



**CITY OF MAYER  
REGULAR CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
MONDAY, DECEMBER 9, 2019  
6:30 PM**

**AGENDA**

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comment (Please limit comments to 5 minutes)**
- 5. Consent Agenda**
  - A. Minutes
    1. November 25, 2019 City Council Meeting Minutes
    2. November 25, 2019 City Council Workshop Meeting Minutes
  - B. Claims
- 6. Reports and Recommendations of City Departments, Consultants, Commissions and Committees**
  1. Administrative
    - A. Audio-Visual -Tierney
    - B. 2020 Budget – General and Enterprise Funds
      - a. General Fund – Adoption of Levy – Resolution 12.9.19.49  
Adoption of Budget - Resolution 12.9.19.50
      - b. Enterprise Fund – Resolution 12-9.19.51
- 7. City Council Reports**
- 8. Other Business**
- 9. Upcoming Meetings & Events**

December 10, 2019 Park Commission Meeting
- 10. For Your Information**
- 11. Administrators Annual Review – The Purpose of the closed meeting will be to meet in Closed Session, permitted under Minnesota State Statute 13D.05, subd. 3(a) – for the purpose of conducting the City Administrator’s annual performance review.**
- 12. Adjournment**

MAYER CITY COUNCIL MEETING MINUTES – NOVEMBER 25, 2019

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, and McNeilly

ABSENT: Council Member Stieve-McPadden

STAFF: City Administrator McCallum and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Boder to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the Consent Agenda as presented. Motion Carried 4/0.

1. Approve Minutes of the November 12, 2019 Regular Council Meeting.
2. Approve Minutes of the November 12, 2019 Council Workshop Meeting.
3. Approve Claims for the Month of November 2019. Check numbers 22618 to 22641. E-check numbers 5469E to 5474E.
4. Acknowledge City Administrators Report for the Month of November 2019.
5. Acknowledge Public Works Report of Activities from October 25 to November 21, 2019.
6. Acknowledge City Engineer Summary Report of Projects for October 2019.
7. Acknowledge Sheriff's Department Report for the Month of October 2019.
8. Acknowledge Fire Department Report for the Month of October 2019
9. Approve Resolution 11-25-19-45 Watertown Rod and Gun Club Gambling License.
10. Acknowledge Third Quarter 2019 Financial Report.

PUBLIC HEARING: Truth in Taxation Hearing opened at 6:32 p.m.

City Administrator McCallum opened the public hearing by giving an overview presentation highlighting the 2020 General Fund Budget. City Administrator stated the proposed City Tax Rate stands at 50.57% and the Local Levy at \$1,030,642.86. She informed Council that after a few special assessment adjustments the City Tax Rate will be closer to 49.3%. Barney Johnson, 1123 Hidden Creek Blvd, was present for the public hearing. Mr. Johnson voiced his concerns that his property tax and City tax rate will increase by 11%. Council addressed Mr. Johnsons questions and asked him to schedule a time to meet with the City Administrator to go over budget details. There being no further questions from audience, the Public Hearing was closed at 6:45 pm.

CITY ADMINISTRATOR

1. **Approve Resolution 11-25-19-46 2020 Benefits** –A MOTION to Approve Resolution 11-25-19-46 2020 Benefits was made by Council Member Butterfield and seconded by Council Member McNeilly. Motion Carried 4/0.

