



**CITY OF MAYER
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, SEPTEMBER 24, 2018
6:30 PM**

AGENDA

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comment (Please limit comments to 5 minutes)**
- 5. Consent Agenda**
 - A. Minutes
 1. September 10, 2018 City Council Meeting Minutes
 2. September 10, 2018 City Council Workshop Meeting Minutes
 - B. Claims
 - C. Reports
 1. Administrative Report
 2. Engineers Report
 3. Fire Department Report
 4. Sheriff's Department Report
 - D. Donation – Mayer Baseball Club – Resolution 9-24-18-28
 - E. 220 4th Street –Extension Request
- 6. Public Hearing – Utility Franchise Proposal – Jaguar Communications**
- 7. Reports and Recommendations of City Departments, Consultants, Commissions and Committees**
 - A. Fire Department
 1. Statewide Volunteer Firefighter Retirement Plan – Resolution 9-24-18-31
 - B. 2019 Budget
 1. 2019 Proposed Budget – Resolution 9-24-18-29
 2. 2019 Preliminary Budget Levy – Resolution 9-24-18-30
- 8. City Council Reports**
- 9. Other Business**

10. Upcoming Meetings & Events

September 25, 2018 – EDA Meeting

11. For Your Information

September 11, 2018 Park and Recreation Meeting Minutes

12. Adjournment

MAYER CITY COUNCIL MEETING MINUTES – SEPTEMBER 10, 2018

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden

ABSENT: None

STAFF: City Administrator McCallum, City Planner Anderson, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Ivan Raconteur, Steve McDonald, Jude Lague, Don Wachholz, Jason Hilgers, Mike Wegner, Chad Heldts, Kaye Timmers

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 4/0

Council Member McNeilly arrived at 6:34 p.m.

PUBLIC COMMENT

Kaye Timmers, 2238 Coldwater Crossing, shared comments about the Jaguar Communication Open House. She stated that a sales representative told her the cost for basic internet would be \$75. She voiced her concern with the information Jaguar Communications provided during a Council Meeting back in April 2018, at which was stated the cost of internet to be approximately \$50.00. Ms. Timmers also shared her comments regarding a Public Hearing Notice she received and asked for clarification and a copy of the new City ordinance pertaining parking pads. Council acknowledged her comments and thanked her for coming. Council directed Staff to provide a copy of the ordinance for Ms. Timmers.

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member McNeilly to approve the Consent Agenda with the August 27, 2018 Minute corrections and the removal of MN Service Contract from consent Agenda and added to the Regular Agenda. Motion Carried 5/0.

1. Approve the Minutes of the August 27, 2018 Regular Council Meeting.
2. Approve the Minutes of the July 12, 2018 Planning Commission Meeting.
3. Approve Claims for the Month of September 2018.
4. Approve Resolution 9-10-18-25 Ordinance 223 Summary.

CITY ADMINISTRATOR

1. **Presentation on Utility Rate Study** – Steve McDonald of Abdo, Eick, & Meyers, summarized the water, sewer, and stormwater rate study.
2. **Approve MN Service Cleaning Contract** –A MOTION to Approve the MN Service Cleaning Contract for one day a week for Mayer City Hall and Community Center was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion Carried 4/1. *Council Member Boder a nay.*
3. **Approve Resolution 9-10-18-28 2019 Employee Benefits** – After a lengthy discussion, Council agreed that more information and further clarification is needed and directed Staff to add the 2018 Employee Benefits discussion on the next Workshop Meeting schedule for September 24, 2018.
Item tabled. No motion was made.

4. **Approve Resolution 9-10-18-27 Planned Unit Development (PUD) for Coldwater Crossing 8th Addition** – A MOTION to Approve Resolution 9-10-18-27 was made by Council Member Boder and seconded by Council Member Butterfield. Motion Carried 5/0
5. **Approve Resolution 9-10-18-26 Preliminary Plat for Coldwater Crossing 8th Addition** – A MOTION to approve Resolution 9-10-18-26 Preliminary Plat for Coldwater Crossing 8th Additions was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion carried 5/0
6. **Approve Installation of West Ridge Park Amenities** - A MOTION to approve the installation of West Ridge Park amenities by Flagship in the amount of \$9,853.86 was made by Mayor Dodge and seconded by Council member McNeilly. Motion carried 5/0.

COUNCIL REPORTS

- None

OTHER BUSINESS

- None

FOR YOUR INFORMATION

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield to adjourn the meeting at 7:47 p.m. Motion Carried 5/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

MAYER CITY COUNCIL WORK SESSION MINUTES – SEPTEMBER 10, 2018

Call Work Session to order at 7:49 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Boder, McNeilly, and Stieve-McPadden

ABSENT: Council Member Butterfield

STAFF: City Administrator McCallum, City Planner Anderson, Fire Chief Maetzold, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Ivan Raconteur, Don Wachholz, Jason Hilgers, Mike Wegner, Chad Heldt, Kaye Timmers

1. **Discussion on Fire Department Building:** Fire Chief Rod Maetzold presented 3 future Fire Department options for Council consideration. The first option shows the cost to install an Exhaust System in the Fire Station located at 111 4th Street NE, in the amount of \$61,680.00. The second option proposes to tear down the current building and replace with a 50 X 82 foot two-story structure at a cost of \$2,456.00. The third option proposes to build a new Fire Station to be located at 409 Shimmcor Street at a cost of \$3,058,050.00.
2. **Update on 220 4th Street:** Chad Heldt asked Council to consider changing the City Code language to allow gravel for parking pads. Council voiced their willingness to discuss this topic further. Mr. Heldt presented two options to bring his property into compliance. The first option was to remove ten feet of gravel along 4th Street to comply with the 35% lot coverage. The second option was to pave the parking pad area. He stated he would like to avoid the second option because of the significant cost. City Planner Anderson re-stated that the driveway would need to be narrowed and the parking pad would have to start at the corner of the house and go back. The parking pad cannot extend past the face/corner of the garage along 4th Street and cannot connect directly to the driveway. After further discussion, Mr. Heldt asked for an extension. Council accepted his request. Council recommended Mr. Heldt applies for a variance for the width of the driveway. City Planner Anderson stated that a certified lot survey would have to be acquired and submitted with the variance.
3. **Snow Removal Operations Presentation:** Public Works Supervisor Kuntz presented a proposal on the costs and future cost savings to transition snow removal operations to City Public Works Department vs. contracting out snow removal. Kuntz enthusiastically educated the Council on the positive reasons why it is beneficial to keep snow removal operations in-house. Kuntz stated that the City would need to purchase new equipment such as a plow truck or loader, and a tractor/loader/backhoe. Kuntz stated that the operating cost to contract out snow removal services has increased significantly with fewer contractors offering services driving up the costs. Over the past 15 years the average cost for snow removal per year is \$18,452. Hourly rates from contractors have gone up over 70% since 2013. The City spent \$204,158 over the past 15 years for contracted snow removal compared to the projected cost of \$152,377 for in-house snow removal.
4. **2018 Preliminary Draft Budget:** McCallum reviewed the process of setting the preliminary budget for the General Fund by the end of September. She informed that the preliminary levy

can always be lowered after set, but not increased. She presented expenditure and revenue data from the 2018 budget year, as well as the proposed 2019 budget with and without capital expenditures. McCallum informed that the debt service budget would decrease 6.4% from 2018 due to changes in the amounts owed. She highlighted that last year's tax levy was 50.61%. She proposed for 2019 a preliminary tax rate of 49.8% with capital included, or another option of 43.9% without capital. The Council agreed that they need to start putting money aside for capital.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 9:45 p.m.

Attest: _____
Janell Gildemeister, Deputy City Clerk

Mike Dodge, Mayor

DRAFT

***Claim Register©**

09/24/18 PAY

September 2018

Claim Type Direct

Claim# 12324 *ALERT-ALL CORP*

Cash Payment E 100-42200-230 Fire Department Explorer s EXIT DRILL EDUCATION PACKETS \$230.00
 Invoice 218090036

Transaction Date 9/14/2018 Security Bank 10100 Total \$230.00

Claim Type Direct

Claim# 12320 *BOLTON MENK INC*

Cash Payment E 100-41910-300 Professional Svcs 2018 COMP PLAN SUPPORT \$783.00
 Invoice 222291

Cash Payment E 100-41000-303 Engineering Fees LAND USE-MAPPING & CALCULATIONS \$4,716.50
 Invoice 222291

Cash Payment E 100-41000-303 Engineering Fees 2018 DEVELOPMENT REVIEW \$82.00
 Invoice 222293

Cash Payment E 100-41000-303 Engineering Fees 2018 MISC ENG \$992.00
 Invoice 222302

Cash Payment E 100-41000-303 Engineering Fees REDUCED RATE \$260.00
 Invoice 222302

Cash Payment E 100-41000-303 Engineering Fees 2018 SANITARY SEWER IMPR \$1,200.00
 Invoice 222304

Cash Payment E 100-41000-303 Engineering Fees 2018 STREET PLANNING \$3,196.50
 Invoice 222306

Cash Payment G 800-20201 Coldwater Crossing COLDWATER CROSSING 7TH ADD \$224.00
 Invoice 222310

Cash Payment G 800-20202 Hidden Creek HIDDEN CREEK 7TH ADD \$194.00
 Invoice 222317

Cash Payment G 800-20203 Sunset Meadows COLDWATER CROSSING 8TH ADD \$2,477.00
 Invoice 222316

Cash Payment E 100-41000-303 Engineering Fees T-MOBIL ANTENNA UPGRADE \$118.00
 Invoice 222318

Transaction Date 9/14/2018 Security Bank 10100 Total \$14,243.00

Claim Type Direct

Claim# 12343 *DELTA DENTAL OF MINNESOTA*

Cash Payment G 100-21707 Dental EMPLOYEE BENEFITS \$261.10
 Invoice 7415441

Transaction Date 9/21/2018 Security Bank 10100 Total \$261.10

Claim Type Direct

Claim# 12327 *FRONTIER*

Cash Payment E 100-43700-321 Telephone P/W INTERNET \$113.65
 Invoice

Transaction Date 9/14/2018 Security Bank 10100 Total \$113.65

Claim Type Direct

Claim# 12338 *GREATER MN COMMUNICATIONS*

Cash Payment E 620-49440-350 Print/Binding PRINTING \$94.88
 Invoice 16781

Cash Payment E 640-49490-350 Print/Binding PRINTING \$94.87
 Invoice 16781

Cash Payment E 620-49440-322 Postage SEPTEMBER 2018 UTILITY BILLING \$155.89
 Invoice 16781

Cash Payment E 640-49490-322 Postage SEPTEMBER 2018 UTILITY BILLING \$155.90
 Invoice 16781

***Claim Register©**

09/24/18 PAY

September 2018

Transaction Date	9/21/2018	Security Bank	10100	Total	\$501.54
Claim Type	Direct				
Claim#	12341 GUARDIAN PEST CONTROL INC				
Cash Payment	E 100-41940-400 Repairs & Maint Cont	PEST CONTROL SERVICES			\$44.26
	Invoice 1922035				
Transaction Date	9/21/2018	Security Bank	10100	Total	\$44.26
Claim Type	Direct				
Claim#	12340 LITZAU EXCAVATING INC				
Cash Payment	E 640-49480-220 Bio-Solids Disposal	WWTF SLUDGE REMOVAL			\$8,418.00
	Invoice 19654				
Transaction Date	9/21/2018	Security Bank	10100	Total	\$8,418.00
Claim Type	Direct				
Claim#	12325 MAYER LUMBER CO INC				
Cash Payment	E 100-41940-400 Repairs & Maint Cont	ELECT BALLAST,LIGHT TUBE			\$80.96
	Invoice 161039				
Cash Payment	E 100-41940-400 Repairs & Maint Cont	FLOURECENT TUBE			\$29.97
	Invoice 161044				
Cash Payment	E 100-42280-400 Repairs & Maint Cont	6-OUTLET GRND TAP, WATER			\$17.29
	Invoice 161295				
Cash Payment	E 100-43100-210 Operating Supplies	FKYING INSECT KILLER,FOGGER, MRKG PAINT			\$31.35
	Invoice 161400				
Cash Payment	E 640-49480-404 Repairs/Maint Machinery/E	INDOOR FOGGER WWTF			\$107.88
	Invoice 161707				
Cash Payment	E 100-43100-210 Operating Supplies	OPERATING SUPPLIES ROADS			\$45.04
	Invoice 161707				
Cash Payment	E 100-43100-210 Operating Supplies	DISCOUNT ON CASE FOGGER			-\$10.79
	Invoice 161708				
Transaction Date	9/14/2018	Security Bank	10100	Total	\$301.70
Claim Type	Direct				
Claim#	12326 METRO WEST INSPECTION SERVI				
Cash Payment	E 100-42400-300 Professional Svcs	INSPECTION SERVICES			\$23,126.27
	Invoice 1672				
Transaction Date	9/14/2018	Security Bank	10100	Total	\$23,126.27
Claim Type	Direct				
Claim#	12323 MINI BIFF INC				
Cash Payment	E 100-45000-300 Professional Svcs	MAYER CAR SHOW SEASONAL			\$88.23
	Invoice A-99292				
Transaction Date	9/14/2018	Security Bank	10100	Total	\$88.23
Claim Type	Direct				
Claim#	12329 MOBIL - EXXON/MOBIL				
Cash Payment	E 100-45000-212 Motor Fuels	PARKS			\$25.59
	Invoice 183856				
Cash Payment	E 100-45000-212 Motor Fuels	PARKS			\$22.05
	Invoice 186449				
Cash Payment	E 100-43100-212 Motor Fuels	P/W			\$33.66
	Invoice				
Cash Payment	E 100-43100-212 Motor Fuels	P/W			\$85.21
	Invoice 196516				

***Claim Register©**

09/24/18 PAY

September 2018

Cash Payment	E 100-45000-212 Motor Fuels	PARKS			\$26.57
	Invoice 204159				
Cash Payment	E 100-45000-212 Motor Fuels	PARKS			\$17.57
	Invoice 205288				
Cash Payment	E 100-45000-212 Motor Fuels	PARKS			\$17.85
	Invoice 205590				
Cash Payment	E 100-45000-212 Motor Fuels	PARKS			\$19.37
	Invoice				
Cash Payment	E 100-45000-212 Motor Fuels	PARKS			\$20.86
	Invoice 214254				
Cash Payment	E 100-42260-212 Motor Fuels	FD			\$67.52
	Invoice 20294				
Transaction Date	9/17/2018	Security Bank	10100	Total	\$336.25
Claim Type	Direct				
Claim#	12319	<i>MUNICIPAL DEVELOPMENT GROU</i>			
Cash Payment	E 100-41910-300 Professional Svcs	PLANNING & ZONING SERVICES			\$1,599.45
	Invoice MAY0090318				
Transaction Date	9/14/2018	Security Bank	10100	Total	\$1,599.45
Claim Type	Direct				
Claim#	12337	<i>RATWIK, ROSZAK & MALONEY PA</i>			
Cash Payment	G 800-20215 Jaguar Escrow	JAGUAR AGREEMENT			\$1,464.50
	Invoice 62914				
Cash Payment	E 100-41000-304 Legal Fees	MISC			\$1,517.42
	Invoice 62914				
Transaction Date	9/21/2018	Security Bank	10100	Total	\$2,981.92
Claim Type	Direct				
Claim#	12342	<i>RITEWAY BUSINESS FORMS</i>			
Cash Payment	E 100-41000-350 Print/Binding	LASER CITY CHECKS			\$68.12
	Invoice 18-33161				
Cash Payment	E 620-49440-350 Print/Binding	LASER CITY CHECKS			\$68.12
	Invoice 18-33161				
Cash Payment	E 640-49490-350 Print/Binding	LASER CITY CHECKS			\$68.11
	Invoice 18-33161				
Transaction Date	9/21/2018	Security Bank	10100	Total	\$204.35
Claim Type	Direct				
Claim#	12322	<i>TRUGREEN COMMERCIAL</i>			
Cash Payment	E 640-49480-404 Repairs/Maint Machinery/E WWTF				\$400.00
	Invoice 7004197965				
Cash Payment	E 100-45000-300 Professional Svcs	OSH PARK			\$997.00
	Invoice 7004197965				
Cash Payment	E 100-41940-400 Repairs & Maint Cont	CITY HALL			\$67.00
	Invoice 7004197965				
Cash Payment	E 100-45000-300 Professional Svcs	MEADOW PARK			\$435.00
	Invoice 7004197965				
Cash Payment	E 100-45000-300 Professional Svcs	BLUEJAY PARK			\$43.50
	Invoice 7004197965				
Cash Payment	E 620-49410-400 Repairs & Maint Cont	WTP			\$43.50
	Invoice 7004197965				
Cash Payment	E 100-45000-300 Professional Svcs	WEST RIDGE PARK			\$637.00
	Invoice 7004197965				

***Claim Register©**

09/24/18 PAY

September 2018

Cash Payment	E 100-45000-300 Professional Svcs	DISCOVERY PARK			\$272.00
	Invoice 7004197965				
Transaction Date	9/14/2018	Security Bank	10100	Total	\$2,895.00
Claim Type	Direct				
Claim#	12321 <i>UFC FARM SUPPLY</i>				
Cash Payment	E 100-43100-210 Operating Supplies	ADPTR, HOSE, ELBOW, BUSINGS			\$4.96
	Invoice 892794				
Cash Payment	E 100-45000-400 Repairs & Maint Cont	ROUND UP, SPRAYER, STRAINER			\$247.00
	Invoice 892299				
Transaction Date	9/14/2018	Security Bank	10100	Total	\$251.96
Claim Type	Direct				
Claim#	12339 <i>UTILITY CONSULTANTS, INC.</i>				
Cash Payment	E 640-49480-385 Testing and Lab Services	WWTF SAMPLES			\$1,109.15
	Invoice 99438				
Transaction Date	9/21/2018	Security Bank	10100	Total	\$1,109.15

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$56,705.83
Total	\$56,705.83

COUNCIL APPROVAL - SIGNATURES/INITIALS _____

Administrators Report

Jaguar Communications Application – Staff has been working with Jaguar to get their right-of-way permits finalized. They will begin installing fiber, however they cannot provide cable until the franchise agreement is final.

Utility Rate Study – This was presented at the September 10, 2018 City Council meeting. There were some questions that came up at that meeting. Staff has been working with Abdo, Eick and Meyers to seek clarification on those questions. The final study should be to the Council in early October for final approval.

Budget- The preliminary budget was presented to the Council at the September 10, 2018 workshop meeting. This will go to the Council at the September 24, 2018 meeting for approval. Once approved, the preliminary budget can be further reviewed and reduced until final approval in December. It cannot be increased.

Enterprise Budgets –Staff has been reviewing and working through enterprise budgets for 2019. The draft budgets will come to the City Council in October for review and discussion.

Floodplain Management Plan – Staff has been working on updating the City’s Floodplain Management Plan to meet federal standards. This was initiated by FEMA. Sections of the City Code need to be amended to reflect the federal standards. If the City fails to enact these regulations, the City will be suspended from participation in the National Flood Insurance Program. This is going to the Planning Commission for a public hearing and review on October 2, 2018.

**Sincerely,
Maggie McCallum**



MEMORANDUM

Date: September 19, 2018
To: Mayer City Council
From: David Martini
Subject: Projects in Progress

For your convenience, the following is a summary of the projects Bolton & Menk has worked on during the billing period ending August 31, 2018:

Miscellaneous Engineering

Miscellaneous engineering included attendance at the July 23rd Council meeting and the following:

- Reviewing the lot survey for 1656 Hidden Trail
- Reviewing and providing information to the City related to quotes for TH 25 Pedestrian Crossing signs
- Reviewing the City Floodplain Ordinance
- Reviewing T-Mobile Lease information
- Reviewing well sealing information

8 hours of time was provided at the City's reduced hourly rate and the City Council Meeting was attended at **No Charge**, which resulted in a savings to the City of **\$1,052**.

Comprehensive Plan Support

During the billing period, work continued for Storm Water, Sanitary Sewer, and Water Supply draft plans. Bolton & Menk also worked on preparation of the Land Use section of the plan at the request of the City Administrator and MDG.

Sanitary Sewer Improvements

During the billing period, time was spent preparing plans and specifications for the 2018 Sewer Lining Project.

2018 Street Planning

During the billing period, time was spent on mapping and a final report for staff and Council review.

Cold Water Crossing 7th and 8th Addition (Pass Thru)

During the billing period, time was spent marking curb repairs prior to paving of the bituminous wear course in the 7th Addition. Time was also spent reviewing preliminary plans for the 8th Addition.

Hidden Creek 6th and 7th Addition (Pass Thru)

During the billing period, time was spent reviewing outstanding issues prior to City acceptance.

T-Mobile Antenna Upgrade

During the billing period, time was spent reviewing proposed antenna upgrades and correspondence with City staff.

