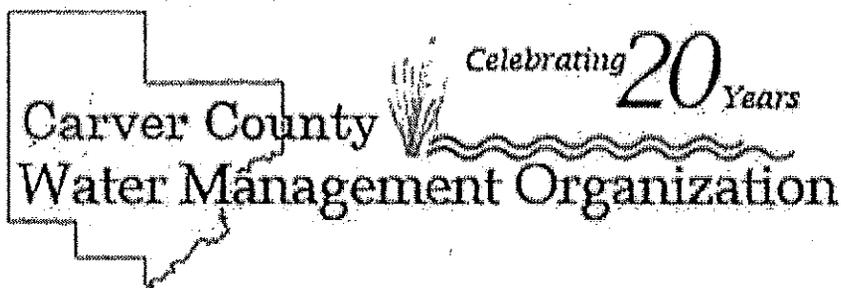
Attached is the final WMO Education Plan. You may notice some additions to the plan from when we first talked. I decided to compile the ideas and needs from all my city planning efforts into one plan. Much of it is useful to more than one city. The highlights and Mayer focused activities such as water conservation and water use are included in months we discussed.

FYI, I have not heard back from the MPCA on impact of water softeners on chloride pollution. However, they may not have numbers on that yet as I recently learned that the St. Anthony Falls Lab (U of MN) is taking some of that research on so we may know more in the next year or so.

Feel free to let me know of any edits.

Madeline Seveland
Public Services Division
Carver County Water Management Dept.
Education Coordinator
Phone: (952) 361-1026
Cell: (952) 687-7586
Fax: (952)-361-1828
e-mail: mseveland@co.carver.mn.us

Visit our [website](#) or follow us on [Facebook](#) for information on projects, events and programs.



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City of Mayer 2017 Water Education Plan

Introduction

The City of Mayer's Local Water Management Plan lists education as an implementation strategy for each major issue listed in the plan. The city will coordinate with Carver County Water Management Organization to plan and provide educational opportunities for the public and city staff. The following plan determines the education topics and activities 2017.

Target Audiences

Educational needs are dependent on target audience. Each target audience plays a different role in the protection, preservation and management of water resources. Thus, programs and tools are tailored to different target audiences. The City of Mayer has four target audiences:

- Local Officials & Decision makers: appointed/elected officials such as city councils and planning commissions.
- Staff: developers, planners, engineers, contractors and public works staff.
- Homeowners/Landowners
- K-12 students

2017 Topic Areas

- Blue green algae
- Water conservation

Methods of Outreach

- City Newsletter in April, get info to city in March
- Electronic sign
- Facebook
- City festival, Rising Community in early July , get materials to city in June

Education activities and timeline

Note: Most educational materials will be created by CCWMO staff, but delivered or utilized by City of Mayer staff.

| Month | 2017 Activities |
|-------|---|
| March | <p>Article on stormwater ponds, function/purpose.</p> <p>Electronic Sign message on washing cars in the grass</p> <p>News post for website on washing cars in grass. Create news post on CCWMO website and send link as well as article to city.</p> <p>Electronic sign - Scoop the poop</p> <p>Facebook CLEAN WATER TIP: Scoop the poop. Link to news post.</p> <p>News post on picking up pet waste.</p> |
| April | <p>Electronic sign - "Conserve water, get a rain barrel" with rain barrel sale.</p> <p>Facebook CLEAN WATER TIP: Buy a rain barrel at Carver County Env. Center. Link to environmental center website.</p> <p>News post on conserving water and the County rain barrel sale. Create news post on CCWMO website and send link as well as article to city.</p> <p>Article on water conservation (putting numbers to how much water people use in their homes, tie into city rates, using treated water for irrigation, tips for conserving water, 40 gallon challenge).</p> <p>Article on where rainwater goes and the concept of a watershed</p> <p>Facebook post on street sweeping, what is, why important. Link to news post.</p> |
| May | <p>Facebook CLEAN WATER TRIP: Prevent the spread of AIS. Link to news post.</p> |



| | |
|--------|--|
| | Electronic sign message "No to hitchhiking starry stonewort" CCWMO designed. City staff coordinated display. "Only takes 1 inch" |
| | New post for website on AIS and important steps to prevent spread. Create news post on CCWMO website and send link as well as article to city. |
| | Article on reuse, what it is and how it relates to irrigation. |
| June | |
| | Article on why is my pond green. Include tips to prevent water pollution. |
| | Article on irrigation practices and water conservation (Huttner's case study; what HOA's can do, combine with Sam Bauer research on lawn needs). Get numbers from communities on summer vs winter water use. |
| | Electronic sign message on blue green algae blooms |
| | Facebook CLEAN WATER TIP: Blue Green Algae Blooms. Link to news post |
| | Check in with Mayer and send materials for their Rising Community Days. |
| | News post for website on blue-green algae blooms. Create news post on CCWMO website and send link as well as article to city. |
| July | |
| | Electronic sign message "Don't blow grass clippings in street." CCWMO designed. City staff coordinated display. |
| | Facebook CLEAN WATER TIP: Keep grass clippings on the lawn. Link to news post |
| | News post for website on not blowing grass clippings into the street. Create news post on CCWMO website and send link as well as article to city. |
| | Article on water conservation from April. Tailor to discuss why neighbors water bills are different. Things citizens can do around their house to reduce water bill. |
| August | |
| | Article on alternative turf options |
| | Facebook CLEAN WATER TIP: alternative turf. Link to news post |

| | |
|-----------|---|
| | Article on where rainwater goes and the concept of a watershed - tie in washing cars on lawn not driveway |
| October | |
| | Electronic sign message "mulching leaves on yard". Information on mulching, bagging leaves and relationship between leaves and algae blooms. CCWMO designed. City staff coordinated display. |
| | News post for website on leaf mulching. Create news post on CCWMO's website and send link as well as article to city. |
| | Facebook CLEAN WATER TIP: compost your leaves. Link to news post. |
| | News post on street sweeping, what it is and why its important. |
| | Facebook post on street sweeping, what is, why important. Link to news post |
| September | |
| | New post buffer update - what has the SWCD been doing, and how is the law being implemented. |
| December | |
| | Facebook CLEAN WATER TIP: best salt practices. Link to news post |
| | Electronic sign messages on best practices for salt use |
| | News post for best practices for salt use. Create news post on CCWMO website and send link as well as article to city. |
| Monthly | |
| | Water Column is published in 5 papers including the Carver County News, Chanhassen Villager, NYA Times, Chaska Herald and Waconia Patriot. CCWMO writes and submits articles to the newspapers monthly. |
| One-Time | |
| | Brochure or flyer for builders, property managers and HOAs on water conservation. Maybe create signage |
| | Website clearing house for all city education materials |



Contacts

Madeline Seveland, Carver County Water Management
Education Coordinator
mseveland@co.carver.mn.us
952-361-1026

Luayn Ruch-Hammond
Mayer City Administrator
cityadmin@frontiernet.net
952-657-1502

[Faint text]

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 27, 2017
Item Name: Wayzata Timing Contract
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion approving the contract with/without City Attorney review.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Park Board is recommending that the City Council enter into an agreement with Wayzata Timing to provide timing services for the Mayer Rising Community Festival 5K. The cost is \$300 plus \$.60 per mileage. A \$200.00 non refundable deposit is required which is credited toward the \$300 fee. If the event is not held the City forfeits the deposit.

Also, staff is requesting whether City Council wants the City Attorney to review this contract.

