

City of Mayer
Planning Commission
Meeting Minutes
Tuesday, October 3, 2017

Commission Members Present: Chairperson Tom Stifter, and Commissioners Les Hahn, Barney Johnson, Patty Lanting, Rod Maetzold and Don Wachholz.

Commission Members Absent: Council Liaison Erick Boder.

Others Present: None.

Staff Present: Planning Consultant John Anderson of Municipal Development Group, LLC

CALL MEETING TO ORDER.

Meeting called to order at 6:30 PM by Chairperson Stifter.

ADOPT AGENDA.

A motion to approve the agenda was made by Commissioner Lanting and seconded by Commissioner Wachholz. Motion carried 6/0.

APPROVAL OF MINUTES.

A motion to approve the September 5, 2017 Planning Commission minutes was made by Commissioner Johnson and seconded by Commissioner Maetzold. Motion carried 6/0.

SITE AND BUILDING PLAN REVIEW FOR A NEW PICNIC SHELTER TO BE LOCATED IN OLD SCHOOLHOUSE PARK AND THE RELOCATION OF THE EXISTING PUBLIC WORKS BUILDING FROM OLD SCHOOLHOUSE PARK TO 323 SHIMMCOR STREET.

At 6:34 PM Planning Consultant Anderson presented the information. He stated the public works building would only be relocated if the City Council authorizes the picnic shelter to be constructed and that by approving the site plan now allows for some of this work to potentially proceed yet this fall. He stated that the building is to be located west of the salt shed and would meet the rear yard setback requirement.

Commissioner Lanting asked if the steel roof would cost more than shingles.

Commissioner Johnson said it would be more expensive to install a steel roof.

A motion to recommended approval the site and building plan review for a new picnic shelter to be located at Old Schoolhouse Park and the relocation of the existing public works building from Old Schoolhouse Park to 323 Shimmcor Street with the added conditions that the roof is constructed as a steel roof instead of shingles and that the colors of the picnic shelter are earthtone colors was made by Commissioner Hahn and seconded by Commissioner Lanting. Motion carried 6/0.

UPDATE ON THE 2018 COMPREHENSIVE PLAN UPDATE.

At 6:45 PM Planning Consultant Anderson presented the revised draft future land use map, draft park & trail plan map and draft transportation plan map and went over the changes that were made to this maps based on Planning Commission recommendations at the September Planning

Commission meeting. He then presented the draft Chapter 5 Parks, Trails and Recreation Chapter. He stated that the draft language for this chapter would still need to be reviewed by the Parks Commission and that changes could be made based on their recommendation.

Planning Consultant Anderson stated that more maps and draft chapters would be presented at the next Planning Commission meeting.

NEXT MEETING.

Next scheduled meeting is Tuesday, November 7, 2017.

COMMISSIONERS REPORT.

Commissioner Wachholz asked about the lighting at the new Casey's General Store and if it was to bright. He said one of the neighbors who lives in the area has lights shining in his windows.

Planning Consultant Anderson stated that there should have been an approved lighting plan that was in place. He stated he would have to check with the City Engineer to see if the lighting meets City requirements.

Commissioner Maetzold asked about the camper trailer parked on Main Street.

Planning Consultant Anderson stated he was unaware of the camper trailer and would have to check into it.

ADJOURNMENT.

A motion was made by Commissioner Wachholz and seconded by Commissioner Johnson to adjourn the meeting at 7:35 PM. Motion carried 6/0.