Date: September 12, 2018

TO: MAYER CITY COUNCIL/CONTRACTING TOWNSHIPS
FROM: MAYER FIRE DEPARTMENT, ROD MAETZOLD – FIRE CHIEF

SUBJECT: FIRE REPORT FOR MONTH ENDING – 08/31/18

TOWNSHIP CALLS:

<u>DATE</u>	<u>TIME</u>	<u>TWP</u>	<u>DESCRIPTION/ADDRESS</u>	<u>MAN HOURS</u>
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CITY OF MAYER CALLS:

<u>DATE</u>	<u>TIME</u>	<u>DESCRIPTION/ADDRESS</u>	<u>MAN HOURS</u>
08/20/18	0010	Check for Smoke, 419 Bluejay Ave	51
08/23/18	1715	Fire Alarm, 305 5 th St NE	8
08/30/18	1346	Medical, 335 Morning Dr	7

FIRE DEPARTMENT TRAININGS/ACTIVITIES FOR MONTH ENDING 08/31/18

08/06/18	Regular Meeting
08/13/18	Group Training
08/16/18	Met with DNR at Fire Station to review DNR equipment
08/20/18	Training – Set-up for House Fire
08/23/18	Chiefs’ Meeting at Waconia
08/27/18	Mutual Aid Training with Watertown and Delano at Jordon Scale Training Center



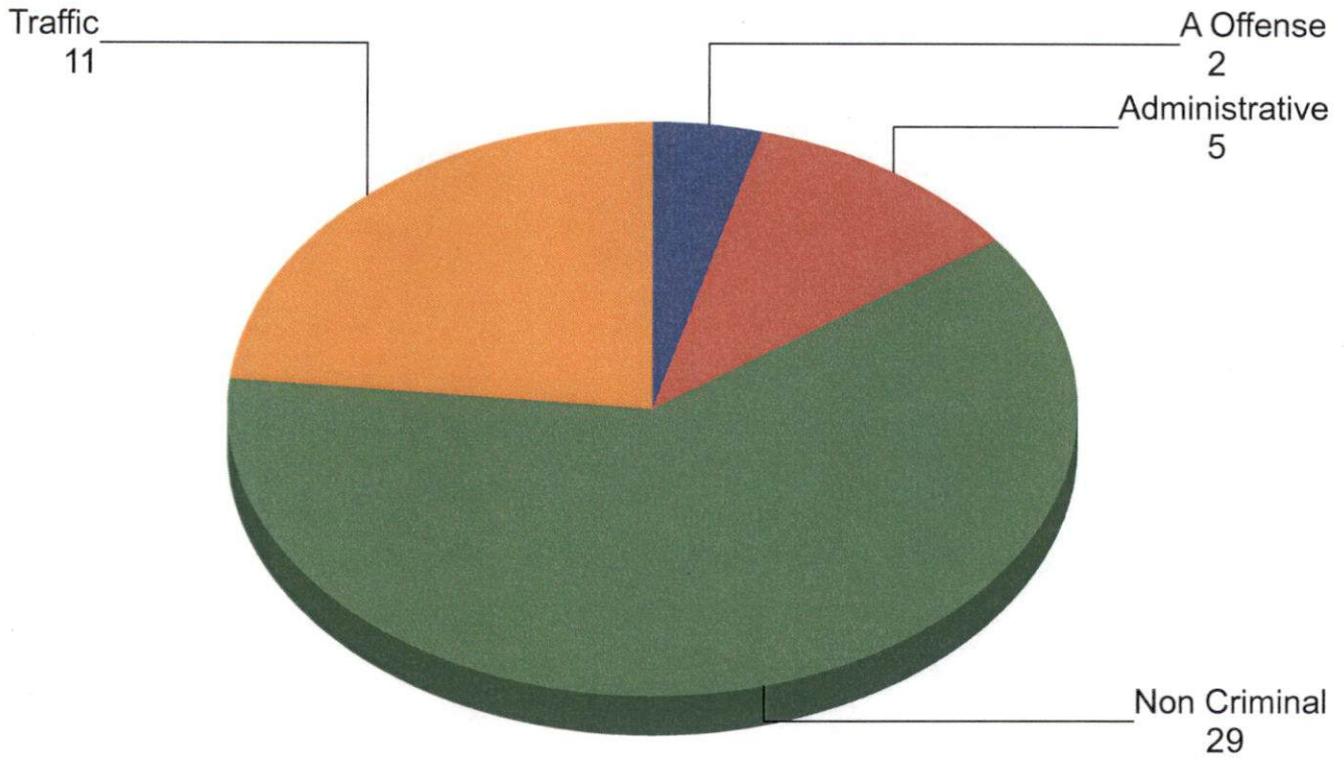
City of Mayer

August - 2018



Carver County Sheriff's Office
Monthly Calls for Service
From: 8/1/2018 To: 8/31/2018

Mayer City



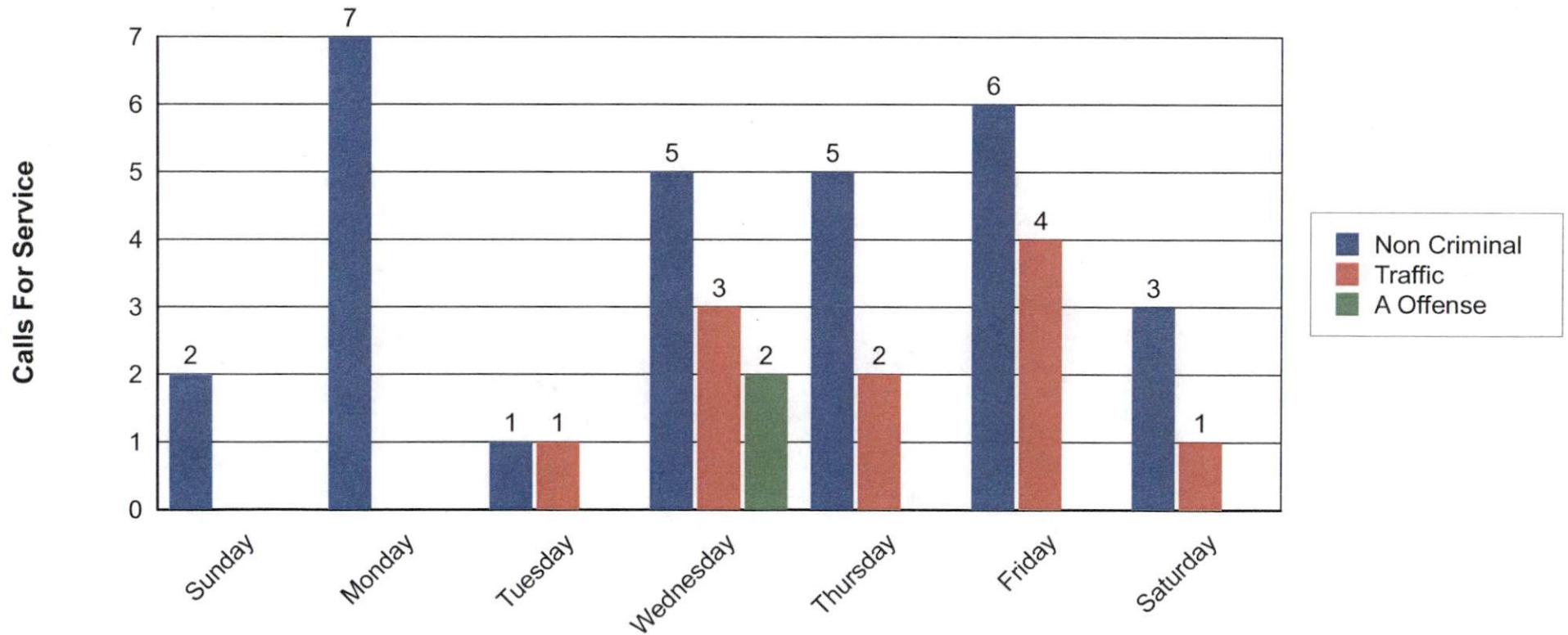
Total A Offense:	2
Total Non Criminal:	29
Total Traffic:	11
Total Administrative:	5

Total Mayer City: 47



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 8/1/2018 To: 8/31/2018

Mayer City

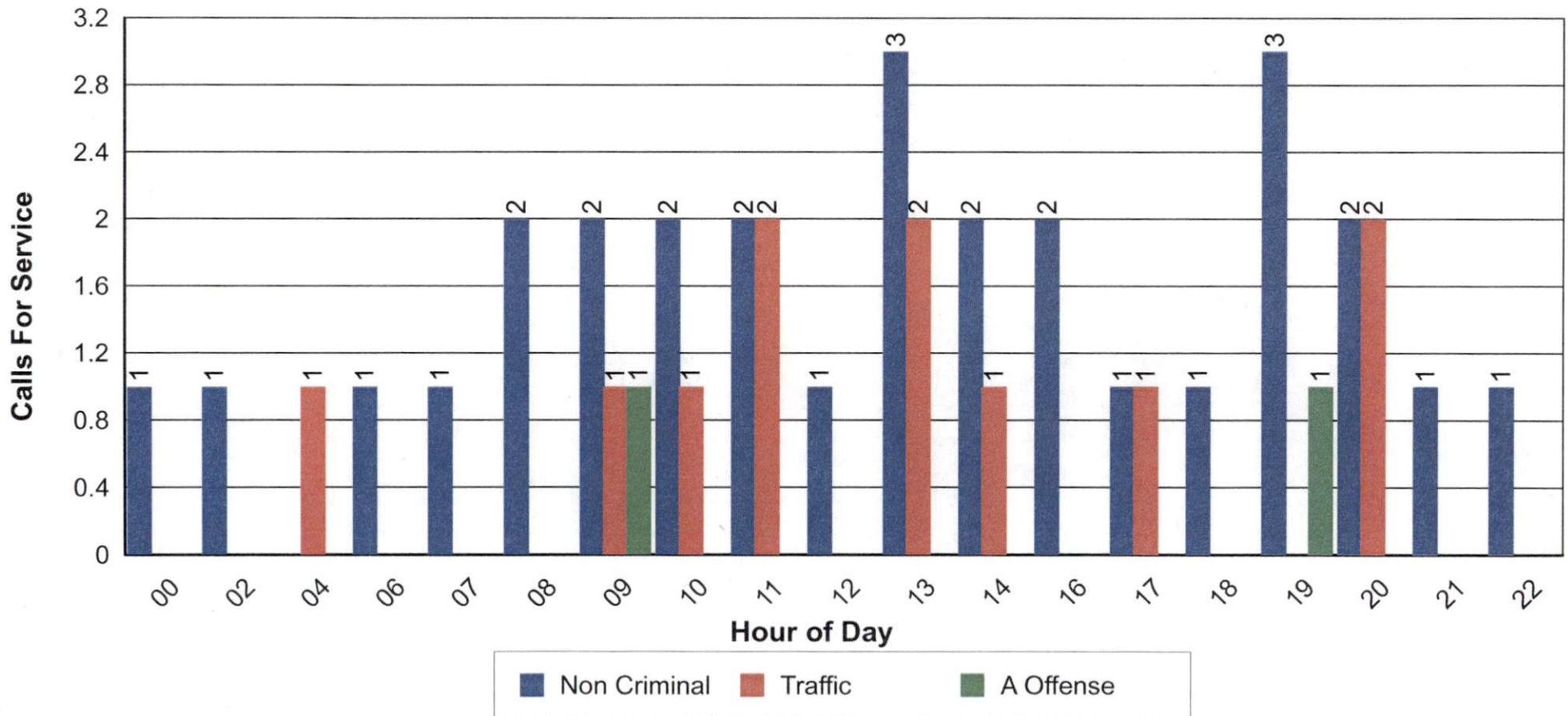


Total Mayer City: 42



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 8/1/2018 To: 8/31/2018

Mayer City



Total Mayer City: 42



**Carver County Sheriff's Office
Monthly Calls for Service
From: 8/1/2018 To: 8/31/2018**

Mayer City

Patrol

A Offense

Counterfeiting/Forgery	1
Theft	1
Total A Offense:	2

Non Criminal

Misc Non-criminal	6
Alarm	1
Missing Person	1
Abuse/Neglect (Info Only)	1
Animal	5
Medical	2
Assist Other Agency	2
Fire Call	2
Mental Health	1
ATV	2
Suspicious Activity	2
Disturbance (Info Only)	3
Child Custody Dispute	1
Total Non Criminal:	29

Traffic

Traffic - Misc	1
Traffic Stop	9
Pi Accident	1
Total Traffic:	11

Total Patrol: 42

Administrative

Administrative

GunPermit-Acquire	2
GunPermit-CarryNew	2
GunPermit-CarryRenew	1
Total Administrative:	5

Total Administrative: 5

Total Mayer City: 47



Carver County Sherff's Office
Arrest Summary
For: Mayer City
From: 8/1/2018 To: 8/31/2018

Mayer City

220 - Burglary/Breaking & Entering

Totals for Mayer City

Total Charges	Total Arrestees	Total Incidents
1	1	1
1	1	1



Carver County Sherff's Office Traffic Citation Summary From: 8/1/2018 To: 8/31/2018

Mayer City

Ordinance Violations:	1
Total Mayer City:	1



**Carver County Sheriff's Office
Verbal Warnings
From: 8/1/2018 to 8/31/2018**

Mayer City

Animal:	1
ATV:	2
Traffic Stop:	9
Grand Total Verbal Warnings:	12



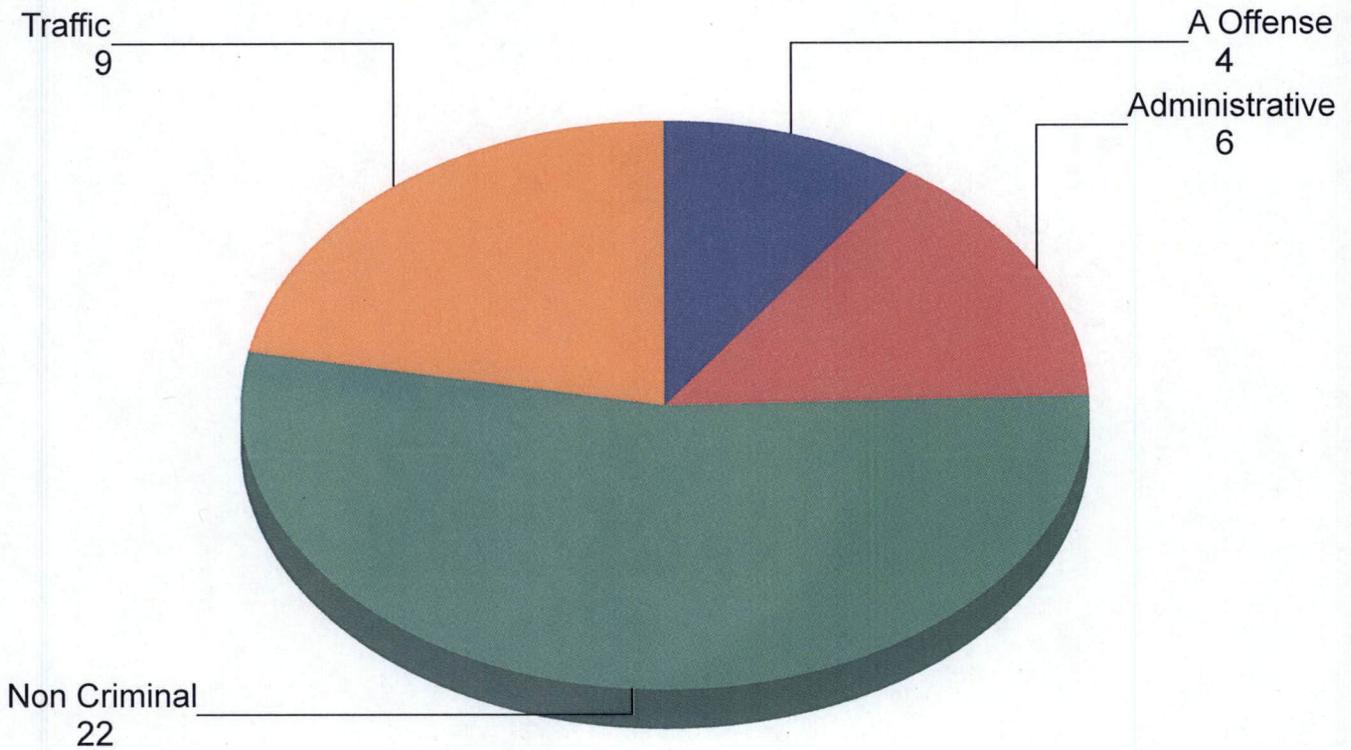
City of Mayer

August - 2017



**Carver County Sheriff's Office
Monthly Calls for Service
From: 08/01/2017 To: 08/31/2017**

Mayer City



Total A Offense:	4
Total Non Criminal:	22
Total Traffic:	9
Total Administrative:	6

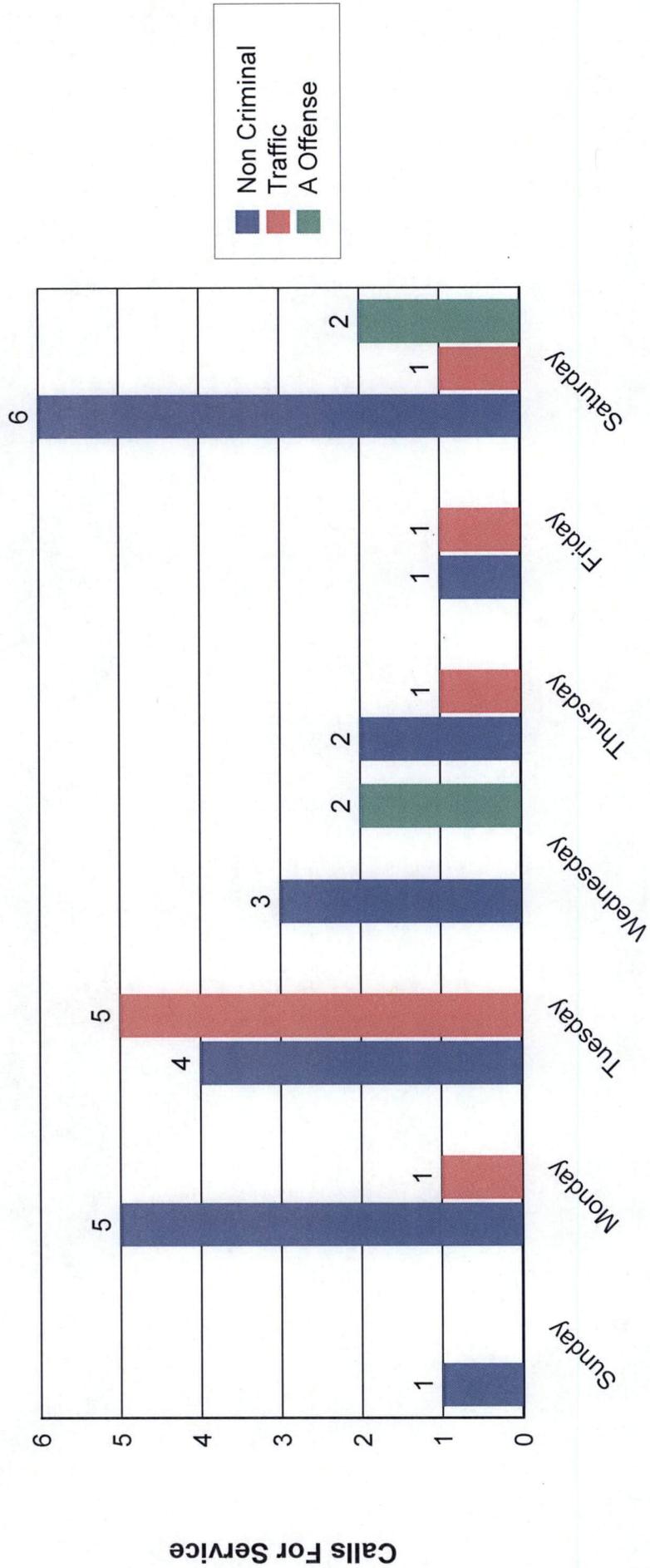
Total Mayer City: 41



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity

From: 08/01/2017 To: 08/31/2017

Mayer City



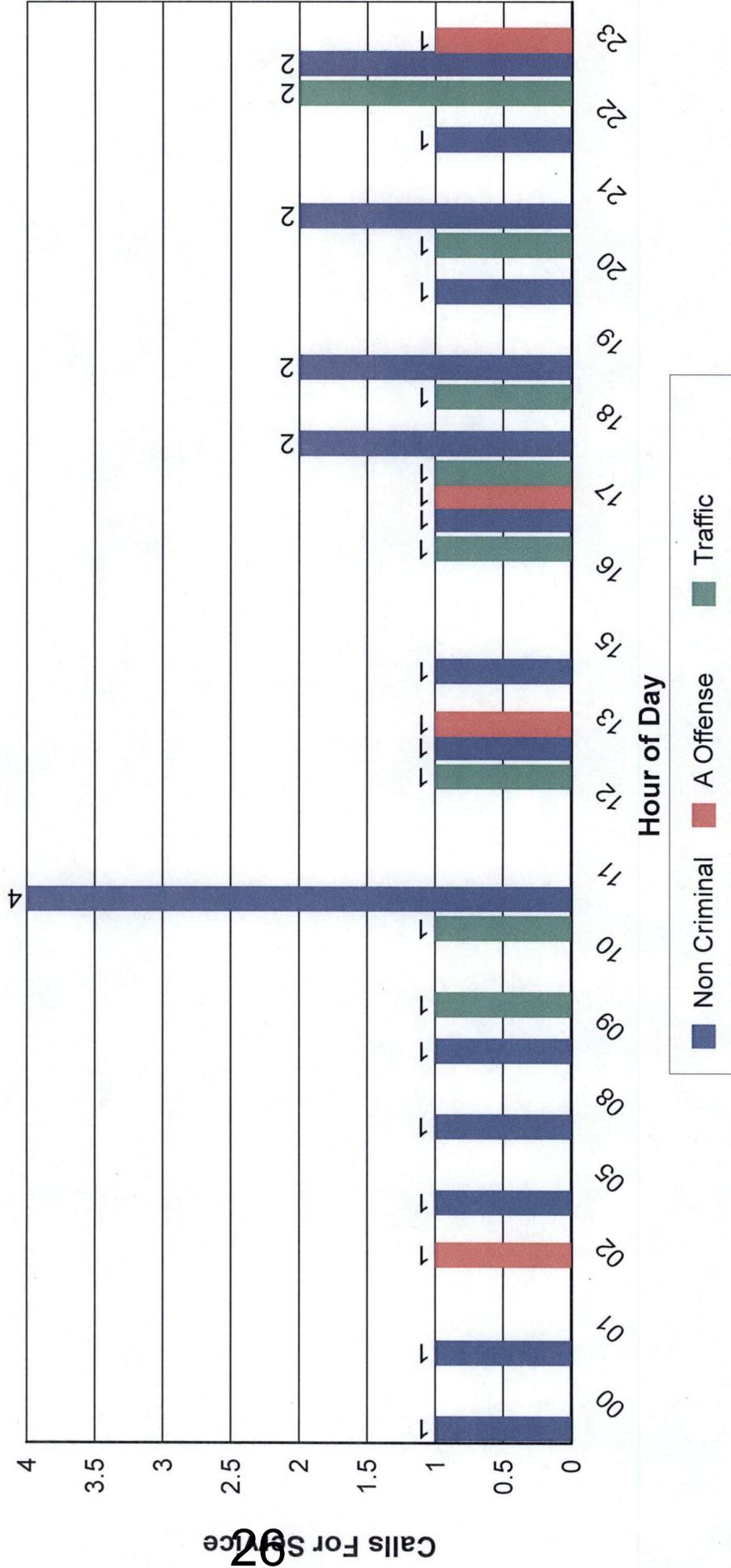
Total Mayer City: 35



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity

From: 08/01/2017 To: 08/31/2017

Mayer City



Total Mayer City: 35



Carver County Sheriff's Office
Monthly Calls for Service
From: 08/01/2017 To: 08/31/2017

