

CITY OF MAYER
PARKS AND RECREATION COMMISSION
TUESDAY, DECEMBER 8, 2020 @ 6:30 P.M. – *Virtual*
CITY HALL COUNCIL CHAMBERS

NOTICE IS HEREBY GIVEN that the Park and Recreation Committee of the City of Mayer will hold a meeting on Tuesday, December 8, 2020 at 6:30 p.m. at City Hall, 413 Bluejay Ave., Mayer, MN 55360.

In accordance with the requirements of Minn. Stat. Section 13D.021, the City Administrator has determined that an in-person meeting is not practical or prudent for everyone because of a health pandemic and emergency declared under Chapter 12 of the Minnesota Statutes.

Because of the health pandemic and emergency declaration, it has been determined that the City Administrator may be the only person physically present at the regular meeting location.

Therefore, some or all of the Park and Recreation Commission members may be participating by telephone or other electronic means.

Under Minn. Stat. Sec. 13D.021, subd. 3, to the extent practical and possible, the Park and Recreation Commission will allow individuals to monitor the meeting electronically as provided below:

Topic: Park and Recreation Commission

Time: Dec 8, 2020 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84864033957?pwd=QXd1eG1va0grWlBxcUJZTmVPRUoyZz09>

Meeting ID: 848 6403 3957

Passcode: 493062

Dial by your location

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AGENDA

1. Call to Order
2. Approve Agenda
3. Minutes
 - A. November 10, 2020 Meeting Minutes
4. Business
 - A. Coloring Contest
 - B. Tree Lighting Ceremony Event Discussion – December 5, 2020
 - C. Park Sign Panel Replacement – Discussion
 - D. Ice Rink
5. Staff Updates
6. Commissioner Reports/Comments
7. Adjournment

**ACITY OF MAYER
PARKS AND RECREATION COMMISSION
NOVEMBER 10, 2020 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS**

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Mike Wegner, Troy Congdon, Melissa Gomes, Nikki McNeilly and Eric Vogel. Margaret McCallum, City Administrator.

Absent: None.

Also present: None.

2. Approve Agenda

Gomes moved to approve the agenda as presented. Vogel Seconded. Motion passed 5-0.

3. Minutes

October 13, 2020 Park and Recreation Commission Meeting Minutes

Congdon moved to approve the Park and Recreation Commission Minutes for October 13, 2020. Gomes seconded. Motion passed 5-0.

4. Business

A. Tree Lighting Ceremony Event – December 5, 2020

McCallum introduced this item for discussion with the Park Commission. She stated that this would be the third annual tree lighting event. She informed that the Commission needs to be conscientious of the increased cases of COVID-19 happening.

McNeilly stated that the Fire Department was still trying to figure out what they were going to do as far as their event where they do pictures with Santa.

The Commission talked about the recent pandemic emergency mandates put in place by the Governor regarding the gathering of people.

McCallum suggested some sort of virtual live feed of the event for those who want to watch but do not want to come out in person.

McNeilly agreed. She stated that she would continue to talk with the Fire Department. She said that she is hoping that the Fire Department will have Santa in the Fire Truck.

The Commission talked about prepackaged cookies, hot chocolate, etc. that people could take with them.

The Commission discussed having a coloring contest where a coloring sheet would be sent in the next newsletter. The message would be for residents to have their kids color the sheet and return it to City Hall to hand in the hallway and to get a candy cane. Gomes said that Fill-Me-Up gas station would sponsor the candy canes.

The Commission discussed having three age groups for the coloring contest and the winners would have their coloring posted on social media. The agreed upon age groups were 0-4, 5-9, and 10+.

Wegner suggested having the colorings picked at the December 8, 2020 Park Commission meeting.

5. Staff Updates

McCallum stated that many unfinished projects for 2020 will go into 2021 for completion. She informed that the winter months will slow things down for the Commission a little bit.

6. Commissioner Reports

McNeilly provided a summary of projects that the Commission has been working on for new Park Commissioner, Vogel.

The projects included the pavilion with bathrooms at Old School House Park, Splash Pad, Archery Range, Dog Park, etc.

McNeilly reminded that there should be a joint City Council/Park Commission meeting in January or February to discuss 2021 projects and the overall vision.

7. Adjournment

Congdon moved to adjourn the meeting at 7:01 p.m.. McNeilly Seconded. Motion passed 5-0.



Memorandum

Item: Coloring Contest

Meeting Date: December 8, 2020

Presented By: Margaret McCallum, City Administrator

Details:

The Park and Recreation Commission decided to do a coloring contest in conjunction with the Tree Lighting Event on December 5, 2020.

The Commission stated that kids could turn their coloring sheet in for a treat.

Due to City Hall closing until further notice, residents were directed to drop off their colorings at FillMeUp Gas Station.

Colorings will be picked up during the day on December 7, 2020. They will be scanned to the Park and Recreation Commission for their review on December 7, 2020.

A discussion will take place at the meeting to decide the coloring that will be posted on the City's social media (one in each age category):

Ages 0-4

Ages 5-9

Ages 10+

Attachments:

None.



Memorandum

Item: Tree Lighting Event – December 5, 2020

Meeting Date: December 8, 2020

Presented By: Margaret McCallum, City Administrator

Details:

The Park and Recreation Commission host an annual tree lighting event in December where they light the tree in Old School House Park and host visitors of the event to activities.

Due to COVID-19, the event will be virtual this year with the lighting of the tree taking place via Facebook Live with the Chair of the Park and Recreation Commission and the City of Mayer Mayor.

The Park and Recreation Commission will discuss the event and how it went and provide feedback.

Attachments:

None.



Memorandum

Item: Park Sign Panel Replacement – Discussion

Meeting Date: December 8, 2020

Presented By: Margaret McCallum, City Administrator

Details:

The Park Commission is being asked to discuss updating the park sign panels. The current mapping system is outdated and needs to be updated.

The current sign posts can be salvaged according to the sign company.

The new panels would be \$1,000 each and would have a protective covering on them that would be vandalism proof (can't etch into them and if drawn on, can wipe off easily with a cleaner).

Staff is proposing on have basic park information on the sign with the ability to scan to the City website for additional more detailed information on the park.

Attachments:

Current picture of Old School House Park Sign.



Memorandum

Item: Ice Rink

Meeting Date: December 8, 2020

Presented By: Margaret McCallum, City Administrator

Details:

The Park Commission is being asked to discuss the Ice Rink for the upcoming winter season.

With COVID-19, the City continues to follow State issued orders.

The ground typically doesn't freeze fully until the end of December. The Park and Recreation Commission should discuss plans for the ice rink.

Attachments:

None.