Staff is requesting approval of the contract and whether the contract requires City Attorney review.

| | |
|--|---|
| <p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses:</p> <p>Budget Information:</p> <p><input type="checkbox"/> Budgeted</p> <p><input type="checkbox"/> Non Budgeted</p> <p><input type="checkbox"/> Amendment Required</p> | <p>ADVISORY BOARD RECOMMENDATIONS:</p> <p><input type="checkbox"/> Other</p> |
|--|---|

| | | | |
|---|---------------------|--|--------------------|
| <p>Approved _____</p> <p>Resolution No. _____</p> | <p>Denied _____</p> | <p>Tabled _____</p> <p>Ordinance No. _____</p> | <p>Other _____</p> |
|---|---------------------|--|--------------------|



1103 S 3rd St
 Clear Lake, IA 50428
 612-849-0713
 www.wayzataresults.com

Service Contract – Road Races

| | |
|-----------------------------------|---|
| For: | City of Mayer |
| Date of Service: | 7/8 |
| Venue: | Mayer, MN |
| Event Name: | Move For Your Moxie |
| Event Type: | Road Race |
| Timing Option: | Pull-Tag Timing |
| Services Included: | Timing, Results, RoadID Bibs, Display Clock |
| Customer Responsibilities: | Provide Volunteers to help with timing |
| Payment Terms: | \$200 upfront to hold the date |
| Other: | N/A |
| Hotel: | ----- |
| Travel: | \$0.60 per mile |
| Price(s) (estimate): | \$300 minimum timing fee (\$1.50 per entry after 200 entries) Plus Mileage |

This contract between the customer listed above and Wayzata Results, Inc. agree to the following service package detailed on the second page, including responsibilities of both the customer and Wayzata Results, Inc..

PLEASE SIGN AND EMAIL (or mail) THIS AGREEMENT TO WAYZATA RESULTS, INC. AS SOON AS POSSIBLE. WHEN WE RECEIVE THIS AGREEMENT, IT OFFICIALLY ENTERS YOUR MEET INTO OUR SERVICE CALENDAR.

THANK YOU!



x Josh Gerber

X

Josh Gerber
Owner/Event Operations Director

Host



Service Agreement

This Service Agreement ("Agreement") is dated as of date listed on the first page of this agreement, by and between the customer detailed on the first page ("Customer") and Wayzata Results, Inc.. ("Provider"). The Parties agree as follows:

1. SERVICES:

The Provider will perform the services agreed upon and indicated on the first page of this document.

2. TIME OF COMPLETION:

The services described above shall be completed in a timely manner on the date of the event; Any post-event services will be completed in a timely manner consistent with the abilities of the Provider to perform those services.

3. PAYMENT/FEEES:

The Customer shall pay the Provider for the services to be performed under the Agreement the sum listed on the first page of this document.

There is a \$200 non-refundable fee for holding the date – no deposit required

Once the registration deadline or after teams have started registering for your event, or if the meet is already seeded there is a 50% charge (or the \$200 holding fee – whichever is greater).

If the event is canceled after we leave for the event there is 75% charge plus mileage (or the \$200 holding fee plus mileage – whichever is greater).

If the event is canceled once we arrive on site there is 100% charge.

Payments must be received within 30 days of completion of the event in full. If payment is not made within 30 days there will be a 10% charge added on to the timing fee for each 30 days the payment is delinquent.

4. GENERAL PROVISIONS:

All work shall be completed in a workmanship like manner, and if applicable, in compliance with all building codes and other applicable laws.

To the extent required by law all work shall be performed by individuals duly licenses and authorized by law to perform the work.

Provider warrants that it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of Provider or its employees.

Provider shall not be liable for any delay due to circumstance beyond its control.

The full balance of the agreement will be paid if the event is canceled after the Provider arrives at the event.

If the event is postponed or the date is changed from that listed on the first page of this agreement, the Provider will make every attempt to accommodate the new date.

Provider is not to be held liable for inability to perform services based on the Customer's failure to meet necessary conditions stated in the service responsibilities detailed on the first page of this agreement.

Any changes to this document must be set forth in writing by both Customer and Provider.

Customer is responsible for any damage to equipment due to participants, officials, coaches, spectators, et all.

Customer is NOT responsible for damage due by acts of God (example: weather)

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 27, 2017
Item Name: Animal Impound Contract
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion authorizing the Mayor's signature on the Animal Impound Contract with Countryside Veterinary Clinic and City Attorney should/should not review the contract.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Attached is the impound contract with Countryside Veterinarian for stray animal impounds. When a stray dog is picked up in the City it is taken to Countryside Veterinarian. The City makes an attempt to locate the owner through the licensing records. Once the owner is located they are notified that the dog has been impounded at Countryside Veterinarian. Before the dog is release the owner must pay the veterinarian bill and license the dog if it's not licensed. If no owner can be found for the dog then the City pays for the veterinarian services.

The last time the City had to pay for an impound was 2013.

A new item in this contract is the request that cities require a microchip for all dogs. Countryside would like the City to consider requiring animals to be micro chipped as a part of the licensing.

Staff is requesting discussion about the micro chipping and whether the Council wants to change the dog licensing ordinance.

The request is for Council approval of the contract and whether the contract should be reviewed by the City Attorney.

| | |
|---|--|
| FINANCIAL IMPLICATIONS: | ADVISORY BOARD RECOMMENDATIONS: |
| Funding Sources & Uses: | |
| Budget Information: | |
| <input type="checkbox"/> Budgeted | |
| <input type="checkbox"/> Non Budgeted | |
| <input type="checkbox"/> Amendment Required | Other |

Approved _____ **Denied** _____ **Tabled** _____ **Other** _____
Resolution No. _____ **Ordinance No.** _____

Animal Impound Contract

Date: 2/9/2017

To: The City of Mayer, MN

From: Dr. Anna Ruelle, DVM/Owner of Countryside Vet Clinic
Lyle Braun, Practice Manager of Countryside Vet Clinic



Countryside
Veterinary Clinic PLLC
13950 Highway 5
Young America MN 55397
(952) 442-4200

Greetings Mayer City Council Members,

Enclosed, please find our contract agreement for the stray animal impounding services we provide to your residents. Please review, sign and return it as soon as you are able to, **but no later than May 1, 2017**. You will note that the contract remains virtually unchanged since the implementation years ago. Prices reflect the cost of medical care and inflation, our services are provided at a minimal cost to the city as we value the service you provide and we wish to keep your costs as low as possible.

You will note that section 7-j regarding permanent ID has been added. Numerous cities now require microchips with licensing and often require impounded pets be microchipped before they are released to an owner if they do not already have a microchip or other form of permanent ID (collars/tags do not constitute a permanent ID). This makes re-homing a lost animal much simpler for your officers, and will help minimize the number of animals needing to be impounded. This is especially helpful for animals that are 'repeat offenders'. You will note that we do not require that an animal be microchipped; that is something we feel the cities/townships should consider with licensing. Instead, we have suggested a high fee of \$100 should an owner choose to 'opt-out' of microchipping their pet for any reason.

A microchip is a small chip (size of 1/2 a rice granule) inserted under the skin of an animal that reflects a unique ID number (like a UPC code for a product in the store) that is attached with the pet and owner information stored in a database such as "HomeAgain." When a scanner picks up a microchip number the person using the scanner types in the unique number on a microchip finder website and then can find out company the chip is registered with (such as HomeAgain) and call that company. Depending on the person calling, the company may or may not release the pet owner information to that caller. Usually microchip companies will give veterinarians and police officers owner information directly so that we may call the owner; occasionally, they will act as an intermediary and call the owner with information about where the pet was found. This helps keep owner information private.

If you have any questions regarding the ongoing contract please contact Lyle Braun, Practice manager at 952-442-4200.

Thank you for your prompt attention in this matter.