2. **Approve Resolution 11-25-19-47 2020 Police Contract** – Council continued discussion on the 2020 Police contract. At a prior Council Meeting, Council requested the City Attorney review and provide comments on the proposed contract. Council Member Boder asked if the City could get out of the police contract. The City Attorney’s comments stated, yes. Council could not come to an agreement on whether to have a set or rotating shift, however, did agree to a five-day week schedule with a 2–10 p.m. shift. A MOTION was made by Council Member Boder to Approve Resolution 11-25-19-47 2020 Police Contract at .88 FTE, five days a week schedule, 2-10 p.m. shift, and sharing hours with New Germany. A second was made by Council Member Butterfield. Motion Carried 4/0  
*Council agreed to have a discussion on a “rotating” or “set” schedule at a later date.*
3. **Approve Resolution 11-25-19-48 Kluver Consulting LLC Contract Termination** – A MOTION to Approve Resolution 11-25-19-48 Kluver Consulting LLC Contract Termination as of January 1,2020 was made by Council Member McNeilly and seconded by Mayor Dodge. Motion carried 4/0. Council directed Staff to provide Mr. Kluver with a 30-day notice. Council Member Butterfield ask if the City Attorney could review contract stating she has concerns about the language in item 2 and 12. City Administrator McCallum thanked Greg Kluver for his service. Council thanked Greg Kluver for all his years of service, dedication, and loyalty.

#### COUNCIL REPORTS

- Council Member Boder asked who was digging in his neighborhood. City Administrator stated that Nuvera Communications was laying new fiber.
- Council Member Butterfield stated she attended a W-M School Board Meeting on November 14, 2019. They had discussion on the name change and that the pool will be closed for maintenance.
- Council Member McNeilly stated that the Park Board is still trying to find a suitable location for an outdoor archery range and dog park.
- Council Member McNeilly reminded Council of the Tree Lighting Event on Saturday, December 7, 2019 at 5:00 p.m., Old School House Park. She asked Staff to post the event on Facebook and the local newspaper.
- Mayor Dodge stated he attended a Fire Board Meeting and a Public Works Meeting.

#### OTHER BUSINESS

- Acknowledge Minutes from the November 13, 2019 Parks and Recreation Commission Meeting.
- Acknowledge Minutes from the November 19, 2019 Mayor Fire Board Meeting.

#### ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Boder to adjourn the meeting at 7:16 p.m. Motion Carried 4/0.

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk

MAYER CITY COUNCIL WORK SESSION MINUTES – NOVEMBER 25, 2019

Call Work Session to order at 7:17p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Butterfield, Boder, and McNeilly

ABSENT: Council Member Stieve-McPadden

STAFF: City Administrator McCallum, City Engineer Martini, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT:

1. **Future Planning Discussion on Fire Station:** Staff asked Council for guidance on the need and future planning of a Fire Station in the City of Mayer. As part of the direction, Council recommended starting a plan for educating the public (open houses) on the project. Staff proposed 3 open house sessions that would identify and educate on:

- a. The need for a new facility
- b. What the facility would look like
- c. Cost of the facility

Mayor Dodge stated that community feedback on such a large project must take place and would like to see this as a referendum election item. Council doesn't know who all was involved with the initial project and feels they have not been provided historical data showing that a new fire station is the only option. Council agreed that a building committee should be established. Council stated they want what's best for the community and directed Fire Chief Maetzold to work with City Administrator McCallum to acquire members. They recommended the members consist of a Council, Fire Department Officers, City of Mayer residents, City Staff, and retired volunteer firefighters.

*Council Member McNeilly asked Staff to schedule a discussion on the "options" at the next Workshop Meeting.*

2. **Discussion on Rental Ordinance:** The City of Mayer has been having complaints for known rental properties with regards to suspicious activity, maintenance of property, and curb appeal. Council discussed potentially creating a Rental Housing Ordinance. Rental housing ordinances allow a city to license properties that are rented out. To obtain a license, the property owner would have to complete an application, pay a fee, and an inspection of the property would have to be performed. Inspection are completed by the City's Building Inspector. Council agreed that a rental agreement will help eliminate these issues and directed Staff to work on drafting a rental ordinance.
3. **Discussion on Garbage Contract and 2020 RFP:** The City of Mayer currently contracts with Republic Services for waste disposal and recycling. The contract expires in August of 2020. The City has received many complaints regarding the service provided by Republic Services. Council asked Staff to set up a timeline for a 2020 RFP. City Staff has been keeping track of all complaints made to City Hall. Council would like to know how many complaints Republic Services received directly from residents and directed Staff to contact Republic Services and acquire the data.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 8:00 p.m.

