

MAYER WORK SESSION MEETING MINUTES – February 23, 2015

Call work session meeting to order at 7:52 p.m. by Mayor Thomas.

PRESENT: Mayor Thomas, and Council Members Stieve-McPadden, McNeilly, Osborn, and Boder.

ABSENT: None

STAFF: Administrator Ruch-Hammond, Kyle Kuntz Public Works.

ALSO PRESENT: Greg Kluver, Kluver Consulting; Don Wachholz and Ivan Raconteur, Herald Journal, Mary Davy and Donna Herman, No-Stress Gardening.

CAPITAL IMPROVEMENT PLANS

A capital improvement plan is a tool to assess the long-term capital project requirements for the City's facilities and to be used to establish funding for the facilities. The plan would be used to assist the city to ensure that the facilities that the City has invested funds into are maintained and provide continuous efficient services to the residents and businesses of the community.

Staff contacted Bolton and Menk about compiling capital improvement plans for the water and sewer plants. The total fee amount for the two plans is \$19,000 of this fee the amount of \$9,500 is for the water plant and \$9,500 is for the waste water treatment facility. Staff had met with representatives from Bolton and Menk once to narrow the scope of the project which resulted in a reduction of fees. Staff brought this to the City Council for their consideration and Council instructed staff to place the CIP on the next Council agenda. Council would also like to see the amounts of depreciation from the audit.

COMPOST SITE

Staff has come before the City Council on several occasions about the cleanup of the compost site only to find that the suggested cleanup has some obstacles that need to be further addressed.

Carver County has committed to the City to assist us financially in the cleanup of the site.

Staff had met with Dale Denn who has the current lease on the property to see if he could assist the City with the clean up. Dale's proposal left the City with additional costs above the County's commitment.

Staff called the City of Hutchinson's Compost Facility and they put the City in touch with [Shakopee Mdewakanton Sioux Community](#) (SMSC). The SMSC proposed cleanup of the compost and chipping of all of the tree branches at the location. They also requested financial assistance from the City but it does not exceed the amount that the County has committed.

Both Dale Denn and SMSC are proposing to screen the compost that is left and then they will keep all of the compost at the site except for 1,000 yards for the City residents.

SMSC is proposing to chip the wood that is at the site in return for a lease to be able to operate a wood/brush site not only for the Mayer residents but for local contractors. In return for the agreement with SMSC they would operate the compost site for the City and do all wood chipping at no charge.

Staff did meet with Dale Denn and requested that he submit an early termination of his lease. So if the City wanted to engage services of SMSC the City would be free to do so. However, Mr. Denn was not amenable to doing that and cited financial reasons that he couldn't.

Mary Davis from No Stress Landscaping has come forward with another proposal on the cleanup of the site. She is proposing to:

- Implement final processing of previously ground yard waste in a manner that produces a maximum amount of high quality Finished Compost;
- Process all existing yard waste dropped during the 2013 and 2014 Seasons in a manner that produces a maximum amount of high quality Finished Compost;
- Perform final processing on the existing Single-Sort-Organics (SSO) pile remaining from the Carver County Composting Experiment;

- Remove and appropriately dispose of all residual material related to the existing SSO and previously ground yard waste;
- Establish a "Maintenance Standard" for the Facility and perform necessary maintenance procedures to achieve that Standard;
- Use the time and experience of this project to work with the City of Mayer to determine a best-practices based plan for the future management of this site;
- Re-establish this as a high-value, functional asset of the City of Mayer.

ADDITIONAL FEMA FUNDS

City Staff would like to apply for additional FEMA funds to complete the storm water piping through the park and to the Crow River. Council instructed staff to prepare a notice of intent for all of the piping and send the request to FEMA for funding.

OPEN HOUSE FOR ROUND ABOUT

Staff is requesting whether the City should hold an Open House about the Roundabout. Council would like staff to hold an Open House. Staff will schedule and notify City Council of the date.

BOULEVARD TREE POLICY

Will be reviewed at the next work session.

Ipad USE POLICY

Will be reviewed before the City purchases electronics.

ADJOURNMENT

The work session was adjourned at 8:30 PM.

Gerald W. Thomas, Mayor

Attest: _____
Lois Maetzold, City Clerk