Sincerely,

Dr. Anna F. Ruelle, DVM

Lyle Braun, Practice Manager



Countryside
Veterinary Clinic LLC
13950 Highway 5
Young America MN 55397
(952) 442-4200

Animal Impound Contract

Countryside Veterinary Clinic PLLC (CVC) does hereby contract with the **City of Mayer** to serve as an impound facility for dogs and cats, all according to the following terms and conditions:

1. CVC is not responsible for catching stray animals.
2. The City of Mayer city officials will arrange all transportation of stray animals to CVC's facility.
3. CVC will not be responsible for collecting any fees from owners of stray dogs/cats and said fees will be taken care of before owners are sent to CVC to collect their stray pet.
4. If a medical emergency situation occurs with a stray (such as an animal being hit by a car), CVC has the ethical obligation to the well being of animals intrinsic to the veterinary field to do what we can to save the life of that animal and/or provide pain relieving treatment. The doctor on duty will make the decision to treat unless the prognosis is so grave that euthanasia is recommended. It is agreed that The City of Mayer will pay any fees incurred under these circumstances.
5. There is an ethical obligation to the well being of animals intrinsic to the veterinary field. Because of this obligation, CVC will not euthanize any animal deemed adoptable until all avenues of adoption have been exhausted. It is agreed that The City of Mayer will pay the fees for euthanasia and cremation for all unclaimed animals, whether they are euthanized immediately after the required hold time or not. These fees help cover cost of spay/neuter, vaccinations, microchip that all animals adopted from CVC will have performed.
6. The City of Mayer will be responsible for posting of notices regarding stray animals that are currently being held.
7. CVC will receive compensation for services to be performed under this contract as follows:
 - a. \$32.00 per night boarding fee for dogs.
 - b. \$20.00 per night boarding fee for cats.
 - c. \$60.00 fee for euthanasia if owner does not claim animal (after 5 business days).
 - d. \$60.00 fee for cremation if owner does not claim animal (after 5 business days).
 - e. \$44.00 fee for exam of animal, necessary to prevent the introduction of any contagious disease into our kennel. Animals will be treated at The City of Mayer expense for any such contagious conditions (i.e. fleas, upper respiratory infection).
 - i. All dogs entering our boarding facility will be given Bordetella vaccination. Bordetella, also known as "kennel cough" is highly contagious and our policy is that all dogs must be protected. The current fee is \$28.50. CVC has implemented a \$2.00 Hazardous Waste disposal fee, for vaccinations.

Animal Impound Contract

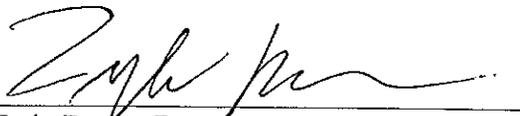


Countryside
Veterinary Clinic LLC
13950 Highway 5
Young America MN 55397
(952) 442-4200

- ii. All animals entering our boarding facility will be treated with Capstar, a medication that starts killing fleas on the animal within 30 minutes. The current fee is \$14.00.
 - iii. Rabies Vaccination given at current fee of \$28.00
 - f. Current fee for any additional veterinary services required.
 - g. For animals that go home the same day as admitted to CVC there will be a \$25.00 intake and administration fee.
 - h. CVC will be available 24/7 to take impounds. Animals brought in after business hours will have a \$25.00 intake fee. Hours M-F 8-6 Sat. 8-2
CVC Primary goal is to reunite animals with their owners, if a client wants to pick up their animal when city offices are closed; CVC has the option of releasing the animal to owner after obtaining proper identification and payment of CVC services. Also CVC will collect any fees due the city for fines regarding stray animals and will send collected fines to city offices.
8. All fees incurred while stray animals are held at CVC through the statutory impounding requirements (currently 5 consecutive business days) will be paid by The City of Mayer. This may exceed 5 days, as some dogs may be impounded during non-business days.
9. This contract is valid for (please circle one):

Dogs and Cats or Dogs Only

10. This contract will go into effect May 1, 2017 and will remain in effect until either party gives a 30 days notice of cancellation.



Lyle Braun, Practice Manager



Dr. Anna Ruelle, Owner Veterinarian

The City of Mayer, Mayor

The City of Mayer, City Clerk

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 27, 2017
Item Name: Grading Agreement
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):
Item Type (X only one): Consent Regular Session X Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*
 A motion authorizing the Mayor's signature on the agreement with HC1, LLC to permit grading to begin on the Hidden Creek 7th Addition.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*
 The developer for HC1, LLC is requesting that the City sign the attached agreement to allow grading to begin on Hidden Creek 7th Addition.
 Staff is requesting the Mayor's signature on the document.

| | |
|---|--|
| FINANCIAL IMPLICATIONS: | ADVISORY BOARD RECOMMENDATIONS: |
| Funding Sources & Uses: | |
| Budget Information: | |
| <input type="checkbox"/> Budgeted | |
| <input type="checkbox"/> Non Budgeted | |
| <input type="checkbox"/> Amendment Required | <input type="checkbox"/> Other |

| | | | |
|-----------------------------|----------------------------|---------------------|--------------------|
| Approved _____ | Denied _____ | Tabled _____ | Other _____ |
| Resolution No. _____ | Ordinance No. _____ | | _____ |

Luayn Ruch-Hammond

From: Julianne Marcsisak [jmarcsisak@mhslaw.com]
Sent: Wednesday, March 22, 2017 1:59 PM
To: 'cityadmin@frontiernet.net'
Cc: David Martini
Subject: Hidden Creek 7th Addition Agreement for Pre-Plat Grading and Civil Site Work
Attachments: Agreement.pdf

Luayn,

Attached is an Agreement prepared by the attorney for HC1, LLC to allow HC1, LLC to perform grading and other necessary civil site work prior to approval of the final plat if the final plat is not approved before they want to start work on the 7th Addition project.

The reason for this is that the plat would not be presumably approved until the April 10th council meeting because of the need for the procedure involved to vacate the current drainage and ponding easements in the plat of Hidden Creek 6th Addition.

I have reviewed the agreement and I believe it is acceptable. The council should probably take it up at its next meeting on March 27th and if it is approved, have it signed by the Mayor and yourself and dated as shown and then return to me and I will forward it back to attorney Patrick Lindmark.

If there are any questions, please let me know.

David Hubert

Julianne M. Marcsisak
Legal Assistant
Melchert Hubert Sjodin, PLLP



Attorneys at Law
www.mhslaw.com

(952) 442-7712

jmarcsisak@mhslaw.com

121 West Main Street; Suite 200, Waconia, MN 55387

This email may contain confidential information. If you are not the intended recipient, please delete this email and notify me. Thank you.

AGREEMENT

THIS AGREEMENT is made, as of 21st of March, 2017, by and between HC1, LLC a Minnesota limited liability company (the "Developer") and the City of Mayer, a Minnesota municipal corporation, (the "City").

RECITALS:

WHEREAS, HC1 is the owner of certain real property located within the City more commonly known as the Hidden Creek 7th Addition development (hereinafter referred to as the "Subject Property"); and

WHEREAS, HC1 and the City have entered into a development agreement for the development of the Subject Property and HC1 has provided the City with a surety as security for the work to be performed pursuant to the development agreement;

WHEREAS, Hidden Creek 6th Addition was previously platted by Developer and included utility easements across the development as required by the City;

WHEREAS, HC1 is now in the process of obtaining final plat approval for the Subject Property and as part of the platting process must vacate the utility easements located on Hidden Creek 6th Addition and re-establish the utility easements on the Subject Property;

WHEREAS, HC1 desires to begin grading and performing civil site work on the Subject Property during the pendency of the process of vacating and re-establishing the utility easements and prior to the recording of the final plat for the Subject Property;

WHEREAS, the City is willing to allow, prior to approval and recording of the final plat for Hidden Creek 7th Addition, HC1 to perform grading and other civil site work on the Subject Property; and

WHEREAS, HC1 and the City desire to enter into this Agreement regarding the work to be performed on the Subject Property prior to final plat approval and recording.