\_\_\_\_\_  
Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk

DRAFT

**ACCOUNTS PAYABLE LIST**

**DECEMBER 9, 2019**

**Checks: 22642 - 22681, 5475E - 5487E**

22642	Operating Engineers Local 49	Health and Dental Insurance	\$3,720.00
22643	Parkson Corporation	Waste Water Treatment - Supplies	\$404.26
22644	Kluver Consulting	November (Second Half) WWTP Contractor	\$900.00
22645	Security Bank	H.S.A. Benefits	\$875.00
22646	MN Dept of Health	Class A Water Certification - Kuntz - Renewal	\$23.00
22647	Brand Networking	IT Contract services and hardware	\$3,106.95
22648	AEM Workforce Solutions	November Payroll - Processing	\$440.00
22649	Election Judge - A.E.	Elections - WM	\$70.00
22650	AME Electric	Lower Tower Light - Fire Dept - Engine 11	\$45.04
22651	Carver County	2019 Assessment Contract	\$14,447.00
22652	Carverlink	City Buildings - Fiber Connections	\$532.62
22653	Central Fire Protection	Maintenance - Fire Extinguishers	\$262.85
22654	City of Lester Prairie	Biosolid Removal	\$9,360.00
22655	Core and Main	Water Meters and Supplies	\$3,985.08
22656	Election Judge - D.P.	Elections - WM	\$62.50
22657	Election Judge - D.P.	Elections - WM	\$75.00
22658	DPC Industries	Chemicals - WWTP	\$347.37
22659	Fremont Industries	Coagulant	\$972.00
22660	Gopher State LLC	Locates	\$52.65
22661	GovOffice	Website License	\$2,970.00
22662	Great America Finance Services	Copier Lease	\$183.33
22663	Janell Gildemeister	Mileage Reimbursement	\$83.20
22664	Election Judge - J.E.	Elections - WM	\$62.50
22665	Kluver Consulting	December Contract WWTP	\$1,800.00
22666	Lano Equipment	Fuel and Oil Filters	\$81.90
22667	Operating Engineers Local 49	Health and Dental Insurance - January	\$3,720.00
22668	Election Judge - L.M.	Elections - WM	\$151.25
22669	Mayer Lumber Co	PW/FD Supplies	\$287.78
22670	Metrowest Inspections	Inspection Services	\$7,154.47
22671	Municipal Development Group	City Planning Services	\$437.50
22672	Municipal Emergency Services	Gasket swivel rocker/Hose	\$297.80

22673	Peason Bros	Street Sweeping	\$1,260.00
22674	Ratwik Roszak and Maloney	Legal Services	\$2,963.95
22675	Squeaky Clean	City Hall Cleaning Services	\$711.17
22676	Tom Goepfert	On Call Employee	\$100.00
22677	United Farmers Coop	Chain, Woodcutter	\$38.90
22678	Vessco	WTP rotameters	\$763.82
22679	Watertown Township	Summer Maintenance/Snowplowing	\$3,994.66
22680	Election Judge - S. W.	Elections - WM	\$62.50
22681	Zts Productions	City Council Meeting - Downloading	\$135.00
5475E	ADP LLC	Payroll Processing Software Company	\$82.59
5476E	Delta Dental of Minnesota	Dental Benefits - November	\$261.10
5477E	Techstar IT Solutions	Phone Support & Subscriptions	\$390.80
5478E	Verizon Wireless	OSH Lift Station	\$14.56
5479E	Verizon Wireless	FD Cell and Tablet	\$41.19
5480E	Verizon Wireless	City Cell Phones	\$246.13
5481E	Xcel Energy	Street Lights	\$1,794.57
5482E	Xcel Energy	City Building	\$2,130.91
5483E	Arinna LLC	Novel Energy Solar Garden Subscription	\$2,020.32
5484E	McLeod Coop Power Assn	City Sign	\$37.23
5485E	McLeod Coop Power Assn	Street Lights	\$711.18
5486E	Frontier	PW-Internet	\$114.35
5487E	Dental Dental of Minnesota	McCallum- Dental	\$57.37
			<hr/>
			\$39,628.67

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## Memorandum

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**Item: Audio/Visual upgrades in the Council Chambers**

**Meeting Date: December 9, 2019**

Presented By: Margaret McCallum, City Administrator

**Details:**

***Current Equipment Condition -***

The current Audio/Visual Equipment in the Mayer City Council Chambers is aging and beginning to fail. The audio equipment in particular has had issues with maintaining a charge and staff and personnel on the video are often hard to hear.

