



**CITY OF MAYER  
REGULAR CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
MONDAY, SEPTEMBER 23, 2019  
6:30 PM**

**AGENDA**

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comment (Please limit comments to 5 minutes)**
- 5. Consent Agenda**
  - A. Minutes
    1. September 9, 2019 City Council Meeting
    2. September 9, 2019 City Council Workshop Meeting
  - B. Claims
  - C. Reports
    1. City Engineer's Report
    2. City Administrator's Report
    3. Public Work's Report
    4. Fire Department Report
    5. Sheriff's Department Report
- 6. Reports and Recommendations of City Departments, Consultants, Commissions and Committees**
  1. Administrative
    - a. 2020 Preliminary Budget – Resolution 9.23.19.32
    - b. 2020 Preliminary Levy – Resolution 9.23.19.33
  2. Public Works
    - a. Road Repairs
- 7. City Council Reports**
- 8. Other Business**
- 9. Upcoming Meetings & Events**

October 1, 2019 Planning Commission Meeting  
October 8, 2019 Park Commission Meeting  
October 14, 2019 City Council Meeting

**10. For Your Information**

**11. Adjournment**

MAYER CITY COUNCIL MEETING MINUTES – SEPTEMBER 9, 2019

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden

ABSENT:

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Annika Olson

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Butterfield to approve the agenda with the removal of 5C and the addition of 2020 Budget discussion which was moved from the September 9, 2019 Workshop Meeting. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member McNeilly to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of August 26, 2019 Regular Council Meeting.
2. Approve the Minutes of August 26, 2019 Council Workshop Meeting.
3. Approve the Minutes of September 4, 2019 Special Council Budget Workshop Meeting.
4. Approve Claims for the Month of September 2019. Check numbers 2284 TO 22505. E-check numbers 5393E to 5404E.
5. Approve Resolution 9-9-19-31 2020 Caver County Prosecution Contract.
6. Acknowledge Park Commission Appointments – Brian Schaeppi and Melissa Gomes.

CITY ADMINISTRATOR

1. **Approve 1109 Apple Circle Petition and Waiver Agreement** – The property owners at 1109 Apple Circle are experiencing significant drainage issues on their property and have requested certain public improvements be made to alleviate the drainage issues. After much discussion and legal review, the City and the owners have determined that the City could make improvements. Since the improvements benefit the property, the owner would be responsible for the improvements made. The City estimates the project to cost about \$650 for material, labor, and equipment. A petition and waiver agreement between the property owner and the City is needed to indicate the City will do the improvements and assess the cost to the property owner. A MOTION to approve Petition and Waiver agreement with 1109 Apple Circle was made by Council Member Butterfield and seconded by Council Member McNeilly. Motion carried 5/0.
2. **Approve Code Enforcement Policy** – A MOTION to Approve the Code Enforcement Policy was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion Carried 5/0.
3. **Discussion on 2020 Budget Draft** – City Administrator McCallum presented the 2020 Budget Draft to Council. McCallum presented expenditure and revenue data from the 2019 budget year, as well as the proposed 2020 budget with and without capital expenditures. She stated last year's tax levy was 49.10% and the 2020 preliminary tax rate is showing a 2.98% increase to 52.08%. The increase is directly correlated to the growing needs and future planning of the City. She brought attention to engineering fees on street

improvement projects and pond assessment, water tower maintenance, police contract, Watertown-Mayer School District referendum and general election year as the items contributing to the increase. Council appreciated the hard work Staff put into the daft and thanked her for the thorough presentation.

COUNCIL REPORTS

- Council Member Butterfield reported about 400 people assembled for the Veterans Memorial Dedication Ceremony held on Saturday, September 7, 2019.
- Council Member McNeilly praised Council Member Butterfield for the speech she gave at the Veterans Memorial Dedication Ceremony.
- Council Member McNeilly stated she will be attending the Park Board Meeting on September 10, 2019.

CLOSED SESSION-Minn. Stat. §13D.03 7:04 p.m.

1. The meeting is closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, pursuant to Minn. Stat. § 13D.03, subd. 1(b);
2. The specific subjects to be discussed, pursuant to Minn. Stat. § 13.01, subd. 3, may include the status of labor negotiations and negotiation strategies.

A MOTION to close Closed Session and reopen Regular Council Meeting at 8:05 p.m. was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion carried 5/0.

FOR YOUR INFORMATION

- Acknowledge Minutes of the August 27, 2019 EDA Meeting.
- Acknowledge Minutes of the September 3, 2019 Personnel Committee Meeting.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield to adjourn the meeting at 8:06 p.m. Motion Carried 5/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk

MAYER CITY COUNCIL WORK SESSION MINUTES – SEPTEMBER 9, 2019

Call Work Session to order at 8:07 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Stieve-McPadden, Boder, McNeilly, and Butterfield

ABSENT: None.

STAFF: City Administrator McCallum

ALSO PRESENT: None,

**1. Call Meeting to Order**

Meeting called to order at 8:07 p.m.

**2. 2020 US Census**

McCallum introduced this item to the City Council. She informed that the 2020 Census is coming up and the Census is asking for the City's help in advertising and promoting the census. McCallum informed that one way to get involved is by forming a Census Committee. The Council discussed forming a committee and agreed to not do it at this time. They did direct staff to promote and advertise the census in the City's newsletter, on the City sign and on social media over the next year.

**3. 2020 Budget Draft**

Moved to regular meeting.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 8:12 p.m.

Attest: \_\_\_\_\_  
Margaret McCallum, City Administrator

\_\_\_\_\_  
Mike Dodge, Mayor

**ACCOUNTS PAYABLE LIST**

**SEPTEMBER 23, 2019**

**Checks: 22506 - 22541, 5405E - 5413E, 50097**

22506	Carver County	Recording Fee - 421 Ash Avenue North	\$46.00
22507	VISA	August Statement - Public Works Supplies	\$1,395.70
22508	Stamp Fulfillment Services	Mayer Fire Department Stamps	\$42.50
22509	Bureau of Criminal Affairs	FD Background Check - Olson	\$15.00
22510	Greater MN Communications	Postage for Fire Department Mailer	\$139.34
22511	AEM Workforce Solutions	Payroll	\$440.00
22512	Alert-ALL Corp	Fire Department Hand Out Supplies	\$367.50
22513	Craig Beebe	Utility Reimbursement	\$32.97
22514	Bobs Repair of Mayer	Mower Maintenance	\$740.65
22515	Bolton and Menk	City Engineering, West Ridge Parking Lot	\$12,100.00
22516	Core and Main	Water Meters	\$3,595.83
22517	Daves Mulch Store LLC	Mulch for Playgrounds	\$2,860.00
22518	Emergency Automotive Technologies	PW - Low Dome Magnetic Mount	\$435.30
22519	Greater MN Communications	September Utility Billing	\$520.34
22520	Herald Journal Publishing	EDA Car Show Ads	\$250.00
22521	Kjolhaug Environmental Services	Wetland Management	\$830.57
22522	Lincoln National Life Insurance	Life Insurance Benefit	\$202.80
22523	Loomis Homes	Escrow Release	\$5,000.00
22524	Maetzold Homes	Escrow Release	\$5,000.00
22525	Mayer Fire Department	Calendar Ad	\$150.00
22526	Mayer Lumber Company	Public Works Supplies	\$532.24
22527	MCMA	Membership Dues	\$100.00
22528	MFSCB	Recertification Fee	\$250.00
22529	Mobil - Exxon	Public Work Gas	\$505.67
22530	MN State Fire Chiefs Assn	Conference for Fire Chiefs	\$1,135.00
22531	Municipal Development Group	Planning and Zoning Services	\$425.00
22532	News and Times	Subscription	\$64.00
22533	Ratwik Roszak and Maloney	City Attorney	\$5,099.34
22534	Team Lab Chemical Corp	WWTP	\$1,266.50
22535	Tom Goepfert	On Call Pay	\$100.00
22536	USA Blue Book	Public Works - Magna Trak	\$983.38

22537	Zach Utecht	Utility Reimbursement	\$7.58
22538	Utility Consultants	WWTP	\$1,014.30
22539	Vessco Inc	Rotameter Injector - PW	\$1,787.03
22540	Volunteer Firefighters	Membership Dues	\$175.00
22541	WM Mueller and Sons	Patching - Bluejay Avenue	\$742.50
5405E	ADP LLC	Employee Wages	\$6,394.64
5406E	ADP LLC	Employee Taxes	\$2,799.40
5407E	PERA	Employee Benefits	\$1,299.97
5408E	VOID	VOID	
5409E	ADP LLC	Payroll Processing Fee	\$84.29
5410E	Frontier	PW Internet	\$114.29
5411E	McLeod Coop Power Assn	City Sign	\$36.87
5412E	McLeod Coop Power Assn	Street Lights	\$688.55
5413E	Xcel Energy	Street Lights	\$1,766.60
50097	ADP LLC	Stifter - PR	\$165.10
			<hr/>
			\$61,701.75



## MEMORANDUM

**Date:** September 18, 2019  
**To:** Mayer City Council  
**From:** David Martini  
**Subject:** Projects in Progress

For your convenience, the following is a summary of the projects Bolton & Menk worked on during the August billing period:

### Miscellaneous Engineering

Miscellaneous engineering included the following:

- Reviewing utility information for future additions of Fieldstone
- Reviewing property information for a fence request at Agave
- Reviewing as-built lot surveys for Hidden Creek and Coldwater Crossing
- Reviewing utility information for a vacant lot on 62<sup>nd</sup> Street
- Reviewing drainage issues on Drake Cove and River Bend Trail
- Conservation easements for the wetland restoration project
- Solicit quotes to repair erosion along the edge of the wetland restoration project

5 hours of time was provided at the City's reduced hourly rate, which resulted in a savings to the City of \$535.