Mayer City

Patrol

A Offense

Assault	2
Drug Violation	1
Theft	1

Total A Offense: 4

Non Criminal

Misc Non-criminal	3
Alarm	4
Domestic	1
Animal	1
Medical	4
Fire Call	1
Civil Process	1
Warrant Service	1
Suspicious Activity	2
Disturbance (Info Only)	4

Total Non Criminal: 22

Traffic

Traffic - Misc	4
Traffic Stop	3
Pd Accident	1
Driving Complaint	1

Total Traffic: 9

Total Patrol: 35

Administrative

Administrative

GunPermit-Acquire	2
GunPermit-CarryRenew	1
ATF	1
GunPermit- Carry Late Ren	2

Total Administrative: 6

Total Administrative: 6

Total Mayer City: 41



Carver County Sherff's Office

Arrest Summary

From: 08/01/2017 To: 08/31/2017

Mayer City

13A - Aggravated Assault	1
13B - Simple Assault	1
35B - Drug Equipment Violations	1

Total Number of Charges Involving All Arrests:	3
Total Number Individuals Arrested:	3
Total Incident With Arrests:	3



**Carver County Sherff's Office
Traffic Citation Summary
From: 08/01/2017 To: 08/31/2017**

Mayer City

Improper Pass:	1
Total Mayer City:	1



**Carver County Sheriff's Office
Verbal Warnings
From: 08/01/2017 to 08/31/2017**

Mayer City

Traffic Stop:	2
Grand Total Verbal Warnings:	2

NIBRS - Activity Codes

Activity Code	Descriptor	
GROUP A		
AC	Animal Cruelty	Abuse or neglect of animal
AR	Arson	Intentionally destroy property by fire
A	Assault	Altercation between parties where physical harm occurred
AA	Aggravated Assault	Assault where substantial injury is caused or weapon used
BB	Bribery	Offering, giving, receive anything of value to sway judgement
B	Burglary	Unlawful entry into a structure to commit a crime
CF	Counterfeiting/Forgery	Alter, copy, imitation, passing a copy as an original
P	Property Damage	All damage to property
D	Drugs	All drug violations, possession of, sale of, manufacture of
EM	Embezzlement	Misappropriation of money, property entrusted to person
EX	Extortion/Blackmail	Unlawful obtain money, property by use or threat of force
U	Fraud	Intentional perversion of truth to obtain money or property
G	Gambling	Unlawful operate, promote or assist in operation of gambling
H	Homicide	Intentional taking of a persons life
HT	Human Trafficking	Induce a person to perform sex act or labor via force, fraud or coercion
K	Kidnapping	Unlawful seizure, transport or detain person against their will
T	Theft/larceny	Taking of property, stealing
V	Motor Vehicle Theft	Theft of a motorized vehicle
PO	Pornography	Manufacture, publish, sell, buy, possess sexually explicit material
PR	Prostitution	Unlawfully engage in or promote sexual activity for anything of value
R	Robbery	Taking of property by use of force
S	Sex Offenses	Forcible sexual assault
SN	Sex Offenses, Nonforcible	Nonforcible sexual intercourse (incest, statutory rape)
SP	Stolen Prop Offenses	Receive, buy, sell possess, conceal, transport known stolen property
W	Weapons	Violation of manufacture, sale purchase, transport use firearm

GROUP B		
BC	Bad Checks	Intentional issuance of check against insufficient or nonexistent funds
CL *	Curfew/Loitering	Curfew violation/ person remain in area w/o visible means of support
DP *	Disorderly Conduct	Behavior tends to disturb public peace/shock public sense of morality
J	Driving Under Influence	Traffic stop or accident involving drive under influence
DR *	Drunkness	Drink alcohol to extent substantial impairs mental and physical function
FO	Family Offense, Non violent	Unviolent acts by family member against another family member
LV	Liquor Law Viol	Illegal consumption, sale, possession of liquor
PT *	Peeping Tom	Secretly look in windows, doorway, keyhole for purpose of voyeurism
RU	Runaway	Juvenile runaway
TR *	Trespassing	Unlawfully enter land, dwelling or other real property
M	All Other Offenses	OFP/Danco violation, Traffic - Hit & run accident
		All other offense not included in other A & B classifications
O *	Ordinances	Laws/rules created by county or cities.
*		Use only when Enforcement used (citation or arrest)

Activity Codes
Non-criminal, Traffic and Administrative

NON CRIMINAL		
Code	Description	
1	Misc. NonCriminal	Gen law enforcement questions: citizen assists, lost and found property civil disputes, juvenile disciplinary issues, etc
2	Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
3	Alarm	Checking on an alarm at a private residence or business
4	Domestic	Verbal argument between parties. Must have relationship. No charges
5	Missing Person	Missing / Lost person (not runaway)
6	Abuse/Neglect - Info only	Abuse or neglect of children or adults
9	Animal	Animal bites, stray animals. All calls involving animals
10	Medical	Assist persons with medical issues, natural cause deaths
11	House/Business Check	Check on residences or business when owners are away from property
12	Assist other Agency	Assist other law enforcement, state patrol, govt depts, EMT or medical
13	Fire Call	Fires and assist to fire departments
15	Mental Health	Suicides, 72 hr holds for mental health issues
16	Civil Process	Service of civil papers. Assist with civil standby situations
17	Transport	Trtransport persons for various reasons.
19	Warrant Service	Service of warrant for Carver County and other counties.
20	Boat & Water	All incidents involving boats, watercraft and/or lakes
21	Snowmobile	All incidents involving snowmobiles
22	ATV	All incidents involving ATV
30	Suspicious Activity	Suspicious persons, acts or vehicles. Accidental 911 calls
31	Open Door	Located an open door to a business or residence
34	Drug - Info Only	Drug information only
35	Disturbance - Info Only	Noise complaint, disturbing peace
60	Child Custody Dispute	Incidents involving dispute over child custody

TRAFFIC RELATED		
Code	Description	
8	Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, veh in ditch, assists, all parking issues
38	Traffic - Stops	All traffic stops initiated by officers
50	Auto Accd - Prop Damage	Auto accident in which only property damage occurred
51	Auto Accd - MV vs deer	Auto accident involving a motor vehicle and deer
52	Auto Accd - Injury	Auto accident in which injury and property damage occurred
54	Auto Accd - Fatality	Auto accident in which a fatality occurred
80	Driving Complaint	Complaints of bad driving behavior.

ADMINISTRATIVE

Code	Description	
0	Call Error	Calls for service created in error
18	Warrant Issued	Warrant issued by Carver County Court Administration
23	Explosive/Firearm Dealer	Application for a permit for explosives or firearms dealer license.
24	Gun Permit - Acquire	Application for a permit to purchase a handgun.
25	Gun Permit -Carry (new)	Application for a permit to carry a handgun.
26	Gun Permit - Transfer	Application for the transfer of a reg. gun from one individual to another.
28	Gun Permit - Carry (renewa	Application to renew a permit to carry a handgun.
32	Gun Permit - Carry Late Re	Application to renew a permit to carry a handgun after 90 day expiration
37	Rec Ck - Immigration	Records check for updating immigration status
39	Rec Ck - Gambling Permit	Records check for gambling permit
40	Rec Ck - Citizen Academy	Records check for citizens academy
41	Rec Ck - Adoption	Records check for adoption
42	Rec Ck - Carver Cty Employ	Records check for Carver County employment
43	Rec Ck - SO Employ	Records check for Carver County Sheriff's Office employment
44	Rec Ck - SO Volunteer	Records check for Carver County Sheriff's Office Volunteer
45	Rec Ck - DHS	Records check for Dept of Human Services
46	Rec Ck - Name Change	Records check for Name change purposed
47	Rec Ck - Other Employ	Records check for other employment
48	Rec Ck - Individual	Records check for an individual
49	Rec Ck - Military	Records check for the military
61	License - Day Care	Records check for a day care license
62	License - Foster Care	Records check for a foster care license
63	License - Liquor	Records check for a liquor license
64	License - Massage Parlor	Records check for a massage parlor license
65	License - Fireworks	Records check for fireworks permit
66	License - Peddler	Records check for peddlers license
999	Sealed	Records are sealed by Court Order

City of Mayer
Resolution No. 9-24-18-28
Resolution Approving Contributions

WHEREAS, The City of Mayer is generally authorized to accept contributions of real and personal property pursuant to Minnesota State Statute Sections 421.21 and 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and benefits for the benefit for recreational service pursuant Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash sums set for below to the City:

Name of Donor	Purpose	Amount
Mayer Baseball Club	Fire Department	\$4,000.00

WHEREAS, All such sums have been contributed to assist the City in the establishment and operation of recreational facilities and programs within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAYER, MINNESOTA, AS FOLLOWS:

1. The contributions above are hereby accepted by the City of Mayer and shall be used to establish and operate recreational facilities and programs within the City's corporate limits either alone or in cooperation with others, as allowed by law.
2. That the City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's contribution.

Adopted by the City Council of the City of Mayer this 24th day of September 2018.

Mike Dodge, Mayor

Janell Gildemeister, Deputy City Clerk

June 18, 2018

Sheila Heldt
220 4th Street NE
Mayer, MN 55360

Re: Notice of Zoning Violation: Rock Driveway at 220 4th Street NE
Parcel ID 502510070

Ms. Heldt:

As you were previously informed, the City recently became aware that a rock driveway/parking area was placed onto the above-referenced property. This letter constitutes formal notice that the rock driveway/parking area is in violation of the City Code.

First, pursuant to Section 152.026 of the City Code, a copy of which is enclosed for your reference, a building permit is required for all hard surface/pavement improvements. While you applied for an after-the-fact building permit with respect to this driveway/parking area, your application for a permit is hereby denied as the project does not comply with the performance standards for driveways, parking areas, and hard surface improvements set forth in the City Code. Specifically:

- 1. All driveways and parking areas must be paved/hard surfaced with bituminous, concrete, or brick pavers (152.026(A)).**

The driveway/parking area on your property is constructed out of rock, which is an unapproved surface.

- 2. Driveways shall be a maximum of 30 feet wide measured at the property line (152.026(B)).**

The driveway/parking area on your property is wider than 30 feet, measured at the property line.

Second, the dimensional standards for the R-1 zoning district limit impervious surface coverage to a maximum of 35% of the total site area. A copy of Section 152.062 of the City Code is also enclosed for your reference. Accordingly, even if you submit an application for a permit to construct a driveway/parking area that meets the performance standards set forth in the City Code, such driveway/parking area must also meet the dimensional standards for the zoning district.

As you know, the City granted you a variance in 2009 to construct a detached garage as well as a driveway onto West Ridge Road to service the detached garage. This demonstrates that the City has already worked with you in order to address your desire for additional parking for vehicles on your property. This detached garage, as well as the driveway servicing the same, has greatly reduced any available remaining space for pervious surfacing on your property.

While your current application did not include a survey identifying the total impervious surface coverage on your lot, the addition of the proposed driveway/parking area appears to exceed 35% of the total site area, and therefore is not permitted. If you believe this conclusion is incorrect, please provide a survey establishing the total impervious surface coverage on your property, both currently and including the proposed driveway/parking area.

Required Corrective Action:

You are hereby notified that you have up to 30 days from the date of this letter to bring your property into compliance with the with the City zoning code. This could be accomplished by removing the rock driveway/parking area from your property or by submitting an application for a permit altering the proposed project so that it complies with the requirements of the City Code.

You may appeal this order within 60 days from the date of this notice, as specified in Section 152.153 of the City Code, also enclosed for your reference. Your prompt cooperation in correcting the violation will be greatly appreciated. If you have any questions or would like to discuss the situation, please call me, at (952) 657-1502.

Sincerely,

Margaret McCallum
City Administrator

Good morning Margaret,

At this time I would like to file a formal request for extension in regards to the parking pad/driveway located at 220 4th st ne. I would request that an extension be granted thru June 2019 and the use of said parking pad/ driveway still be granted until such time. The reason for the lengthy extension is to give city staff and council ample time to discuss the allowance of gravel for use as a parking pad and also to allow me (the homeowner) ample time to get through the winter months and allow for any in climate weather come spring time. Also will allow time for surveys if necessary and the variance process to occur also if necessary. I appreciate your time and work on this matter. Thank you so much.

Sincerely,

Chad Heldt
220 4th st ne

**CITY OF MAYER
RESOLUTION 8-27-18-23**

**RESOLUTION ORDERING THE PUBLICATION OF A PUBLIC HEARING
AND NOTICE OF INTENT TO CONSIDER ISSUANCE OF FRANCHISE**

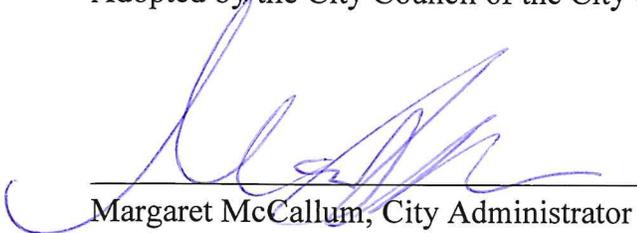
WHEREAS, The City of Mayer has determined it to be in the public interest regulate cable communications within City limits; and

WHEREAS, the regulation of franchises for cable communications are nonexclusive and the City reserves the right to grant additional franchises at any time; and

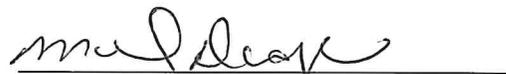
WHEREAS, the City intends to consider issuance of additional competitive cable franchises and sets the application fee for such consideration to be \$500.00.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mayer, Minnesota hereby orders the publication of a public hearing and notice of intent to consider issuance of franchise in the form attached as Exhibit 1.

Adopted by the City Council of the City of Mayer this 27th day of August, 2018.



Margaret McCallum, City Administrator



Michael Dodge, Mayor

Exhibit 1

CITY OF MAYER

NOTICE OF INTENT TO CONSIDER ISSUANCE OF A FRANCHISE

Notice is hereby given that it is the intent of the City Council of the City of Mayer, Minnesota, to consider applications for a franchise for the purpose of operating a cable communications system to serve the City of Mayer. This notice is given in accordance with the requirements of Minn. Stat. § 238.081.

The application requirements are set forth in Minn. Stat. § 238.081, subd. 4. In addition:

1. Applications in response to this notice must be submitted by 4:00 p.m. on Friday, September 21, 2018.
2. Applications must be in writing, notarized, and sealed. Applications shall be delivered to the attention of the City Administrator, City of Mayer, 413 Bluejay Avenue, Mayer, MN 55360. An additional copy of the application shall be simultaneously mailed or delivered to the City Attorney, Timothy A. Sullivan, Ratwik, Roszak & Maloney, P.A., 730 Second Avenue South, Suite 300, Minneapolis, Minnesota 55402.
3. Pursuant to Minn. Stat. § 238.081, subd. 8, applicants will be required to reimburse the City for all necessary costs of processing a cable communications franchise. Each Application shall include an application fee of \$500.00 in the form of a check made payable to the City of Mayer. Any additional fees required to process the application and franchise beyond the application fee shall be assessed to the Applicant.
4. Applicants are requested to be present at a public hearing before the City Council that is presently scheduled to be held at City Hall, beginning at 6:30 p.m. on Monday, September 24, 2018. Each Applicant will be given time to summarize its application.
5. The services to be offered by potential franchisees include a system of providing public, educational, and governmental access channels consistent with state law, a mix, level, and quality of programs and services comparable to other systems in

Exhibit 1

the region serving similarly-sized communities, and customer services and maintenance plans to ensure quality service to the subscribers.

6. The criteria for evaluating applications and priority for selection are as follows:
 - a. The completeness of applications and conformance with the requirements of Minn. Stat. § 238.081;
 - b. Customer service policies and system testing;
 - c. The legal, technical, and financial qualifications of the applicant; and
 - d. The proposal for community services, including public, educational, and governmental access in accordance with state law.
7. Applications that meet the above criteria in the opinion of the City Council shall be considered for a franchise.
8. In no event will submission of a conforming application entitle any applicant to grant of a franchise. The City expressly reserves the right to reject both conforming and non-conforming applications.
9. Any successful applicant(s) will be required to accept the franchise granted within 30 days after adoption.
10. Any questions concerning applications should be directed to Timothy A. Sullivan, Esq., Ratwik, Roszak & Maloney, P.A., 730 Second Avenue South Suite 300, Minneapolis, Minnesota 55402; telephone (612) 339-0060; e-mail: tas@ratwiklaw.com.

Date: 8-28-18

Published in the Herald Journal:



September 18, 2018

VIA FEDERAL EXPRESS

Ms. Margaret McCallum
City Administrator
City of Mayer
413 Bluejay Avenue
Mayer, MN 55360

Re: Cable Franchise Application

Dear Ms. McCallum:

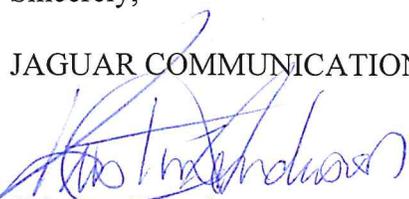
Pursuant to the Notice of Intent to Consider Issuance of Cable Franchise, Jaguar Communications, Inc. (Jaguar) submits its application for a cable franchise herewith. Hence, please find enclosed Jaguar's application along with the requisite application fee. A copy of the application has also been sent to Timothy A. Sullivan. Esq.

Jaguar looks forward to the opportunity to begin serving Mayer residents by providing exceptional service at affordable rates.

Thank you for your consideration. Please do not hesitate to contact me should you have any questions or concerns or in the event that additional information is required.

Sincerely,

JAGUAR COMMUNICATIONS, INC.



Kristine A. Anderson
In-House Counsel

Enclosure

cc: T. Sullivan



213 South Oak Avenue
Owatonna, MN 55060
507-214-1000
800-250-1517

**CITY OF MAYER, MINNESOTA
APPLICATION FOR ISSUANCE OF CABLE FRANCHISE**

Jaguar Communications, Inc. ("Jaguar") hereby applies for a franchise authorizing Jaguar to operate a cable communications system to offer video service in the City of Mayer, Minnesota ("the City"). Pursuant to the City's Notice of Intent to Consider Issuance of a Cable Franchise, Jaguar submits the following information.

Channel Capacity

Jaguar intends to offer video channel service to its City resident customers; and, Jaguar will also offer telephone and internet service to those residents. All services would be provided via Internet protocol ("IP") systems, thus enabling Jaguar's customers in the City to directly leverage and benefit from Jaguar's fiber optic ring. Currently, Jaguar offers in excess of 250 channels that would be delivered upon system activation. A copy of Jaguar's anticipated channel line-up is attached hereto as Exhibit A and is incorporated herein by reference. Moreover, Jaguar's system is capable of delivering an infinite number of channels, bounded only by programming options offered in the area and the cost of providing of the same. Jaguar is committed to balancing channel demand with economic viability for its subscribers such that maximum channel variety can be offered at affordable pricing. Jaguar has permission to carry all of the video channels identified in Exhibit A; and, in fact, the channels are already being delivered to other Jaguar IP video customers among a variety of Minnesota communities.

Certificate of Authority

Jaguar is a telephone provider. A copy of the Order of the Minnesota Public Utilities Commission ("MPUC") dated June 15, 2000 granting Jaguar authority to provide service is attached hereto as Exhibit B and incorporated herein by reference. In addition, a copy of the MPUC Order dated June 16, 2008 granting Jaguar expanded service area authority is attached hereto in the same Exhibit.

Proposed System

Jaguar receives its video signals through a combination of its own satellite receivers and signal transport. Jaguar's vast state-of-the-art fiber optic cable system will allow it to transport video signals from its main facility in Owatonna, Minnesota. The virtually limitless capacity of Jaguar's fiber optic network will result in instant and high-quality transmission of the video signals to each subscriber located in the City. Moreover, Jaguar's system is designed to immediately provide two-way capacity by enabling both up-stream and down-stream transmission. As previously indicated, high speed data and telephone services will also be available.

Jaguar proposes serving its initial City areas, reflected on the map attached as Exhibit C and incorporated herein by reference, with construction commencing during the 2018 construction season. Jaguar will entertain expanding its service area within the City based on subsequent development, interest, and economic viability of any expansion project. Jaguar is continuously evolving and expanding its service area. Although it is premature to propose a precise schedule for expansion of service beyond the initial service area, Jaguar is uniquely positioned to grow with the community and provide City residents with a competitive cable option that was previously unavailable to them. Therefore, Jaguar is interested in retaining the flexibility and right to extend its video system and offer service to residents at its discretion.

Jaguar, a privately held company, currently serves many southeastern Minnesota businesses and residents as part of its commitment to bring high speed data services to the historically underserved areas of rural Minnesota. As such, Jaguar will retain ownership of the facilities comprising the video system to the City.

Community Access and Community Institutions

Jaguar has not engaged in any discussion with the City regarding community access broadcasting; however, Jaguar is amenable to dedicating a channel for PEG community access broadcasting.

