

MAYER CITY COUNCIL MEETING MINUTES ó DECEMBER 9, 2013

Call Regular meeting to order at 6:30 p.m. by Mayor Mike Dodge

PRESENT: Mayor Dodge, Council Members Stieve-McPadden, Lueth, Boder, and Osborn

ABSENT:

STAFF: City Administrator Murphy, City Engineer David Martini, Public Works Kyle Kuntz and Greg Kløver and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Les Hahn, Deb Pauly, Bill & Diane Michel, Bob Edgar, Tom Stifter, Joel Landskroener.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION was made by Council Member Stieve-McPadden with a second by Council Member Lueth to approve the Agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

After a clerical correction, a MOTION was made by Council Member Osborn with a second by Council Member Boder to approve the Consent Agenda: Motion Carried 5/0.

1. Approval of the Minutes for the November 25, 2013 Regular Council Meeting.
2. Approval of the Minutes for the November 25, 2013 Work Session.
3. Approval of the Minutes for the November 5, 2013 Park Board Meeting.
4. Approval of Claims for the Month of December 2013.
5. Approval of the Check Summary for the month of November 2013.
6. Approval of the Fire Department Report for the month ending November 2013.
7. Approval of the Building Permit Report for the month ending November 2013.
8. Approval of Public Works Activities for November 2013.
9. Approval of Resolution 12-09-2013-41 Acceptance of Donations.
10. Approval of the Sheriff's Department Report for the month ending November 2013.

CITY ADMINISTRATOR

1. **Truth in Taxation Hearing ó**

The Council meeting was recessed and the Public Hearing for Truth in Taxation meeting was opened by Mayor Dodge. Administrator Murphy presented a power point on the Budget process, highlighting Tax Levy Rates for 2010 ó 2014. The Public Hearing was opened for questions. After questions, Mayor Dodge thanked everyone for their comments. The Public Hearing was closed and the regular Council meeting was re-opened.

2. **Approval of 2014 Final Levy and Budget** ó The Council discussed further budget cuts. The Fire Truck Capital fund was reduced by \$20,000 since there would not be a payment in 2014 if the City was to decide to purchase a truck.
 - Approve Resolution 12-09-2013-39 Establishing the Final Levy for 2014 ó MOTION was made by Council Member Stieve-McPadden and seconded by Mayor Dodge establishing the Final Levy at \$918,159.00. Motion Carried 3/2 (Osborn & Lueth)
 - Approve Resolution 12-09-2013-40 Approving the General Fund Budget for 2014 ó MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth approving the General Fund Budget for 2014 at \$1,328,193.49. Motion Carried 5/0
 3. **Request of Council re Public Works Employee and Contract Employee** ó Public Works Kyle Kuntz has received notice that he passed his Class C test for Licensure of the Water plant. Staff would like to give Greg Kluver his 30 day notice that Kyle will be taking over the WTP effective January 10, 2014. Staff is also proposing that the City of Mayer continue to use Greg Kluver to train Kyle on an up to 7 hours per week for the next year. The City would no longer pay for Kluver's hotel after January 10, 2014. Compensation for the additional training would be at \$25 per hour. After some discussion, a MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden giving Greg Kluver a 30 day notice to discontinue the WTP duties and to continue to pay Greg Kluver up to 30 hours per month for the next year for continued training of our Public Works employee at a rate of \$25 per hour. Motion Carried 4/1 (Osborn)
 4. **Purchase of Tax Forfeited Property** ó The City has received notice of a parcel of land that a Tax Forfeited property is for sale within the City. The Park Board declined to act on the purchase since it would not enhance the City's Parks. The Council was not interested and took no additional action.
 5. **Approval of Resolution 12-09-2013-42 Approval to Pay Additional claims for the Month of December 2013** ó A MOTION was made by Council Member Osborn and seconded by Council Member Lueth approving Resolution 12-09-2013-43 Payment of Additional Claims for December 2013. Motion Carried 5/0
 6. **Approval of the 2014 Sewer and Water Budgets** ó A MOTION was made by Council Member Lueth and seconded by Council Member Boder approving the Water and Sewer Budgets for 2014 as presented. No rate increases are proposed. Motion Carried 5/0
- Council Member Osborn leaves the meeting at this time (7:50 p.m.)*
7. **Approval of Notice to RW Farms Compost Lease** – After some discussion, a MOTION was made by Council Member Lueth and seconded by Council Member Boder approving the Mayor's signature and authorizing the City Attorney to proceed with the termination of the lease agreement with R.W. Farms at the City's Compost site. Motion Carried 4/0

8. **Approval of Senior Policy Plan** ó A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth approving the Senior Commission Policy Plan as presented. Motion Carried 4/0
9. **Review of Lease Agreement with Broadband** ó The Council was given the City Attorney's draft lease agreement with Broadband for review.
10. **Approval of Change to City Code 51.44 Permit Required; Application Fee; Outdoor Water and Sewer Connections and Inspections** ó Staff is recommending a change to the City Code to clarify the use of tracer wire, used to locate water or sewer pipes in the instance of a leak. Council reviewed the proposed changes. After discussion, a MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden approving the change to Chapter 51, subsection 51.44 under Connection Requirements as presented. Motion Carried 4/0
11. **Approval of Sale of Light Poles and Crates** ó Staff has been contacted by a person interested in the four old damaged street light poles. They will pay the City \$50 for the damaged poles. Another individual would like the lumber from the crates of the new poles. A MOTION was made by Council Member Stieve-McPadden and seconded by Mayor Dodge approving the sale of the four damaged light poles in the amount of \$50 and the disposal of the crates. Motion Carried 4/0
12. **Authorization of Mayor's Signature on Township Fire Contracts** ó The City and the four Townships share in the cost of the operation of the Fire Department. The City and the Townships have agreed upon calculating the financial contribution to the Fire Department based on the number of parcels with structures in their respective jurisdictions. The Fire Board had met in August and at that time presented preliminary budget numbers and preliminary cost sharing based on the number of parcels within the Townships. Staff received a phone call from a Waconia Township representative in November that the Township did not think their number was accurate. The Fire Board met and reviewed the numbers. The Fire Board agreed to change the number of parcels for Waconia Township from 104 to 74 for the budget year 2014. By changing the number of parcels for Waconia Township, the contributions from the other Townships and City change. Therefore, the City needs to send amended contracts to the Townships. A MOTION was made by Council Member Lueth and seconded by Council Member Boder authorizing the Mayor to sign the Amended Township Fire Contracts for 2014. Motion Carried 4/0
13. **Update on Roundabout from City Engineer** ó City Engineer David Martini updated the Council on the Roundabout project. The property owners met last week and were presented with the newest roundabout design. Tom Stifter has concerns with the layout as it pertains to his traffic movement within his property because he currently uses the right of way. Martini is looking for direction to continue working on the layout for submittal to MnDOT. Martini will work with Mayer LHS to shift the roundabout to the east a bit to help Stifter. Martini will also use this opportunity to work with Stifter to establish a different traffic pattern within his property. The city wants to make sure this design works for all property owners. The Council directed the Engineer to work with the property owners and to continue to move forward on the project.

OTHER BUSINESS

- None

COUNCIL REPORTS

- Mayor Dodge reported on the Fire Board meeting. He would like the Council to look at additional ways to calculate the fire contract in the future.
- Council Member Stieve-McPadden reported on the Park Board meeting. They are working on the 2014 Moxie program and have begun discussing Old Schoolhouse Park restrooms again.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth to adjourn the meeting at 8:45 p.m. Motion Carried 4/0

Mike Dodge, Mayor

Attest: _____
Lois A. Maetzold, City Clerk