### Comprehensive Plan Support

During the billing period, we continued to spend time addressing Met Council comments for storm water management and land use. Time was also spent reviewing draft ordinances.

### Sanitary Sewer Improvements

During the billing period, time was spent on project observation and pay requests.

### Street Improvements

During the billing period, time was spent reviewing the project area and developing the scope of work for the 2020 Mill and Overlay Project.

### Cold Water Crossing 7<sup>th</sup> Addition

During the billing period, time was spent on NPDES Permit coordination issues.

### West Ridge Park

During the billing period, time was spent reviewing bids, award recommendations, and pre-construction coordination.

# Administrator's Report

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Mayor Dodge and Council,

**Watertown-Mayer School District Elections** – I continue to work with the City of Watertown and the school district with regards to their special election this November.

**2020 Preliminary Budget** – This will be coming to you for approval at the September 23, 2019 meeting.

**2020 Enterprise Budgets**- Staff is starting to review and put together the 2020 budgets for Water, Wastewater and Storm sewer. This will be coming to you in October at a workshop for review and discussion.

**Park Commission Trail Clean Up** – The Park Commission had to reschedule their cleanup day to September 22, 2019 at 3:30 p.m. due to weather. They will be doing their biannual trail cleanup as they have adopted part of the Dakota Regional Trail.

**Veterans Memorial Dedication Event** – This event was on September 7, 2019 at 2:00 p.m. at the memorial. There was an amazing turnout.

**Compost Site** – I met with some representatives from the County today to look over the compost site and determine the future of the site with regards to hours, maintenance, etc. We are continuing to have this discussion and what new hours would look like.

**League of MN Cities – Board of Directors Retreat** – I had my retreat last week for the Board of Directors for the League of Minnesota Cities. It went really well. We discussed PTSD and its impact on first responders. We also brainstormed ideas that the Board of Directors wants to focus in this year with regards to issues impacting cities in Minnesota.

**Margaret McCallum**



**To:** Mayor and Council Members

**From:** Kyle Kuntz

**Re:** Public Works Activities from August 23<sup>rd</sup> (2019) to September 18<sup>th</sup> (2019)

### **Roads**

- Called contractors for final 2019 road repairs
- Sprayed curb lines

### **Parks**

- Mowed and weed whipped all parks as needed
- Skating rink project
  - Stood up light poles and final graded
  - AME Electric finished wiring in the lights
- Met with city engineer about West Ridge park parking lot project
- Met with city engineer to discuss making old schoolhouse park trail ADA compliant
- Sprayed fence lines, baseball fields, and other miscellaneous areas in all city parks

### **Water Treatment Facility**

- Took water samples for Minnesota Department of Health
  - Collected 10 lead and copper samples from 10 different households as part of the city's lead and copper program for the Minnesota Department of Health
- Installed new potassium permanganate mixer and fixed mount
  - Flushed and re-plumbed potassium permanganate line

### **Wastewater Treatment Facility**

- Attended meeting on regionalizing the wastewater treatment plant with New Germany
- Cleaned south aeration basin DO probe

### **Lift Stations & Collection System**

- Started looking at 2020 collection system projects
  - Jetting and Televising
  - Final CIPP Lining and manhole grouting

### **Miscellaneous**

- Cleaned and organized public works building
- Routinely unplugged storm water drain in Cold Water development due to beavers
- Met with contractors about moving old public works building to the wastewater treatment plant
- Worked on Apple Circle drainage project proposal
- Stood up light pole for city hall parking lot
  - AME electric finished wiring in the light
- Attended council meeting on 9/9/19

### **Equipment**

- Greased, changed oil, and sharpened blades on both Hustler mowers
- Installed new strobe lights on F550 and skid loader

Date: September 10, 2019

TO: MAYER CITY COUNCIL/CONTRACTING TOWNSHIPS  
FROM: MAYER FIRE DEPARTMENT, ROD MAETZOLD – FIRE CHIEF

SUBJECT: FIRE REPORT FOR MONTH ENDING – 08/31/19

**TOWNSHIP CALLS:**

<u>DATE</u>	<u>TIME</u>	<u>TWP</u>	<u>DESCRIPTION/ADDRESS</u>	<u>MAN HOURS</u>
08/08/19	0515	Camden	Possible Structure Fire, 15830 Co Rd 32	16
08/16/19	2154	Hollywood	Medical, 15980 62 <sup>nd</sup> St	14
08/31/19	0127	Hollywood	Mutual Aid Watertown, 14785 Co Rd 122	12

**CITY OF MAYER CALLS:**

<u>DATE</u>	<u>TIME</u>	<u>DESCRIPTION/ADDRESS</u>	<u>MAN HOURS</u>
08/14/19	0424	Mutual Aid, City of New Germany, 350 Park St E	36
08/15/19	1206	Mutual Aid, City of New Germany, 350 Park St E	11
08/15/19	1408	3 Car Crash, Hwy 25/9 <sup>th</sup> St SW/Co Rd 30	22
08/15/19	1505	Medical, 104 5 <sup>th</sup> St NE	10
08/19/19	0149	Power Pole Fire, Hwy 25 & Co Rd 30	16
08/24/19	1350	Medical, 2304 Coldwater Crossing	11
08/27/19	1724	Medical, 2308 Coldwater Crossing	14

**FIRE DEPARTMENT TRAININGS/ACTIVITIES FOR MONTH ENDING 08/31/19**

08/05/19	Regular Meeting
08/12/19	Grain Bin Training
08/19/19	Mass Casualty Training – Bus Crash
08/26/19	Boat Rescue Training

