

**CITY OF MAYER  
REGULAR MEETING – PARKS AND RECREATION COMMISSION  
TUESDAY, JUNE 12, 2018 @ 6:30 P.M.  
CITY HALL COUNCIL CHAMBERS**

**AGENDA**

1. Call to Order

**The meeting was called to order at 6:30 p.m.**

Those present were Park Commissioners, Troy Congdon, Dan Pohl, Alisa Johnson, Mike Wegner, and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum and Public Works Kyle Kuntz.

Absent: None.

Also present: Susan Parrish, Mayer Lutheran High School.

2. Approve Agenda

**Wegner moved to adopt the agenda. Congdon seconded. Motion passed 5-0.**

3. Minutes

A. May 8, 2018 Meeting Minutes

**Butterfield moved to approve the May 8, 2018 meeting minutes. Congdon seconded. Motion passed 5-0.**

4. Business

A. Voting – Vice Chair

**Butterfield moved to appoint Commissioner Wegner as Vice Chair of the Park Commission. Pohl Seconded. Motion passed 5-0.**

B. MLHS 5K

Susan Parrish with Mayer Lutheran High School informed that the school would be hosting their second annual Block Party on June 23, 2018. She said that as part of the celebration, there would be a 5K Fun Run, same as last year. Parrish said that the Park Commission teamed up to help with the 5K last year and asked if they would be willing to participate again. The Commission agreed to help out where they could: setting up, taking down, barricade/cones,

social media, timing, etc. Parrish and the Commission agreed to coordinate ways in which the Commission and staff could help with the event.

### C. Archery Range Information

#### 1. Finalize Location

McCallum informed that staff met to discuss two possible sites for the Archery Range; Old School House Park or Meadow Park. The Commission discussed both locations.

**Butterfield moved to locate the Archery Range at Old School House Park. Johnson Seconded. Motion passed 5-0.**

McCallum provided information on the target costs. Kuntz informed that the Public Works Department could build the target holders. He informed that he would get more information on the cost of constructing the berm at Old School House Park.

The Commission discussed additional screening for the Archery Range including fencing and trees. They also discussed the height and material of the berm.

#### 2. Code Amendment Discussion

McCallum presented the current code that does not allow for the discharge of weapons within city limits. She provided sample language that would go to the Council for a proposed amendment to the code that would allow an exemption for the archery range.

**Butterfield moved to approve and recommend to Council language that would amend the code to allow for the discharging of weapons (bow and arrow) at the Archery Range. Pohl Seconded. Motion passed 5-0.**

### D. Concrete Curbing – Old School House Park

McCallum informed that the Public Works Department is looking to complete the concrete curbing edging at the Old School House Park playground this summer. The proposed cost is \$7,000.

**Butterfield moved to recommend to Council the approval of the concrete curbing at the Old School House Park playground for around \$7,000. Congdon Seconded. Motion passed 5-0.**

### E. Ice Skating Rink

The Commission discussed the location of the ice skating rink at Old School House Park. Kuntz stated that he would get some more hard costs as to how much it would cost to grade the area. He informed that the budgeted amount for the rink is \$10,000.

**Johnson moved for the location of the ice rink to be at Old School House Park and to get bids for grading. Wegner Seconded. Motion passed 5-0.**

F. West Ridge Park – 2018 Amenities

The Commission reviewed the pricing layout from Flagship for new amenities for West Ridge Park. McCallum informed that their budget is \$50,000 for improvements at the park. She informed that the estimate for 5 new amenities including installation came in at \$40,753.00.

McCallum stated that at the previous meeting, they discussed Public Works doing some of the installation, nonetheless, that they will be short staffed this summer and therefore staff proposed that the company do the installations as well.

**Congdon moved to recommend to Council the approval of the purchasing and installation of the 5 new amenities as West Ridge Park by Flagship Recreation for \$40,753.00. Johnson seconded. Motion passed 5-0.**

G. Anti-Static Slide

McCallum informed that this topic came up at the previous meeting. She stated that she looked into the anti-static slide and was informed that it is for children with cochlear implants. She received a quote from Flagship for an anti-static steel slide. Johnson said that steel slides can get very hot. The Commission agreed to hold off on making a decision.

5. Staff Updates/Comments

A. Gaga Pit

McCallum informed that the Gaga Pit was installed at Old School House Park by the Public Works Department.

B. Community Center Curtains

McCallum stated the Public Works measured the window at the Community Center and will be ordering curtains soon.

C. Addresses for Parks – Update

McCallum said that the addresses for parks are being finalized by staff, however they are having some issues addressing West Ridge Park because its access point is off of an alley. Staff said they would continue to work on this.

D. T-Shirts

The Commission provided t-shirt sizes to McCallum for Commission t-shirts.

6. Commissioner Reports/Comments

None.

7. Adjournment

**The Commission moved to adjourn the meeting at 7:35 p.m. Motion passed 5-0.**