Jaguar is amenable to providing installation, one cable outlet, and monthly basic cable service to the City Hall and one additional public institution designated by the City at no charge to the extent that such public institutions are located along Jaguar's main line. No redistribution of the service may be provided absent Jaguar's consent.

Customer Rates

Jaguar anticipates providing the City's residents with competitive service rates. A copy of Jaguar's anticipated service rates is attached hereto as Exhibit D and is incorporated herein by reference. As noted in Exhibit D, package pricing is available to benefit subscribers. Any specialized pricing, including unusual or difficult service extension drops and institutional options, will necessarily need to be determined on a case-by-case basis so that customer needs can be balanced against a fair estimate of appropriate pricing.

System Construction and Integrity

Jaguar intends that its video system will be active on the fiber optic line that it is building in certain portions of the City in the 2018 construction season, weather permitting, and Jaguar anticipates that its entire proposed service area will be completed and service-ready before the end of the 2018 construction season. Since Jaguar has been providing IP video signal to its customers for over ten years, Jaguar has a wealth of experience and is well-qualified to efficiently construct the video system and to provide exceptional service to the City.

Jaguar's comprehensive video coverage expands across numerous cities and townships. Currently, Jaguar offers video service in many areas, including Blooming Prairie, Claremont, Clarks Grove, Dundas, Glenville, Hayfield, Hayward, Kalmar, Lansing, Madison Lake, Mapleview, Medford, Norwood Young America, and Owatonna. Jaguar has obtained a video franchise in areas where an incumbent programmer already held a franchise and in those where a franchise was otherwise required. Of course, several townships that do not meet the minimum size requirements have declined to enter the video franchise business.

Miscellaneous Information

As the City is likely aware, Jaguar has partnered with a variety of communities and entities to develop and expand a fiber optic broadband system connecting many Minnesota cities. Jaguar's solid history of bringing broadband to traditionally unserved and underserved areas demonstrates its commitment to serving southeastern Minnesota. No significant limitation or conditions adversely impact Jaguar's ability to finance construction of the proposed system within the City. Jaguar is a privately held corporation; and, because it is privately held, Jaguar retains its private financial

information. Jaguar is led by its Chief Executive Officer, John Jensen, and Chief Financial Officer, Jack Briggs; and it has no affiliated interests that are material to the current application.

Jaguar is not aware of any omissions or other variations with respect to its franchise application.

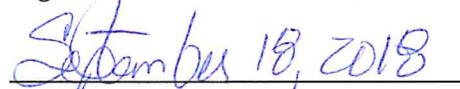
Jaguar looks forward to working with the City to complete negotiation of relevant franchise terms and conditions; and, Jaguar is happy to provide such additional information as the City deems necessary. Jaguar is confident that it can provide reliable, responsive, and professional service that not only meets, but exceeds, the needs and interests of the City's community members.

Respectfully Submitted,



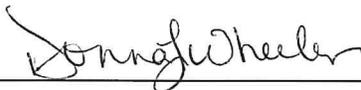
Kristine Anderson

Jaguar Communications, Inc.

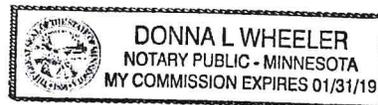


Date

This instrument was acknowledged before me on September 18, 2018 by Kristine Anderson.



Signature of notary public



My commission expires: 1/31/19

MUSIC

METRO

MINNEAPOLIS DMA

CHANNEL GUIDE

HBO

NAME	ABBREV	SD	HD
HBO East	HBO	300	310
HBO West	HBO	301	311
HBO 2	HBO2	302	312
HBO Signature	HBO SIG	303	313
HBO Latino	HBO LAT	304	314
HBO Family	HBO FAM	305	315
HBO Comedy	HBO COM	306	316
HBO Zone	HBO ZON	307	317

CINEMAX

NAME	ABBREV	SD	HD
Cinemax East	MAX	320	330
Cinemax West	MAX WT	321	331
MoreMAX	MOMAX	322	332
ActionMAX	ACMAX	323	333
ThrillerMAX	THRMAX	324	334
MovieMAX	MOVMAX	325	335
MAX Latino	MAXLAT	326	336
5StarMAX	5STMAX	327	337
OuterMAX	OUTMAX	328	338

SHOWTIME

NAME	ABBREV	SD	HD
Showtime East	SHOW	340	360
Showtime West	SHOWW	341	361
SHO 2	SHO2	342	362
Showtime Showcase	SHWSC	343	363
Showtime Extreme	SHOEXT	344	364
Showtime Beyond	SHBND	345	365
Showtime Next	NEXT	346	366
Showtime Family Zone	FAMZ	347	
Showtime Women	WOMEN	348	368
The Movie Channel	TMC	349	369
TMCXtra	TMCX	350	339
FLIX	FLIX	351	

STARZ

NAME	ABBREV	SD	HD
STARZ East	STARZ	370	380
STARZ West	STARW	371	381
STARZ Edge	STZEDG	372	382
STARZ in Black	STZBLK	373	383
STARZ Comedy	STZCOM	374	384
STARZ Cinema	STZCN	375	385
STARZ Kids & Family	STZFAM	376	386
STARZ ENCORE	ENCORE	390	399
STARZ ENCORE Espanol	ENCESP	391	
STARZ ENCORE Action	ENCACT	392	492
STARZ ENCORE Classic	ENCCLA	393	493
STARZ ENCORE Western	ENCWT	394	
STARZ ENCORE Suspense	ENCUSJ	395	495
STARZ ENCORE Black	ENCLBA	396	496
STARZ ENCORE Family	ENCFAM	397	

NAME	ABBREV	SD	HD
MC Music Choice Play	MCPLAY	702	
MC Hit List	MCHITS	703	
MC Pop Rhythmic	MCPRHY	704	
MC Dance/EDM	MCDAED	705	
MC Indie	MCIND	706	
MC Hip-Hop And R & B	MCRRB	707	
MC Rap	MCRAP	708	
MC Hip-Hop Classics	MCHHCL	709	
MC Throwback Jamz	MCTJAM	710	
MC R & B Classics	MCRBCL	711	
MC R & B Soul	MCRBSO	712	
MC Gospel	MCGOSP	713	
MC Reggae	MCREGA	714	
MC Rock	MCRCK	715	
MC Metal	MCMETL	716	
MC Alternative	MCALT	717	
MC Adult Alternative	MCAALT	718	
MC Rock Hits	MCRKHT	719	
MC Classic Rock	MCCLRK	720	
MC Soft Rock	MCSROC	721	
MC Love Songs	MCLOVE	722	
MC Pop Hits	MCPHIT	723	
MC Party Favorites	MCPRTY	724	
MC Teen MC	MCTEEN	725	
MC Kidz Only!	MCKIDZ	726	
MC Toddler Tunes	MCTOTU	727	
MC Y2K	MCY2K	728	
MC 90s	MC90S	729	
MC 80s	MC80S	730	
MC 70s	MC70S	731	
MC Solid Gold Oldies	MGOLD	732	
MC Pop Country	MCPOCT	733	
MC Today's Country	MCCTCY	734	
MC Country Hits	MCCTHT	735	
MC Classic Country	MCCLCT	736	
MC Contemporary Christian	MCCTCH	737	
MC Pop Latino	MCPOPL	738	
MC Musica Urbana	MCLURBA	739	
MC Mexicana	MCMEXI	740	
MC Tropicales	MCTROP	741	
MC Romances	MCROMA	742	
MC Sounds Of The Seasons	MCSEAS	743	
MC Stage & Screen	MCSTSC	744	
MC Soundscapes	MCSSCP	745	
MC Smooth Jazz	MCSMJZ	746	
MC Jazz	MCAJZZ	747	
MC Blues	MCBLUE	748	
MC Singers & Swing	MCSING	749	
MC Easy Listening	MCEL	750	
MC Classical Masterpieces	MCCM	751	
MC Light Classical	CMLC	752	

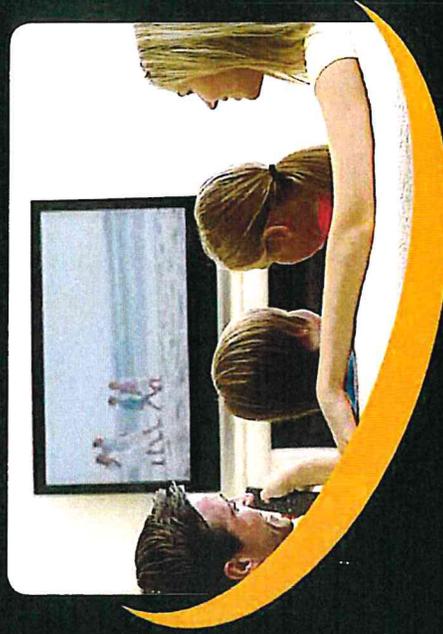


Exhibit A
Illustrative Channel Guide

For Tech Support call or visit:
507-214-1000
800-250-1517

www.jagcom.net

www.jagcom.net

STANDARD

NAME	ABBREV	SD	HD
tp2 (KTCA) - PBS - Mpls/St. Paul	TPT2	2	502
WCCO - CBS - Mpls/St. Paul	WCCO	4	504
KSTP - ABC - Mpls/St. Paul	KSTP	5	505
Jaquar Local Channel	LOCAL	7	
MV29 - MTV - Mpls/St. Paul	WFTC	8	508
KMSP - FOX - Mpls/St. Paul	KMSP	9	509
KARE - NBC - Mpls/St. Paul	KARE	11	511
WUCW - CW - Mpls/St. Paul	WUCW	13	513
tp2WX - Mpls/St. Paul	TPTWX	17	
KSTC 45 - Mpls/St. Paul	KSTC	18	518
KPXM - ION - Mpls/St. Paul	KPXM	19	
Weather Now (KARE)	QVC	20	514
tp2Life	KARE-W	90	
This Twin Cities	TPTLIF	91	
MeTV Twin Cities	THISTV	92	
AntennaTV	MeTV	93	
LiveWell	ANTENA	94	
HSN	LIVWEL	95	
C-SPAN	HSN	98	
C-SPAN 2	CSPAN	126	
getTV WUCW Minneapolis	CSPAN2	127	
Grit TV	GET	83	
Heroes and Icons	GRIT	84	
Decades	HEROIC	85	
MOVIES!	DECADE	86	
BOUNCE TV	MOVIES!	87	
Justice Network	BOUNCE	88	
TP2MN PBS St. Paul	JUSTIC	89	
TP2KIDS	TPTMN	96	
PEG (Government Access)	TPTKIDS	580	
PEG (Local Access)			
PEG (Educational Access)			

PREFERRED

NAME	ABBREV	SD	HD
We TV	WE	26	
Oxygen	OXY	27	
Lifetime	LIFE	28	601
Lifetime Movie Network	LMN	29	633
Lifetime Real Women	LRW	30	
MLB Network	MLB	31	646
ESPN	ESPN	32	602
ESPN 2	ESPN2	33	603
FSN	FSN	35	606
F51	F51	36	609
Big Ten Network	BIG10	37	608
NFL Network	NFL	38	604
Golf Channel	GOLF	39	605
NBC Sports Network	NBCSP	40	607
FXX	FXX	41	651
USA	USA	42	611
TNT	TNT	43	612
TBS	TBS	44	634
FX	FX	45	613
WGN Cable Network	WGN	46	657
Spike TV	SPIKE	47	648
OWN	OWN	70	
History	HIST	71	619
National Geographic	NGC	72	616
Discovery	DISC	73	615

PREFERRED (continued)

NAME	ABBREV	SD	HD
TLC	TLC	74	614
Animal Planet	ANML	75	622
Investigation Discovery	INVDIS	76	647
Food Network	FOOD	100	617
HGTV	HGTV	102	618
Travel Channel	TRAV	103	635
HLN	HLN	121	
FOX News	CNN	122	630
MSNBC	FNC	123	629
CNBC	MSNBC	124	631
Weather Channel	CNBC	125	632
Bloomberg	WEATH	128	600
Fusion	BLOOM	130	650
FOX Business	FUSION	131	
Comedy Central	FOX B	132	659
Syfy	COMDY	140	626
Bravo	SYFY	141	638
A&E	BRAVO	142	628
Free Form	AE	143	621
El Entertainment	ABCFAM	144	656
GSN	E	145	637
truTV	GAME	146	
FX Movie Channel	TRU	147	654
AMC	BBC	148	645
TCM	FXMC	161	649
TV Land	AMC	162	620
Hallmark Channel	TCM	163	
Cartoon Network	TVLAND	170	
Disney Channel	HALL	171	652
Nickelodeon	TOON	180	655
Sprout	DISN	181	610
BET	NICK	183	623
IFC	SPROUT	187	658
VH1	BET	191	
MTV	IFC	192	
EWTN	VH1	200	627
TBN	CMT	201	624
RFD TV	MTV	202	625
Universal Sports	EWTN	260	
FSN Plus	TBN	261	
FOX Sports 2	RFD	407	683
Nat Geo Wild	USPORT	437	674
Universal	FSNPLS	438	653
MGM HD	F52	458	675
AXS TV HD	NGWILD	459	676
HDNet Movies HD	HD	640	639
Velocity HD	MGMHD	640	
BTN 1 (seasonal)	AXSHD	641	
BTN 2 (seasonal)	HDNETM	642	
BTN 1 (seasonal)	VELHD	643	
BTN 2 (seasonal)	BTN1	850	
BTN 1 (seasonal)	BTN2	851	
BTN 2 (seasonal)	DESTAM	104	636
Destination America	DISXD	182	644
Discovery Family Channel	DFC	185	
Boomerang	BOOM	186	
Discovery Junior	DISJNR	186	
Science Channel	SCIENC	400	670

EXTREME

EXTREME (continued)

NAME	ABBREV	SD	HD
DIY	DIY	401	682
Esquire Network	ESO	402	
American Heroes Channel	MLTY	404	
FYI	FYI	405	677
H2	H2	406	678
ESPN	ESPNU	432	680
ESPN News	ESP3NE	433	681
Discovery Life	FIT	435	
Tennis Channel	TENNIS	436	
Nick Jr.	NICKJR	450	
Nicktoons	NICKTN	451	
TeenNick	TNCK	452	
MTV2	MTV2	453	
MTV Hits	MTVH	454	
VH1 Classic	VH1CL	455	
FUSE	FUSE	456	
CHILLER	CHILL	460	
Cooking Channel	COOK	461	672
GAC	GAC	462	
Hallmark Movies & Mysteries	HALLMM	463	673
Reelz Channel	REELZ	464	
MoviePlex	MOVIE	465	
SEC Network	SEC	466	679
SEC Overflow	SECO	855	

SPORTS XTRA

NAME	ABBREV	SD	HD
MLB Network	MLB	31	646
ESPN Classic	ESPNC	34	
Outdoor Channel	OUT	431	
ESPN	ESPNU	432	680
ESPN News	ESP3NE	433	681
Sportsman Channel	SPORT	434	
Tennis Channel	TENNIS	436	
SEC Network	SEC	466	
SEC Overflow	SECO	855	
MLB Network HD	MLBHD	646	
NFL Red Zone	NFLRZ	800	820
World Fishing Network	WFISH	801	821
FOX College Sports - Atlantic	FCSATL	802	
FOX College Sports - Central	FCSCE	803	
FOX College Sports - Pacific	FCSPC	804	
WildWorld Xtreme	WMX	805	
WheelsTV	WHEELS	806	
MAVTV	MAVTV	808	822
GoTV	GOLTV	808	823
TVG2	TVG2	825	

PROGRAMAS EN ESPAÑOL

NAME	ABBREV	SD	HD
Telemundo	TELMND	189	
NBC Universo	NBCUNI	951	
Cable Noticias	NOTIC	952	
Cine Mexicano	CINMEX	953	
TV Chile	TVCHIL	954	
Telemundo	TELEN	955	
Ultra Familia	ULTFAM	956	
TBN Enlace USA	TBNENL	957	
EWTN en Español	EWTNES	958	
AYM SPORTS	AYM	959	
Fox Deportes	FOXDEP	960	970
ESPN Deportes	ESPDEP	961	971

BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

Gregory Scott	Chair
Edward A. Garvey	Commissioner
Joel Jacobs	Commissioner
Marshall Johnson	Commissioner
LeRoy Koppendrayner	Commissioner

Thomas G. Burns
Olsen, Thielen & Co., Ltd.
223 Little Canada Road
St. Paul, MN 55117-1376

SERVICE DATE: JUN 15 2000

DOCKET NO. P-5891/NA-00-357

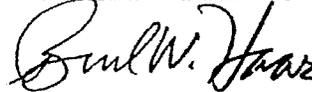
In the Matter of a Request by Jaguar Communications, Inc. for Approval for a Certificate of Authority to Provide Statewide Long Distance Service and Facilities-Based and Resold Local Exchange and Intrastate Access Services in Some of the Exchanges of US WEST Communications and GTE Minnesota

The above entitled matter has been considered by the Commission and the following disposition made:

1. Long distance authority granted;
2. Facilities-based and resale local authority granted conditionally. Operational authority will be granted upon Commission review and approval of the Company's interconnection agreements and 911 plan.

The Commission agrees with and adopts the recommendations of the Department of Commerce which are attached and hereby incorporated in the Order.

BY ORDER OF THE COMMISSION



Burl W. Haar
Executive Secretary

(S E A L)

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BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

LeRoy Koppendrayer	Chair
David Boyd	Commissioner
J. Dennis O'Brien	Commissioner
Phyllis Reha	Commissioner
Thomas Pugh	Commissioner

Gregory Merz
 Gray Plant Mooty
 500 IDS Center
 80 South Eighth Street
 Minneapolis, MN 55402

SERVICE DATE: **JUN 16 2008**

DOCKET NO. P-5891/M-08-446

In the Matter of the Request to Amend the Certificate of Authority of Jaguar Communications, Inc. to Expand its Service Area and a Request for a Variance of the Requirement to Provide Notice to the City Clerks of All Municipalities in the Expanded Service Area

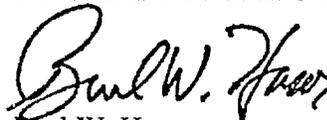
The above entitled matter has been considered by the Commission and the following disposition made:

Granted Jaguar Communications, Inc. petition to serve the proposed exchanges as provided in the attached service area maps, conditioned upon filing documentation showing that notice has been served on the affected municipalities and local telephone companies, Commission approval of 911 plans in the affected counties and all interconnection agreements or amendments to existing interconnection agreements with the ILECs for the affected areas.

Denied Jaguar Communications, Inc. request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as required by Minn. Stats. §237.16, subd. 4.

The Commission agrees with and adopts the recommendations of the Department of Commerce which are attached and hereby incorporated in the Order.

BY ORDER OF THE COMMISSION



Burl W. Haar
 Executive Secretary

(S E A L)

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85 7th Place East, Suite 500
St. Paul, Minnesota 55101-2198
651.296.4026 FAX 651.297.1959 TTY 651.297.3067

May 15, 2008

Burl W. Haar
Executive Secretary
Minnesota Public Utilities Commission
121 7th Place East, Suite 350
St. Paul, Minnesota 55101-2147

RE: **Revised Comments of the Minnesota Department of Commerce**
Docket No. P5891/M-08-446

Dear Dr. Haar:

Attached are the revised comments of the Minnesota Department of Commerce (Department) in the following matter:

Request to amend the certificate of authority of Jaguar Communications, Inc. to expand its service area and a request for a variance of the requirement to provide notice to the city clerks of all municipalities in the expanded service area.

The petition was filed on April 17, 2008 by:

Gregory Merz
Gray Plant Mooty
500 IDS Center
80 South Eighth Street
Minneapolis, Minnesota 55402

The Department of Commerce recommends that Jaguar Communications, Inc. be granted conditional authority to provide local service in areas served by CenturyTel of Minnesota, Inc., Citizens Telecom Company of Minnesota, Frontier Communications of Minnesota, Citizens Communications of Minnesota, Embarq Minnesota, Qwest Corporation, Ace Telephone Association of Minnesota, Home Telephone Co., Mankato Citizens Telephone Co., Mid-Communications, Inc., and Scott Rice Telephone Company as shown on the proposed service area maps. The Department believes the Commission **must deny** Jaguar Communications request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as it is required by Minn. Stats. §237.16, subd. 4

Sincerely,

/s/ ANDREW BAHN
Rates Analyst

AB/sm
Attachment



BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

COMMENTS OF THE
MINNESOTA DEPARTMENT OF COMMERCE

DOCKET NO. P5891/M-08-446

I. BACKGROUND

A. PROCEDURAL HISTORY

On June 15, 2000, in Docket No. P5891/NA-00-357, Jaguar Communications, Inc. was granted authority by the Commission to provide local exchange service in specified areas served by US West Communications (n/k/a Qwest Corporation) and GTE Minnesota (n/k/a Citizens Telecommunications of Minnesota, Inc.).

B. FACTUAL BACKGROUND OF CASE

On April 17, 2008, in Docket No. P5891/NA-08-446, Jaguar Communications, Inc. requested an amendment of its certificate of authority to permit facilities-based and resold local exchange service in the areas served by CenturyTel of Minnesota, Inc., Citizens Telecom Company of Minnesota, Frontier Communications of Minnesota, Citizens Communications of Minnesota, Embarq Minnesota, Qwest Corporation, Ace Telephone Association of Minnesota, Home Telephone Co., Mankato Citizens Telephone Co., Mid-Communications, Inc., and Scott Rice Telephone Company as shown on the proposed service area maps. In this docket, Jaguar Communications, Inc. also requested a variance of the requirement under Minn. Rule part 7812.0200, subp. 6, that it provide notice to the city clerks of all municipalities in the expanded service area.

II. STATEMENT OF ISSUES

- 1) Whether the Commission should amend the certificate of authority to include the service areas on the proposed service area maps.

- 2) Whether the Commission can grant a variance under Minn. Rule 7829.3200 for the requirement under Minn. Stats. §237.16, subd. 4 to provide notice to the city clerks of all municipalities in the expanded service area.