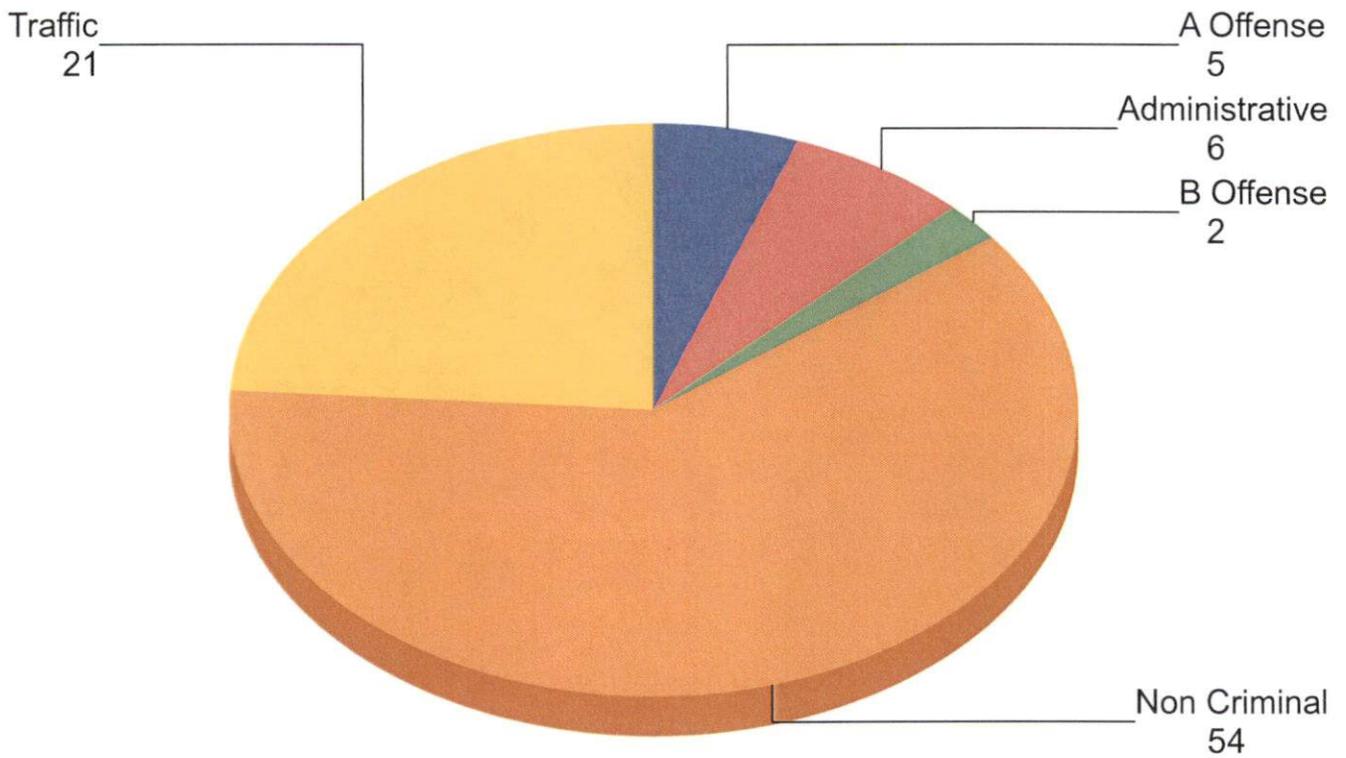


**City of Mayer  
August 2019**



**Carver County Sheriff's Office**  
**Monthly Calls for Service**  
**From: 8/1/2019 To: 8/31/2019**

# Mayer City



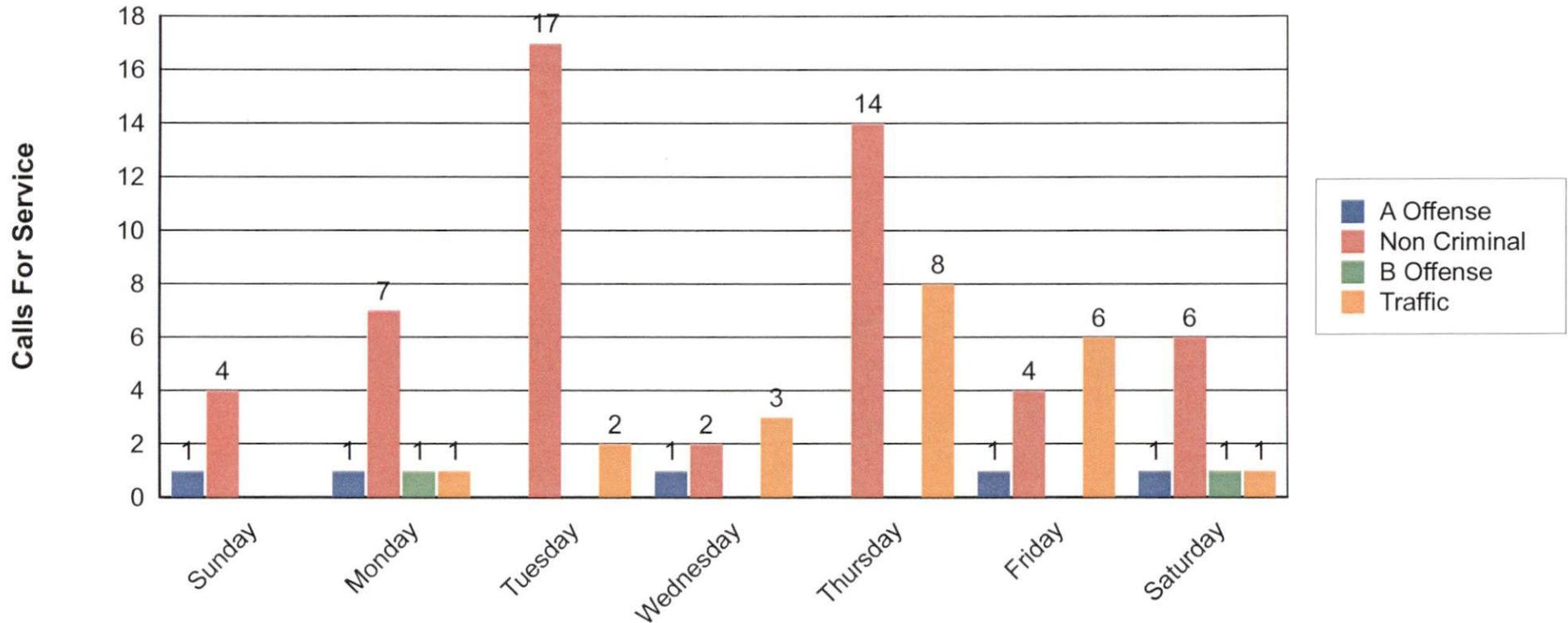
Total A Offense:	5
Total B Offense:	2
Total Non Criminal:	54
Total Traffic:	21
Total Administrative:	6

**Total Mayer City: 88**



**Carver County Sheriff's Office**  
**Day of Week Analysis of Calls for Service**  
**Patrol Activity**  
**From: 8/1/2019 To: 8/31/2019**

## Mayer City

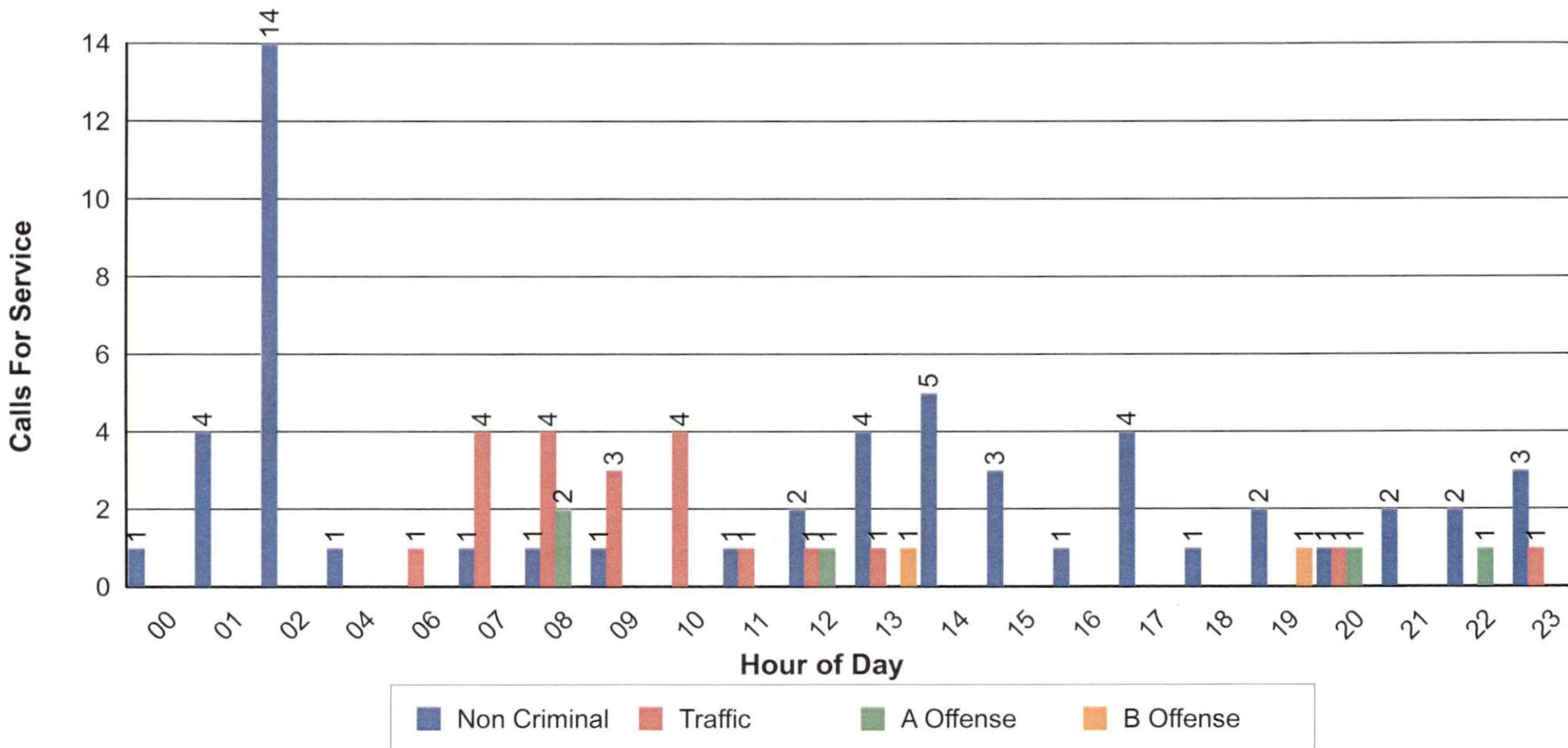


**Total Mayer City: 82**



**Carver County Sheriff's Office  
Hour of Day Analysis of Calls for Service  
Patrol Activity  
From: 8/1/2019 To: 8/31/2019**

## Mayer City



**Total Mayer City: 82**



**Carver County Sheriff's Office**  
**Monthly Calls for Service**  
**From: 8/1/2019 To: 8/31/2019**

## Mayer City

### Patrol

#### A Offense

Assault	1
Burglary	1
Property Damage	3

**Total A Offense:** 5

#### B Offense

Traffic - alcohol Rel	1
Misc - criminal	1

**Total B Offense:** 2

#### Non Criminal

Misc Non-criminal	8
Alarm	6
Domestic	3
Abuse/Neglect (Info Only)	3
Animal	2
Medical	4
Assist Other Agency	2
Fire Call	1
Warrant Service	1
Suspicious Activity	4
Open Door	16
Disturbance (Info Only)	4

**Total Non Criminal:** 54

#### Traffic

Traffic - Misc	1
Traffic Stop	18
Pd Accident	1
Driving Complaint	1

**Total Traffic:** 21

**Total Patrol: 82**

### Administrative

#### Administrative

GunPermit-Acquire	3
GunPermit-CarryNew	3

**Total Administrative:** 6

**Total Administrative: 6**

**Total Mayer City: 88**



**Carver County Sherff's Office**  
**Arrest Summary**  
**For: Mayer City**  
**From: 8/1/2019 To: 8/31/2019**

**Mayer City**

13C - Intimidation  
90D - Driving Under the Influence  
Totals for Mayer City

Total Charges	Total Arrestees	Total Incidents
1	1	1
2	1	1
3	2	2



# Carver County Sherff's Office Traffic Citation Summary From: 8/1/2019 To: 8/31/2019

## Mayer City

DAS, DAR, DAC:	1
Expired Tabs:	1
Total Mayer City:	2



**Carver County Sheriff's Office  
Verbal Warnings  
From: 8/1/2019 to 8/31/2019**

**Mayer City**

Driving Complaint:	1
Traffic Stop:	16
Grand Total Verbal Warnings:	17

# **2020 General Fund Budget—Preliminary**

*Margaret McCallum, City Administrator*  
*September 23, 2019*



## Important Dates:

### Preliminary 2020 Budget

- September 23, 2019 - Mayer City Council passes preliminary levy.
- September 30, 2019 - City preliminary levy certification due to Carver County.

### Final 2020 Budget

- November 25, 2019 - Truth in Taxation Hearing meeting
- December 9, 2019 - Mayer City Council passes final levy
- December 31, 2019 - City final levy certification due to Carver County.

# What is Truth in Taxation?

- It is a process that enhances public participation in Minnesota's property tax system.
- It educates the public on how property taxes are determined.
- It encourages the public to understand the local government's budget process.
- It encourages the public to become involved in helping local officials set spending priorities.

## Property Valuation Questions

- That is not the focus of this meeting.
- 
- The Board of Equalization meeting is held annually in April to answer those types of questions.

