

City of Mayer
Regular
Planning Commission Meeting
Meeting Minutes
Tuesday, November 1, 2011

Commission Members Present: Tom Stifter, Lowell Wasser, Rod Maetzold, Krista Goedel Les Hahn, Don Wachholz and Council Liaison Bruce Osborn.

Commission Members Absent: None

Others Present:

Staff Present: Luayn Murphy, City Administrator

1. CALL MEETING TO ORDER

Meeting called to order at 6:00 PM by Chair Stifter.

2. ADOPT AGENDA

On a motion by Commissioner Wachholz and seconded by Commissioner Goedel to approve the agenda. Motion carried 7/0.

3. APPROVAL OF MINUTES

On a motion by Commissioner Maetzold and seconded by Commissioner Wasser to approve the minutes of the October 4, 2011 meeting. Motion carried 7/0.

4. Site Plan Review

Staff presented a site plan for review from Mayer Lutheran High at 305 Fifth Street NE. The school is proposing to construct a 60' X 96' building on their property. The commission wanted to know if the floor would be cement. What was the size of the structure that they are replacing? The floor would be cement and the size of the current structure is 30' x 104'.

On a motion by Commissioner Goedel and seconded by Commissioner Wasser the Planning Commission is recommending approval of the Mayer Lutheran Site Plan at 305 5th Street with the following conditions:

1. Approval from the City Planning Consultant
2. Approval from the City of Mayer Commercial Building Inspector
3. Approval from the City Engineer
4. Certified survey with the building permit
5. No construction in the utility easement
6. Meet all landscaping requirements
7. Siding colors should be of earth tones

All recommendations of the above consultants must be followed. Motion carried 7/0.

It was suggested that the property owners be contacted and notified of the proposed building.

5. Commissioners Report

None

6. ADJOURNMENT

On a motion by Commissioner Maetzold and seconded by Commissioner Wasser to adjourn the meeting at 6:30 PM. Motion carried 7/0.