***Financing the Project -***

At the June 10, 2019 City Council workshop meeting, the Council decided to move ahead with using some of the funding from a tower lease agreement. As part of that agreement, the company agreed to a \$40,000 signing bonus. The City Council decided that they would use some of this money towards needed projects including audio/visual updates.

***Quotes -***

The four quotes been received over time varying in focus and need.

All of the companies came to City Hall to do a walk through of the City Council Chambers to review just the audio and visual equipment.

- Tierney's quote was \$19,919.08 for visual only.
- Tierney's upgraded quote was \$24,912.27 for audio and visual needs (See attachment for additional breakdown costs).
- ESCI's quote was \$30,945.00 (See attachment for additional breakdown costs).
- ZTS Productions (Audio and Visual Quote) was \$9,736.50 or \$13,418.50 (upgraded microphones) (See attachment for additional breakdown costs).

**ESCI –**

ESCI did a walk through and provided a quote for audio equipment upgrades.

**City of Carver Equipment –**

The City of Carver recently constructed a new City Hall and purchased all new equipment for that facility. Therefore they have offered to sell their old audio equipment to the City of Mayer.

The total cost for their audio equipment would be \$2,135.00. This includes microphones, two mixers and equalizer and monitors. It is all wired equipment.

Staff and Zach Stifter of ZTS Productions went to look at the equipment and determined that it could work for the City of Mayer.

**ZTS Productions:**

Staff has been working with ZTS Productions on visual upgrades in the Council Chambers. This would include a new camera, computer and equipment. The Visual component to the project would be about \$5,449.50 for the equipment.

**Tierney:**

Originally, Tierney provided a quote for visual only in the amount of about \$19,000.00.

Council had a discussion based on the options presented. That included going with used equipment and piecing things together. There was discussion to meet with Tierney due to cost and explains clearly the needs for both audio and visual.

The City Administrator and two Councilmembers, Liz Butterfield and Nikki McNeilly met with a representative from Tierney to review the audio/visual vision for the City Council chambers. They subsequently provided an updated quote for \$24,912.27.

This includes a new recorder, longer microphones, zoom camera. This would also allow for audio conferencing capabilities. Another option is streaming capabilities.

**Recommendation – Tierney**

Based on the latest discussion and guidance from Council and the meeting of the committee with Tierney about a more specific vision for the audio/visual needs, staff is recommending going with Tierney's quote of \$24,912.27 for audio/visual upgrades.

**Attachments:**

ESCI Quote (Audio)

Tierney Quote (Audio and Visual)

City of Carver

ZTS Productions Quote (Audio and Visual)



# PROPOSAL

**Design & Integration by Tierney**

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THANK YOU  
FOR CONSIDERING US!

Tierney has been in the business of helping our partners improve their communication and tell their unique stories for over forty years. The only way to accomplish this is to listen to our customers needs, provide consultation based on our experience, and deliver on our promise. We strive to be a valued and trusted partner to your organization, not simply a supplier.

On behalf of our entire team at Tierney, we truly appreciate the opportunity to work with you on delivering your vision and supporting you each step of the way. Our success is dependent on your success.

Robert T. Gag  
CEO



Tuesday, December 03, 2019

Margaret McCallum  
City of Mayer

**Proposal for Audio-Visual Service**

**RE:** Council Chambers Update

**Opportunity Number:** 16694 R3

**Scope of Integration Services**

Summary of Work to be completed by Tierney Brothers, Inc. at **413 Bluejay Avenue North, Mayer, MN 55360.**

(Please initial if address is correct or provide correct address. \_\_\_\_\_ )

**Quote 118555/118557**

Tierney (TBI) proposes the following updates to the Council Chambers.