III. LEGAL REFERENCES

Under Minn. Stats. §237.16, subd. 4 and Minn. Rules part 7812.0300, subp. 5, the Commission must decide upon a petition for an amended certificate of authority within 20 days. Minn. Rules pt. 7812.0300, subd. 5, describes the requirements and the decision criteria for granting an amendment to a certificate of authority for a change in service area. Minn. Rules pt. 7812.0300, subd. 5 states that a petition to modify a local service provider's service area must include a revised map and descriptive narrative delineating the petitioner's proposed service area changes. An amended certificate is deemed approved within 20 days of the petition's service date unless the petition involves an acquisition under Minn. Stat. §237.23 or an objection to the petition is filed within 20 days of the petition's service date.

Minn. Rules pt. 7812.0550, subpt. 1 requires a competitive local exchange carrier to obtain Commission approval of a comprehensive 911 plan before providing local service in an area. The local exchange carrier filing the plan must serve the plan on the Department of Commerce, the Office of the Attorney General's Residential Utilities Division, the Department of Administration, and if the carrier proposes to serve within the metropolitan area, the Executive Director of the Metropolitan Emergency Service Board. Minn. Rules pt. 7812.0550, subpt. 3 establishes the requirements for a 911 plan.

Minn. Rules pt. 7812.0200, subpt. 6 requires petitions for certification to be served to the city clerk, or other official authorized to receive service or notice on behalf of the municipality, of all municipalities within the petitioner's designated service area.

Under Minn. Rules pt. 7829.3200, the Commission may grant a variance unless it conflicts with standards imposed by law.

Minn. Stat. §237.16, subd. 4 mandates that local service providers obtain an amended certificate of authority before expanding their service areas and that notice of the filing shall be served on any affected municipality and local telephone company certified in that territory.

IV. ANALYSIS

Issue 1. The filing includes a service area map showing the list of the exchanges in which Jaguar Communications, Inc. proposes to expand its service area. The filing does not involve an acquisition under Minn. Stat. §237.23 and the Department is not aware of any objections to the petition. Jaguar Communications, Inc. will need to receive Commission approval of 911 plans

Docket No. P5891/08-446
Analyst assigned: Andrew Bahn
Page 3

for the counties which encompass the newly added exchanges, and any interconnection agreements not yet filed and approved for the affected areas, before it begins serving in its expanded territory.

Issue 2. The Department believes that the Commission **cannot** grant a variance under Minn. Rule 7829.3200 because it conflicts with the standards imposed by Minn. Stat. §237.16, subd. 4. The Commission has granted a variance under Minn. Rule 7829.3200 in cases where a company is applying for an original certificate of authority and the requirements under Minn. Rules pt. 7812.0200, subpt. 6 would impose an excessive burden upon the applicant. However, this rule does not cover the case for an amended certificate asking to expand its service area. Granting a variance under Minn. Rule 7829.3200 would conflict with the requirement of Minn. Stat. §237.16, subd. 4.

V. ALTERNATIVES

Issue 1. Whether the Commission should amend the certificate of authority to include the service areas on the proposed service area maps.

- a. Grant Jaguar Communications, Inc. petition to expand its service area without conditions.
- b. Grant Jaguar Communications, Inc. petition to serve the proposed exchanges as provided in the attached service area maps, conditioned upon Commission approval of 911 plans in the affected counties and all interconnection agreements or amendments to existing interconnection agreements with the ILECs for the affected areas.
- c. Grant Jaguar Communications, Inc. petition to serve the proposed exchanges as provided in the attached service area maps, conditioned upon filing documentation showing that notice has been served on the affected municipalities and local telephone companies, Commission approval of 911 plans in the affected counties and all interconnection agreements or amendments to existing interconnection agreements with the ILECs for the affected areas.
- d. Deny Jaguar Communications, Inc petition to expand its service area.

Issue 2. Whether the Commission can grant a variance of the requirement under Minn. Stats. §237.16, subd. 4 to provide notice to the city clerks of all municipalities in the expanded service area.

- a. Grant Jaguar Communications Inc. request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as required under Minn. Rules pt. 7812.0200, subpt. 6.
- b. Deny Jaguar Communication, Inc. request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as required by Minn. Stats. §237.16, subd. 4.

VI. RECOMMENDATION

The Department recommends alternatives (c) for issue 1 and alternative (b) for issue 2: Grant Jaguar Communications, Inc. petition to serve the proposed exchanges as provided in the attached service area maps, conditioned upon filing documentation showing that notice has been served on the affected municipalities and local telephone companies, Commission approval of 911 plans in the affected counties and all interconnection agreements or amendments to existing interconnection agreements with the ILECs for the affected areas. Deny Jaguar Communications, Inc. request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as required by Minn. Stats. §237.16, subd. 4.

/sm



85 7th Place East, Suite 500
St. Paul, Minnesota 55101-2198
651.296.4026 FAX 651.297.1959 TTY 651.297.3067

May 6, 2008

Burl W. Haar
Executive Secretary
Minnesota Public Utilities Commission
121 7th Place East, Suite 350
St. Paul, Minnesota 55101-2147

RE: **Comments of the Minnesota Department of Commerce**
Docket No. P5891/M-08-446

Dear Dr. Haar:

Attached are the comments of the Minnesota Department of Commerce (Department) in the following matter:

Request to amend the certificate of authority of Jaguar Communications, Inc. to expand its service area and a request for a variance of the requirement to provide notice to the city clerks of all municipalities in the expanded service area.

The petition was filed on April 17, 2008 by:

Gregory Merz
Gray Plant Mooty
500 IDS Center
80 South Eighth Street
Minneapolis, Minnesota 55402

The Department of Commerce recommends that Jaguar Communications, Inc. be granted conditional authority to provide local service in areas served by CenturyTel of Minnesota, Inc., Citizens Telecom Company of Minnesota, Frontier Communications of Minnesota, Citizens Communications of Minnesota, Embarq Minnesota, Qwest Corporation, Ace Telephone Association of Minnesota, Home Telephone Co., Mankato Citizens Telephone Co., Mid-Communications, Inc., and Scott Rice Telephone Company as shown on the proposed service area maps. The Department believes the Commission **must deny** Jaguar Communications request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as it is required by Minn. Stat. §237.16, subd. 4

Sincerely,

/s/ ANDREW BAHN
Rates Analyst

AB/ja
Attachment



BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

COMMENTS OF THE
MINNESOTA DEPARTMENT OF COMMERCE

DOCKET NO. P5891/M-08-446

I. BACKGROUND

A. PROCEDURAL HISTORY

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- 1) Whether the Commission should amend the certificate of authority to include the service areas on the proposed service area maps.

Docket No. P5891/08-446
Analyst assigned: Andrew Bahn
Page 2

- 2) Whether the Commission can grant a variance under Minn Rule 7829.3200 for the requirement under Minn. Stat. §237.16, subd. 4 to provide notice to the city clerks of all municipalities in the expanded service area.

III. LEGAL REFERENCES

Under Minn. Stat. §237.16, subd. 4 and Minn. Rules part 7812.0300, subp. 5, the Commission must decide upon a petition for an amended certificate of authority within 20 days. Minn. Rules pt. 7812.0300, subd. 5, describes the requirements and the decision criteria for granting an amendment to a certificate of authority for a change in service area. Minn. Rules pt. 7812.0300, subd. 5 states that a petition to modify a local service provider's service area must include a revised map and descriptive narrative delineating the petitioner's proposed service area changes. An amended certificate is deemed approved within 20 days of the petition's service date unless the petition involves an acquisition under Minn. Stat. §237.23 or an objection to the petition is filed within 20 days of the petition's service date.

Minn. Rules pt. 7812.0550, subpt. 1 requires a competitive local exchange carrier to obtain Commission approval of a comprehensive 911 plan before providing local service in an area. The local exchange carrier filing the plan must serve the plan on the Department of Commerce, the Office of the Attorney General's Residential Utilities Division, the Department of Administration, and if the carrier proposes to serve within the metropolitan area, the Executive Director of the Metropolitan Emergency Service Board. Minn. Rules pt. 7812.0550, subpt. 3 establishes the requirements for a 911 plan.

Minn. Rules pt. 7812.0200 Subpt. 6 requires petitions for certification to be served to the city clerk, or other official authorized to receive service or notice on behalf of the municipality, of all municipalities within the petitioner's designated service area.

Under Minn. Rules pt. 7829.3200, The Commission may grant a variance unless it conflicts with standards imposed by law.

Minn. Stat. §237.16, subd. 4 mandates that local service providers obtain an amended certificate of authority before expanding their service areas and that notice of the filing shall be served on any affected municipality and local telephone company certified in that territory.

IV. ANALYSIS

Issue 1. The filing includes a service area map showing the list of the exchanges in which Jaguar Communications, Inc. proposes to expand its service area. The filing does not involve an acquisition under Minn. Stat. §237.23 and the Department is not aware of any objections to the petition. Jaguar Communications, Inc. will need to receive Commission approval of 911 plans

Docket No. P5891/08-446
Analyst assigned: Andrew Bahn
Page 3

for the counties which encompass the newly added exchanges, and any interconnection agreements not yet filed and approved for the affected areas, before it begins serving in its expanded territory.

Issue 2. The Department believes that the Commission **cannot** grant a variance under Minn Rule 7829.3200 because it conflicts with the standards imposed by Minn. Stat. §237.16, subd. 4. The Commission has granted a variance under Minn Rule 7829.3200 in cases where a company is applying for an original certificate of authority and the requirements under Minn. Rules pt. 7812.0200 Subpt. 6 would impose an excessive burden upon the applicant. However, this rule does not cover the case for an amended certificate asking to expand its service area. Granting a variance under Minn Rule 7829.3200 would conflict with the requirement of Minn. Stat. §237.16, subd. 4.

V. ALTERNATIVES

Issue 1. Whether the Commission should amend the certificate of authority to include the service areas on the proposed service area maps.

- a. Grant Jaguar Communications, Inc. petition to expand its service area without conditions.
- b. Grant Jaguar Communications, Inc. petition to serve the proposed exchanges as provided in the attached service area maps, conditioned upon Commission approval of 911 plans in the affected counties and all interconnection agreements or amendments to existing interconnection agreements with the ILECs for the affected areas.
- c. Grant Jaguar Communications, Inc. petition to serve the proposed exchanges as provided in the attached service area maps, conditioned upon filing documentation showing that notice has been served on the affected municipalities, Commission approval of 911 plans in the affected counties and all interconnection agreements or amendments to existing interconnection agreements with the ILECs for the affected areas.
- d. Deny Jaguar Communications, Inc petition to expand its service area

Issue 2. Whether the Commission can grant a variance of the requirement under Minn. Stat. §237.16, subd. 4 to provide notice to the city clerks of all municipalities in the expanded service area.

Docket No. P5891/08-446
Analyst assigned: Andrew Bahn
Page 4

- a. Grant Jaguar Communications Inc. request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as required under Minn. Rules pt. 7812.0200 Subpt. 6.
- b. Deny Jaguar Communication, Inc. request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as required by Minn. Stat. §237.16, subd. 4.

VI. RECOMMENDATION

The Department recommends alternatives (c) for issue 1 and alternative (b) for issue 2: Grant Jaguar Communications, Inc. petition to serve the proposed exchanges as provided in the attached service area maps, conditioned upon filing documentation showing that notice has been served on the affected municipalities, Commission approval of 911 plans in the affected counties and all interconnection agreements or amendments to existing interconnection agreements with the ILECs for the affected areas. Deny Jaguar Communications, Inc. request for a variance under Minn. Rule 7829.3200 to provide notice to the city clerks of all municipalities in the expanded service area as required by Minn. Stat. §237.16, subd. 4.

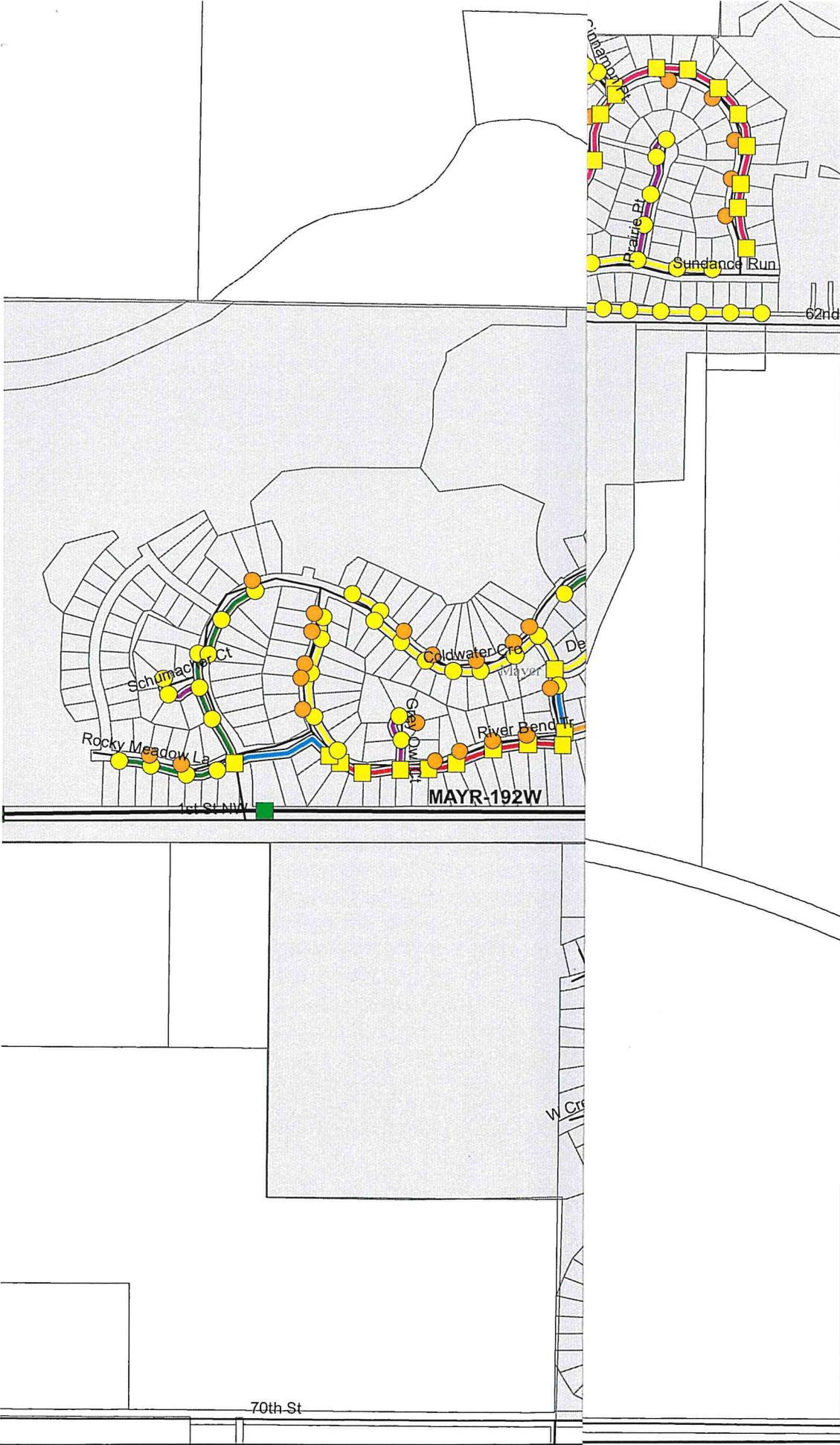
/ja

Site Location

Mayer, MN

Legend

- <all other values>
- ⊠ Other - City Vault; Other
- ▲ <all other values>
- Subscriber
 - ▲ Active
 - ▲ Disconnect
 - ▲ Inactive
- 2016 Proposed Handholes
 - ◊ <all other values>
- Proposed Handhole
 - 17x30x24 Flared
 - 18 inch round No Spacer
 - 18 inch round w Spacer
 - 24x36 Concrete
- Proposed Fiber Count
 - 12
 - 24
 - 48
 - 36
 - 72
 - 96
 - 144
 - 288
- 2016 Proposed Conduit
- Conduit
- Jaguar Fiber
- Railroad
- Roads
- Parcels
- Cities



213 S. Oak Ave
Owatonna, MN 55060
507-214-1000

Lauren Deml, GIS Supervisor

Date Created: 9/18/2018

Rev. A: N/A

Rev. B: N/A

Rev. C: N/A

EXHIBIT C
Map





213 S. Oak Ave.
Owatonna, MN 55060
507-214-1000 or 800-250-1517

Residential
Service Order
Phone • Internet • Video

Name:			Service Order:		
Address:			Account:		
City:	State:	Zip:	County:		
Phone:		Alt. Phone:		Salesperson:	
SSN (last 4)		Email:		Birthdate:	

Internet Only <i>(Includes an activation fee of \$150.00)</i>		Lite TV Value priced TV Package, Includes 29 Channels and Phone**		Standard TV Includes 29 Channels (9 HD) Phone** and Internet	Preferred TV Includes over 100 Channels (Over 60 HD and 50 Music) Phone** and Internet	Extreme TV Includes over 160 Channels (Over 70 HD and 50 Music) Phone** and Internet	
75/75	\$69.95	30/30 Mbps		75/75	\$89.95	\$164.95	\$189.95
100/100	\$79.95		\$79.95	100/100	\$99.95	\$174.95	\$199.95
125/125	\$89.95			125/125	\$109.95	\$184.95	\$209.95

\$10.00 Off 5 year contract with Triple Play

** Includes unlimited local and long distance calling.

Phone & TV <i>(Includes unlimited local and long distance calling and 2 TV's connections)</i>	
Standard TV	\$69.95
Preferred TV	\$119.95
Extreme TV	\$149.95

Phone & Internet <i>(Includes unlimited local and long distance calling)</i>	
75/75 Mbps	\$79.95
100/100 Mbps	\$89.95
125/125 Mbps	\$99.95

Standard TV & Internet Includes 29 Channels (9 HD)	Preferred TV & Internet Includes over 100 Channels (Over 60 HD and 50 Music)	Extreme TV & Internet Includes over 160 Channels (Over 70 HD and 50 Music)
\$79.95	\$149.95	\$169.95
\$89.95	\$159.95	\$179.95
\$99.95	\$169.95	\$189.95

Package Base Price (from above) \$ _____

Video features and add ons (_____ #of TV's)

All TVs must use a STB that is fed by ethernet or wireless transmitter.

One Time Fees

If distance from Jaguar handhole (Access) is more than 200ft
Drop Footage: Total _____ Billed _____ \$ _____

Additional Monthly Recurring Fees

- GigaCenter Equipment Maintenance Rental \$ 5.00
- Set Top Box (STB) - First 2 TV's Rental(s) FREE
- HD STB (\$4.00 each) \$ _____
- HD STB DVR \$4.00 \$ _____
- WiFi Extender Rental \$2.95 each \$ _____
- HBO \$19.95 \$ _____
- Cinemax \$14.95 \$ _____
- Starz/Encore \$12.95 \$ _____
- Showtime \$14.95 \$ _____
- Sports Xtra \$5.95 \$ _____
- Spanish Package \$5.95 \$ _____
- Video Subtotal \$ _____

Phone features

ESA* Caller ID, Call Waiting, Call Forwarding, Speed Dial 8, Select Call Rejection, Select Call Accepting, Three Way Calling, Last Call Return, Voicemail and Long Distance.

- Non Published or Unlisted \$2.45 \$ _____
- Additional Listing \$4.95 \$ _____
- Phone Subtotal \$ _____

Notes:

Contract Term (circle one) 36 Month or 60 Month

Estimated Total Package Cost..... \$ _____
(Excludes service fees and taxes along with additional items needed at install)

Customer Signature _____ Date _____

Jaguar Communications _____ Date _____

Good morning, Tim,

Pursuant to our phone conversation a few minutes ago and your email today, I am happy to confirm the following information regarding Jaguar's ability to finance the necessary construction. As we discussed and as is reflected in the Application, Jaguar is a privately held company and does not release financial information. That said, Jaguar intends to privately finance the construction in Mayer; and, in fact, steps to get the construction underway have already been taken. To the extent that Jaguar may rely on funds from its lender for any portion of the construction, such financing has already been secured as the Mayer build is part of Jaguar's 2018 business plan and 2018 project financing was already approved by Jaguar's lender. The Mayer build has been duly budgeted internally and funds have been allocated for the build. Jaguar is not awaiting any financing approvals and there are no contingencies upon which the Mayer build depends from a financing perspective.

You may recall that Jaguar intends to move forward with the construction of the fiber optic line to provide telephone and internet service; and, as such, the construction of the line is not dependent on the issuance of the cable franchise. Essentially, that provides additional assurance to the City that Jaguar has sufficient ability and plans to finance the construction within the City. Given that construction is imminent, the City can be assured that Jaguar's ability to complete it is not problematic.

As you and I discussed, I have included Administrator McCallum on this email so that the City contemporaneously receives this supplemental information. Thank you for your inquiry. Please do not hesitate to contact me should you have any further questions.

--

Kristine A. Anderson, Esq.

In-House Counsel

☎ Office: (507)214-0269

Fax: (507)214-1003

✉ Email: kanderson@JagCom.net

www.JagCom.net

213 South Oak Avenue Owatonna, MN 55060



Request for Council Action Memorandum

Item: Request for increase in Volunteer Firefighter PERA retirement plan.

Meeting Date: September 24, 2018

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To review and approve resolution 9-24-18-31 authorizing an increase in benefit for the PERA retirement plan.

Details:

Currently, the Mayer Fire Department Pension plan is through Public Employees Retirement Association of Minnesota (PERA).

The current benefit level is at \$2,200 per year. The Plan provides for the payment of retirement benefits based on a specific dollar value paid for each year of credited services.

The lump sum benefits payable from the Plan are funded by existing fire state aid allocated to the municipality and additional municipal contributions as applicable.

Referencing the attachment:

At the \$2,200 benefit level – all benefits are funded by the existing fire state aid.

