

MAYER COUNCIL WORKSHOP MEETING MINUTES – AUGUST 23, 2021

Call Work Session to order at 6:39 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members McNeilly, Millender, and Wegner.

ABSENT:

STAFF: City Administrator McCallum, Public Works Kuntz, and City Clerk Gildemeister

ALSO PRESENT:

1. **Discussion on Compost Site/Recycling Center:** City Administrator McCallum opened discussion with a history of the Mayer Compost Site and Carver County Recycling Site. The compost site is for residents of Mayer and New Germany and is maintained by the Public Works Department. Carver County recycling is for anyone who lives in Carver County and is maintained by Carver County Public Works Department. The site is open seasonally, Wednesday evenings from 5 to 8 pm, April 15 to November 15, and 8 am to noon year-round.

Recently the City and County have documented illegal dumping of appliances, televisions, and other items that are not permitted. Carver County and Staff have discussed ideas on how to manage the site moving forward and have concluded the following would be beneficial.

- Install cameras
- Hire staffing
- Install detailed signs

Council agreed that hiring a person to staff the compost site would be best. Council Member Wegner suggested hiring more than one person to provide backup. Mayor Dodge would like to see the compost site open later Saturdays. Council recommended bringing discussion to a personnel/public works meeting to discuss the details.

2. **Discussion on 2022 Sheriff's Contract:** City Administrator presented the 2022 Carver County Sheriff's Department Contract for discussion. McCallum has been talking with current Deputy Sheriff Hendricks about hours. McCallum stated that tonight she would like to discuss the hours and how the current hours are working. Mayor Dodge asked Hendricks if he knows who the next deputy will be in 2022. Sheriff Hendricks said no. Deputy Sheriff Hendricks stated he started February 1, 2021 and is currently working a summer shift, 12 pm to 10 pm rotating four-day shift. Tuesday-Friday one week, then Wednesday to Saturday, the next week. Council asked Hendricks his opinion on working these shifts. Hendricks stated he liked the hours and being a long-time resident of Mayer, in his opinion, there is no need to have a sheriff on duty after 10 pm because the town shuts down around 8 pm. Hendricks shared that it is the busiest around 5 to 6:30 pm when people return home; five businesses in town close between 8 and 9 pm, and the 2 bars are open till 10 pm. Hendricks stated that the current four-day, rotating shift has been working well. He has received positive feedback from residents who like the fact that sheriffs are coming around the neighborhoods on Saturdays. Council recommended Hendricks keep working with McCallum to make this a more appealing position for future deputies. Deputy Hendricks recommended to keep the summer hours year-round. Council agreed and voiced how happy they are with the coverage and thanked Deputy Sheriff Hendricks for all he does for the City.
3. **Discussion on 2022 Budget Update:** Administrator McCallum reviewed the process of setting the preliminary 2022 General Fund budget and summarized the current draft budget numbers and breakdown of growth. McCallum shared last year's tax levy was 49.09% and the projected 2022 tax rate is 49.30%. McCallum highlighted the 2022 tax levy factors show an increase in new homes and decrease in commercial construction leaves the City at an increase net of 7.01%. 2022 General Fund revenues

decreased to \$1,067,286.19 due to a negative trend in housing construction, slight increase in wages, and additional hours and wages for compost site. 2022 taxes levied for general are \$459,720.19, capital increased to \$350,000.00, and debt is \$526,669.25. A few factors include the 2021 Street Project and new Fire Station Project. Council appreciated the hard work Staff put into the daft and thanked her for the thorough presentation.

- 4. Discussion on Citywide Security Cameras and door Access:** Jimmy Brand with Brand Networking presented Council a campus style security system and scan card concept. Brand recommended installing new cameras and door access system for security at City Hall, Public Works, Water Treatment, Wastewater Treatment Facility, old Fire Station, and the new Fire Station. Brand stated that now would be the time to install a campus style system because the new Fire Station will require a security system and rather than spending funds for a system that will need to be upgraded when the rest of the City buildings are upgraded. Brand relayed some of the benefits of this system will be a system that is cohesive and in one place and a code system that will replace the physical key system. Currently City Hall has two access systems, a Card Access for City Hall and front door Access for Carver County. Brand recommended pulling out both accesses systems at City Hall and installing one since the City Hall access card software is outdated and would need to be upgraded at a significant cost. Tom Burns with Security and Sound was also present to explain the cameras system. Burns stated that he would wire all cameras along with the access control. The cost to install the campus style security system with card/door access and cameras is \$35-40k. Council asked if this system would accommodate adding additional cameras if needed down the road. Burns stated this system would make it easy to add additional cameras; the infrastructure is already in place making the transition effortless. Burns recommended installing card readers, except for at the new Fire Station where key code access would be best for the firefighters. Mayor Dodge expressed his approval of the system but felt cameras at WWTF and Fire Station would not be necessary. Brand explained to Council that cameras are inexpensive and the best deterrent of vandalism and felt they are worth the cost of infrastructure safety. Council asked how many cameras would be installed and Brand stated a total 16. Dodge asked if Staff was aware of any grants out there for security upgrades and directed Staff to research this topic. Brand stressed that time is sensitive to ensure the contractor can get equipment. Dodge stated he would like to pursue this and directed Staff to bring the final numbers to a future meeting for discussion. Council thanked Brand Networking and Security and Sound for their presentation.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 7:40 p.m.

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, City Clerk MCMC