

**CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
TUESDAY, JANUARY 9, 2018 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS**

AGENDA

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Alisa Johnson, Mike Wegner, Dan Pohl and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum.

Absent: Troy Congdon

Also present: None.

2. Approve Agenda

The December 12, 2017 Meeting Minutes were taken off the agenda.

The Commission moved to adopt the agenda. Motion passed 4-0.

3. Minutes (Taken off)

A. December 12, 2017 Meeting Minutes

4. Business

A. Review of 2017 Goals and Establishment of 2018 Goals.

McCallum provided the 2017 goals to the Commission and asked that they review them and discuss goals for 2018.

The Commission agreed to keep the 2018 goals the same as 2017 with the change that public works would attend meetings monthly instead of quarterly.

2018 Goals:

- Continue to partner with Watertown Community Education on structured programs for the fields and facilities.
- Seek grant funds when appropriate for projects.
- Promote the use of city parks year round through multiple outlets.

- Review the 5-year Capital Improvement Plan and make recommendations to Council.
- Recommend to the council a 2018 Park Board Budget (May).
- Continue to work with youth on age appropriate activities.
- Review the maintenance for the parks semi-annually (March and September) .
- Continue to recommend a plan for downtown beautification (Feb, March).
- Continue to strive to improve, develop, and upgrade all City Parks.
- Implement the 2018 Capital Improvement Plan.
- Collaborate with other Boards and the City Council to develop parks and promote use.
- Make parks accessible for aging and disabled.
- Review Green Step Program to implement best practices for parks.
- Public Works to attend meeting monthly.
- Review and make recommendations to the Comprehensive Plan.
- Implement a Holiday Tree Lighting Ceremony.

Wegner moved to adopt the 2018 Park Commission Goals. Johnson seconded. Motion passed 4-0.

B. Review of Park Commissioners Role

McCallum provided the ordinance that pertains to the role of a Park Commissioner. She said that at the beginning of the year, it is good to review this again as a reminder.

C. Picnic Shelter Update

McCallum said that the next step for the park shelter is to send the bid document to Council for approval.

5. Staff Reports/Comments

McCallum said that staff met with the Mayer-Watertown Community Education to discuss ways in which the City could support more community education programs.

McCallum provided an update on the Movie sponsored by the Park Commission at the Community Center. She thanked Crazi Coffee and the Lions Club for the hot chocolate and marshmallows.

She informed that staff met with a representative from Flagship Recreation to discuss projects in the parks for 2018.

6. Commissioner Reports/Comments

Pohl informed of some ideas that he has heard from residents including the want for a splash pad within the City.

7. Adjournment

Butterfield moved to adjourn the meeting at 7:35 p.m. Pohl seconded. Motion passed 4-0.