If the City chooses to go to the \$2,500 benefit level, all benefits are still funded by the fire state aid and the City does not need to budget extra for this. In 2018, the City contributed \$3,800. In 2019, it will be \$0.00.

Once the benefit is increased, it cannot be decreased.

Attachments:

Resolution 9-24-18-31

Letter from PERA

Public Employees Retirement Association of Minnesota

60 Empire Drive, Suite 200
 St. Paul, MN 55103-2088
 Phone: 651-296-7460 or 1-800-652-9026
 Website: www.mnpera.org



August 30, 2018

PERA ID

6168-00

Margaret McCellum
 City of Mayer
 413 Bluejay Ave
 Mayer, MN 55360

We received your request for a cost analysis to estimate the cost of increasing the benefit level in the statewide volunteer firefighter retirement plan administered by PERA. Based on current information, we have developed this spreadsheet and a cost analysis for the benefit levels you requested. The results are shown below.

	\$ 2,200	\$ 2,300	\$ 2,400	\$ 2,500
A. Benefit Level (per year of service):				
B. Projected Present Assets 12/31/2018 [Attached]	901,067	901,067	901,067	901,067
C. Accrued Liability 12/31/2018 [Attached]	814,926	848,552	882,033	915,484
D. Surplus/ (Deficit) [B-C]	86,141	52,515	19,035	(14,416)
E. Funding Ratio at 12/31/2018 [B/C]	111%	106%	102%	98%
F. Accrued Liability 12/31/2019 [Attached]	869,863	906,032	942,002	977,937
G. Financial Requirement: Increase in Liability [F -C]	54,937	57,480	59,969	62,454
H. Financial Requirement: PERA Fees [\$30/member]	1,050	1,050	1,050	1,050
I. Financial Requirement: 1/10th of Deficit/(Surplus, if 3rd yr) [D/10]	(8,614)	(5,251)	(1,903)	1,442
J. Financial Requirement: Total [G+H+I]	47,373	53,278	59,116	64,945
K. Reductions to Financial Requirement:				
Projected Fire State Aid [2018 Amount @1.035]	16,626	16,626	16,626	16,626
Investment Earnings [6% on Present Assets]	54,064	54,064	54,064	54,064
L. Estimated Required Contribution [J-K]	None	None	None	None

Please note that these are estimates only. Should you choose to increase your benefit level in the statewide plan on January 1, 2019, in accordance with Minnesota Statutes Section 353G.11 Subdivision 2 we will recalculate the required contribution for December 31, 2019, and provide that information to the sponsoring entity soon after we receive the authorization for the benefit increase. The figures shown above on Line L are estimates of required contributions that would be due on December 31, 2019 and beyond at the given benefit levels.

The estimate calculations were based on member information that was available at the time of preparing the analysis. Please review the membership data and make any corrections to that data. If you return that to me, I will prepare an updated cost estimate for you to review.

If you have any questions, please do not hesitate to contact me by phone (651-201-2666) or by email at sharyn.north@mnpera.org.

Sincerely,

Sharyn North
 Principal Accounting Officer, PERA

cc: Fire Chief

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: City of Mayer 6168-00
Calculation Date: 08/30/2018
Benefit Increase Date: 01/01/2019

Input:	
Prior Year Fire State Aid:	12,661
Prior Year Supplemental State Aid:	3,063
7/31/2018 Plan Assets	863,317
Member Data See Below	
Number of Firefighters:	35
Benefit Level:	\$2,200

12/31/2018	Increase	12/31/2019
\$ 814,926	\$ 54,937	\$ 869,863

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through 12/31/2018		Through 12/31/2019		Normal Cost (Change in Liability)
							Years of Service	Accrued Liability	Years of Service	Accrued Liability	
BOOTE, ANNA E	Active		06/10/2013				6	\$ 5,831	7	\$ 7,017	\$ 1,186
BRUNNER, CODY	Active		01/23/2017				2	\$ 2,138	3	\$ 3,305	\$ 1,166
CARLSON, BOB	Active		05/01/1984				35	\$ 77,000	36	\$ 79,200	\$ 2,200
CLARK, DENNIS R	Active		01/27/2014				5	\$ 6,748	6	\$ 8,349	\$ 1,602
COOPER, SHAWN	Active		02/10/2014				5	\$ 6,748	6	\$ 8,349	\$ 1,602
ESSER, PATRICK L	Active		06/01/1990				29	\$ 63,800	30	\$ 66,000	\$ 2,200
HERD, ANDREW	Active		11/01/1993				25	\$ 55,000	26	\$ 57,200	\$ 2,200
HILK, BRENT	Active		08/20/2004				14	\$ 20,343	15	\$ 22,531	\$ 2,189
HOESE, NATHAN	Active		02/01/2006				13	\$ 21,847	14	\$ 24,314	\$ 2,468
JOHNSON, TODD	Active		02/08/2010				9	\$ 13,755	10	\$ 15,777	\$ 2,022
LEE, DANIEL	Active		12/11/2017				1	\$ 836	2	\$ 1,722	\$ 886
MAETZOLD, ADAM	Active		06/01/1999				20	\$ 28,472	21	\$ 30,954	\$ 2,482
MAETZOLD, ANDY	Active		04/01/1994				25	\$ 42,465	26	\$ 45,787	\$ 3,322
MAETZOLD, JON	Active		07/01/1991				28	\$ 53,041	29	\$ 56,997	\$ 3,956
MAETZOLD, ROD	Active		01/01/1972				47	\$ 103,400	48	\$ 105,600	\$ 2,200
MARTIN, DANIEL	Active		02/13/2017				2	\$ 2,466	3	\$ 3,811	\$ 1,345
MC INTOSH, JOSH	Active		07/01/1998				21	\$ 30,954	22	\$ 33,586	\$ 2,631
MC NEILLY, NATE	Active		08/01/2008			36	7	\$ 9,712	8	\$ 11,451	\$ 1,740
NACE, KEVIN	Active		11/01/2004				14	\$ 19,607	15	\$ 21,716	\$ 2,109
NEUDORFF, FRANK	Active		01/09/2012				7	\$ 10,047	8	\$ 11,847	\$ 1,800
SCHULTZ, CLAYTON	Active		05/22/2017				2	\$ 2,066	3	\$ 3,193	\$ 1,127
SNOW, WAYNE L	Active		11/01/1997				21	\$ 44,712	22	\$ 48,400	\$ 3,688
STIFTER, TOM	Active		02/01/1986				33	\$ 72,600	34	\$ 74,800	\$ 2,200
STIFTER, ZACHARY	Active		09/01/2008				10	\$ 10,202	11	\$ 11,588	\$ 1,386
THEISEN, SCOTT	Active		08/20/2004				14	\$ 20,343	15	\$ 22,531	\$ 2,189
VAN DERWATER, RYAN A	Active		05/11/2015				4	\$ 5,236	5	\$ 6,748	\$ 1,511
WEIBEL, DAVID	Active		05/13/2013				6	\$ 7,519	7	\$ 9,049	\$ 1,529
BODER, ERICK F	Deferred		07/01/2008	01/22/2015	2000		6	\$ 5,280	6	\$ 5,280	\$ -
JACKSON, JEFF	Deferred		06/06/2005	12/04/2017	2000		10	\$ 12,000	10	\$ 12,000	\$ -

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through 12/31/2018		Through 12/31/2019		Normal Cost (Change in Liability)
							Years of Service	Accrued Liability	Years of Service	Accrued Liability	
KUSSKE, GRANT	Deferred		02/01/1990	02/01/1997	575	7	\$ 1,932	7	\$ 1,932	\$ -	
LUETH, DANIEL J	Deferred		05/01/2006	02/01/2014	2000	7	\$ 6,720	7	\$ 6,720	\$ -	
MATSON, TOM	Deferred		01/01/2009	03/01/2014	2000	5	\$ 4,000	5	\$ 4,000	\$ -	
MCLAIN, MICHAEL L	Deferred		05/01/2006	06/01/2013	2000	7	\$ 6,720	7	\$ 6,720	\$ -	
RADDE, CARL	Deferred		09/01/1988	01/01/1995	525	6	\$ 1,386	6	\$ 1,386	\$ -	
SELTZ, MARTY	Deferred		07/01/1992	01/04/2017	2000	20	\$ 40,000	20	\$ 40,000	\$ -	
							<u>\$ 814,926</u>		<u>\$ 869,863</u>	<u>\$ 54,937</u>	

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: City of Mayer 6168-00
 Calculation Date: 08/30/2018
 Benefit Increase Date: 01/01/2019

Benefit Level: \$2,300								12/31/2018	Increase	12/31/2019		
								\$ 848,552	\$ 57,480	\$ 906,032		
Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through Years of Service	12/31/2018 Accrued Liability	Through Years of Service	12/31/2019 Accrued Liability	Normal Cost (Change in Liability)	
BOOTE, ANNA E	Active		06/10/2013				6	\$ 6,096	7	\$ 7,336	\$	1,240
BRUNNER, CODY	Active		01/23/2017				2	\$ 2,237	3	\$ 3,457	\$	1,220
CARLSON, BOB	Active		05/01/1984				35	\$ 80,500	36	\$ 82,800	\$	2,300
CLARK, DENNIS R	Active		01/27/2014				5	\$ 7,052	6	\$ 8,726	\$	1,674
COOPER, SHAWN	Active		02/10/2014				5	\$ 7,052	6	\$ 8,726	\$	1,674
ESSER, PATRICK L	Active		06/01/1990				29	\$ 66,700	30	\$ 69,000	\$	2,300
HERD, ANDREW	Active		11/01/1993				25	\$ 57,500	26	\$ 59,800	\$	2,300
HILK, BRENT	Active		08/20/2004				14	\$ 21,267	15	\$ 23,555	\$	2,288
HOESE, NATHAN	Active		02/01/2006				13	\$ 22,847	14	\$ 25,428	\$	2,581
JOHNSON, TODD	Active		02/08/2010				9	\$ 14,376	10	\$ 16,489	\$	2,114
LEE, DANIEL	Active		12/11/2017				1	\$ 874	2	\$ 1,800	\$	926
MAETZOLD, ADAM	Active		06/01/1999				20	\$ 29,796	21	\$ 32,394	\$	2,598
MAETZOLD, ANDY	Active		04/01/1994				25	\$ 44,440	26	\$ 47,917	\$	3,476
MAETZOLD, JON	Active		07/01/1991				28	\$ 55,508	29	\$ 59,648	\$	4,140
MAETZOLD, ROD	Active		01/01/1972				47	\$ 108,100	48	\$ 110,400	\$	2,300
MARTIN, DANIEL	Active		02/13/2017				2	\$ 2,577	3	\$ 3,983	\$	1,406
MC INTOSH, JOSH	Active		07/01/1998				21	\$ 32,394	22	\$ 35,148	\$	2,754
MC NEILLY, NATE	Active		08/01/2008			36	7	\$ 10,157	8	\$ 11,976	\$	1,819
NACE, KEVIN	Active		11/01/2004				14	\$ 20,490	15	\$ 22,694	\$	2,204
NEUDORFF, FRANK	Active		01/09/2012				7	\$ 10,501	8	\$ 12,382	\$	1,881
SCHULTZ, CLAYTON	Active		05/22/2017				2	\$ 2,161	3	\$ 3,340	\$	1,179
SNOW, WAYNE L	Active		11/01/1997				21	\$ 46,712	22	\$ 50,600	\$	3,888
STIFTER, TOM	Active		02/01/1986				33	\$ 75,900	34	\$ 78,200	\$	2,300
STIFTER, ZACHARY	Active		09/01/2008				10	\$ 10,676	11	\$ 12,127	\$	1,451
THEISEN, SCOTT	Active		08/20/2004				14	\$ 21,267	15	\$ 23,555	\$	2,288
VAN DERWATER, RYAN A	Active		05/11/2015				4	\$ 5,473	5	\$ 7,052	\$	1,579
WEIBEL, DAVID	Active		05/13/2013				6	\$ 7,861	7	\$ 9,460	\$	1,599
BODER, ERICK F	Deferred		07/01/2008	01/22/2015	\$ 2,000.00		6	\$ 5,280	6	\$ 5,280	\$	-
JACKSON, JEFF	Deferred		06/06/2005	12/04/2017	\$ 2,000.00		10	\$ 12,000	10	\$ 12,000	\$	-
KUSSKE, GRANT	Deferred		02/01/1990	02/01/1997	\$ 575.00		7	\$ 1,932	7	\$ 1,932	\$	-
LUETH, DANIEL J	Deferred		05/01/2006	02/01/2014	\$ 2,000.00		7	\$ 6,720	7	\$ 6,720	\$	-
MATSON, TOM	Deferred		01/01/2009	03/01/2014	\$ 2,000.00		5	\$ 4,000	5	\$ 4,000	\$	-
MCLAIN, MICHAEL L	Deferred		05/01/2006	06/01/2013	\$ 2,000.00		7	\$ 6,720	7	\$ 6,720	\$	-
RADDE, CARL	Deferred		09/01/1988	01/01/1995	\$ 525.00		6	\$ 1,386	6	\$ 1,386	\$	-
SELTZ, MARTY	Deferred		07/01/1992	01/04/2017	\$ 2,000.00		20	\$ 40,000	20	\$ 40,000	\$	-
								\$ 848,552		\$ 906,032	\$ 57,480	

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: City of Mayer 6168-00
 Calculation Date: 08/30/2018
 Benefit Increase Date: 01/01/2019

Benefit Level: \$2,400						12/31/2018		Increase	12/31/2019		
						\$ 882,033		\$ 59,969	\$ 942,002		
Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through 12/31/2018		Through 12/31/2019		Normal Cost (Change in Liability)
							Years of Service	Accrued Liability	Years of Service	Accrued Liability	
BOOTE, ANNA E	Active		06/10/2013				6	\$ 6,361	7	\$ 7,655	\$ 1,294
BRUNNER, CODY	Active		01/23/2017				2	\$ 2,334	3	\$ 3,607	\$ 1,273
CARLSON, BOB	Active		05/01/1984				35	\$ 84,000	36	\$ 86,400	\$ 2,400
CLARK, DENNIS R	Active		01/27/2014				5	\$ 7,362	6	\$ 9,110	\$ 1,748
COOPER, SHAWN	Active		02/10/2014				5	\$ 7,362	6	\$ 9,110	\$ 1,748
ESSER, PATRICK L	Active		06/01/1990				29	\$ 69,600	30	\$ 72,000	\$ 2,400
HERD, ANDREW	Active		11/01/1993				25	\$ 60,000	26	\$ 62,400	\$ 2,400
HILK, BRENT	Active		08/20/2004				14	\$ 22,192	15	\$ 24,579	\$ 2,388
HOESE, NATHAN	Active		02/01/2006				13	\$ 23,829	14	\$ 26,521	\$ 2,692
JOHNSON, TODD	Active		02/08/2010				9	\$ 15,008	10	\$ 17,214	\$ 2,206
LEE, DANIEL	Active		12/11/2017				1	\$ 912	2	\$ 1,879	\$ 967
MAETZOLD, ADAM	Active		06/01/1999				20	\$ 31,084	21	\$ 33,794	\$ 2,710
MAETZOLD, ANDY	Active		04/01/1994				25	\$ 46,361	26	\$ 49,987	\$ 3,627
MAETZOLD, JON	Active		07/01/1991				28	\$ 57,906	29	\$ 62,226	\$ 4,319
MAETZOLD, ROD	Active		01/01/1972				47	\$ 112,800	48	\$ 115,200	\$ 2,400
MARTIN, DANIEL	Active		02/13/2017				2	\$ 2,690	3	\$ 4,158	\$ 1,467
MC INTOSH, JOSH	Active		07/01/1998				21	\$ 33,794	22	\$ 36,666	\$ 2,873
MC NEILLY, NATE	Active		08/01/2008			36	7	\$ 10,593	8	\$ 12,491	\$ 1,898
NACE, KEVIN	Active		11/01/2004				14	\$ 21,393	15	\$ 23,695	\$ 2,302
NEUDORFF, FRANK	Active		01/09/2012				7	\$ 10,962	8	\$ 12,926	\$ 1,964
SCHULTZ, CLAYTON	Active		05/22/2017				2	\$ 2,254	3	\$ 3,483	\$ 1,229
SNOW, WAYNE L	Active		11/01/1997				21	\$ 48,751	22	\$ 52,800	\$ 4,049
STIFTER, TOM	Active		02/01/1986				33	\$ 79,200	34	\$ 81,600	\$ 2,400
STIFTER, ZACHARY	Active		09/01/2008				10	\$ 11,138	11	\$ 12,651	\$ 1,513
THEISEN, SCOTT	Active		08/20/2004				14	\$ 22,192	15	\$ 24,579	\$ 2,388
VAN DERWATER, RYAN A	Active		05/11/2015				4	\$ 5,713	5	\$ 7,362	\$ 1,649
WEIBEL, DAVID	Active		05/13/2013				6	\$ 8,203	7	\$ 9,871	\$ 1,668
BODER, ERICK F	Deferred		07/01/2008	01/22/2015	\$ 2,000.00		6	\$ 5,280	6	\$ 5,280	\$ -
JACKSON, JEFF	Deferred		06/06/2005	12/04/2017	\$ 2,000.00		10	\$ 12,000	10	\$ 12,000	\$ -
KUSSKE, GRANT	Deferred		02/01/1990	02/01/1997	\$ 575.00		7	\$ 1,932	7	\$ 1,932	\$ -
LUETH, DANIEL J	Deferred		05/01/2006	02/01/2014	\$ 2,000.00		7	\$ 6,720	7	\$ 6,720	\$ -
MATSON, TOM	Deferred		01/01/2009	03/01/2014	\$ 2,000.00		5	\$ 4,000	5	\$ 4,000	\$ -
MCLAIN, MICHAEL L	Deferred		05/01/2006	06/01/2013	\$ 2,000.00		7	\$ 6,720	7	\$ 6,720	\$ -
RADDE, CARL	Deferred		09/01/1988	01/01/1995	\$ 525.00		6	\$ 1,386	6	\$ 1,386	\$ -
SELTZ, MARTY	Deferred		07/01/1992	01/04/2017	\$ 2,000.00		20	\$ 40,000	20	\$ 40,000	\$ -
								\$ 882,033		\$ 942,002	\$ 59,969

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: City of Mayer 6168-00
 Calculation Date: 08/30/2018
 Benefit Increase Date: 01/01/2019

Benefit Level: \$2,500								12/31/2018	Increase	12/31/2019		
								\$ 915,484	\$ 62,454	\$ 977,937		
Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through 12/31/2018		Through 12/31/2019		Normal Cost (Change in Liability)	
							Years of Service	Accrued Liability	Years of Service	Accrued Liability		
BOOTE, ANNA E	Active		06/10/2013				6	\$ 6,627	7	\$ 7,974	\$ 1,348	
BRUNNER, CODY	Active		01/23/2017				2	\$ 2,431	3	\$ 3,757	\$ 1,326	
CARLSON, BOB	Active		05/01/1984				35	\$ 87,500	36	\$ 90,000	\$ 2,500	
CLARK, DENNIS R	Active		01/27/2014				5	\$ 7,666	6	\$ 9,486	\$ 1,820	
COOPER, SHAWN	Active		02/10/2014				5	\$ 7,666	6	\$ 9,486	\$ 1,820	
ESSER, PATRICK L	Active		06/01/1990				29	\$ 72,500	30	\$ 75,000	\$ 2,500	
HERD, ANDREW	Active		11/01/1993				25	\$ 62,500	26	\$ 65,000	\$ 2,500	
HILK, BRENT	Active		08/20/2004				14	\$ 23,117	15	\$ 25,604	\$ 2,487	
HOESE, NATHAN	Active		02/01/2006				13	\$ 24,830	14	\$ 27,635	\$ 2,805	
JOHNSON, TODD	Active		02/08/2010				9	\$ 15,628	10	\$ 17,926	\$ 2,298	
LEE, DANIEL	Active		12/11/2017				1	\$ 950	2	\$ 1,957	\$ 1,007	
MAETZOLD, ADAM	Active		06/01/1999				20	\$ 32,371	21	\$ 35,194	\$ 2,822	
MAETZOLD, ANDY	Active		04/01/1994				25	\$ 48,281	26	\$ 52,058	\$ 3,777	
MAETZOLD, JON	Active		07/01/1991				28	\$ 60,305	29	\$ 64,803	\$ 4,498	
MAETZOLD, ROD	Active		01/01/1972				47	\$ 117,500	48	\$ 120,000	\$ 2,500	
MARTIN, DANIEL	Active		02/13/2017				2	\$ 2,802	3	\$ 4,330	\$ 1,528	
MC INTOSH, JOSH	Active		07/01/1998				21	\$ 35,194	22	\$ 38,185	\$ 2,992	
MC NEILLY, NATE	Active		08/01/2008			36	7	\$ 11,038	8	\$ 13,015	\$ 1,977	
NACE, KEVIN	Active		11/01/2004				14	\$ 22,276	15	\$ 24,673	\$ 2,397	
NEUDORFF, FRANK	Active		01/09/2012				7	\$ 11,416	8	\$ 13,461	\$ 2,045	
SCHULTZ, CLAYTON	Active		05/22/2017				2	\$ 2,348	3	\$ 3,629	\$ 1,281	
SNOW, WAYNE L	Active		11/01/1997				21	\$ 50,791	22	\$ 55,000	\$ 4,209	
STIFTER, TOM	Active		02/01/1986				33	\$ 82,500	34	\$ 85,000	\$ 2,500	
STIFTER, ZACHARY	Active		09/01/2008				10	\$ 11,599	11	\$ 13,175	\$ 1,576	
THEISEN, SCOTT	Active		08/20/2004				14	\$ 23,117	15	\$ 25,604	\$ 2,487	
VAN DERWATER, RYAN A	Active		05/11/2015				4	\$ 5,949	5	\$ 7,666	\$ 1,717	
WEIBEL, DAVID	Active		05/13/2013				6	\$ 8,545	7	\$ 10,282	\$ 1,738	
BODER, ERICK F	Deferred		07/01/2008	01/22/2015	\$ 2,000.00		6	\$ 5,280	6	\$ 5,280	\$ -	
JACKSON, JEFF	Deferred		06/06/2005	12/04/2017	\$ 2,000.00		10	\$ 12,000	10	\$ 12,000	\$ -	
KUSSKE, GRANT	Deferred		02/01/1990	02/01/1997	\$ 575.00		7	\$ 1,932	7	\$ 1,932	\$ -	
LUETH, DANIEL J	Deferred		05/01/2006	02/01/2014	\$ 2,000.00		7	\$ 6,720	7	\$ 6,720	\$ -	
MATSON, TOM	Deferred		01/01/2009	03/01/2014	\$ 2,000.00		5	\$ 4,000	5	\$ 4,000	\$ -	
MCLAIN, MICHAEL L	Deferred		05/01/2006	06/01/2013	\$ 2,000.00		7	\$ 6,720	7	\$ 6,720	\$ -	
RADDE, CARL	Deferred		09/01/1988	01/01/1995	\$ 525.00		6	\$ 1,386	6	\$ 1,386	\$ -	
SELTZ, MARTY	Deferred		07/01/1992	01/04/2017	\$ 2,000.00		20	\$ 40,000	20	\$ 40,000	\$ -	
								\$ 915,484		\$ 977,937	\$ 62,454	

City of Mayer
Total Projected Present Assets at December 31, 2018

Anticipated receipts and disbursements during 2018:

Fire State Aid	2017 Actual x 1.035	13,104
Fire Supplemental Aid	2017 Actual	3,063
Net Investment Income	6% remaining 5 months	<u>21,583</u>
Net Change in Total Present Assets		\$ 37,750

Total Present Assets - Beginning 7/31/2018

Assets Per Request	\$	863,317	
[adjustments]	\$	-	
	\$	-	\$ 863,317

Total Present Assets - Ending 12/31/18 \$ 901,067

**CITY OF MAYER
RESOLUTION NO. 9-24-18-31**

**RESOLUTION APPROVING STATEWIDE FIREFIGHTER RETIREMENT
PLAN
A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR
FIREFIGHTERS WHO ARE VESTED IN THE VOLUNTARY STATEWIDE
VOLUNTEER FIREFIGHTER (SVF) RETIREMENT PLAN**

WHEREAS, The City previously authorized the fire department to join the Voluntary Statewide Volunteer Firefighter Retirement Plan administered by the Public Employees Retirement Association (PERA); and

WHEREAS, The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Voluntary Statewide Volunteer Firefighter Retirement Plan from PERA not more than 120 days ago; and

WHEREAS, The City understands that Minnesota statute allows an increase in benefit levels if the plan is fully funded, but does not have provisions for a decrease in benefit levels; and

WHEREAS, The City highly values the contribution of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mayer, Minnesota:

1. The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of Voluntary Statewide Volunteer Firefighter Retirement Plan administered by PERA at the \$2,500 benefit level per year of service, effective January 1, 2019; and
2. The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

Adopted by the City Council of the City of Mayer on this 24th day of September, 2018.