The existing camera, camera controller and recorder will be removed from the room. A new HD Pan, Tilt, Zoom camera will be installed on the front wall. This unit will be set by Tierney and left with the best viewing angle for the room. Camera control available on a small manufacturer supplied IR remote control for the occasional change as needed.

The audio system will be upgraded with eight (8) desktop wireless gooseneck microphones. The microphones will be used for audio recording by a new recorder. Seven (7) microphones will be located on the Dias and one (1) will be located on the lectern. Each has a **10"** gooseneck. The microphones are not used for in-room voice reinforcement. Two (2) charging stations for the microphones are included and will be located in the new equipment rack.

A wireless Access Point Transceiver will be ceiling mounted near the center of the room. The digital Dante audio output of the Transceiver will be connected via an Ethernet switch to a Digital signal Processor (DSP) which will provide all required audio processing and provide a mix of the microphones to the new recorder. Microphone level control will be preset by Tierney and fine-tuned automatically by the DSP with its built-in Auto Gain Control (AGC) circuitry. Four (4) new self-powered ceiling speakers will be provided for far end audio during teleconferencing and program audio. Program audio will be from an output on the OFE video projector only. Program audio volume control will be by the owner furnished (OFE) video projector's IR remote control only. Any other requirements or changes for program audio will be at additional cost.

Included in this revision (R3) is teleconferencing capabilities – with a new Biamp dial pad located on top of the equipment rack. Tierney has added acoustic echo cancellation (AEC) for each microphone input.

Also included in this revision is a new high resolution HDMI recorder with the option of future H.264 streaming capabilities. The recorder has 32 GB of memory with+- the option of an OFE external USB drive and can record and stream simultaneously. Four convenient buttons allow a recording to be started, stopped and paused, and chapter marks to be inserted. The SMP 111 provides an intuitive Web interface with an embedded video window for viewing the live stream, as well as complete configuration, setup, and operation.

Due to the removal of the audio monitoring by the Owner, there will not be a way to check the audio levels on the recording, confirm all microphones are functioning and/or confirm the video recording.

All equipment will be located in a new equipment rack located at the front of the room.

The Owner will be responsible for:

- Power at the equipment rack
- All owner furnished (OFE) equipment to be in good working order
- Clear, clean, accessible cable pathways
- VoIP or POTS telephone conferencing port at the equipment rack. Line type must be determined and installed two weeks before installation date.
- A data drop and web control, if required, for the recorder

We appreciate the opportunity to present this proposal. If you have any questions, please do not hesitate to contact us at your convenience at 612-331-5500. Our fax number is 612-331-3424.

Proposal Prepared By:  
Sales Representative - Heidi Harvey  
Systems Engineer - Mark Odneal

Please initial to acknowledge and authorize the Scope of Integration Services presented here. \_\_\_\_\_



# Quote

#170725

1771 Energy Park Drive, Suite 100, St. Paul, MN 55108  
 (612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424  
 www.tierneybrothers.com