NOW, THEREFORE, in consideration of the agreements, covenants, restrictions, and undertakings of the parties herein set forth, the parties agree as follows:

1. The above recitals are a material part of this Agreement and are incorporated herein.
2. The City authorizes HC1 to perform grading and other such necessary and proper civil site work including but not limited to installation of sanitary sewer and water pipe ("Site Work") on the Subject Property prior to approval and recording of the final plat for the Subject Property, subject to the terms and conditions of this Agreement and the previously entered into development agreement.
3. All Site Work on the Subject Property shall conform to and be consistent with the plan for development of the Subject Property and all other requirements of the City and any other governmental agencies.
4. HC1 understands and acknowledges that the City does not guarantee approval of the final plat for the Subject Property, and any Site Work performed on the Subject Property pursuant to this

Agreement is at HCI's own risk and shall not be the responsibility of the City.

5. In the event HCI does not obtain final plat approval for the Subject Property, HCI acknowledges, understands, and agrees that it may be required by the City to reasonably restore the Subject Property to the condition that existed prior to the effective date of this Agreement. In such an event, HCI shall reasonably restore, at its sole cost and expense, the Subject Property to the condition that existed prior to the effective date of this Agreement. In the event that the City believes HCI has not reasonably restored the Subject Property to the condition that existed prior to the effective date of this Agreement, the City shall provide written notice to HCI of what deficiencies remain in the restoration work and HCI shall have 45 days to remedy the deficiencies. If the deficiencies cannot be reasonably remedied with 45 days due to weather or the inherent nature of the alleged deficiencies, then HCI shall undertake its best efforts to remedy the deficiencies as soon as reasonably possible. In the event that HCI fails to remedy the deficiencies as provided for herein, then the City may utilize the surety HCI has provided to perform the necessary work to return the Subject Property to the condition that existed prior to the effective date of this Agreement. HCI grants the City the right to enter the Subject Property and waives any claim to trespass in the event the City does enter in the above manner.

6. HCI shall, prior to the commencement of any Site Work contemplated herein, secure and maintain insurance from a company authorized to write casualty insurance in the State of Minnesota and will cause the City of Mayer to be named as an additional insured thereon. Said insurance shall provide coverage for claims involving bodily injury, death or property damage which may arise directly or indirectly as a result of the matters set forth in this Agreement. An insurance certificate shall have been furnished to the City at or prior to the signing of this Agreement and is subject to the review and approval of the City. The certificate and policy shall contain a clause providing that it shall not be cancelled by the insurance company without thirty (30) days written notice to the City of its intention to cancel. In addition, the certificate shall indicate that the coverage shall be in the following limits:

A. Public liability, personal injury, and property damage:

| | |
|--|---------------------|
| (1) occurrence | each \$1,000,000 |
| (2) aggregate, including products and completed operations | \$1,000,000 |

B. Worker's compensation and employee liability coverage pursuant to the requirements of the State of Minnesota, if and when applicable.

7. HCI shall indemnify, hold harmless, and defend the City, its officers, employees and agents against any and all liability, loss, costs, damages, expenses, claims, actions, or judgments, including attorneys' fees which the City, its officers, employees or agents may hereafter sustain, incur, or be required to pay, arising out of or by reason of HCI's Site Work on the Subject Property prior to obtaining final plat approval and recording the final plat for the Subject Property.

8. This Agreement, any attached exhibits, and any addenda or amendments signed by HCI and the City, shall constitute the entire agreement, and supersedes any other written or oral agreements between the parties specifically with regard to the content of this Agreement.

9. This Agreement may only be modified in writing signed by HCI and the City.
10. Time is of the essence in the performance of the terms of this Agreement. This Agreement is intended to and does run with the land and binds the parties, their successors and assigns.
11. In case any one or more of the provisions contained in this Agreement shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein and any other application thereof shall not in anyway be affected or impaired thereby.
12. The Agreement shall be governed by the laws of the State of Minnesota.
13. The undersigned hereby guarantees that it has full authority from HCI to execute this Agreement and bind the Subject Property to the terms and obligations herein.
14. HCI hereby declares and guarantees that it has the authority to make this Agreement and bind the Subject Property, free and clear from all other encumbrances.
15. Any notice to the parties herein shall be deemed to have been given or delivered if sent by certified mail or hand delivered to the address as follows:

If to the City:

City of Mayer
c/o City Clerk
413 Bluejay Avenue
Mayer, Minnesota 55360

If to the HCI, LLC:

HCI, LLC
c/o Kent Roessler
cc: Alan Roessler
3495 Northdale Blvd. NW
Coon Rapids, MN 55448

16. This Agreement may be simultaneously executed in any number of counterparts, all of which shall constitute one and the same instrument.
17. The effective date of this Agreement shall be the last date on which it is executed by any party to this Agreement. This Agreement shall not become effective until it has been executed by all parties to the Agreement.

----- IN WITNESS WHEREOF, the parties herein have executed this Agreement as of the effective date, -----
as their free, voluntary and knowing act.

CITY OF MAYER

By: _____

Its: _____

Dated: _____

By: _____

Its: _____

Dated: _____

HCI, LLC

By: 

Alan Roessler - President

Dated: 3/21/17

FYI

2017 CONSTRUCTION SCHEDULE
 (Based on April 17th Start)

HIDDEN CREEK 7TH ADDITION
 MAYER, MN

| SCHEDULE | START - FINISH |
|---|-------------------|
| Pond Grading | 4/17/17 - 4/21/17 |
| Sanitary Sewer | 4/24/17 - 4/27/17 |
| Watermain | 4/28/17 - 5/3/17 |
| Services | 5/4/17 - 5/9/17 |
| Storm Sewer | 5/10/17 - 5/15/17 |
| Subgrade Prep | 5/16/17 - 5/19/17 |
| Select/Draintile/Class 5 | 5/22/17 - 6/2/17 |
| Curb & Gutter – (incl. cure time) | 6/5/17 - 6/9/17 |
| Bituminous Base | 6/12/17 - 6/13/17 |
| <i>Final Lift 6th addition</i> | |
| Small Utilities | 6/14/17 - 6/19/17 |
| Restoration/Cleanup | 6/20/17 - 6/23/17 |

SAVE THE DATE

CHASKA PD SENIOR EXPO

Sponsored by the Chaska Police Department Senior Focus Group

FREE



Speakers & Health
Screenings
Resource Fair
LUNCH-Must RSVP

Thursday, April 20th

10AM to 1 PM

Chaska Community Center

DRUG TAKE BACK BOX
(Bring your old prescriptions)
&
Cell phone collection

To RSVP for this event contact Officer Janke at 952-448-4200
or e-mail at jjanke@chaskamn.com

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jjanke@chaskamn.com



Press Release
Date: March 14, 2017
Time: 3:00 PM
Original

AGENCY: CARVER COUNTY SHERIFF'S OFFICE
SHERIFF: JIM OLSON *dmw806*
CLASSIFICATION: PUBLIC INFORMATION
LOCATION: CARVER COUNTY
TELEPHONE: 952-361-1212

SHERIFF JIM OLSON ANNOUNCES MEDICINE TAKE BACK DATE
SATURDAY, APRIL 29th, 2017 10:00 AM – 2:00 PM

Carver County Sheriff Jim Olson is pleased to announce that the Carver County Sheriff's Office will be participating in the Medicine Take Back Initiative Program on Saturday, April 29th, 2017, 10:00 AM – 2:00 PM.

