

**CITY OF MAYER
PARKS AND RECREATION COMMISSION
TUESDAY, JANUARY 14, 2020 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS**

AGENDA

1. Call to Order
2. Approve Agenda
3. Minutes
 - A. December 10, 2019 Park and Recreation Commission Minutes
4. Business
 - A. Discovery Park Play Equipment – Concept Plan Review
 - B. Baseball Batting Cage – Old School House Park
 - C. Hockey Nets
5. Staff Updates
 - A. Ice Skating Rink – Update
 - B. Memorial Benches
 - C. Adopt a Park Program
 - D. Skate Park Equipment
 - E. Archery Range and Dog Park
6. Commissioner Reports/Comments
7. Adjournment

CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
DECEMBER 10, 2019 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS

1. Call to Order

The meeting was called to order at 6:35 p.m.

Those present were Park Commissioners, Troy Congdon, Mike Wegner, Nikki McNeilly and Melissa Gomes. Also present was City Administrator, Margaret McCallum and Jason Hilgers, Public Works.

Absent: Brian Schaeppi.

Also present: None.

2. Approve Agenda

McNeilly moved to approve the agenda as presented. Congdon Seconded. Motion passed 4-0.

3. Minutes

November 13, 2019 Park and Recreation Commission Meeting Minutes

Congdon moved to approve the November 13, 2019 Park and Recreation Commission Minutes. Gomes seconded. Motion passed 4-0.

4. Business

A. Discovery Park Play Equipment

McCallum presented a catalog from a local playground company that highlighted playground amenities. She informed that the catalog could give the Commission some ideas for redoing Discovery Park in 2020. McCallum that she would like to have a representative at the January meeting to review the park goals and vision with the Commission.

Wegner asked if staff would be able to provide pictures of the current Discovery Park amenities.

McNeilly informed that she would like to see a variety of amenities that focuses on different age ranges. She stated that residents could be asked at the February open house what they would like to see. McNeilly asked if the representative could provide a vision or recommendation to the Commission to review as they would know more of the trends.

McNeilly expressed wanting this park to have different amenities than the other parks.

The Commission agreed to have the representative come to the January meeting with some proposed concept plans.

B. Christmas Tree Lighting Event

McCallum informed that the tree lighting event took place on December 7, 2019 and that there was a fair turnout. She asked the Commission for thoughts on how the event went and what recommendations they had for next year.

Gomes expressed concern about having it on the same day as the neighboring community's similar event.

McNeilly stated that it is tough to do it earlier because of Thanksgiving and tough later because it gets too close to Christmas.

The Commission discussed possibly changing the hours, adding a choir, getting more business involvement, doing a contest, indoor movie, getting reindeer and/or tree decorating.

The Commission discussed putting this on the agenda in June, 2020 for earlier input and ideas.

They felt like the event was worth continuing to do.

C. Ice Skating Rink

Hilgers informed that the ground is still too soft to make ice at Old School House Park. He said that the Public Works Department would try this week to flood the rink. He stated that their goal is to have ice by January 1, 2020.

McNeilly stated that she would like to keep residents informed on social media. McCallum agreed to put something on social media.

McCallum asked if there was anything the Commission would like to see out at the rink.

Hilgers said that they will be putting picnic tables out and rubber mats to the rink. He informed that the lights would be on a timer as well.

Gomes asked about putting up signs at the rink. McCallum and Hilgers agreed that signs would be good.

Hilgers asked if the Commission would be interested in Public Works making some metal skate helpers. The Commission agreed that it would be a good idea.

5. Staff Updates

A. West Ridge Parking Lot Update –

McCallum said that the construction was completed at the end of September. Nonetheless, that there were some fixes that still need to be made before staff will consider the project to be complete. She said that they would be back in the spring to fix the issues in 2020.

B. Memorial Benches

The Commission discussed the pricing for the plaques and if it could be done cheaper with another company and with installation being done by the Public Works Department. They want to promote it in the January newsletter.

C. Adopt a Park Program

The Commission agreed to put this in the January newsletter instead of the December newsletter.

D. Batting Cage

The Commission discussed getting this on the January meeting with a quote for construction and then to Council at the end of January. The Commission discussed the permanent location next to the ball field. Hilgers said the Gaga Pit could be moved and they could measure it out to see if it would fit.

E. Skate Park Equipment

McCallum informed that she received some application materials for grants for the Skate Park Equipment that she will start to work on.

F. Archery Range and Dog Park

McCallum informed that these are topics that the Commission will continue to discuss.

The Commission discussed and agreed that Meadow Park was a good location for the dog park and to get pricing. Wegner talked to residents about this location and they were in favor.

McCallum said that she would bring the compost site to the City Council for general discussion on the site and what the future goals are for the site and if archery would make sense there

6. Commissioner Reports/Comments

McCallum said that paychecks for the Park Commission would be sent by the end of the year.

7. Adjournment

Congdon moved to adjourn the meeting at 7:50 p.m, McNeilly seconded. Motion passed 4-0.

DRAFT



Memorandum

Item: Discovery Park Play Equipment – Concept Plan Review

Meeting Date: January 14, 2020

Presented By: Margaret McCallum, City Administrator

Details:

To discuss and review concept plans for the Discovery Park Play Equipment.

Brady Pate, a representative from Flagship Play will be providing concept plans at the meeting to review and discuss and seek input.

Attachments:

None.



Memorandum

Item: Baseball Batting Cage – Old School House Park

Meeting Date: January 14, 2020

Presented By: Margaret McCallum, City Administrator

Details:

The Park Commission is interested in installing a batting cage at Old School House Park. In doing research, staff is recommending a 70x12x12 tunnel that lists for about \$1,500.00.

The Public Works Department stated that the structure frame (78x20x20) would be about \$4,500.00.

This does not include excavation and ag lime.

Staff is projecting to be about \$10,000.00.

Attachments:

None.



Memorandum

Item: Hockey Nets – Old School House Park

Meeting Date: January 14, 2020

Presented By: Margaret McCallum, City Administrator

Details:

To discuss the purchasing of 2 hockey nets for the ice rink at Old School House Park.

The ice rink gets used by both those who just want to skate, but also those who want to play hockey.

For a 72" x 48" net, the cost would be \$119.99 for a Bauer brand Performance Steel Goal.

The total cost for both would be \$238.98.



Attachments:

None.



Memorandum

Item: Staff Updates

Meeting Date: January 14, 2020

Presented By: Margaret McCallum, City Administrator

Details:

Ice Skating Rink – Update

The Public Works Department has been working day and night (when weather permits) to flood the Old School House skating rink. Staff posted on social media that it would be open on December 10, 2020. Staff continues to monitor and flood as needed.

Memorial Benches

This was in the January Park and Recreation only City Newsletter. The newsletter will promote the dedication of benches to be placed throughout the community. The Commission agreed on the 6 foot bench made with recycled plastic for \$450.00. The Commission agreed to promote the benches at cost (say \$500.00 to cover the bench and plaque). The Commission would cover the shipping costs. I will put this on social media as well the week of January 13, 2020.

Adopt a Park Program

I finalized the language to promote the City's Adopt a Park Program for 2020 – 2022 (three years). This was put in the the City Newsletter as well. I will put this on social media as well.

Skate Park Equipment

I have been gradually starting the grant paperwork.

Archery Range and Dog Park

These will be 2020 projects that we will need to keep discussing locations for these.

Attachments:

None.