

CITY OF MAYER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
Minutes
October 18, 2016

Members Present: Tim Duckworth, Scott Wakefield Thomas Stifter, Gerry Thomas and Nikki McNeilly.

Members Absent: None

Staff Present: Luayn Ruch-Hammond, City Administrator

Others Present: Mathew Burleson

The meeting was called to order by Chair Duckworth at 6:30 PM.

Approval of Agenda

On a motion by Commissioner Stifter and seconded by Commissioner Thomas to approve the agenda. Motion carried 5/0.

Approval of the Minutes

On a motion by Commissioner McNeilly and seconded by Commissioner Stifter to approve the minutes of the August 30, 2016 meeting. Motion carried 5/0.

Creamery Discussion

The new owner of the Creamery, Nick Vleck updated the EDA on the progress that he has made with the Creamery. He reviewed his proposal with the EDA. He has four phases that he would like to implement.

Phase I

- Clean the building interior
- Secure the exterior of the building,
- Assess lean too either repair, maintain or remove,
- Compile estimates on water, electric, roof and mold remediation
- Create a plan for the interior

Phase II

- Electricity restored
- Water restored

Phase III

- Repair roof
- Gut interior
- Install heating system

Phase IV

- Exterior landscaping
- Façade improvements
- Seal well

As each of the phases is completed the request is to have one fourth of the assessment forgiven.

He would also like to split the lot in half to possibly sell the east side. Requesting that the City give back the parcel that was taken from the original parcel.

The plan for the building is to create personal studio space and gallery space. Eventually have art shows for artists statewide.

On a motion by Commissioner Duckworth and seconded by Commissioner Thomas to recommend to the City Council a full project plan with measurable goals be fixed to an incremental release of the assessment forgiveness and that the assessment is also measured by the progress of the completion of the project. Motion carried 5/0.

Marketing of City Businesses

City staff has contacted business in the community and many of them would like to be included in the new resident packet. EDA decided that the placement of a business card in the packets would be appropriate. Staff will recontact businesses that didn't give a response and also contact the businesses for a business card.

Mass emailing

Staff had checked with Gov Office they are the providers for the City's web page. They can provide the City with emailing capabilities. Staff will move forward with the email request to the Council.

Carver County Broker Event

Staff updated EDA on the Carver County Broker event planned that was held on September 7, 2016. All cities in the county were present at the meeting. This event will be held again next year.

Business Update

Staff updated the EDA on Casey's application for construction of a store and the purchase of the fire department lot.

Other Business

None

Next Meeting

Next meeting will be held on January 24, 2017.

Adjournment

On a motion by Commissioner Duckworth and seconded by Commissioner Wakefield to adjourn the meeting at 7:43 PM.
Motion carried 5/0.