Mike Dodge, Mayor

Margaret McCallum, City Administrator

BREAKDOWN OF THE BUDGET—GENERAL FUND

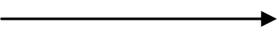
General Fund

Property Taxes

State Aids, Permits,
Fees & Fines

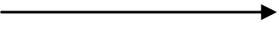
GENERAL FUND BUDGET PROCESS

June – July – August



Staff Creates Draft

August – September



Council Discussion & Direction
Draft Budget

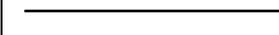
September 24, 2018



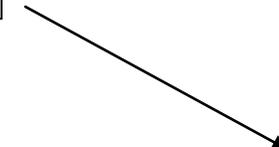
Council Sets Maximum
Levy (Preliminary Levy)
The Budget is still in Draft
Form

Following adoption
by the City Council,
the Preliminary
Levy can be low-
ered, not raised

October - November

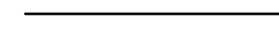


Staff & Council Review
Budget Conditions



Residents Receive Prelimi-
nary Property Tax State-
ments.

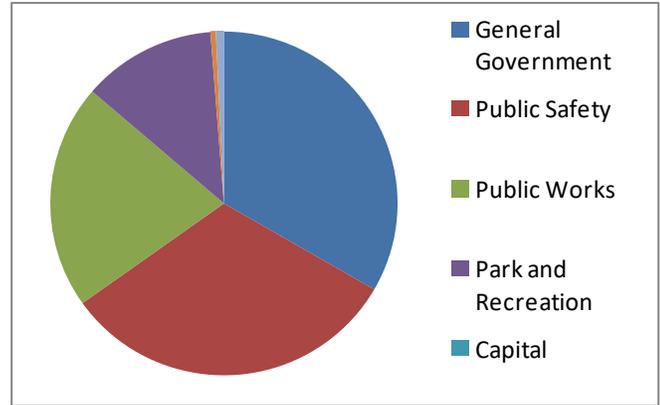
December 10



Residents invited to comment
on Proposed Budget and Prop-
erty Taxes for Truth in Taxation

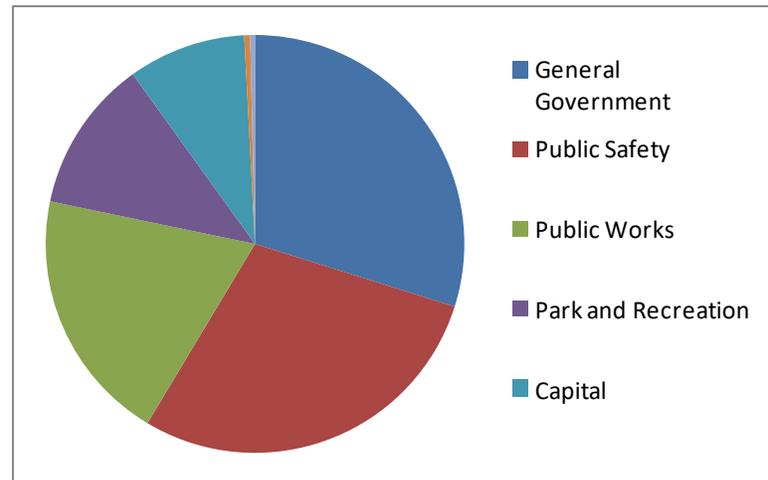
EXPENDITURE OVERVIEW 2018

General Government	\$358,205.85	33.30%
Public Safety	\$343,032.00	31.89%
Public Works	\$226,577.06	21.06%
Park and Recreation	\$134,487.06	12.50%
Capital	\$0.00	0.00%
Compost	\$5,390.00	0.50%
Operating EDA	\$8,050.00	0.75%
	\$1,075,741.97	



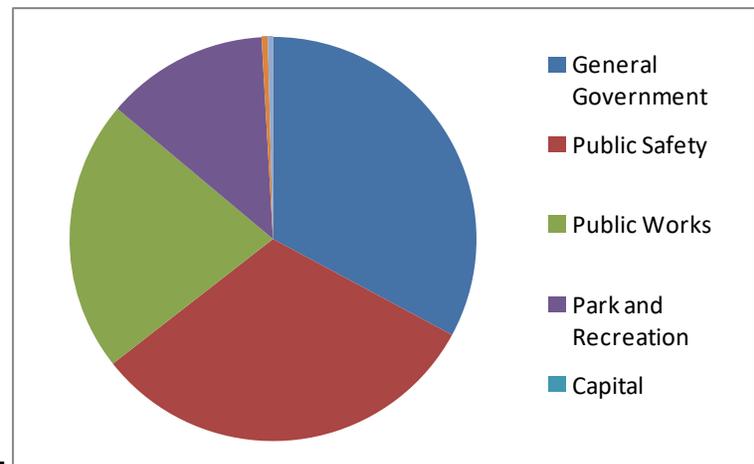
EXPENDITURE OVERVIEW 2019 - WITH CAPITAL

General Government	\$360,734.85	29.85%
Public Safety	\$347,224.00	28.73%
Public Works	\$237,860.00	19.68%
Park and Recreation	\$142,650.00	11.80%
Capital	\$110,000.00	9.10%
Compost	\$5,390.00	0.45%
Operating EDA	\$4,550.00	0.38%
	\$1,208,408.85	



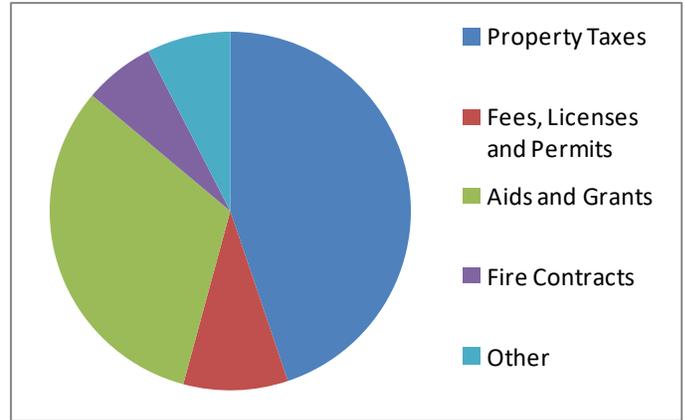
EXPENDITURE OVERVIEW 2019 - WITHOUT CAPITAL

General Government	\$360,734.85	32.84%
Public Safety	\$347,224.00	31.61%
Public Works	\$237,860.00	21.65%
Park and Recreation	\$142,650.00	12.99%
Capital	\$0.00	0.00%
Compost	\$5,390.00	0.49%
Operating EDA	\$4,550.00	0.41%
	\$1,098,408.85	



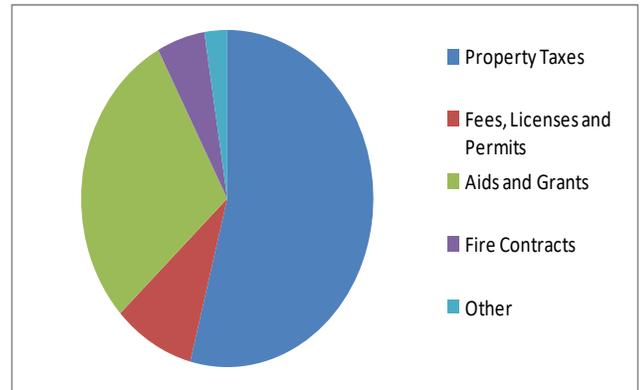
REVENUE OVERVIEW - 2018

Property Taxes	\$481,930.97	44.80%
Fees, Licenses and Permits	\$101,310.00	9.42%
Aids and Grants	\$343,036.00	31.89%
Fire Contracts	\$68,362.00	6.35%
Other	\$81,103.00	7.54%
	<u>\$1,075,741.97</u>	



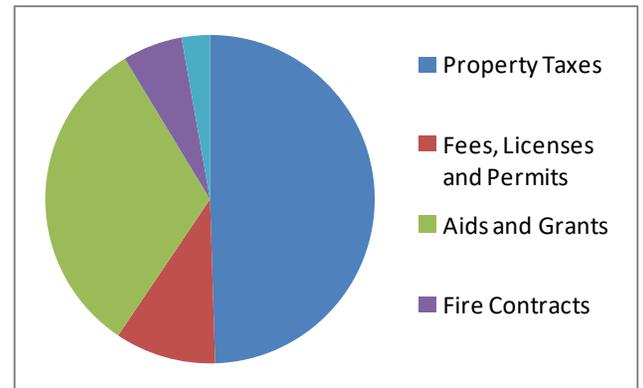
REVENUE OVERVIEW 2019 - WITH CAPITAL

Property Taxes	\$653,747.62	54.10%
Fees, Licenses and Permits	\$109,000.00	9.02%
Aids and Grants	\$350,558.00	29.01%
Fire Contracts	\$64,603.23	5.35%
Other	\$30,500.00	2.52%
	<u>\$1,208,408.85</u>	



REVENUE OVERVIEW 2019- WITHOUT CAPITAL

Property Taxes	\$543,747.62	49.50%
Fees, Licenses and Permits	\$109,000.00	9.92%
Aids and Grants	\$350,558.00	31.92%
Fire Contracts	\$64,603.23	5.88%
Other	\$30,500.00	2.78%
	<u>\$1,098,408.85</u>	



2019 BUDGET CONSIDERATIONS PERSONNEL

1. In 2018, the City of Mayer approved an Administrative Study that will include a schedule for pay increases from year to year. This is a work in progress and is a yet to be determined policy.
2. In 2019, the City will anticipate a shift in positions as the Public Works Employee II moves into a Public Works Director position upon licensure.

2019 BUDGET CONSIDERATIONS INSURANCE

1. The City will be converting to a high deductible plan in 2019. The purpose of the plan coverage is to accommodate proposed premium increases.
2. The City is still working through the 2019 benefit structure.
3. The preliminary budget takes into consideration proposed changes to the benefits plan including the addition of Long-Term and Short-Term Disability, as well as a percent coverage of insurance premium instead of a flat coverage amount.

2019 BUDGET CONSIDERATIONS FIRE DEPARTMENT

1. Potential Wage Changes
2. Required pension contribution for 2019 will go from \$3,800 in 2018 to \$0.00 in 2019.
3. Capital Contribution will be the same at \$100,000.

2019 BUDGET CONSIDERATIONS PARKS

Basketball Court (New Hoops) Bluejay Avenue Park - \$3,000

Curbing at Meadow Park - \$6,000

Skate Park - Additional Equipment - \$25,000

Archery Range - \$10,000

West Ridge Parking (Capital) - \$30,000

Total - \$74,000

PUBLIC SERVICES CAPITAL

Trail Seal Coating - \$30,000

Public Works Vehicle - \$40,000

Lawn Mower - \$4,000

Total - \$74,000

LAW ENFORCEMENT

1. "Town cop" model through the Carver County Sheriff's Office
2. Cost for law enforcement (\$87,925 Contract) and related services up __%.
3. Metro Drug Task Force - \$2,100 (same as last year).

Total Budget - \$100,000 (Same as last year)

2019 BUDGET CONSIDERATIONS

DEBT SERVICE

Debt Service Fund	2018 Final	2019 Draft
2015A (Roundabout)	\$48,221.00	\$47,100.00
2014A (Highway 25 2007A) (Water Tower)	\$150,664.00	\$153,079.00
Fire Station - Security Bank	\$8,308.00	\$3,320.00
Debt Fire Dept—Fire Truck	\$21,749.00	\$21,479.00
Debt Service (Sewer)	\$282,000.00	\$253,000.00
TOTAL DEBT SERVICE	\$510,942.00	\$478,248.00

DEBT SERVICE LEVY HISTORY

	2018	2019 Draft
Debt Service Levy	\$510,942.00	\$478,248.00
Percent Change	-	-6.4%

TOTAL LEVY

	2018 Final	2019 Draft W/ Capital	2019 Draft W/O Capital
General Levy	\$480,931.00	\$653,748.00	\$543,748.00
Debt Service Levy	\$510,942.00	\$478,248.00	\$478,248.00
Total Levy	\$991,873.00	\$1,131,996.00	\$1,021,996.00
Percent Change	-	14.1%	3.03%

ESTIMATED TAX RATE CALCULATION

Levy Information	W/ Capital	L.I. W/O Capital	
\$1,131,996		\$1,021,996	Tax Capacity Based Levy Amount (After LGA)
-208,889		-208,889	FD Distribution Dollars
\$923,107		\$813,107	Local Levy
\$1,851,730		\$1,851,730	Adjusted Tax Capacity

$\$923,107 / \$1,851,730 \times 100\% = 49.8\%$

2019 Proposed Tax Rate with Capital = \$49.8%

$\$813,107 / \$1,851,730 \times 100\% = 43.9\%$

2019 Proposed Tax Rate Without Capital = \$43.9%

Tax Rate History and Carver County Cities

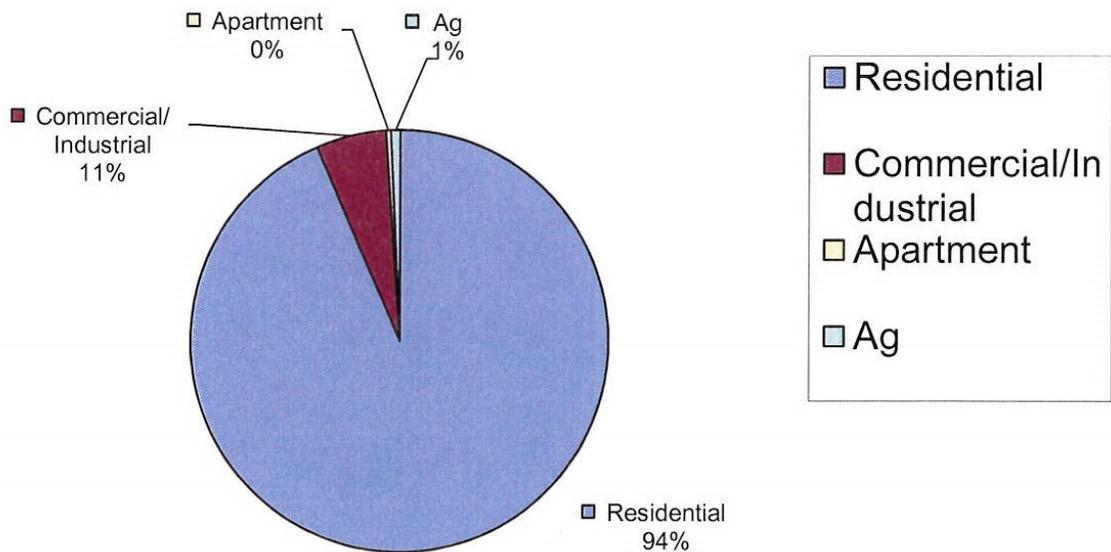
CITY	2018 FINAL RATE
Chanhassen	22.66 %
Chaska	27.23%
Victoria	31.47%
Carver	47.70%
Mayer	50.61%
Waconia	52.83%
Watertown	59.54%
Cologne	67.95%
NYA	71.83%
New Germany	98.75%
Hamburg	103.20%

YEAR	TAX RATE	STATUS
2011	59.473%	FINAL
2012	65.662%	FINAL
2013	68.839%	FINAL
2014	67.784%	FINAL
2015	59.57%	FINAL
2016	58.91%	FINAL
2017	53.29%	FINAL
2018	50.61%	FINAL
2019	49.80%	DRAFT
2019	43.90%	DRAFT—WO CAPITAL

City of Mayer 2018 Assessment Summary

	Residential	Commercial/Industrial	Apartment	Ag	Total
2018 EMV	\$178,469,000	\$10,307,100	\$756,600	\$1,384,800	\$190,917,500
2017 EMV	\$153,507,600	\$9,604,000	\$704,100	\$1,384,800	\$165,200,500
Total Value Change	\$24,961,400	\$703,100	\$52,500	\$0	\$25,717,000
New Construction	\$6,376,100	\$387,200	\$0	\$0	\$6,763,300
Market Change	\$18,585,300	\$315,900	\$52,500	\$0	\$18,953,700
% New Construction	3.57%	3.76%	0.00%	0.00%	3.54%
% Market Change	12.11%	3.29%	7.46%	0.00%	11.47%
2018 Total % Increase	16.26%	7.32%	7.46%	0.00%	15.57%

Mayer Value Distribution 2018



EXAMPLE CALCULATION OF PROPERTY TAXES (2018)

Estimated Market Value	\$300,000				
Homestead Exclusion	(\$10,200)				PAY 2018
<i>Taxable Market Value</i>	\$289,800				
\$289,800	X		1%	=	\$2,898
Taxable Market Value	x		Residential Tax Class Rate	=	Tax Capacity
\$2,898	X		50.61%	=	\$1,467
Tax Capacity	x		City of Mayer Tax Rate	=	City of Mayer Property Taxes

EXAMPLE CALCULATION OF PROPERTY TAXES (2019) - WITH CAPITAL

Estimated Market Value	\$300,000				
Homestead Exclusion	(\$10,200)				PAY 2019
<i>Taxable Market Value</i>	\$289,800				
\$289,800	X		1%	=	\$2,898
Taxable Market Value	x		Residential Tax Class Rate	=	Tax Capacity
\$2,898	X		49.80%	=	\$1,443
Tax Capacity	x		City of Mayer Tax Rate	=	City of Mayer Property Taxes

ESTIMATED TAX IMPACT \$300,000 HOME

2018 City Tax/Final Draft:	\$1,467
2019 City Tax/Draft Budget:	\$1,443
Anticipated Tax 2019 Tax Impact	-\$24 (Based on Current Draft Budget)

EXAMPLE CALCULATION OF PROPERTY TAXES (2019) - WITHOUT CAPITAL

Estimated Market Value	\$300,000
Homestead Exclusion	(\$10,200)
<i>Taxable Market Value</i>	<i>\$289,800</i>

\$289,800	X		=	\$2,898
Taxable Market Value	x	Residential Tax Class Rate	=	Tax Capacity
\$2,898	X	43.90%	=	\$1,272
Tax Capacity	x	City of Mayer Tax Rate	=	City of Mayer Property Taxes

ESTIMATED TAX IMPACT \$300,000 HOME

2018 City Tax/Final Draft:	\$1,467
2019 City Tax/Draft Budget:	\$1,272
 Anticipated Tax 2019 Tax Impact	 -\$195 (Based on Current Draft Budget)

EXAMPLE CALCULATION OF PROPERTY TAXES (2019) at 12.11% MV

Estimated Market Value	\$336,330 (\$300,000 x 12.11%)
Homestead Exclusion	(\$6,970)
Taxable Market Value	\$329,360

\$329,360	X	1%	=	PAY 2019
\$3,294				
Taxable Market Value	x	Residential Tax Class Rate	=	Tax Capacity
\$3,294	X	49.8%	=	\$1,640
Tax Capacity	x	City of Mayer Tax Rate	=	City of Mayer Property Taxes

ESTIMATED TAX IMPACT \$336,330 HOME (MV INCREASE of 12.11%)

2018 City Tax/Final Draft:	\$1,467
2019 City Tax/Draft Budget:	\$1,640
Anticipated Tax 2019 Tax Impact	+\$173 (Based on Current Draft Budget)

EXAMPLE CALCULATION OF PROPERTY TAXES (2019) at 12.11% MV - WITHOUT CAPITAL

Estimated Market Value	\$336,330
Homestead Exclusion	(\$6,970)
Taxable Market Value	\$329,360

\$329,360	X	1%	=	\$3,294
Taxable Market Value	x	Residential Tax Class Rate	=	Tax Capacity
\$3,294	X	43.90%	=	\$1,446
Tax Capacity	x	City of Mayer Tax Rate	=	City of Mayer Property Taxes

2018 City Tax/Final Draft:	\$1,467
2019 City Tax/Draft Budget:	\$1,446
Anticipated Tax 2019 Tax Impact	-\$21 (Based on Current Draft Budget)

2019 BUDGET PROCESS NEXT STEPS

FIRST....