# **Valuation Questions & Concerns**

Carver County Assessor's Office

Angela Johnson

Carver County Assessor

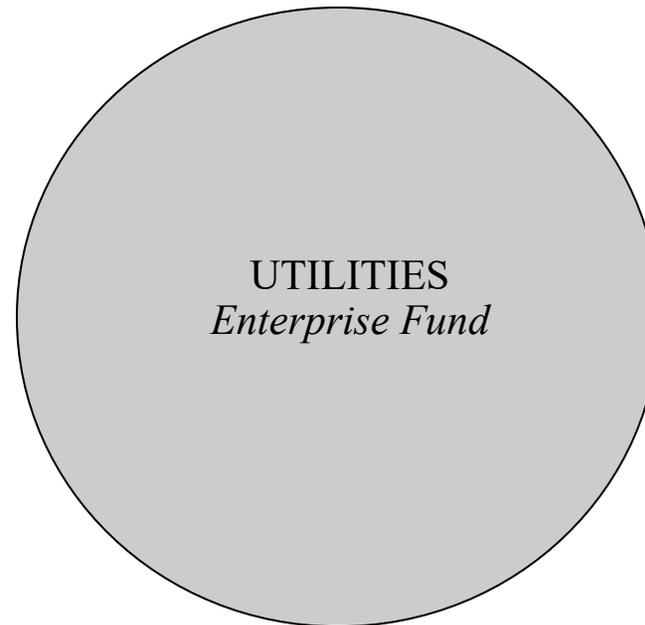
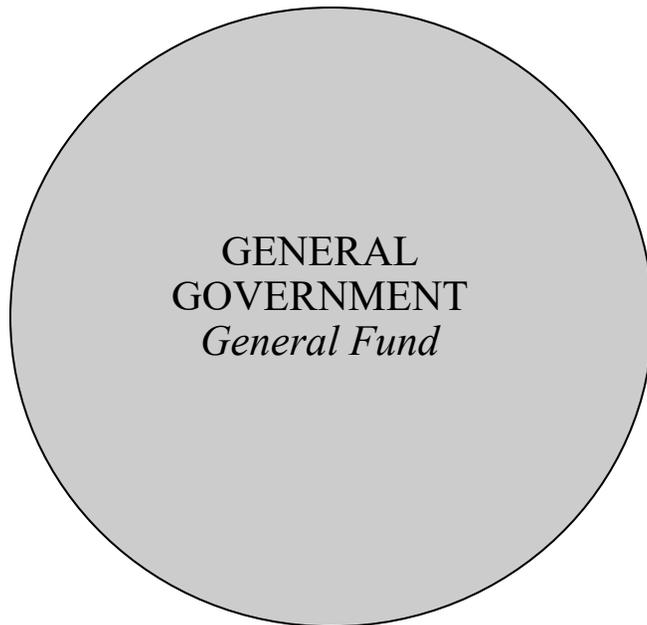
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[ajohnson@co.carver.mn.us](mailto:ajohnson@co.carver.mn.us)

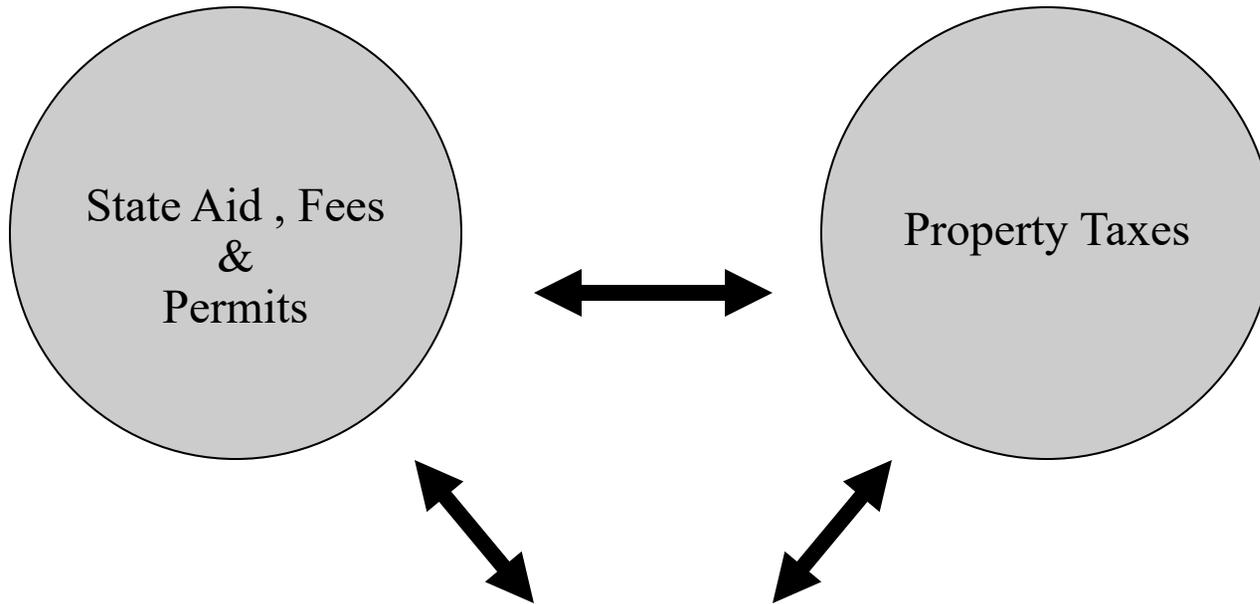
# City Tax Rates

2011	59.47%
2012	65.62%
2013	68.83%
2014	67.78%
2015	59.57%
2016	58.91%
2017	51.5%
2018	50.6%
2019	49.1%
2020—Preliminary	52.00%

# Two Primary Business Functions



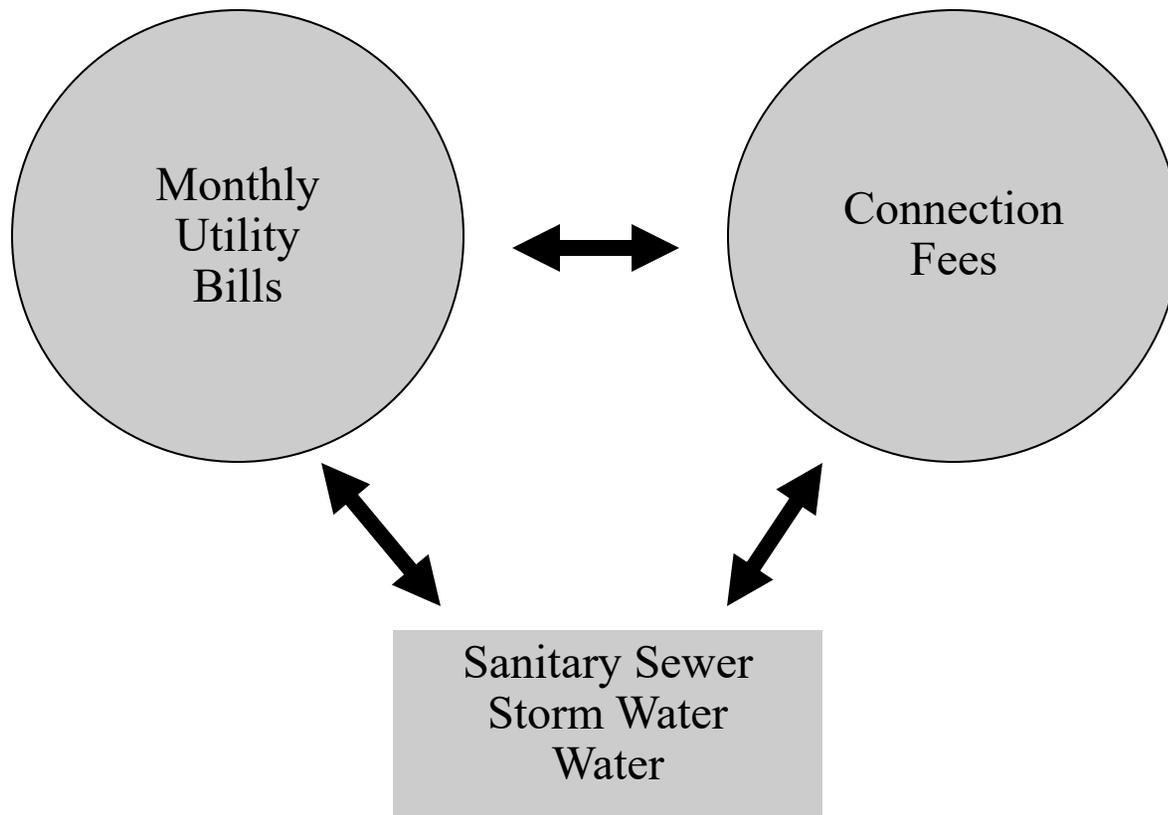
# Anatomy of a Budget General Fund



Administration, Building Inspections, Debt Service, Elections, Engineering, Fire, Police, Planning, Legal, and Recreation Programming.

Buildings, Grounds, Parks and Street Maintenance.