12/3/2019

**Bill To**  
 Margaret McCallum  
 City of Mayer  
 413 Bluejay Ave N  
 Mayer MN 55360

**Ship To**  
 Margaret McCallum  
 City of Mayer  
 413 Bluejay Ave N  
 Mayer MN 55360

Memo:  
 A - Council Chambers Update R3

Expires	Sales Rep	Contract	Terms
3/2/2020	209 Heidi Harvey	MNS-CPV 152129	NEW

Qty	Item	MFG	Price	Ext. Price	Cost	Ext Cost	Markup %	Category
	A - Council Chambers Update R3							
	-----Video Equipment-----							
1	<b>Integration Item</b> VC-B30UW HDMI and USB PTZ Camera - White	Lumens	\$748.06	\$748.06	\$662.00	\$662.00	13%	Video Products
1	<b>VC-AC03</b> Mounting Bracket for PTZ Vide Cameras, PTZ Video Camera Accessory	Lumens	\$29.38	\$29.38	\$26.00	\$26.00	13%	Video Products
1	<b>HD-RX-101-C-E</b> DM Lite - HDMI® over CATx Receiver, Surface Mount	Crestron	\$186.45	\$186.45	\$165.00	\$165.00	13%	Video Conferencing
1	<b>HD-TX-101-C-1G-E-W-T</b> DM Lite - HDMI® over CATx Transmitter, Wall Plate, White Textured	Crestron	\$214.70	\$214.70	\$190.00	\$190.00	13%	Broadcast Video and Production
1	<b>60-1594-01</b> SMP 111 Single Channel H.264 Streaming Media Processor -Single Channel Recorder - 32 GB	Extron	\$1,915.35	\$1,915.35	\$1,695.00	\$1,695.00	13%	Control Systems
	-----Audio Equipment-----							
8	<b>MXW8=-Z10</b> Desktop Base Transceiver	Shure	\$452.00	\$3,616.00	\$400.00	\$3,200.00	13%	Audio Products
8	<b>MX410LP/C</b> 10" Shock-Mounted Gooseneck, Cardioid, less Preampifier	Shure	\$175.15	\$1,401.20	\$155.00	\$1,240.00	13%	Audio Products
1	<b>MXWAPT8=-Z10</b> 8-Channel Access Point Transceiver -Z10 Frequency (10 MHz) 1920 D 1930 MHz	Shure	\$2,655.50	\$2,655.50	\$2,350.00	\$2,350.00	13%	Audio Products
2	<b>MXWNCS8</b> 8-CH NETWORKED CHARGING STATION	Shure	\$1,384.25	\$2,768.50	\$1,225.00	\$2,450.00	13%	Audio Products



170725



# Quote

#170725

1771 Energy Park Drive, Suite 100, St. Paul, MN 55108  
 (612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424  
 www.tierneybrothers.com

12/3/2019

Qty	Item	MFG	Price	Ext. Price	Cost	Ext Cost	Markup %	Category
1	<b>TesiraFORTE DAN VT</b> TesiraFORTE DSP fixed I/O server with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 32 x 32 channels of Dante™, Acoustic Echo Cancellation (AEC) technology (all 12 inputs), 2 channel VoIP and standard FXO telephone interface	Biamp	\$2,371.87	\$2,371.87	\$2,099.00	\$2,099.00	13%	Audio Products
1	<b>QT615-CFS</b> Qt615-Cfs Qt Series Selfamplified Quad System Speaker	AMK	\$638.45	\$638.45	\$565.00	\$565.00	13%	Audio Products
1	<b>AMS-1208P</b> Luxul AV Series 12Port/8PoE+ Giga Switch	Luxul	\$311.88	\$311.88	\$276.19	\$276.19	13%	Broadcast Video and Production
1	<b>TX-J2</b> Unbalanced Input Transformer	RDL	\$56.33	\$56.33	\$49.85	\$49.85	13%	Video Products
1	<b>MPS-2PP-3ST</b> MPS-2PP-3ST 3.5MM to 2RCA M to M Audio MLD NP 3'	Comprehensive	\$1.83	\$1.83	\$1.62	\$1.62	13%	Cabling
	-----AV Furniture and Rack-----							
1	<b>ERK-2120LRD</b> ERK Series Rack, 21 RU, 20"D, w/o Rear Door  Custom Package of Equipment Rack Accessories Includes: Sliding Shelf, Universal Rack Shelf Kit, Lacing Bar, Power Distribution, Vent Panel, Misc Hardware	Middle Atlantic	\$344.59	\$344.59	\$304.95	\$304.95	13%	Audio-Visual Furniture
2	<b>SSL</b> LAMINATED SLIDING SHELF 1 RU	Middle Atlantic	\$75.37	\$150.74	\$66.70	\$133.40	13%	Mounting Hardware
1	<b>60-190-01</b> Universal Rack Shelf Kit for 9.5" Deep Products 1U Gray	Extron	\$73.45	\$73.45	\$65.00	\$65.00	13%	Mounting Hardware
1	<b>RRF18</b> RACKRAIL, 10-32, 18 RU Heavy-gauge 10-32 threaded rail, sold as a pair	Middle Atlantic	\$29.63	\$29.63	\$26.22	\$26.22	13%	Cabling
1	<b>LBP-1A</b> "L" SHAPED LACING BAR, 10 PC. PACK	Middle Atlantic	\$25.47	\$25.47	\$22.54	\$22.54	13%	Cabling
1	<b>IRUR1</b> Rack Header-Image Series1 Rack-Logo	Liberty	\$15.80	\$15.80	\$13.98	\$13.98	13%	Cabling
1	<b>PDU1215</b> Tripp Lite PDU Single Phase Basic 120V Outlets 13 5-15R 5-15P 15ft cord 1U RM - 13 x NEMA 5-15R - 15 - 1U 19" Rack-mountable NEMA 13 5-15R 5-15P 15FT CORD	Tripp Lite	\$74.72	\$74.72	\$66.12	\$66.12	13%	Video Products
5	<b>VT1</b> VT1 1-Space Vent Panel -1 3/4"	Middle Atlantic	\$10.92	\$54.60	\$9.66	\$48.30	13%	Audio-Visual Furniture