The Carver County Sheriff's Office conducts medicine take back events twice a year throughout the county. "The success of this program has allowed citizens to dispose of unwanted medications, and allowed the Sheriff's Office to dispose of thousands of pounds of unwanted medications safely" says Sheriff Jim Olson.

The locations are:

- City of Victoria: Victoria City Hall – 1760 Steiger Lake Lane, Victoria
- City of Norwood Young America: NYA City Hall – 310 Elm Street West, NYA
- City of Mayer: Mayer City Hall – 413 Blue Jay Ave., Mayer

We also have permanent collection boxes during normal business hours at:

- Carver County Sheriff's Office: 606 East 4th Street, Chaska
- Waconia City Hall: 201 South Vine Street, Waconia
- Chanhassen City Hall: 7700 Market Blvd., Chanhassen

This program is a partnership between Carver County Public Health, Carver County Office of Aging, Carver County Attorney's Office, Carver County Sheriff's Office TRIAD, the City of Victoria, the City of Norwood Young America, the City of Mayer, and the Carver County Sheriff's Office, all working together to keep our community safe. For more information please visit us at <http://www.co.carver.mn.us>.

If you need assistance from police, fire or medical personnel call 9-1-1. Anyone with information related to this incident or any crime is asked to contact the Carver County Sheriff's Office at 952-361-1212. After hours call 952-361-1231. To remain anonymous you may leave a message on the tip line at 952-361-1224. You may also use the tip form on the Sheriff's Office web site at <http://www.co.carver.mn.us/departments/county-sheriff/crime-prevention/crime-tips>.

Mayor Dodge & Council Members,
A sincere thank you for
recognizing my 36 years of service
to the City of Mayer.

Praying for God's wisdom &
guidance so that you can continue
to move the City of Mayer forward!

Thanks again, Lois

Luayn Ruch-Hammond

From: Lyndon Robjent [lrobjent@co.carver.mn.us]
Sent: Tuesday, March 21, 2017 1:29 PM
To: bmareck@ci.carver.mn.us ; Cologne City Administrator; Dave Hemze;
HamburgCityHall@gmail.com; lhokkanen@ci.victoria.mn.us; Luayn Murphy City of Mayer;
matt@chaskamn.com; N/NY City Administrator; ngcityhall@gmail.com; Shane Fineran; Sue
Arntz, City of Waconia; Todd Gerhardt, City of Chanhassen
Cc: Dave Hemze
Subject: Transportation Tax
Attachments: 10-20-30.pdf; Unfunded High Priority Projects-10-20-30.pdf; RevenueChart.pdf

Good Afternoon,

Dave asked me to pass on some updated information that will be discussed at the upcoming March 28th County Board work session.

The Board will be discussing options to sunset the taxes and we have developed a draft map that puts the proposed projects in 10-year windows. The attached map and table shows the initial draft recommendation.

The table is intended to illustrate how schedule and project size (cost) relates to cash flow and the potential need for bonding. It also illustrates the consequence of sunseting the tax. The chart shows cumulative revenue over time.

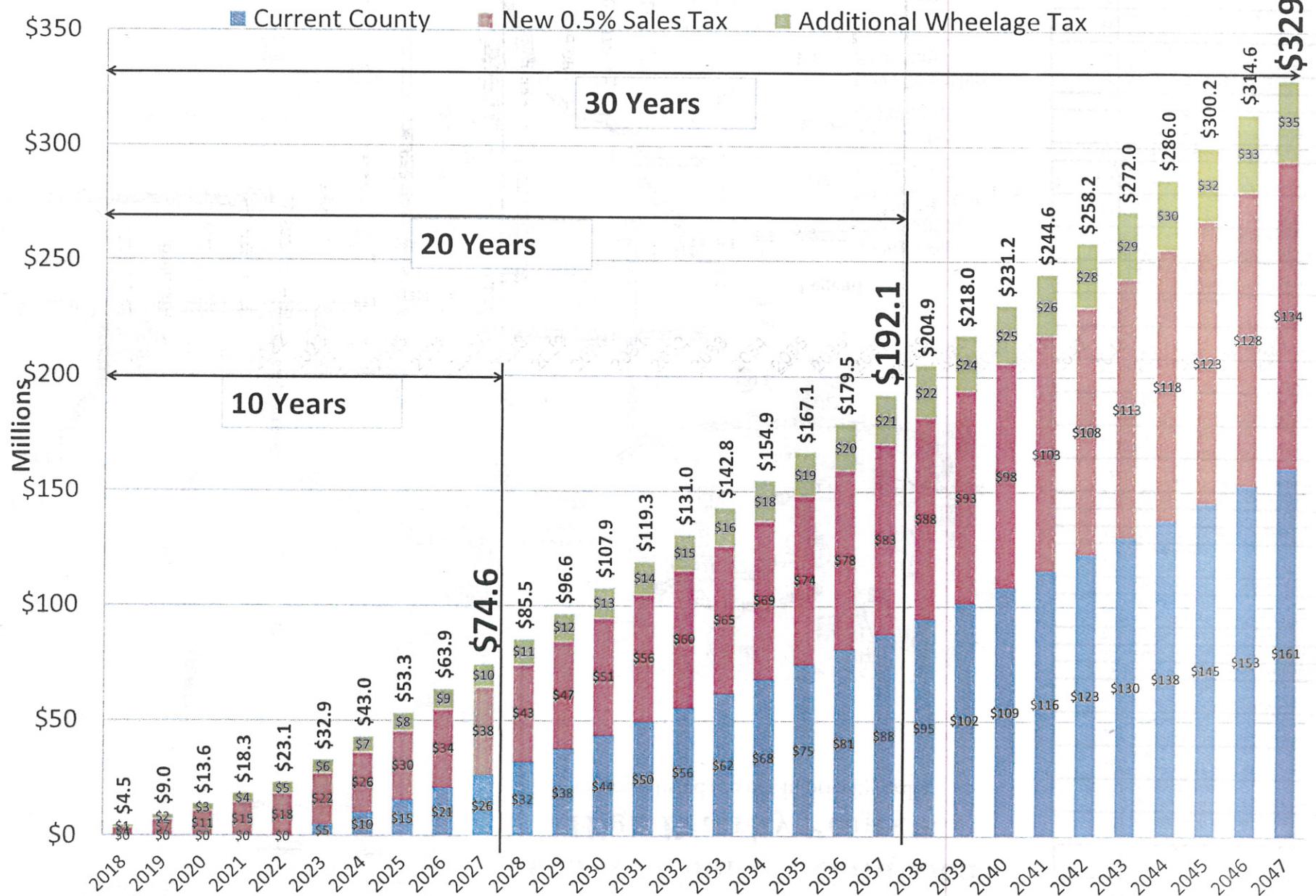
Please let us know if you have comments, thanks.