# Anatomy of a Budget Enterprise Funds



# Budget Process

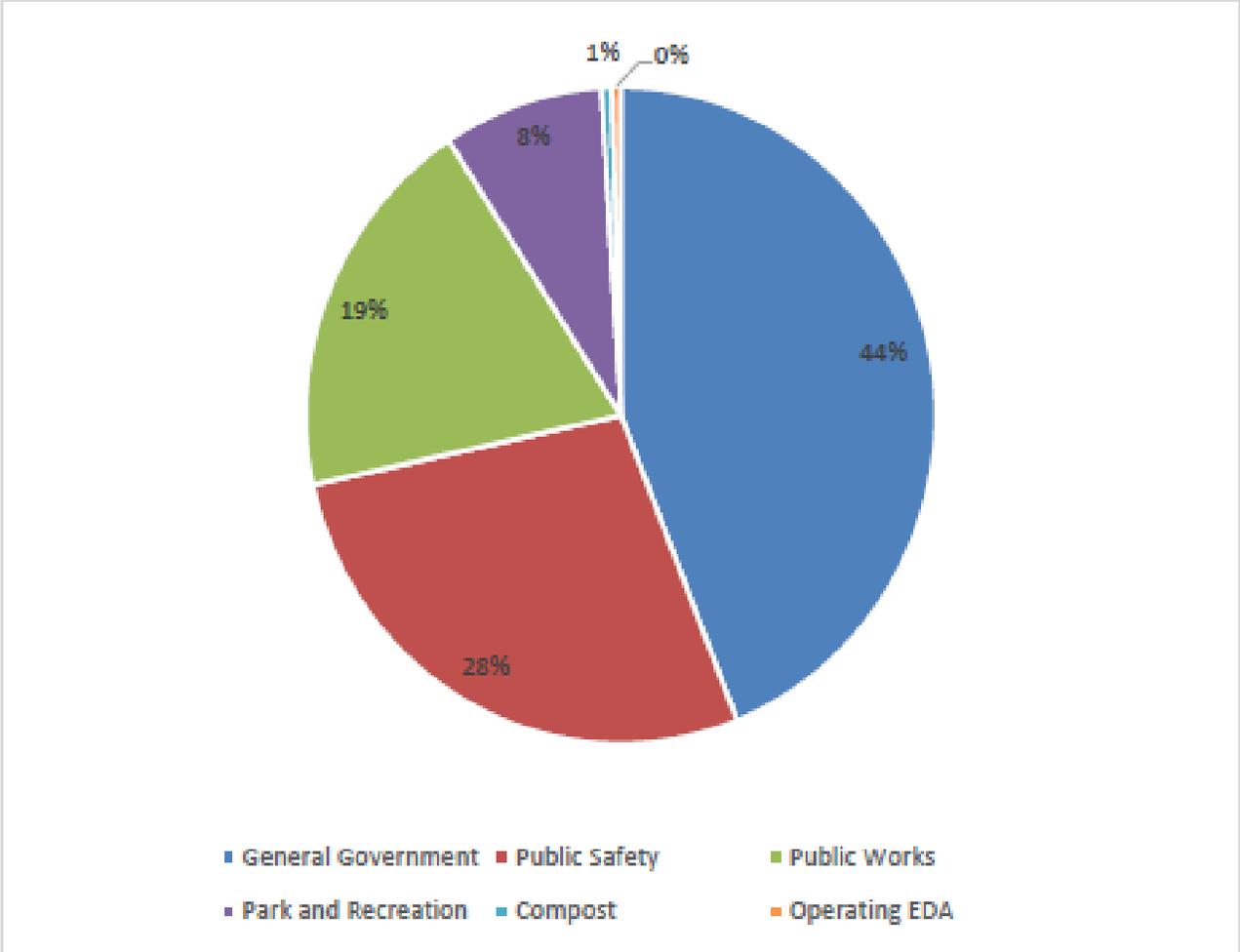
- Staff Prepares Proposed Budgets
- Proposed Budgets are reviewed
  - City Council and Staff Review
  - Occurs During Meetings that are open to the public
- Preliminary Tax Levy and Budget
  - Certified to Carver County - September 2019
- Additional Budget Review
- Truth in Taxation - Additional Public Input
- Final Budget Adoption - December 2019

## Debt Tax Levies - 2020

<b>Debt Service Levies</b>	<b>2018 Final</b>	<b>2019 Final</b>	<b>2020 Preliminary</b>
2015A (Roundabout)	\$48,221.00	\$47,100.00	\$46,961.00
2014A (Highway 25 2007A) (Water Tower)	\$150,664.00	\$153,079.00	\$218,079.00
Fire Station - Security Bank	\$8,308.00	\$3,320.00	\$0.00
Fire Truck	\$21,749.00	\$21,749.000	\$21,749.00
Debt Service (Sewer)	\$282,000.00	\$253,000.00	\$254,500.00
<b>Total Debt Service Levy</b>	<b>\$510,942.00</b>	<b>\$477,978.00</b>	<b>\$541,289.00</b>
<b>Total Debt and Capital Levy</b>	<b>\$510,942.00</b>	<b>\$477,978.00</b>	<b>\$541,289.00</b>

# 2020 General Fund Operating Expenditures - \$1,005,374.41

General Government	\$446,640.41
Public Safety	\$270,374.00
Public Works	\$194,960.00
Park and Recreation	\$83,450.00
Compost	\$5,400.00
Operating EDA	\$4,550.00
	<b>\$1,005,374.41</b>



# General Levy

	2019	2020	(\$ ) Change
General Government	\$353,331.78	\$446,640.41	\$93,308.63
Public Safety *	\$370,874.00	\$270,374.00	-\$100,500.00
Public Works	\$223,823.00	\$194,960.00	-\$28,863.00
Park and Recreation*			
	\$139,913.00	\$83,450.00	-\$56,463.00
Streets*	\$100,000.00	\$0.00	-100,000.00
Compost	\$5,390.00	\$5,400.00	\$10.00
Operating EDA	\$4,550.00	\$4,550.00	\$0.00
	<b>\$1,197,881.78</b>	<b>\$1,005,374.41</b>	<b>-192,507.37</b>

**16.04% decrease in  
General Fund Levy**

**\*These funds have money shifting  
into Capital Levy Funds**

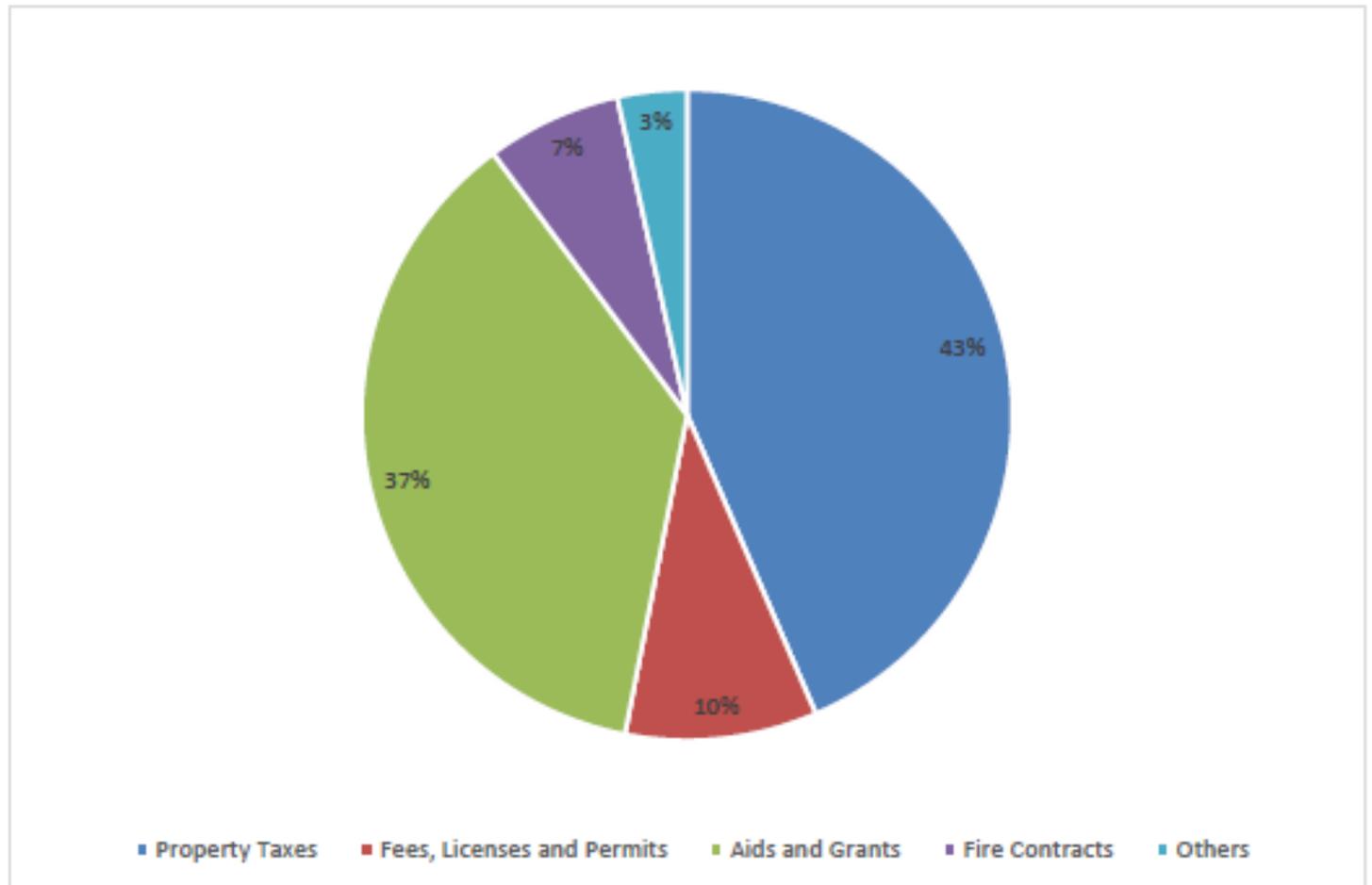
# Revenue Overview

- Anticipating 25-30 housing starts in 2020.
- Local Government Aid will increase \$25,317 from \$313,058 to \$338,375

<b>Years</b>	<b>Houses Built</b>	<b>Total at Year End</b>	<b>Years</b>	<b>LGA Amount</b>
2012	15	610	2011	\$220,680.00
2013	12	622	2012	\$220,680.00
2014	20	642	2013	\$266,365.00
2015	26	668	2014	\$290,421.00
2016	31	698	2015	\$296,482.00
2017	34	732	2016	\$298,017.00
2018	34	766	2017	\$298,717.00
2019	17 (to date)	783	2018	\$312,296.00
2020	-		2019	\$313,058.00
			2020	\$338,375.00

# 2020 General Fund Revenues -

<b>Property Taxes</b>	<b>\$431,921.27</b>
<b>Fees, Licenses and Permits</b>	<b>\$96,900.00</b>
<b>Aids and Grants</b>	<b>\$373,375.00</b>
<b>Fire Contracts</b>	<b>\$68,178.14</b>
<b>Others</b>	<b>\$35,000.00</b>
	<b>\$1,005,374.41</b>



# Capital Levy (New)

	2019	2020	(\$) Change
Fire Dept Capital Levy	\$100,000.00	\$100,000.00	\$12,5000.00
Streets Fund Capital Levy	\$100,000.00	\$112,500.00	\$0.00
Park & Recreation Levy	\$70,000.00	\$100,000.00	\$30,000.00
	<b>\$270,000.00</b>	<b>\$312,500.00</b>	<b>\$42,500.00</b>

Staff is proposing a separate Capital Levy for these funds to keep them separate from the operating general funds.