170725



# Quote

#170725

1771 Energy Park Drive, Suite 100, St. Paul, MN 55108  
 (612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424  
 www.tierneybrothers.com

12/3/2019

Qty	Item	MFG	Price	Ext. Price	Cost	Ext Cost	Markup %	Category
2	<b>HPS</b> HPS 25 PCS Black Phillips Screw w/ Washers  Custom Package of Cables, Connectors and Hardware Includes: Cat5e, Bulk Cabling and Misc Hardware	Middle Atlantic	\$4.16	\$8.32	\$3.68	\$7.36	13%	Audio-Visual Furniture
3	<b>CAT5E-ASY-3BLK</b> CAT5e 350 MHz Assembly Cable Black 3ft.	Comprehen sive	\$1.68	\$5.04	\$1.49	\$4.47	13%	Cabling
2	<b>CAT5E-ASY-7BLK</b> CAT5e 350 MHz Assembly Cable Black 7ft.	Comprehen sive	\$2.75	\$5.50	\$2.43	\$4.86	13%	Cabling
2	<b>CAT5E-ASY-15BLK</b> CAT5e 350MHz Assembly Cable Black 15ft.	Comprehen sive	\$4.43	\$8.86	\$3.92	\$7.84	13%	Cabling
250	<b>24-4P-L6-EN-BLK</b> Black Category 6 U/UTP EN series 23 AWG 4 pair unshielded cable	Liberty	\$0.15	\$37.50	\$0.14	\$35.00	7%	Cabling
250	<b>22-2C-PSH-BLK</b> Black Audio and control 22 AWG 1 pair shielded plenum	Liberty	\$0.11	\$27.50	\$0.10	\$25.00	10%	Cabling
2	<b>PCG1960EPCL</b> 1 Gang Plate1" Oval Hole TBI Logo	Liberty	\$13.53	\$27.06	\$11.97	\$23.94	13%	Cabling
1	<b>Minnesota State Contract - Associated Hardware</b>		\$500.00	\$500.00				
5	<b>Minnesota State Contract - Design / Engineering</b> Professional/Technical Design Service; Engineering and Design		\$120.00	\$600.00				
12	<b>Minnesota State Contract - Project Management</b>		\$90.00	\$1,080.00				
9	<b>Minnesota State Contract - In-House Installation</b>		\$90.00	\$810.00				
18	<b>Minnesota State Contract - On-Site Installation</b>		\$95.00	\$1,710.00				
8	<b>Minnesota State Contract - Programming and Configuration</b> Professional/Technical Design Service; Programming and Configuration		\$120.00	\$960.00				
1	<b>Minnesota State Contract - Maintenance / Service (Std 1 yr)</b> Maintenance / Service; One Year Installation Warranty		\$899.00	\$899.00				



170725



# Quote

#170725

1771 Energy Park Drive, Suite 100, St. Paul, MN 55108  
(612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424  
www.tierneybrothers.com

12/3/2019

<b>Subtotal</b>	\$24,363.28
<b>Tax (0%)</b>	\$0.00
<b>Shipping Cost</b>	\$548.99
<b>Total</b>	\$24,912.27

To accept this quotation, sign here : \_\_\_\_\_

Please reference this quote number on your purchase order.

