

CITY OF MAYER
PARKS & RECREATION COMMISSION
MEETING MINUTES

Monday July 17, 2017

Commission Members Present: Commission Members Alisa Johnson, Mike Wegner, Troy Congdon, and Council Liaison Elizabeth Butterfield.

Council Members Present: None

Commission Members Absent: None

Others Present: None

Staff Present: Kyle Kuntz, Public Works; Rick Almich, Interim City Administrator

I. CALL TO ORDER

Meeting was called to order at 6:30 PM by Chair Johnson

II. ADOPT AGENDA

On a motion by Commissioner Congdon and seconded by Commissioner Wegner to approve the agenda with the addition to discuss the 5k race and email from Susan Parrish. Motion carried 4/0.

III. MINUTES/BUDGET/CIP

Minutes

On a motion by Commissioner Butterfield and seconded by Commissioner Congdon to approve the minutes of the June 27, 2017 special meeting. Motion carried 4/0.

IV. Business

Review and Approve Latest "Concept" Plan of the Park Shelter/Restrooms

The Park Board reviewed the latest concept plan for the park shelter/restrooms. On a motion by Commissioner Wegner and seconded by Commissioner Butterfield to approve the concept plan for final plans and specs. Motion Carried 4/0.

5k Race/ Susan Parrish Email Discussion

Commissioner Butterfield informed the board that there were about 28 runners for the event overall. The Park Board also discussed the email they had received from Susan Parish regarding the event and

how they can improve the event in the future. The Park Board was disappointed that there was such a division between the Mayer Lutheran High events and Rising Community Festival. The Park Boards overall goal was to make both events one big community event.

Identify Capital Improvement Projects for Fiscal Year 2018

Park Board decided to structure their capital improvement plan so it focuses on just one park every year. In 2018; however, the Park Board plans on putting their efforts towards West Ridge Park and some towards Old Schoolhouse Park. In West Ridge Park they plan to add additional playground equipment and a Parking lot. In Old School House Park they plan to add playground curbing and construct a park shelter with restrooms. In 2019, the Park Board plans on putting their efforts towards Meadow Park where they plan on adding playground curbing and a parking lot. In 2020, the Park Board plans on putting their efforts towards Discovery Park where they plan on adding a Basketball Court. The Park Board talked about adding a gaga pit and different types of "spinning" playground equipment to one of the Parks. The Park Board also discussed what items are considered operating cost and what items are capital outlay costs.

Next Meeting Date

Will be held on Tuesday, August 22, at 6:30PM

Commissioners Report

Commissioner Johnson discussed the open park board position, and advertising the opening.

Staff Reports

Interim City Administrator, Rick Almich filled the Park Board in on the meet and greet for the new City Administrator

Adjournment

On a motion by Commissioner Butterfield and seconded by Commissioner Congdon to adjourn the meeting at 7:45pm. Motion carried 4/0.