This money will be placed in the capital funds to spend on projects that are needed in the future.

The projects are highlighted in more detail in the City's Long Term Capital Improvement Plan Document.

2020

<b><u>TAXES LEVIED FOR GENERAL</u></b>	<b><u>\$431,934.87</u></b>
<b><u>TAXES LEVIED FOR CAPITAL FUNDS</u></b>	
Street Capital Fund	\$112,500.00
Fire Capital Fund	\$100,000.00
Parks Capital Fund	\$100,000.00
<b>TOTAL CAPITAL</b>	<b><u>\$312,500.00</u></b>
<b><u>TAXES LEVIED FOR DEBT</u></b>	
Fire Station	\$0.00
GO Improvement and Utility Refunding Bonds 2014A	\$218,079.00
Fire Truck	\$21,479.00
GO Bonds 2015A	\$46,961.00
GO Water & Sewer Refunding Bonds - 2007A	\$254,500.00
<b>TOTAL DEBT</b>	<b><u>\$541,019.00</u></b>
<hr/>	
Total Levy (Gen +Capital+Debt)	\$1,285,453.87
- Fiscal Disparities	\$226,107.00
<b>New Actual Levy</b>	<b><u>\$1,059,346.87</u></b>
<hr/>	
Actual (Projected) Tax Cap.	\$2,134,422.00
- FD Contribution	\$96,240.00
<b>Adjusted Tax Capacity</b>	<b><u>2,038,182.00</u></b>
<hr/>	
Actual (Projected) Tax Rate (Actual Levy/Adj TC)	<u>52.00%</u>

Column1	2019	2020	Increase	% Increase	Notes
Council	\$21,300.00	\$21,300.00	\$0.00	0%	
Administration	\$129,131.78	\$132,990.41	\$3,858.63	2.9%	
Administrative Services	\$80,800.00	\$74,000.00	\$6,800.00	8.4%	
Assessor	\$14,000.00	\$15,000.00	\$1,000.00	7.2%	
Legal	\$15,000.00	\$20,000.00	\$5,000.00	33.3%	
Planning & Zoning	\$9,610.00	\$10,250.00	\$640.00	6.6%	
Engineering	\$15,000.00	\$50,000.00	\$35,000	233.3%	Street Project, Pond
Elections	\$1,050.00	\$3,500.00	\$2,450.00	233.3%	Election Year
Police	\$102,100.00	\$147,100.00	\$45,000.00	44.0%	
Fire	\$242,674.00	\$123,274.00	-\$119,400.00	-49.2%	Capital Moved Out
Government Buildings	\$55,960.00	\$68,960.00	\$13,000.00	23.2%	
Public Works	\$184,253.00	\$180,400.00	-\$3,853.00	-2.1%	
Park and Recreation	\$139,913.00	\$83,450.00	-\$56,463.00	-40.4%	Capital Moved Out
Misc	\$162,090.00	\$45,150.00	-\$116,940.00	-70.1%	Capital Moves Out
Building Inspection	\$25,000.00	\$30,000.00	\$5,000.00	20.0%	
<b>TOTAL</b>	<b>\$1,197,881.78</b>	<b>\$1,005,374.41</b>	<b>-\$192,007.37</b>	<b>-16.04%</b>	

# 2020 Tax Levy - Factors

- **Market Value**

- Carver County is responsible for valuations
- Current Increasing Trends
  - \* 2019 Assessment/2020 Payable ~9.76% Increase

- **Tax Capacity**

- Change is dependent on market value
- New Construction in 2019
  - 17 New Homes (to date)

- **Tax Levy**

- General Operating Fund Decrease of 16.04% (shift of funds)
- Tax Levy Percentage increase of 2.75%.
  - \* Growing City = Growing Needs
  - \* Future Planning (Capital Reserves)
  - \* Debt Service

- **Other Districts**

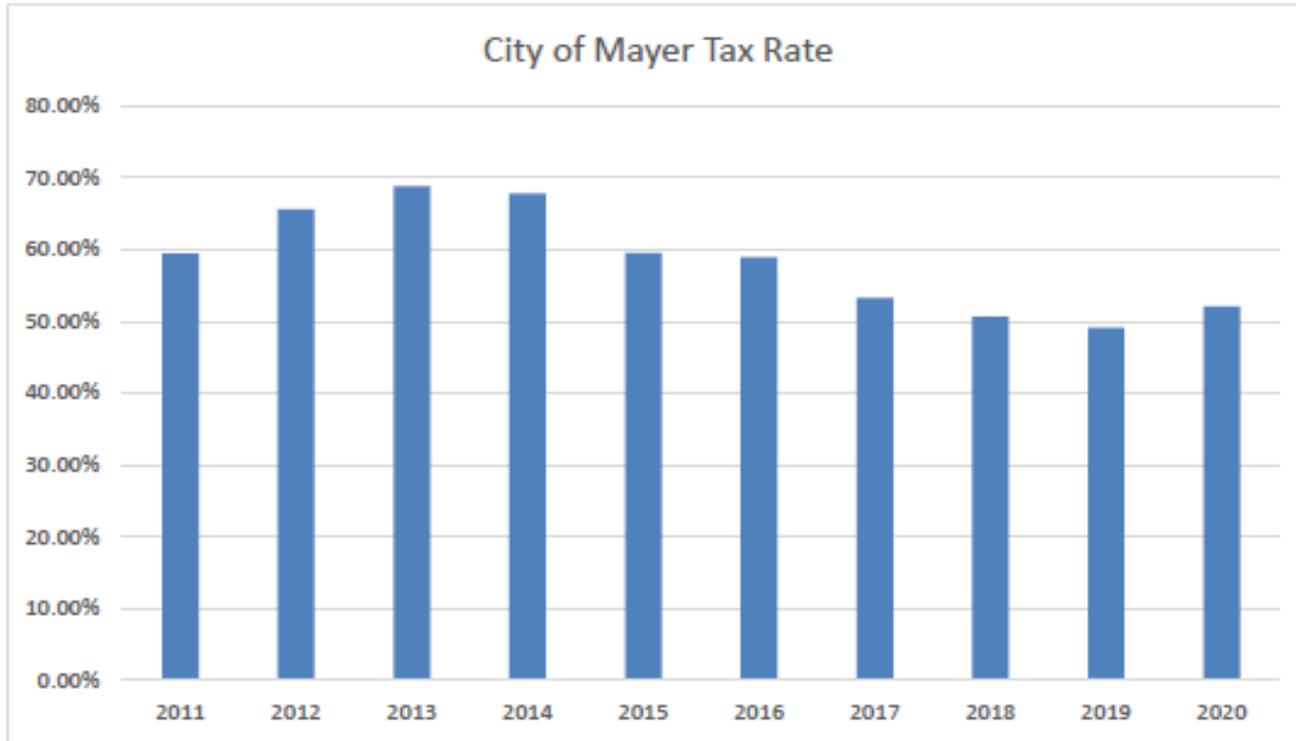
- Carver County
- School District (Watertown - Mayer)
- Other special taxing districts

# Carver County Market Values

## City of Mayer 2019 Assessment Summary

	Residential	Commercial/Industrial	Apartment	Ag	Total
2019 EMV	\$195,714,400	\$11,394,600	\$835,900	\$1,584,900	\$209,529,800
2018 EMV	\$178,446,900	\$10,307,100	\$756,600	\$1,384,800	\$190,895,400
Total Value Change	\$17,267,500	\$1,087,500	\$79,300	\$200,100	\$18,634,400
New Construction	\$8,838,900	\$0	\$0	\$0	\$8,838,900
Market Change	\$8,428,600	\$1,087,500	\$79,300	\$200,100	\$9,795,500
% New Construction	4.52%	0.00%	0.00%	0.00%	4.22%
% Market Change	4.72%	10.55%	10.48%	14.45%	5.13%
2018 Total % Increase	9.68%	10.55%	10.48%	14.45%	9.76%

**The City of Mayer tax rate is determined by dividing the jurisdiction’s levy by the jurisdiction’s taxable net tax capacity.**



YEAR	TAX RATE	STATUS
2012	65.66%	FINAL
2013	68.84%	FINAL
2014	67.78%	FINAL
2015	59.57%	FINAL
2016	58.91%	FINAL
2017	53.29%	FINAL
2018	50.61%	FINAL
2019	49.10%	FINAL
2020	52.00%	PRELIM

## TOTAL LEVY (Debt Levy + General Levy)

	2018 Final	2019	2020
General Levy	\$480,931.00	\$639,646.00	\$431,921.27
Debt Service Levy	\$510,942.00	\$477,978.00	\$541,289.00
Capital Levy			\$312,500.00
Total Levy	\$991,873.00	\$1,117,624.00	\$1,285,710.27
Percent Change	-	12.7%	15.1%

### Levy Information W/ Capital

\$1,285,710.27	Tax Capacity Based Levy Amount (After LGA)
- \$226,107	Fiscal Disparities Distribution Dollars
<b>\$1,059,603.27</b>	<b>Local Levy for 2020</b>

