

**City of Mayer**  
**Planning Commission**  
Meeting Minutes  
Tuesday, May 6, 2025

**Commission Members Present:** Vice-Chairperson Tom Stifter, Commissioner Ryan Kusske, Commissioner Daniel Levitz, Commissioner Sarah Strand and City Council Liaison Chad Heldt.

**Commission Members Absent:** Chairperson Michael Sommerfeld.

**Staff Present:** Consulting Planner John Anderson of Municipal Development Group.

**Others Present:** Les Hahn.

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**CALL MEETING TO ORDER.**

Meeting called to order at 6:30 PM by Vice-Chairperson Tom Stifter.

**ADOPT AGENDA.**

A motion to approve the agenda was made by Commissioner Levitz and seconded by Commissioner Kusske. Motion carried 5/0.

**APPROVAL OF MINUTES.**

A motion to approve the March 4, 2025 Planning Commission meeting minutes was made by Commissioner Levitz and seconded by Commissioner Kusske. Motion carried 5/0.

**CERTIFICATE OF APPRECIATION FOR LES HAHN FOR HIS YEARS OF SERVICE ON THE PLANNING COMMISSION.**

Planning Consultant Anderson presented the Certificate of Appreciation to Les Hahn for his years of service on the Planning Commission.

A motion to present the Certificate of Appreciation to Les Hahn for his years of service on the Planning Commission was made by Council Liaison Heldt and seconded by Commissioner Strand. Motion carried 5/0.

Les Hahn talked about his experience on the Planning Commission stating he started on the Planning Commission in 1974. He had served ever since except the four years he served as mayor.

**ZONING ORDINANCE UPDATE DISCUSSION.**

At 6:40 PM Planning Consultant Anderson presented the draft zoning ordinance changes for sections regarding Title and Application and Administration and Enforcement.

**NEXT MEETING.**

Next scheduled meeting is Tuesday, June 3, 2025.

**COMMISSIONERS REPORT.**

None.

**ADJOURNMENT.**

A motion was made by Council Liaison Heldt and seconded by Commissioner Strand to adjourn the meeting at 7:39 PM. Motion carried 5/0.