Lyndon

Lyndon Robjent, P.E. | Division Director, County Engineer | Carver County Public Works
11360 Highway 212, Suite 1, Cologne, MN 55322
Office: 952.466.5206 | Cell: 612-247-6348 | Fax: 952.466.5223
Email: lrobjent@co.carver.mn.us
Web: www.co.carver.mn.us

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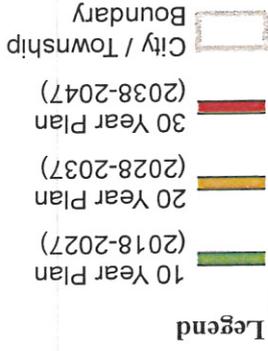
Current and County Controlled Revenue Options - Cummulative



Carver County - Unfunded High Priority Projects

Projects listed are not in priority order

| Map Ref. | Project Description |
|---------------------------------|---|
| 0 | County Wide Pavement Rehabilitation |
| 1 | County Road 10 (Engler Blvd.) from Highway 41 to Highway 212, Chaska |
| 3 | County Road 10 from Clover Ridge Dr. to County Highway 11, Chaska |
| 11 | County Road 18 Extension (2nd St) from Bavaria Rd. to Highway 41, Victoria, Chaska, Chanhasen |
| 12 | County Road 44 from W of County Road 61 to Highway 212, Chaska |
| 13 | County Road 117 (Galpin Blvd.) from Highway 510 to Highway 44 and Highway 212 interchange, Chaska |
| 17 | County Road 117 (Galpin Blvd.) from Highway 510 to North County Line, Chanhasen |
| 18 | Highway 5 from Highway 41 to Rolling Acres Rd., Chanhasen, Victoria |
| 19 | Highway 5/ Rolling Acres Rd. Intersection, Victoria, Chanhasen, Victoria |
| 23 | Highway 7/ Rolling Acres Rd. Intersection, Victoria, Chanhasen, Victoria |
| 25 | Highway 41 from Main River to Walnut Court, Chaska |
| 26 | Highway 41/ County Road 10 (Engler Blvd.) Intersection, Chaska |
| 28 | Highway 41/ Lyman Blvd. Intersection, Chaska |
| 30 | Highway 101 Bluff from Flying Cloud Dr. to Pioneer Trail, Chanhasen |
| 31 | Highway 212 from Carver to Cologne |
| 20 Year Plan (2028-2037) | |
| 0 | County Wide Pavement Rehabilitation |
| 2 | County Road 10 (Engler Blvd.) from Highway 41 to County Road 61, Chaska |
| 4 | County Road 10 from County Road 11 to County Road 43 (W), Laketown Township |
| 5 | County Road 11/ County Road 40 (S) Intersection, Carver |
| 6 | County Road 11 (Johnathan Carver Pkwy.) from 6th St. to County Road 40, Carver |
| 7 | County Road 11/ County Road 43 Intersection, Victoria |
| 9 | County Road 14 (Pioneer Tr.) from Highway 41 to Bavaria Rd., Chaska |
| 14 | East Waconia Bypass from County Road 10 to Highway 5, Waconia |
| 16 | County Road 6 (Flying Cloud Dr.) from Engler Blvd. to Bluff Creek Dr., Chaska, Chanhasen |
| 20 | Highway 5 from Rolling Acres Rd. to Victoria Dr. (W), Victoria |
| 21 | Highway 5 from Main Street to Highway 284, Waconia |
| 22 | Highway 5 from Oak Ave to Orchard Rd., Waconia |
| 32 | Highway 212 from Cologne to Norwood Young America |
| 30 Year Plan (2038-2047) | |
| 0 | County Wide Pavement Rehabilitation |
| 8 | County Road 14 (Pioneer Tr.) from Powers Blvd. to East County Line, Chanhasen |
| 10 | County Road 17 (Powers Blvd.) from Highway 510 to North County Line, Chanhasen |
| 15 | Watertown South River Crossing, Watertown |
| 24 | Highway 25 from High Street to White Street, Watertown |
| 27 | Highway 41 from Pioneer Tr. to Lyman Blvd., Chaska |
| 29 | Highway 41 from Lyman Blvd. to Highway 5, Chanhasen |



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 3/20/2017



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Carver County - High Priority Projects

Potential Sales Tax and/or Wheelage Tax Projects

10-20-30 Year Plans

Total Revenue Needed: \$306,110,000

| | | | | |
|----------------------------------|---------------|---------------|--------------|--------------|
| Total Revenue Available by 2047: | County | Sales Tax | WT | |
| \$329,179,646 | \$160,868,854 | \$133,698,458 | \$34,612,334 | \$23,069,646 |

| Earliest Build | Map Ref. | Project Description | Total Cost | Estimated External Revenue | % External | Shortfall/GAP | Cummulative Shortfall/Gap | Estimated Total County Revenue | Remaining | Traditional County | 1/2 % Sales Tax | \$10 Wheelage Tax Revenue | GAP |
|---------------------------------|----------|---|----------------------|----------------------------|------------|---------------------|---------------------------|--------------------------------|---------------|---------------------|---------------------|---------------------------|----------------------|
| 10 Year Plan (2018-2027) | | | \$195,000,000 | \$106,500,000 | | \$88,500,000 | | \$74,576,962 | | \$26,434,711 | \$38,498,452 | \$9,643,799 | -\$13,923,038 |
| 2019 | 13 | County Road 44 and Highway 212 Interchange, Chaska | \$8,000,000 | \$8,000,000 | 100% | \$0 | \$0 | \$8,991,542 | \$8,991,542 | | | | |
| 2019 | 28 | Highway 41/Lyman Blvd. Intersection, Chaska | \$5,000,000 | \$900,000 | 18% | \$4,100,000 | \$4,100,000 | \$8,991,542 | \$4,891,542 | | | | |
| 2020 | 12 | County Road 44 from W. of County Road 61 to Highway 212, Chaska | \$2,000,000 | \$1,800,000 | 90% | \$200,000 | \$4,300,000 | \$13,606,734 | \$9,306,734 | | | | |
| 2020 | 19 | Highway 5/Rolling Acres Rd. Intersection, Victoria | \$4,000,000 | \$880,000 | 22% | \$3,120,000 | \$7,420,000 | \$13,606,734 | \$6,186,734 | | | | |
| 2020 | 23 | Highway 7/Rolling Acres Rd. Intersection, Victoria | \$3,000,000 | \$860,000 | 29% | \$2,140,000 | \$9,560,000 | \$13,606,734 | \$4,046,734 | | | | |
| 2020 | 30 | Highway 101 Bluff from Flying Cloud Dr. to Pioneer Trail, Chanhassen | \$28,000,000 | \$28,000,000 | 100% | \$0 | \$9,560,000 | \$13,606,734 | \$4,046,734 | | | | |
| 2021 | 3 | County Road 10 from Clover Ridge Dr. to County Highway 11, Chaska | \$5,000,000 | \$0 | 0% | \$5,000,000 | \$14,560,000 | \$18,301,539 | \$3,741,539 | | | | |
| 2022 | 17 | County Road 117 (Galpin Blvd.) from Highway 5 to North County Line, Chanhassen | \$6,000,000 | \$1,200,000 | 20% | \$4,800,000 | \$19,360,000 | \$23,075,957 | \$3,715,957 | | | | |
| 2022 | 25 | Highway 41 from Mn River to Walnut Court, Chaska | \$17,000,000 | \$14,700,000 | 86% | \$2,300,000 | \$21,660,000 | \$23,075,957 | \$1,415,957 | | | | |
| 2022 | 26 | Highway 41/County Road 10 (Engler Blvd.) Intersection, Chaska | \$6,000,000 | \$3,280,000 | 55% | \$2,720,000 | \$24,380,000 | \$23,075,957 | -\$1,304,043 | | | | |
| 2022 | 31 | Highway 212 from Carver to Cologne | \$45,000,000 | \$29,400,000 | 65% | \$15,600,000 | \$39,980,000 | \$23,075,957 | -\$16,904,043 | | | | |
| 2023 | 1 | County Road 10 (Engler Blvd.) from Highway 41 to Highway 212, Chaska | \$11,000,000 | \$2,200,000 | 20% | \$8,800,000 | \$48,780,000 | \$32,873,296 | -\$15,906,704 | | | | |
| 2023 | 11 | County Road 18 Extension (82nd St) from Bavaria Rd. to Highway 41, Victoria, Chaska, Chanhassen | \$15,000,000 | \$3,000,000 | 20% | \$12,000,000 | \$60,780,000 | \$32,873,296 | -\$27,906,704 | | | | |
| 2023 | 18 | Highway 5 from Highway 41 to Rolling Acres Rd., Chanhassen, Victoria | \$24,000,000 | \$12,280,000 | 51% | \$11,720,000 | \$72,500,000 | \$32,873,296 | -\$39,626,704 | | | | |
| 2027 | 0 | County Wide Pavement Rehabilitation | \$16,000,000 | \$0 | 0% | \$16,000,000 | \$88,500,000 | \$74,576,962 | -\$13,923,038 | | | | |