**2020 Adjusted Tax Capacity—\$2,038,182.00**

$$\frac{\$1,059,603.27}{\$2,038,182} \times 100 = \mathbf{52.00\%}$$

**Each local taxing jurisdiction certifies a levy equal to the amount it intends to raise from property taxes in the upcoming year.**

# Comparison to other Carver County Cities

<b>CITY</b>	<b>2019 FINAL RATE</b>
<b>Chanhassen</b>	<b>21.10 %</b>
<b>Chaska</b>	<b>27.67%</b>
<b>Victoria</b>	<b>31.27%</b>
<b>Mayer</b>	<b>49.25%</b>
<b>Carver</b>	<b>50.59%</b>
<b>Waconia</b>	<b>52.50%</b>
<b>Watertown</b>	<b>56.47%</b>
<b>Cologne</b>	<b>62.41%</b>
<b>NYA</b>	<b>70.39%</b>
<b>New Germany</b>	<b>97.65%</b>
<b>Hamburg</b>	<b>122.13%</b>



## Example Calculation of Property Taxes

Estimated Market Value	\$300,000				
Homestead Exclusion	(\$10,200)				
<b>Taxable Market Value</b>	<b>\$289,800</b>				
<b>\$289,800</b>	<b>X</b>	<b>1%</b>	<b>=</b>	<b>\$2,898</b>	
Taxable Market Value	x	Residential Tax Class Rate	=	Tax Capacity	
<b>\$2,898</b>	<b>X</b>	<b>52.00%</b>	<b>=</b>	<b>\$1,503.96</b>	
Tax Capacity	x	City of Mayer Tax Rate	=	City of Mayer Property Taxes	

### Property Taxes Represented as a monthly Bill for City Services

A home with an estimated Market Value of \$300,000 will pay an estimated \$1,503.96 per year in City of Mayer property taxes, or **\$125.58 per month.**

<i>City of Mayer Monthly Services</i>	
<i>Street Repairs, Snow Plowing, Fleet Maintenance</i>	<b>\$12.23</b>
<i>Debt Payments</i>	<b>\$35.86</b>
<i>General Administration</i>	<b>\$32.30</b>
<i>Including: Administration, Assessor, auditor, legal, elections, IT support, Supplies and projects Planning and Zoning, Engineering, Building Inspection.</i>	
<i>Fire Protection</i>	<b>\$8.54</b>
<i>Police Protection</i>	<b>\$10.19</b>
<i>Park Recreation Facilities and Programming</i>	<b>\$5.78</b>
<i>Capital</i>	<b>\$20.10</b>
<i>Compost</i>	<b>\$0.37</b>
<i>Operating EDA</i>	<b>\$0.32</b>
<b>Total</b>	<b>\$125.77</b>



**RESOLUTION 9.23.19.33  
ADOPTING YEAR 2019  
PRELIMINARY TAX LEVY  
FOR THE CITY OF MAYER  
COLLECTION IN 2020**

WHEREAS, The 2020 Preliminary Levy must be adopted by September 30, 2019; and

WHEREAS, The City of Mayer is dependent upon collection of a tax to fund a portion of its operating budget, capital budget and to pay bonded debt; and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Mayer, Carver County, Minnesota, hereby adopts the following preliminary tax levy for collection in 2020 upon taxable property in the City of Mayer for the following purposes:

<b>GENERAL FUND LEVY</b>	<b>\$431,984.87</b>
<b>CAPITAL LEVY</b>	<b>\$312,500.00</b>
<b>DEBT SERVICE LEVY</b>	
GO Improvement and Utility Refunding Bonds 2014A	\$218,079.00
Fire Truck	\$21,470.00
GO Bonds 2015A	\$46,961.00
GO Water and Sewer Refunding Bonds 2007A	<u>\$254,500.00</u>
<b>Total Debt</b>	<b>\$541,019.00</b>
<b>Total Levy</b>	<b>\$1,285,453.87</b>

Adopted this 23<sup>rd</sup> day of September, 2019 by the Mayer City Council.

---

Margaret McCallum, City Administrator

---

Michael Dodge, Mayor

**CITY OF MAYER PROPOSED BUDGET  
RESOLUTION 9.23.19.32**

WHEREAS, The 2020 Proposed budget must be adopted by September 30, 2019; and

WHEREAS, The 2020 Actual Final Budget adopted subsequent to this resolution may be lower and such amounts are not preordained; and

WHEREAS, the City Council will further review the budget for cost savings and reductions before establishing the final budget; and

BE IT RESOLVED, By the City Council of the City of Mayer, Minnesota that the budgeted expenditures, excluding depreciation, for each fund during the 2020 calendar be as follows:

**General Fund**

General Government	\$446,640.41
Public Safety	\$270,374.00
Public Works Streets	\$194,960.00
Parks and Recreation	\$83,450.00
Compost	\$5,400.00
Operating EDA	\$4,550.00
<b>Total General Fund</b>	<b>\$1,005,374.41</b>

**Capital**

Fire Department	\$100,000.00
Streets	\$112,500.00
Park and Recreation	\$100,000.00
<b>Total Capital</b>	<b>\$312,500.00</b>

**Debt**

GO Bonds 2014A	\$218,079.00
GO Bonds 2015A	\$46,961.00
GO Bonds 2007A	\$254,500.00
Fire Truck	\$21,470.00
<b>Total Debt</b>	<b>\$541,019.00</b>

<b>Total Expenditures for the 2019 Budget</b>	<b>\$1,858,893.41</b>
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Adopted by the City Council of the City of Mayer this 23<sup>rd</sup> day of September, 2019.

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Margaret McCallum, City Administrator

---

Michael Dodge, Mayor

Date Entered In: GRM \_\_\_\_\_  
 PC \_\_\_\_\_  
 Comparison \_\_\_\_\_  
 Levy Limit \_\_\_\_\_

**City of Mayer  
 Proposed Levy Certification  
 Payable 2020**

	FUND	Budget Amount (Prior to <b>any</b> state aid adjustments) <b>(A)</b>	Debt Fund? <b>(Y or N)</b>	G.O. Bond? <b>(Y or N)</b>	Tax Based Upon? (✓ one)		LGA Percent Distribution (A) / Total (A) <b>(B)</b>	Local Govt Aid (LGA) (as certified by Dept of Rev) Total (C) X (B) <b>(C)</b>	Certified Levy to County Auditor (A) - (C) = (D) <b>(D)</b>
					Net TC	EMV			
1	Revenue	\$ 1,082,810	N	N	✓		0.666825113	\$ 225,637	\$ 857,173
4	Debt Service (Sewer)	\$ 254,500	Y	Y	✓		0.156728338	\$ 53,033	\$ 201,467
5	Fire Dept.	\$ -	Y	N	✓		0	\$ -	\$ -
48	Debt Fire Dept - Fire Truck	\$ 21,479	Y	Y	✓		0.013227379	\$ 4,476	\$ 17,003
55	Local Street Improv (2007 East Side Reconstruct)	\$ 218,079	Y	Y	✓		0.13429925	\$ 45,444	\$ 172,635
169	Go Bond 2015A	\$ 46,961	Y	Y	✓		0.028919919	\$ 9,786	\$ 37,175
	<b>TOTAL</b>	<b>\$ 1,623,829</b>					<b>100.000%</b>	<b>\$ 338,375</b>	<b>\$ 1,285,454</b>

**MUST BE IN DOLLAR AMOUNTS ONLY! (NO CENTS)**

**Please verify that all lines add across and all columns add up to the number reported on the total line.**

By signing this form I am certifying that the monies levied will be sufficient to meet all bond and interest payments.

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date

## ESTIMATED TAX RATE CALCULATION

**Please Enter Your City's Information in the Highlighted Cells:**

**Levy Information**

\$	1,285,454	Tax Capacity Based Levy Amount (after LGA)
\$	-	Market Value Based Levy

**You can find the following information on the Tax Capacity Estimate Sheet Included**

\$	226,107	FD Distribution Dollars
\$	2,038,182	Adjusted Tax Capacity = Tax Capacity - TIF Capt'd TC - FD Contribution TC
\$	-	Ref Market Value

TAX TYPE	CERTIFIED LEVY	CARVER CO FD	LOCAL LEVY	TAXABLE VALUE	TAX RATE
Market Value Based	0	0	0	0	#DIV/0!
Tax Capacity Based	1,285,454	226,107	1,059,347	2,038,182	51.97508711%

