

**CITY OF MAYER
PARKS & RECREATION COMMISSION MINUTES**

Tuesday August 19, 2014

Commission Members Present: Council Liaison Etienne Stieve-McPadden, Commission Members Elizabeth Butterfield, Chad Bloom, Nate McNeilly and Krista Goedel.

Commission Members Absent: None

Others Present: None

Staff Present: Luayn Ruch-Hammond, City Administrator

I. CALL TO ORDER

The meeting was called to order at 6:30 PM by Chair Stieve-McPadden. Chair Stieve-McPadden welcomed Nate McNeilly to the Park Board.

II. ADOPT AGENDA

On a motion Commissioner Butterfield and seconded by Commissioner Bloom to approve the agenda with three additions: information on ball complexes, website update, Mayer Moxie 2015 and 5K. Motion carried 5/0.

III. MINUTES

On a motion by Council Liaison Stieve-McPadden and seconded by Commissioner Goedel to approve the minutes of the June 3, 2014 meeting. Motion carried 5/0.

BUDGET TO DATE

Staff presented the following to date Park Board Budget.

Park Board Budget 2014

Current Period: June 2014

Account Descr	2013 Budget	2013 Amt	2014 Adopted	2014 YTD Amt
FUND 100 GENERAL FUND				
Dept 45000 Park and Rec				
E 100-45000-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-110 Other Pay Boards &	\$1,000.00	\$1,320.00	\$1,500.00	\$240.00
E 100-45000-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-180 Employee Withholdings	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-212 Motor Fuels	\$0.00	\$266.09	\$1,000.00	\$276.36
E 100-45000-300 Professional Srvs	\$4,000.00	\$1,693.46	\$4,000.00	\$438.63
E 100-45000-360 Insurance (GENERAL)	\$3,400.00	\$3,211.00	\$3,400.00	\$5,899.00
E 100-45000-381 Electric Utilities	\$500.00	\$155.90	\$500.00	\$66.18
E 100-45000-400 Repairs & Maint Cont	\$6,000.00	\$10,217.28	\$5,000.00	\$582.21
E 100-45000-430 Miscellaneous (GENERAL)	\$1,700.00	\$2,895.09	\$1,700.00	\$2,324.06
E 100-45000-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-500 Capital Outlay (GENERAL)	\$26,000.00	\$30,155.03	\$26,000.00	\$0.00
E 100-45000-530 City Beautification	\$2,000.00	\$2,971.61	\$3,000.00	\$477.59
E 100-45000-720 Transfer Out	\$0.00	\$23,197.00	\$0.00	\$0.00
Dept 45000 Park and Rec	\$45,600.00	\$76,082.46	\$47,100.00	\$10,304.03
FUND 100 GENERAL FUND	\$45,600.00	\$76,082.46	\$47,100.00	\$10,304.03
	\$45,600.00	\$76,082.46	\$47,100.00	\$10,304.03

Restroom Update

Staff updated the Park Board on the restroom bid. The bid came in at twice the architect's estimate at \$228,800. Council rejected the bids and also rejected the site plan. This item will be discussed at the December Park Board meeting.

Little Free Libraries

Staff had been contacted by a representative from Mayer Lutheran High about the potential of additional Little Free Libraries in the other parks. Park Board is interested in additional libraries staff will contact Mayer Lutheran High and bring the information back to the September meeting.

Living Classroom

Commissioner Bloom reported that Pheasants Forever has funded their grant program for Living Classrooms. This is a 50% cost match for the program. On a motion by Commissioner Goedel and seconded by Commissioner McNeilly to have Commissioner Bloom work with staff to compile the grant and present it to City Council at its September 8, 2014 meeting. Motion carried 5/0.

Trees in the Park

The City lost 5 trees, two in Meadow Park and three in West Ridge Park. On a motion by Commissioner Bloom and seconded by Commissioner McNeilly directing staff to replace the trees with 2 ½ - 3 " caliper trees and to purchase gator bags to water them. Motion carried 5/0.

Hockey Rink

Information was brought back from the June Park Board meeting on the permanent hockey boards from Sports Resource Group. Discussion about having good ice before placing boards and this could be accomplished if the ice rink had a liner. Park Board directed staff to research the cost for a permanent liner and present at the next meeting.

Review of Swimming Pool Research

City Council had questioned about the status of the pool committee. Staff had provided information to the City Council on the pool and included it in the Park Board packet. Park Board instructed staff to find out the cost of a sand bottom pool and ongoing upkeep. They would also like cost estimates on a splash pad.

Screen for Outdoor Movies

Council Liaison Stieve-McPadden requested that this item be placed on the agenda. If the Park Board is going to promote the parks next year this maybe one way to have residents use the parks. It will be discussed in January when the Park Board sets its goals.

Joint Meeting with the EDA

Park Board had requested a joint meeting with EDA to discuss downtown beautification. EDA has requested that the Park Board give them an objective and goals for the meeting. Park Board would like to meet in the future with EDA to brainstorm about the downtown.

Baseball Club Update

Council Liaison Stieve-McPadden informed the Park Board of the additional revenues that tournaments would bring to the City. Businesses would benefit from the additional people in the community. In order to attract Ball tournaments the City needs a park with seating and restrooms. Council Liaison Stieve-McPadden had several articles on Ball tournaments and the benefit to communities and communities who supported Ball tournaments.

Website Update

Commissioner Goedel will rewrite the Park descriptions for the web page.

Mayer Moxie/5K

Council Liaison brought forward a request of the Mayor to have more extensive reports on activities that are completed in the City. Park Board thought the activities were well captured in the minutes and no other report needed to be completed.

Also, Council Liaison Stieve-McPadden would like the Park Board to discuss the Mayer Moxie Program for 2015. How the program will be funded and staffed. Staff will contact Jill Hahn to see if she is interested

CIP 2015

Park Board made the following changes to the CIP:

Picnic Shelter	2015	\$	50,000
Sand Volley Ball	2015	\$	15,000
Fencing Outfields 2 & 3	2016	\$	15,000
Picnic Shelter	2016	\$	50,000
Splash Pad	2017	\$	50,000

Eliminated the Grandstand and added picnic shelters and a splash pad. Also, changed the amount of sand volley ball courts from the \$35,000 to \$15,000.

Park Board 2015 Budget

Park Board reduced the capital outlay line item by \$20,000 and increased the insurance line item by \$2,500. On a motion by Commissioner Bloom and seconded by Commissioner Butterfield to recommend the budget changes to the City Council. Motion carried 5/0.

Next Meeting

The next meeting will be held on Tuesday September 9, 2014.

Commissioners Report

Discussion about maintenance of the parks specifically trees needing to be trimmed and weeds pulled in the playground mulch.

Staff Report

None

Adjournment

On a motion by Commissioner Bloom and seconded Commissioner McNeilly to adjourn the meeting at 9:00 PM. Motion carried 5/0.