Establish Maximum Property Tax Levy of “Preliminary Levy”

1. Provide Comments and direction to integrate into next draft budget.
2. City Council to consider adoption of a resolution setting the Preliminary Tax Levy on September 24, 2018.
3. The Preliminary Levy can be lowered but not raised after this.

	2017 Budget	2018 Budget	2019 Draft Budget	
GENERAL FUND				
<u>COUNCIL</u>				
Wages and Benefits	\$15,071.00	\$15,071.00	\$18,000.00	Wage Increase
Professional Services	\$540.00	\$1,800.00	\$1,800.00	
Education and Training	\$1,500.00	\$1,500.00	\$1,500.00	
Total Council	\$17,111.00	\$18,371.00	\$21,300.00	
<u>CITY ADMINISTRATOR/DEPUTY CLERK/ADMINISTRATIVE CLERK</u>				
Wages and Benefits	\$121,195.05	\$119,034.85	\$119,034.85	
Professional Services	\$0.00	\$1,500.00	\$2,500.00	Payroll
Education and Training	\$3,150.00	\$3,900.00	\$5,000.00	Additional Training
Total City Administrator	\$124,345.05	\$124,434.85	\$126,534.85	
<u>ELECTIONS</u>				
Election Judge Pay	\$0.00	\$1,500.00	\$0.00	
Operating Supplies	\$1,050.00	\$1,050.00	\$1,050.00	
Repairs and Maintenance	\$0.00	\$0.00	\$0.00	
Total Elections	\$1,050.00	\$2,550.00	\$1,050.00	
<u>PLANNING AND ZONING</u>				
Wages and Benefits	\$3,110.00	\$3,110.00	\$3,110.00	
Professional Services	\$5,000.00	\$50,000.00	\$6,500.00	
Education and Training	\$0.00	\$0.00	\$0.00	
Total Planning and Zoning	\$8,110.00	\$53,110.00	\$9,610.00	
<u>BOARDS AND COMMISSIONS</u>				
Boards and commissions	\$1,440.00	\$1,440.00	\$1,440.00	
Total Boards and Commissions	\$1,440.00	\$1,440.00	\$1,440.00	

CITY ADMINISTRATION

Office Supplies	\$3,000.00	\$3,000.00	\$3,000.00	
Auditing Services	\$30,000.00	\$36,000.00	\$45,000.00	Quarterly Reports/Audit
Engineering Fees	\$15,000.00	\$15,000.00	\$15,000.00	
Legal Fees	\$10,000.00	\$10,000.00	\$15,000.00	\$1200.00 prosecuting attorney
Telephone	\$3,000.00	\$3,000.00	\$3,000.00	
Postage	\$1,500.00	\$1,500.00	\$1,500.00	
Advertising	\$900.00	\$900.00	\$900.00	
Print/Binding	\$0.00	\$1,300.00	\$2,000.00	Newsletter Utility Inserts
Legal Notice Publishing	\$1,000.00	\$1,000.00	\$2,000.00	Based on Historical Data
Insurance	\$14,000.00	\$15,500.00	\$15,500.00	
Dues and Subscriptions	\$2,200.00	\$2,200.00	\$1,000.00	
Donations	\$0.00	\$0.00	\$0.00	
Miscellaneous	\$0.00	\$6,000.00	\$6,000.00	Website (3 year contract for \$3,000) & Copier Lease
Capital Outlay	\$0.00	\$0.00	\$0.00	
Fiscal Agents Fees	\$900.00	\$900.00	\$900.00	
Total City Administration	\$81,500.00	\$96,300.00	\$110,800.00	

ASSESSMENT SERVICES

Professional Services	\$12,500.00	\$13,500.00	\$14,000.00	Projected 3.43% increase
Assessment Services Total	\$12,500.00	\$13,500.00	\$14,000.00	

POLICE

Contracted Services	\$116,803.00	\$100,000.00	\$100,000.00	\$87,925 Contract
Miscellaneous	\$2,100.00	\$2,100.00	\$2,100.00	
Total Police	\$118,903.00	\$102,100.00	\$102,100.00	

FIRE PROTECTION

Wages/Salaries	\$30,000.00	\$31,000.00	\$40,000.00	Wage Increase Proposed For 2019
Employee Withholdings	\$2,295.00	\$2,325.00	\$4,500.00	Wage Increase Proposed For 2019

Office Supplies	\$200.00	\$200.00	\$200.00	
Training/Instruction	\$8,500.00	\$8,500.00	\$8,500.00	
Explorer Program	\$500.00	\$500.00	\$500.00	
Medical - Physicals	\$2,000.00	\$2,000.00	\$2,000.00	
Postage	\$125.00	\$125.00	\$125.00	
Travel Expense	\$350.00	\$350.00	\$350.00	
Insurance	\$9,000.00	\$10,000.00	\$10,000.00	
Misc	\$125.00	\$125.00	\$500.00	
Dues/Subscriptions	\$1,000.00	\$1,000.00	\$1,500.00	
FIRE Pension Benefit Contribution	\$0.00	\$3,800.00	\$0.00	Per PERA
Total Fire Protection	\$54,095.00	\$59,925.00	\$68,175.00	

WAFTA

Wafta	\$2,000.00	\$2,000.00	\$2,000.00	
Total Wafta	\$2,000.00	\$2,000.00	\$2,000.00	

FIRE EQUIPMENT

Motor Fuels	\$1,800.00	\$1,800.00	\$1,800.00	
Repairs/Maintenance	\$12,000.00	\$12,000.00	\$12,000.00	
Radios	\$5,000.00	\$0.00	\$0.00	
Capital Outlay	\$30,000.00	\$0.00	\$0.00	
Personal Protective Equipment	\$5,000.00	\$100,000.00	\$100,000.00	See CIP*
New Equipment	\$45,000.00	\$0.00	\$0.00	
Transfer to Equipment Acquisition Fund	\$0.00	\$0.00	\$0.00	
Total Fire Equipment	\$98,800.00	\$113,800.00	\$113,800.00	

FIRE STATION

Operating Supplies	\$150.00	\$150.00	\$500.00	
Telephones	\$1,500.00	\$1,500.00	\$1,500.00	
Electric Utilities	\$1,475.00	\$1,800.00	\$1,800.00	

Gas Utilities	\$2,600.00	\$2,600.00	\$3,000.00
Repairs/Maintenance	\$4,850.00	\$3,000.00	\$3,000.00
Debt Service (P & I)	\$8,308.00	\$8,308.00	\$3,500.00
Total Fire Station	\$18,883.00	\$17,358.00	\$13,300.00

FIRE TRUCK

Truck Payment (P & I)	\$21,749.00	\$21,749.00	\$21,749.00
Total Fire Truck	\$21,749.00	\$21,749.00	\$21,749.00

BUILDING INSPECTION

Professional Services	\$20,000.00	\$25,000.00	\$25,000.00	Paid by Inspection Fees
Total Building Inspection	\$20,000.00	\$25,000.00	\$25,000.00	

COMPUTER/IT

Software Support	\$1,600.00	\$2,000.00	\$3,000.00	
Repairs/Maintenance Contract	\$300.00	\$500.00	\$7,000.00	Monthly Maintenance Contract
Capital Outlay	\$500.00	\$1,000.00	\$15,000.00	Laserfische/Equipment
Total Computer/IT	\$2,400.00	\$3,500.00	\$25,000.00	

COMMUNITY CENTER

Professional Services	\$8,580.00	\$6,000.00	\$6,000.00	
Electric Utilities	\$7,800.00	\$8,000.00	\$8,000.00	
Gas Utilities	\$7,000.00	\$6,000.00	\$7,000.00	Based on historical data
Repairs/Maintenance	\$6,000.00	\$10,000.00	\$15,000.00	Reinvestment into building
Capital Outlay	\$15,000.00	\$15,000.00	\$15,000.00	
Total Community Center	\$44,380.00	\$45,000.00	\$51,000.00	

STREETS

Wages and Benefits	\$71,199.00	\$32,662.06	\$41,000.00
Operating Supplies	\$750.00	\$5,000.00	\$4,000.00

Professional Services	\$0.00	\$1,375.00	\$2,000.00	Payroll
Training and Education	\$1,000.00	\$1,000.00	\$1,000.00	
Utilities	\$180.00	\$180.00	\$500.00	Cell Phones
Repair and Maintenance	\$15,000.00	\$15,000.00	\$15,000.00	
Engineering	\$0.00	\$7,500.00	\$0.00	
Contract Services	\$2,500.00	\$2,500.00	\$2,500.00	
Insurance	\$2,000.00	\$2,000.00	\$2,000.00	
Motor Fuels	\$3,000.00	\$3,000.00	\$5,000.00	Historical Data
Capital Outlay	\$40,000.00	\$55,000.00	\$74,000.00	\$30,000 trail seal coating, \$40,000 Car, \$4,000 Mower,
Miscellaneous	\$0.00	\$1,000.00	\$1,000.00	
Travel Expenses	\$150.00	\$400.00	\$400.00	
Total Streets	\$135,779.00	\$126,617.06	\$148,400.00	

ICE AND SNOW REMOVAL

Sand and Salt	\$7,000.00	\$7,000.00	\$7,000.00	
Professional Services	\$20,000.00	\$20,000.00	\$25,000.00	Historical Data
Total Ice and Snow Removal	\$27,000.00	\$27,000.00	\$32,000.00	

STORM DRAINAGE

Engineering Fees	\$2,500.00	\$2,500.00	\$2,500.00	
Capital Outlay	\$7,500.00	\$15,000.00	\$0.00	
Total Storm Drainage	\$10,000.00	\$17,500.00	\$2,500.00	

CIVIL DEFENSE

Repairs/Maintenance	\$450.00	\$450.00	\$450.00	
Total Civil Defense	\$450.00	\$450.00	\$450.00	

ANIMAL CONTROL

Animal Control	\$650.00	\$650.00	\$650.00	
Animal Control Total	\$650.00	\$650.00	\$650.00	

STREET LIGHTING

Street lighting	\$25,545.00	\$30,000.00	\$30,000.00
Total Street Lighting	\$25,545.00	\$30,000.00	\$30,000.00

BUILDING MAINTENANCE

Telephone	\$960.00	\$960.00	\$960.00	
Electric Utilities	\$1,080.00	\$2,500.00	\$2,500.00	
Gas Utilities	\$1,800.00	\$1,000.00	\$1,500.00	Based on historical data
Repairs/Maintenance	\$9,380.00	\$6,000.00	\$5,000.00	
Capital Outlay	\$20,000.00	\$10,000.00	\$10,000.00	
New Equipment	\$5,000.00	\$5,000.00	\$5,000.00	
Total Building Maintenance	\$38,220.00	\$25,460.00	\$24,960.00	

PARK AND RECREATION

Wages/Salaries	\$10,076.00	\$37,162.06	\$41,000.00	
Boards/Commission	\$1,500.00	\$1,500.00	\$1,500.00	
Motor Fuels	\$1,300.00	\$1,300.00	\$1,500.00	
Professional Services	\$7,400.00	\$7,875.00	\$7,000.00	
Engineering Fees	\$2,000.00	\$2,000.00	\$2,000.00	
Insurance	\$6,077.00	\$5,000.00	\$5,000.00	
Electric Utilities	\$177.00	\$150.00	\$150.00	
Recreation Program	\$2,000.00	\$1,000.00	\$1,000.00	
Repairs/Maintenance	\$5,000.00	\$5,000.00	\$5,000.00	
Miscellaneous	\$1,000.00	\$500.00	\$500.00	
Donations to Organizations	\$0.00	\$0.00	\$0.00	
Capital Outlay	\$59,820.00	\$70,000.00	\$75,000.00	*SEE CIP FOR 2019
City Beautification	\$2,000.00	\$3,000.00	\$3,000.00	
Minor Equipment	\$0.00	\$0.00	\$0.00	
Transfer Out - Park Improvement	\$0.00	\$0.00	\$0.00	

fund

Total Park and Recreation	\$98,350.00	\$134,487.06	\$142,650.00
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EDA

Boards/Commission	\$450.00	\$450.00	\$450.00
Professional Services	\$1,100.00	\$1,100.00	\$1,100.00
Advertising	\$3,000.00	\$6,500.00	\$3,000.00
Total EDA	\$4,550.00	\$8,050.00	\$4,550.00

COMPOST SITE

Wages and Salaries	\$3,052.00	\$3,150.00	\$3,150.00
Benefits/Withholdings	\$235.00	\$240.00	\$240.00
Repairs/Maintenance	\$0.00	\$2,000.00	\$2,000.00
Total Compost Site	\$3,287.00	\$5,390.00	\$5,390.00

CAPITAL	0	0	\$110,000.00
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\$971,097.05 \$1,075,741.97 \$1,208,408.85

Without Capital			\$1,098,408.85
Difference		\$104,644.92	\$132,666.88
Difference W/O Capital			\$22,666.88
% Difference		10.78%	12.33%
			2.11%

Account Description	2017 Budget (Adopted)	2018 Budget	2019 Budget (Proposed)	2019 Budget (Proposed)
General Property Taxes	\$494,289.00	\$481,930.97	\$653,747.62	\$543,747.62
General Propert Taxes that are levied. The City receieves these funds twice a year in June and December				
State Grants and Aids	\$26,919.00	\$10,000.00	\$15,000.00	\$15,000.00
This includes Small Assistance Grants for Streets.				
Local Government Aid (LGA)	\$298,717.00	\$312,296.00	\$313,058.00	\$313,058.00
Local Government Aid (LGA) is received in July and December				
Liquor Licenses	\$4,310.00	\$4,310.00	\$2,000.00	\$2,000.00
This is revenue from liquor licensing				
Misc Other Licenses/Revenues	\$685.00	\$400.00	\$400.00	\$400.00
This includes animal licenses and background checks for liquor licenses				
Building Permits	\$20,000.00	\$90,000.00	\$100,000.00	\$100,000.00
This is the revenue from building permits that are issued. The City pays Metro West 33% of the fee and retains the balance.				
Zoning Permits	\$0.00	\$3,600.00	\$3,600.00	\$3,600.00
This is where the City accounts for site plan reviews aqnd subdivision fees for preliminary and final plats and zoning questions.				
Site Drainage Inspection Fee	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00
Fee for Drainage Inspections				
Police State Aid	\$3,500.00	\$6,500.00	\$6,500.00	\$6,500.00
This is the City's proportionate amount of the state said that the County receives based on the number of police officers providing the services under the agreement.				
County Grants	\$3,750.00	\$3,740.00	\$3,500.00	\$3,500.00
Solid Waste grant that the City receives from the County for the Compost Site				
State Reimbursement for Snow Removal	\$10,000.00	\$8,000.00	\$10,000.00	\$10,000.00
This is the reimbursement that the City receives from the State for snow removal on Highway 25.				
Compost Collection Charges	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
This is revenue that the City receives from the City of New Germany for the use of the compost site for brush.				

Community Center Rental	\$32,020.00	\$33,000.00	\$5,000.00	\$5,000.00
Revenue from rental of the Community Center.				
Court Fines	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Revenue from tickets				
Interest Earnings	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Interest Earnings on investments				
10% Charitable Gambling	\$2,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Revenue from the Baseball Club.				
Tower Antenna Rent	\$18,703.00	\$18,703.00	\$19,000.00	\$19,000.00
Tower rent.				
Township Fire Contract	\$48,415.00	\$48,515.00	\$50,140.83	\$50,140.83
Township Fire Contacts				
Fire Truck fund	\$19,847.00	\$19,847.00	\$14,462.40	\$14,462.40
From Relief and Township funds				
Transfer In for Comp. Plan	\$0.00	\$22,900.00	\$0.00	\$0.00
From Enterprise Funds				
	\$989,155.00	\$1,075,741.97	\$554,661.23	\$554,661.23
		\$1,075,741.97	\$1,208,408.85	\$1,098,408.85

**CITY OF MAYER PROPOSED BUDGET
RESOLUTION 9-24-18-29**

WHEREAS, The 2019 Proposed budget must be adopted by September 30, 2018; and

WHEREAS, The 2019 Actual Final Budget adopted subsequent to this resolution may be lower and such amounts are not preordained; and

WHEREAS, the City Council will further review the budget for cost savings and reductions before establishing the final budget; and

BE IT RESOLVED, By the City Council of the City of Mayer, Minnesota that the budgeted expenditures, excluding depreciation, for each fund during the 2019 calendar be as follows:

General Fund

General Government	\$360,734.85
Public Safety	\$347,224.00
Public Works Streets	\$237,860.00
Parks and Recreation	\$142,650.00
Capital	\$110,000.00
Compost	\$5,390.00
Operating EDA	\$4,550.00

Total General Fund **\$1,208,408.85**

Debt

Fire Station	\$3,320.00
GO Bonds 2014A	\$153,079.00
GO Bonds 2015A	\$47,100.00
Fire Truck	\$21,749.00
GO Bonds 2007A	\$253,000.00

Total Debt **\$478,249.00**

Total Expenditures for the 2019 Budget **\$1,686,657.85**

Adopted by the City Council of the City of Mayer this 24th day of September, 2018.

Margaret McCallum, City Administrator

Michael Dodge, Mayor

**RESOLUTION 9-24-18-30
ADOPTING YEAR 2018
PRELIMINARY TAX LEVY
FOR THE CITY OF MAYER
COLLECTION IN 2019**

WHEREAS, The 2018 Preliminary Levy must be adopted by September 30, 2018; and

WHEREAS, The City of Mayer is dependent upon collection of a tax to fund a portion of its operating budget and to pay bonded debt; and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Mayer, Carver County, Minnesota, hereby adopts the following preliminary tax levy for collection in 2019 upon taxable property in the City of Mayer for the following purposes:

GENERAL FUND LEVY	\$653,748.00
DEBT SERVICE LEVY	
Fire Station	\$3,320.00
GO Improvement and Utility Refunding Bonds 2014A	\$153,079.00
GO Bonds 2015A	\$47,100.00
Fire Truck	\$21,749.00
GO Water and Sewer Refunding Bonds 2007A	<u>\$253,000.00</u>
Total Debt	\$478,249.00
Total Levy	\$1,131,996.00

Adopted this 24th day of September, 2018 by the Mayer City Council.

Margaret McCallum, City Administrator

Mchael Dodge, Mayor

CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
TUESDAY, SEPTEMBER 11, 2018 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Troy Congdon, Dan Pohl, Alisa Johnson, Mike Wegner, and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum and Public Works Kyle Kuntz.

Absent: None.

Also present: None.

2. Approve Agenda

Johnson asked if 5.F. Ice Skating Rink could be moved up to before 5.A.

Butterfield moved to adopt the agenda as amended. Wegner seconded. Motion passed 5-0.

3. Minutes

A. August 23, 2018 Meeting Minutes

Congdon moved to approve the August 23, 2018 meeting minutes. Pohl seconded. Motion passed 5-0.

4. Business

A. Community Survey Discussion

McCallum presented a sample survey for the Commission to review and provide comment on. Discussion and comments were made on the survey. McCallum said that she would make the changes and present the draft at the next meeting for approval based on comments.

B. Movie

McCallum introduced this item for discussion with the Park Commission. The Commission decided to just to a winter movie and not a fall movie. The Commission agreed to come back with movie options and pick a date at the next meeting.

5. Staff Reports/Comments

A. West Ridge Park – 2018 Amenities Update

McCallum informed that the amenities were approved by the Council at the August 27, 2018 meeting and that the installation by the company was approved at the September 10, 2018 meeting.

B. Concrete Curbing – Old School House Park – Update

McCallum informed that the Council approved the cost for the installation at the August 27, 2018 meeting. She said that it is scheduled for late September, early October.

C. Curtains – Community Center

McCallum said that staff ordered the curtains and have them in stock. She said they have yet to be installed in the Community Center.

D. Lions Club – Adopt A Park Application

McCallum stated that the Council approved the Lions Club application for the adoption of West Ridge Park.

E. Fencing of Ball Fields

Kuntz said that staff is still working on getting quotes.

F. Ice Skating Rink

McCallum said that Public Works was still working on getting final quotes on work for the ice skating rink. Kuntz said that he believed on the low-end that the total cost for everything (grading, lighting, etc.) would be around \$20,000 and at the high-end \$25,000.

Congdon moved to allow staff to bring the skating rink quotes to Council for approval if they remain under \$25,000. Wegner Seconded. Motion passed 5-0.

G. Christmas Tree

McCallum said that staff was still working on the details of this item.

6. Staff Reports/Comments

A. Concrete Curbing – Old School House Park

McCallum informed that this would be going to Council at their August 27, 2018 meeting for approval at a cost of around \$5,000.

B. Curtains – Community Center

McCallum informed that the curtains were ordered and are at City Hall and that they just need to be installed.

7. Commissioner Reports/Comments

8. Adjournment

The Commission moved to adjourn the meeting at 7:06 p.m. Motion passed 5-0.

DRAFT