**CARVER COUNTY**  
**Pay 2020 Aug Est Lvl 12**  
**Tax Capacity**

Townships	EMV	Taxable MV	Ref MV	Net Tax Capacity	TIF Capt'd TC	FD Cont TC	Adj TC (LNTC)	FD Dist TC	FD Dist \$
Benton	221,945,700	215,892,000	100,438,600	1,866,564	-	100,102	1,766,462	45,299	5,802
Camden	220,761,000	214,713,700	105,204,600	1,805,139	-	51,006	1,754,133	66,411	11,816
Dahlgren	346,562,500	319,927,000	207,127,200	3,007,496	-	154,900	2,852,596	87,102	9,124
Hancock	102,147,300	99,831,600	32,063,700	748,418	-	4,688	743,730	17,057	2,355
Hollywood	242,368,400	234,968,100	112,644,600	1,954,020	-	57,684	1,896,336	69,487	11,797
Laketown	393,855,400	348,916,900	278,223,000	3,490,283	-	89,814	3,400,469	211,257	31,021
San Francisco	190,554,700	185,550,700	125,809,400	1,713,614	-	8,077	1,705,537	63,615	11,478
Waconia	302,448,200	280,433,100	198,477,300	2,727,990	-	99,994	2,627,996	83,327	8,921
Watertown	301,887,800	288,976,100	193,756,600	2,776,656	-	163,732	2,612,924	94,513	13,384
Young America	201,240,500	196,306,700	89,477,800	1,745,920	-	116,476	1,629,444	39,847	6,443
<b>Cities</b>									
Carver	568,486,800	546,602,500	549,013,400	5,814,192	192,388	210,321	5,411,483	725,208	366,894
Chanhasen	4,764,147,700	4,676,263,000	4,705,329,600	54,121,250	248,361	3,986,006	49,886,883	2,511,868	530,033
Chaska	3,280,872,400	3,149,876,200	3,167,006,400	37,128,910	1,209,495	3,698,513	32,220,902	4,336,565	1,200,257
Cologne	204,193,400	194,761,100	199,353,500	2,077,784	10,020	90,741	1,977,023	303,813	189,624
Hamburg	36,211,800	32,167,000	35,763,100	344,396	-	16,183	328,213	137,715	168,192
Mayer	212,374,700	200,884,000	209,521,800	2,134,422	-	96,240	2,038,182	459,145	226,107
New Germany	37,194,000	33,831,700	34,806,600	368,947	-	25,021	343,926	99,547	96,446
Norwood Young America	336,310,800	314,010,800	331,787,300	3,762,486	262,567	365,713	3,134,206	869,355	612,019
Victoria	1,734,713,100	1,710,483,700	1,714,427,600	18,224,448	405,396	301,747	17,517,305	1,017,978	316,856
Waconia	1,580,687,800	1,539,016,500	1,566,823,500	17,623,424	195,569	1,415,999	16,011,856	2,034,134	1,067,924
Watertown	369,410,800	349,514,500	366,221,300	3,731,879	179	155,348	3,576,352	1,057,263	596,461
<b>School Districts</b>									
SD # 108	1,182,035,300	1,130,297,000	829,301,500	11,185,872	272,587	696,192	10,217,093	1,444,775	320,766
SD # 110	2,558,695,300	2,462,108,100	2,249,203,900	26,656,195	324,106	1,795,622	24,536,467	2,503,140	1,326,860
SD # 111	1,078,464,100	1,029,212,000	854,016,300	10,077,661	179	366,200	9,711,282	1,670,741	820,054
SD # 112	8,992,622,000	8,686,398,600	8,638,115,000	99,918,703	1,927,103	8,226,128	89,765,472	7,611,402	4,215,505
SD # 276	1,689,112,500	1,681,454,800	1,682,655,900	18,113,171	-	112,056	18,001,115	1,061,981	548,068
SD # 424	507,600	507,600	132,800	5,154	-	81	5,073	57	18
SD # 716	137,255,900	133,765,900	66,425,600	1,137,400	-	5,304	1,132,096	36,291	14,104
SD # 2687	7,249,100	6,810,800	2,282,600	48,825	-	-	48,825	1,805	851
SD # 2859	2,433,000	2,372,100	1,143,300	25,257	-	6,722	18,535	314	78
<b>Carver County Watersheds</b>									
#1 Lower Minnesota (060)	729,608,900	700,734,500	707,738,200	8,098,657	196,044	715,585	7,187,028	844,632	5,644
#2 Riley Purgatory (064)	3,727,020,000	3,640,876,100	3,672,754,400	42,593,266	248,361	3,579,630	38,765,275	1,952,902	43,273
#3 Minnehaha Creek (062)	2,694,730,300	2,653,376,800	2,629,948,000	28,316,676	405,396	440,741	27,470,539	1,606,913	26,546
#4 Buffalo Creek (005)	19,026,200	18,648,300	6,422,500	160,418	-	1,193	159,225	4,013	49
CCWMO (067)	8,477,989,400	8,119,291,200	7,306,413,800	87,999,221	1,674,174	6,471,156	79,853,891	9,922,046	91,973
<b>Miscellaneous:</b>									
Met Council	15,648,374,800	-	-	-	-	-	-	-	93,213
Transit Dist - Chan & Chaska	8,045,020,100	7,826,139,200	7,872,336,000	91,250,160	1,457,856	7,684,519	82,107,785	6,848,433	99,560
Mosquito Control	15,648,374,800	-	-	-	-	-	-	-	60,562
Carver County CDA	15,648,374,800	-	-	-	-	-	-	-	232,967
Carver Co Rail Authority	15,648,374,800	-	-	-	-	-	-	-	14,969
Chaska EDA	3,280,872,400	3,149,876,200	3,167,006,400	37,128,910	1,209,495	3,698,513	32,220,902	4,336,565	64,900
NYA EDA	336,310,800	314,010,800	331,787,300	3,762,486	262,567	365,713	3,134,206	869,355	12,201
Victoria EDA	1,734,713,100	1,710,483,700	1,714,427,600	18,224,448	405,396	301,747	17,517,305	1,017,978	11,791
Watertown EDA	369,410,800	349,514,500	366,221,300	3,731,879	179	155,348	3,576,352	1,057,263	13,473
<b>County</b>	<b>15,648,374,800</b>	<b>15,132,926,900</b>	<b>14,323,276,900</b>	<b>167,168,238</b>	<b>2,523,975</b>	<b>11,208,305</b>	<b>153,435,958</b>	<b>14,330,506</b>	<b>5,228,330</b>

Above numbers reflect Carver County Values & FD Dollars only.

Date: 9/18/2019



**REQUEST FOR CITY COUNCIL ACTION**

<b>Meeting Date:</b>		September 23 <sup>rd</sup> , 2019					
<b>Item Name:</b>		Road Repairs					
<b>Originating Department:</b>		Public Works					
<b>Presented by:</b>		Kyle Kuntz					
<b>Previous Council Action</b> (if any):							
<b>Item Type (X only one):</b>		Consent		Regular Session	<input checked="" type="checkbox"/>	Discussion Session	
<b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>							
A motion approving final road repairs for 2019.							
<b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>							
Throughout the summer staff has acquired a list of 61 manholes and 11 catch basins that need to have road repairs. It is important that these manholes get fixed before the snow flies to prevent damage to the manhole structure and plowing equipment. Staff is proposing to have WM Mueller and Sons conduct the work in the amount of \$17,782.							
<b>FINANCIAL IMPLICATIONS:</b>				<b>ADVISORY BOARD RECOMMENDATIONS:</b>			
Funding Sources & Uses: <b>Streets Capital Outlay: \$30,000</b>				Other			
Budget Information:							
<input type="checkbox"/> Budgeted <input type="checkbox"/> Non Budgeted <input type="checkbox"/> Amendment Required							
<b>Approved Resolution No.</b>	_____	<b>Denied</b>	_____	<b>Tabled Ordinance No.</b>	_____	<b>Other</b>	_____

ROAD CONTRACTORS  
AGGREGATES  
BITUMINOUS PAVING  
BITUMINOUS MATERIALS



HAMBURG, MN

831 PARK AVE P.O. BOX 247  
HAMBURG, MN 55339  
PHONE 952-467-2720  
FAX 952-467-3894  
EMAIL INFO@WMMUELLER.COM

PROPOSAL AND ACCEPTANCE

PROPOSAL SUBMITTED TO:	City of Mayer	DATE:	9/13/2019	PHONE:	952-657-1502
STREET:	413 Bluejay Ave.	JOB NAME:	Patching		
CITY, STATE, ZIP:	Mayer, MN 55360	JOB LOCATION:	City of Mayer		
CONTACT:	Kyle	VIA:	kyle.kuntz@cityofmayer.com		

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

**4" bituminous patching**

- \* Saw cut the edges and remove the existing bituminous in the following patch areas, dispose of the excavated material.
- \* Reshape the existing gravels base to a 4" depth for new bituminous.
- \* Patch the areas with 2.5" of bituminous base and 1.5" of bituminous wear, compacted thickness.

2' x 4'	4' x 12'
2' x 12'	4' x 12'
2' x 12'	2' x 8'
12' x 38'	2' x 10'
6' x 16'	2' x 12'
10' x 10'	

**Manhole Patching (61)**

- \* Mill an 8' x 8' area around the manhole areas to a 1.5" depth, clean up and dispose of the milled material.
- \* Tack and patch the areas with 1.5" of bituminous wear, compacted thickness.

NOTES:

WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE  
IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS  
FOR THE SUM OF: **\$17,782.00**

\*\*\* PAYMENT TO BE MADE UPON COMPLETION \*\*\*  
NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US  
IF NOT ACCEPTED WITHIN **30** DAYS.

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, storm, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

AUTHORIZED SIGNATURE: Timothy Mueller  
TITLE: Secretary / Treasurer

**ACCEPTANCE OF PROPOSAL** - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment is due upon receipt of invoice.** Owner agrees that Wm. Mueller and Sons, Inc. may charge interest at the rate of eighteen percent (18%) on any sum due under this contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, cost incidental to collection, and attorney's fees (if an attorney is retained for collection) shall be added to the unpaid balance. Owner hereby releases Wm. Mueller and Sons, Inc. of notice requirements for lien rights in the event payments are not made as outlined above.

PLEASE SIGN AND RETURN ONE COPY

SIGNATURE: \_\_\_\_\_  
DATE OF ACCEPTANCE: \_\_\_\_\_



## Valley Paving Incorporated

8800 13th Ave East  
Shakopee, MN 55379

**Contact:** Brent Carron  
**Phone:** 952-445-8615  
**Fax:** 952-445-0355

Quote To: Kyle Kuntz  
City of Mayer  
Phone:  
Fax:

Job Name: Mayer Misc Patching  
Date of Plans:  
Revision Date:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	4" Bit Patching	864.00	SF	10.50	9,072.00
20	Manhole Milling and Patching 8'x 8'	61.00	EA	520.00	31,720.00
<b>GRAND TOTAL</b>					<b>\$40,792.00</b>

**NOTES:**

Quote is based on the specifications listed on your proposal sheet.

To be completed in 2019