| Earliest Build | Map Ref. | Project Description | Total Cost | Estimated External Revenue | % External | Shortfall/GAP | Cummulative Shortfall/Gap | Estimated Total County Revenue | Remaining | Traditional County | 1/2 % Sales Tax | \$10 Wheelage Tax Revenue | GAP |
|---------------------------------|----------|--|----------------------|----------------------------|------------|----------------------|---------------------------|--------------------------------|---------------|---------------------|---------------------|---------------------------|---------------------|
| 20 Year Plan (2028-2037) | | | \$257,000,000 | \$129,590,000 | | \$127,410,000 | | \$117,558,195 | | \$61,454,598 | \$44,566,153 | \$11,537,445 | -\$9,851,805 |
| 2028 | 5 | County Road 11/County Road 40 (S) Intersection, Carver | \$3,000,000 | \$300,000 | 10% | \$2,700,000 | \$2,700,000 | \$10,909,340 | \$8,209,340 | | | | |
| 2028 | 7 | County Road 11/County Road 43 Intersection, Victoria | \$3,000,000 | \$300,000 | 10% | \$2,700,000 | \$5,400,000 | \$10,909,340 | \$5,509,340 | | | | |
| 2028 | 9 | County Road 14 (Pioneer Tr.) from Highway 41 to Bavaria Rd., Chaska | \$9,000,000 | \$1,800,000 | 20% | \$7,200,000 | \$12,600,000 | \$10,909,340 | -\$1,690,660 | | | | |
| 2029 | 2 | County Road 10 (Engler Blvd.) from Highway 41 to County Road 61, Chaska | \$9,000,000 | \$1,800,000 | 20% | \$7,200,000 | \$19,800,000 | \$22,004,096 | \$2,204,096 | | | | |
| 2029 | 32 | Highway 212 from Cologne to Norwood Young America | \$71,000,000 | \$48,280,000 | 68% | \$22,720,000 | \$42,520,000 | \$22,004,096 | -\$20,515,904 | | | | |
| 2032 | 6 | County Road 11 (Johnathan Carver Pkwy.) from 6th St. to County Road 40, Carver | \$15,000,000 | \$3,000,000 | 20% | \$12,000,000 | \$54,520,000 | \$56,411,669 | \$1,891,669 | | | | |
| 2032 | 14 | East Waconia Bypass from County Road 10 to Highway 5, Waconia | \$19,000,000 | \$5,700,000 | 30% | \$13,300,000 | \$67,820,000 | \$56,411,669 | -\$11,408,331 | | | | |
| 2032 | 16 | County Road 61 (Flying Cloud Dr.) from Engler Blvd. to Bluff Creek Dr., Chaska, Chanhassen | \$35,000,000 | \$33,250,000 | 95% | \$1,750,000 | \$69,570,000 | \$56,411,669 | -\$13,158,331 | | | | |
| 2032 | 20 | Highway 5 from Rolling Acres Rd. to Victoria Dr. (W.), Victoria | \$26,000,000 | \$12,720,000 | 49% | \$13,280,000 | \$82,850,000 | \$56,411,669 | -\$26,438,331 | | | | |
| 2032 | 21 | Highway 5 from Main Street to Highway 284, Waconia | \$11,000,000 | \$8,320,000 | 76% | \$2,680,000 | \$85,530,000 | \$56,411,669 | -\$29,118,331 | | | | |
| 2032 | 22 | Highway 5 from Oak Ave to Orchard Rd., Waconia | \$11,000,000 | \$8,320,000 | 76% | \$2,680,000 | \$88,210,000 | \$56,411,669 | -\$31,798,331 | | | | |
| 2035 | 4 | County Road 10 from County Road 11 to County Road 43 (W.), Laketown Township | \$29,000,000 | \$5,800,000 | 20% | \$23,200,000 | \$111,410,000 | \$92,523,196 | -\$18,886,804 | | | | |
| 2037 | 0 | County Wide Pavement Rehabilitation | \$16,000,000 | \$0 | 0% | \$16,000,000 | \$127,410,000 | \$117,558,195 | -\$9,851,805 | | | | |

| Earliest Build | Map Ref. | Project Description | Total Cost | Estimated External Revenue | % External | Shortfall/GAP | Cummulative Shortfall/Gap | Estimated Total County Revenue | Remaining | Traditional County | 1/2 % Sales Tax | \$10 Wheelage Tax Revenue | GAP |
|---------------------------------|----------|--|----------------------|----------------------------|------------|---------------------|---------------------------|--------------------------------|---------------|---------------------|---------------------|---------------------------|---------------------|
| 30 Year Plan (2038-2047) | | | \$114,000,000 | \$23,800,000 | | \$90,200,000 | | \$137,044,490 | | \$72,979,545 | \$50,633,854 | \$13,431,091 | \$46,844,490 |
| 2042 | 8 | County Road 14 (Pioneer Tr.) from Powers Blvd. to East County Line, Chanhassen | \$17,000,000 | \$3,400,000 | 20% | \$13,600,000 | \$13,600,000 | \$66,019,374 | \$52,419,374 | | | | |
| 2042 | 10 | County Road 17 (Powers Blvd) from Highway 5 to North County Line, Chanhassen | \$19,000,000 | \$3,800,000 | 20% | \$15,200,000 | \$15,200,000 | \$66,019,374 | \$37,219,374 | | | | |
| 2042 | 15 | Watertown South River Crossing, Watertown | \$18,000,000 | \$3,600,000 | 20% | \$14,400,000 | \$43,200,000 | \$66,019,374 | \$22,819,374 | | | | |
| 2042 | 24 | Highway 25 from High Street to White Street, Watertown | \$3,000,000 | \$900,000 | 30% | \$2,100,000 | \$45,300,000 | \$66,019,374 | \$20,719,374 | | | | |
| 2042 | 27 | Highway 41 from Pioneer Tr. to Lyman Blvd., Chaska | \$33,000,000 | \$7,260,000 | 22% | \$25,740,000 | \$71,040,000 | \$66,019,374 | -\$5,020,626 | | | | |
| 2042 | 29 | Highway 41 from Lyman Blvd. to Highway 5, Chaska, Chanhassen | \$22,000,000 | \$4,840,000 | 22% | \$17,160,000 | \$88,200,000 | \$66,019,374 | -\$22,180,626 | | | | |
| 2047 | 0 | County Wide Pavement Rehabilitation | \$2,000,000 | \$0 | 0% | \$2,000,000 | \$90,200,000 | \$137,044,490 | \$46,844,490 | | | | |

SUPPLEMENT TO MINNESOTA CITIES MAGAZINE

2017 Annual Conference:

Signs of a Vibrant City!

June 14-16
Mayo Civic Center
Rochester, MN

REGISTER BY MAY 1 AND SAVE! WWW.LMC.ORG/AC17

WELCOMING

HEALTHY

COLLABORATIVE

CONNECTED

CREATIVE



Put out the "welcome" sign and get ready to bring together your residents, businesses, and others in your community to create a connected and collaborative city that can get things done.

The 2017 Annual Conference will point you in the right direction as you explore ideas and tools to keep your city moving forward.

