

**CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
TUESDAY, JULY 10 , 2018 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS**

AGENDA

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Troy Congdon, Dan Pohl, Alisa Johnson, Mike Wegner, and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum and Public Works Kyle Kuntz.

Absent: None.

Also present: Tice Stieve-McPadden

2. Approve Agenda

Congdon moved to adopt the agenda. Johnson seconded. Motion passed 5-0.

3. Minutes

A. June 12, 2018 Meeting Minutes

Congdon moved to approve the June 12, 2018 meeting minutes. Pohl seconded. Motion passed 5-0.

4. Business

A. Capital Improvement Plan Discussion – 2019

The Park Commission reviewed and discussed their 5 year Capital Improvement Plan.

One item of discussion was adding fencing for the softball fields. There was much discussion on the placement of the fences and the regulation sizes for different softball leagues. Concern was expressed that the fields possibly weren't being used to their potential because fences were not in place. The consensus of the commission was to look into the installation of an 8 foot permanent fence around the back of the field this year in 2018. There was discussion that the fencing was budgeted for in the past and therefore the fencing would be paid for out of the reserve funds.

There was discussion on a splash pad in 2020.

There was discussion on West Ridge Parking and pulling past plans and cost estimates to determine the feasibility in 2019.

The Commission asked staff for additional information on the code requirements for surfacing of parking lots.

Kuntz suggested replacing the hoops at Bluejay Park in 2019.

The Commission discussed revisiting the park shelter at Old School House Park. Pohl asked about downsizing the project to reduce the cost.

The Commission talked about the need to have bathrooms at Old School House Park and different scenarios in which to get bathrooms available.

B. Archery Range – Council Update

McCallum explained that the Park Commission recommended to Council that the location of the archery range be at Old School House Park. She stated that at the June 25, 2018 City Council meeting, the Council recommended that the Park Commission revisit the location determination due to safety concerns.

The Commission discussed having the range next to the current compost site location. They discussed improvements to the site that would have to occur such as movement of fencing, parking, etc.

The Commission agreed to look into this location more intensely as a location option. They asked staff to look into details related to the area needed for the range and parking standards.

5. Staff Updates/Comments

A. Ice Skating Rink – McCallum informed that the Council approved the location of the ice skating rink and approved staff looking into costs related to grading and creating the ice rink at Old School House Park.

B. West Ridge Park – 2018 Amenities – McCallum informed that the Council approved the cost for play equipment and installation of that equipment for West Ridge Park in the amount of \$40,753.00.

C. Concrete Curbing – Old School House Park – McCallum stated that this would be going to the Council for approval at their July 23, 2018 meeting.

D. T-Shirts

McCallum provided the Commission with shirts with the City logo.

6. Commissioner Reports/Comments

Johnson stated that the Gaga Pit looks great and is getting used a lot. Johnson asked about a potential garbage can being located by the amenity.

Wegner asked about the space by the coffee shop on Highway 25 and if the city would be interested in reaching out to the property owner to have a small park in that location.

7. Adjournment

The Commission moved to adjourn the meeting at 7:39 p.m. Motion passed 5-0.