

**CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
TUESDAY, OCTOBER 10, 2017 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS**

AGENDA

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Alisa Johnson, Troy Congdon, Mike Wegner, and Elizabeth Butterfield. Also present was public works Kyle Kuntz, City Administrator, Margaret McCallum, and City Planner, John Anderson. .

Also present: Tice Stieve-McPadden.

2. Approve Agenda

Wegner moved to adopt the agenda as is. Congdon seconded. Motion passed 4-0.

3. Business

A. Comprehensive Plan – Parks Shelter

Anderson presented a draft copy of the Parks, Trails and Recreation Chapter of the 2040 Comprehensive Plan. He highlighted that the document is a mandated document in the seven county metro that is done every 10 years. He informed that it is a guide for the community for growth and vision for the long term. Anderson stated that the chapter for parks, trails and recreation is intended to serve as a guide for the development of new parks, as annexation occurs as well as redevelopment of existing parks and to budget for those improvements. Anderson reviewed the entire chapter that explained the proposed park and recreation plans for the community. He asked that commissioners review the document further and offer any suggestions or additional information.

B. Park Shelter Update

McCallum informed that the site plan review for the proposed picnic shelter at Old Schoolhouse Park and the relocation of the public works building went to the planning commission and the council. She said that the Planning Commission did a review and provided some conditions for the picnic shelter; that is have a steel roof and that it be earth toned in color. McCallum said that the Planning Commission recommended to Council approval of the plan with those

conditions. She said that at the October 9, 2017 City Council meeting, the Council approved the site plan. She said that the next step in the process is to put the project out for bid to see how much it will cost and then send it to Council for final approval.

Butterfield stated that the Council asked if the Park Commission was comfortable spending most of their funds on the shelter. The Commission unanimously agreed to spend the money.

Kuntz said that he did receive the engineers estimate for the project, but that once it is put out for bid that the project could come in less than the estimate. He said it is likely to be bid next spring.

C. Park Fund Budget Review – Expenditures

McCallum reviewed the current budget with the Park Commission.

D. 2018 Capital Improvement Plan

Butterfield provided McCallum with information from a previous meeting on the 2018 Capital Improvement Plan for the Park Commission.

E. Skating Rink Update

Kuntz informed that he was uncertain whether the proposed skating rink at the park by the water treatment facility would work. He said that there would be trouble getting electricity to the warming house and that he was concerned about being so close to cars and buildings if kids brought hockey equipment.

The Commission asked Kuntz to look at a place at Old Schoolhouse Park.

4. Staff Reports/Comments

McCallum informed that the gaga pit was approved by the Council. She said that staff posted for the Commission position opening and hadn't received any response yet. She reminded of the Trail Clean Up on Monday October 30th, 2017 at 5:30 p.m. She provided an explanation on donations.

McCallum said that the City is updating its website.

Kuntz informed that it was recommended that the gaga pit be 8 foot boards instead of 10 foot boards. He said that public works has been replacing garbage cans at the parks.

5. Commissioner Reports/Comments

Johnson asked that the Commission start thinking about movies for an upcoming event.

6. Adjournment

Wegner moved to adjourn the meeting at 8:16 p.m. Butterfield seconded. Motion passed 4-0.