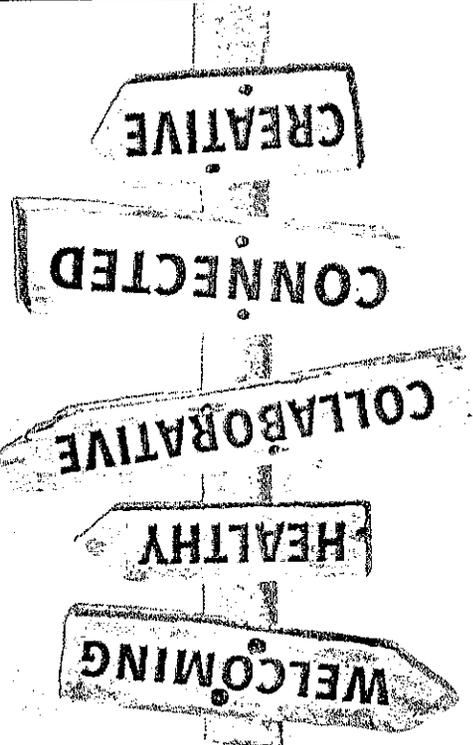
- How to create new partnerships within your community
- What you can do to get your city ready for future challenges and opportunities
- How to create a community that everyone is proud to call home
- Ways to communicate effectively with the public, the media, and your city colleagues

So get together with city officials from across the state and develop skills to help you create a community that's open to new ideas, open for business, and open for everyone!

Register by May 1 and save! www.lmc.org/ac17

2017 Annual Conference:

Signs of a Vibrant City!



ANNUAL CONFERENCE SESSION TRACKS:

Planning for Your Future
 What steps are you taking to become a stronger, more resilient community? Think 20-50 years into the future as you explore more sustainable ways to approach planning, development, and economic growth.

- Key Topics:
- Infrastructure financing tools and strategies
 - Building strong, sustainable communities
 - Climate-smart energy strategies
 - Sharing and using city data
 - The future city workforce

Creating an Inclusive Community
 Two massive demographic shifts will impact cities over the next generation: an aging population and an increasingly diverse population. Discover ways communities of all sizes are creating a place for all people, from improving quality of life to building trust and connecting with citizens.

- Key Topics:
- Advancing racial equity in local government
 - Bridging the urban-rural divide
 - Diversity and inclusion in action
 - Supporting new Americans in our communities
 - Community art for vibrant, livable cities
 - Recognizing unconscious bias

Reinventing Local Government
 With a shifting economy and public pressure to do more with less, cities are seeking out innovative ways to address challenges. Examine new approaches for delivering services that are more efficient and effective.

- Key Topics:
- Developing city infrastructure through public-private partnership (P3's)
 - Addressing 21st century policing challenges
 - Risk management for new police technology
 - Changing organizational culture to boost employee engagement

KEYNOTE SPEAKERS



OPENING KEYNOTE | WEDNESDAY | 3:45-5:15 P.M.

Kelly Leonard: Using Improvisation to Improve Creativity and Collaboration

Solving persistent community challenges demands creativity, collaboration, and communication. During the opening session, The Second City Executive Vice President Kelly Leonard will demonstrate how to use the seven elements of improv comedy to build critical soft skills—like a willingness to listen, building trusting relationships, and adapting to change. You'll see how embracing these improv techniques can help you pivot out of uncomfortable situations, approach difficult conversations more effectively, and be a more compelling, creative, and collaborative leader.



CLOSING KEYNOTE | FRIDAY | 10:15-11:45 A.M.

Dr. Amit Sood: Stress Management and Resiliency Training (SMART)

While the pressures and challenges of public office can be stimulating, they can also leave you feeling anxious and overwhelmed. Hear from the Mayo Clinic's Dr. Amit Sood about a program scientifically proven to decrease stress and anxiety while increasing well-being and happiness. During this session, you'll learn practical approaches to increase resilience, enhance performance, and improve relationships—skills that will help you in your personal, professional, and public roles.

Building Community Capacity

Sometimes it makes sense for local government to play a convener role and engage other community members and resources to help solve problems and build on successes. Learn about partnerships and collaborations that can strengthen your community.

Key Topics:

- Growing social capital
- Collaborative leadership for better results
- Empowering the next generation of civic leaders
- Community arts collaboratives

Community and Engagement

As a city official, you interact with a wide range of people, including the public, the media, and your colleagues in city hall. Knowing the most effective ways to communicate with a variety of stakeholders can help you successfully engage the people in your city.

Key Topics:

- Using improv tools to enhance communication and collaboration
- Crisis communications
- Dealing with NIMBY (not in my backyard)
- 3D visualization tools to improve project communication
- Communicating financial information

Business

Leadership Council

League business partners share insights and expertise on timely issues, offer resources for cities, and answer your questions.

Learn about a variety of topics including leadership development, effective communication, workforce planning, and legal considerations as well as planning, funding, and completing infrastructure projects.

CONFERENCE AGENDA

WEDNESDAY, JUNE 14

8 a.m.-7 p.m.
Registration Open

9 a.m.-3:30 p.m.
Pre-Conference Workshop:
Advanced Training for
Newly Elected Officials

9 a.m.-3:30 p.m.
Pre-Conference Workshop:
Working Collaboratively
to Address 21st Century
Policing Challenges

1-3:30 p.m.
Mobile Session: Rochester
Development Tour

3:45-5:15 p.m.
Opening Ceremony
with Keynote Speaker
Kelly Leonard

5:15-6:30 p.m.
Welcoming Reception

6-7 p.m.
Minnesota Women in
City Government Board
Meeting and Open House

7:05 p.m.
City Night with the
Rochester Honkers

THURSDAY, JUNE 15

6:30-7:30 a.m.
Exercise Events

7 a.m.-7 p.m.
Registration Open

7:30-8:30 a.m.
GreenStep Cities
Awards Breakfast

8:30-10 a.m.
Short Takes on Big
Trends and Issues

10:15-11:15 a.m.
Educational Sessions #1

11:30 a.m.-1:30 p.m.
Awards Luncheon
and Annual Meeting

1:30-7 p.m.
Exhibit Hall Open

1:30-2:30 p.m.
Dessert in the Exhibit Hall

2-5 p.m.
The Second City Workshop

2:30-3:30 p.m.
Educational Sessions #2

2:30-4:30 p.m.
Mobile Session:
Art4Trails Bike Tour

3:30-5 p.m.
Happy Hour with
LMC's Intergovernmental
Relations Team

3:45-4:30 p.m.
Educational Sessions #3

4:30-7 p.m.
Exhibit Hall Event

7-8:30 p.m.
Thursdays on First & 3rd
Summer Market & Music
Festival

FRIDAY, JUNE 16

6:30-7:30 a.m.
Exercise Events

7-11 a.m.
Registration Open

7:30-8:45 a.m.
Networking Breakfast
Roundtables

9-10 a.m.
Educational Sessions #4

10:15-11:45 a.m.
Closing Session
with Keynote Speaker
Dr. Amit Sood

LODGING

DoubleTree by Hilton
150 S. Broadway
Rochester, MN 55904
Rate: Standard Room \$120/night
(507) 281-8000

**Hilton Garden Inn
Rochester Downtown**
225 S. Broadway
Rochester, MN 55904
Rate: Standard Room \$120/night
(507) 285-1234

Kahler Grand Hotel
20 2nd Ave. SW
Rochester, MN 55902
Rate: Standard Room \$95/night
(597) 280-6200

Kahler Inn & Suites
9 3rd Ave. NW
Rochester, MN 55901
Rate: Standard Room \$101/night
Mini-Suite \$111/night
(507) 285-9200

Please contact the hotels directly to make your
room reservations.

To receive the special room rate, be sure to **make
your reservations by May 15, 2017**, and ask for
the League of Minnesota Cities group block.