Please inspect product upon delivery. State of Minnesota Contract Return Policy will apply.

Standard Times for Delivery from Receipt of PO\*:

- Stocked Product Equipment Only Sales - Three to Five Business Days
- Non-Stocked Product Equipment Only Sales - Ten to 14 Business Days
- Integration Projects - Two to Eight Weeks

\*All days include time in transit and assume product is not on back order with the manufacturer.



170725



1771 Energy Park Dr. #100, St. Paul, MN 55108  
800.933.7337 | info@tierneybros.com

**Tierney Brothers One Year On-site Warranty Coverage Program**  
**Designed for:**  
**City of Mayer**

**Terms and Conditions**

Tierney Brothers, Inc. warrants the installation you have purchased from Tierney Brothers, Inc. from defects in materials and workmanship, under normal use, during the One Year Warranty period. Normal use is defined as operating the system within its designed specifications. The warranty period commences on the date of customer signoff, at the completion of the install by Tierney Brothers, Inc.

During the warranty period, Tierney Brothers, Inc. will first work to resolve any problems by troubleshooting over the phone. If Tierney Brothers, Inc. Support Specialists determine that the issue cannot be resolved over the phone, a Technician will be dispatched to your location(s) within 24 - 48 hours of the original call (Monday through Friday 8:00am – 5:00pm, excluding national holidays). If service is required after the One Year Warranty period has expired, the customer will be billed at Tierney Brothers, Inc. current labor rates. If the customer has purchased a Tierney Brothers, Inc. Extended Maintenance Agreement, that will commence at the end of the One Year Warranty. If you would like additional information regarding Tierney Brothers, Inc. Extended Maintenance Agreements, please contact your Tierney Brothers, Inc. Sales Representative at 612-331-5500.

**Obtaining Warranty Service**

To obtain warranty service, you must contact a Tierney Brothers, Inc. Support Specialist at 612-331-5500 or by email at support@tierneybrothers.com. The model and serial number on failed equipment may be required when requesting warranty service (if applicable). The customer will be required to describe the nature of the failure, and may be required to perform other failure identification or isolation activities while working with the Support Specialist over the phone. An on-site visit will be performed only if it is deemed by Tierney Brothers, Inc. Support Specialists that the issue can't be resolved over the phone.

**Limitations of coverage**

The following items are excluded from coverage under the warranty:

- a. Equipment that has been removed or reinstalled in a different location
- b. Damage or other equipment failure due to causes beyond our control including, but not limited to, operator negligence, the failure to maintain the equipment according to the owner's manual instructions, abuse, vandalism, theft, fire, flood, wind, freezing, power failure, inadequate power supply, acts of war or acts of God.
- c. Any utilization of equipment that is inconsistent with either the design of the equipment or the way the manufacturer intended the equipment to be used.
- d. One Year Onsite Warranty covers all hardware related failures, network or software related failures are not covered under Tierney Brothers, Inc. One Year Onsite Warranty.
- e. Operational or mechanical failure which is not reported prior to expiration of this contract.
- f. Equipment where the serial plate attached to the equipment is removed, defaced or made illegible.
- g. Damage resulting from unauthorized repair, software virus, improper electrical wiring and connections.
- h. Existing Owner Furnished equipment.
- i. Lift and Scaffolding rental is not included.

This maintenance contract refers to:  
**Council Chambers Update**  
**16694 R3**

I have read, understand and agree to the above terms and conditions per the plan elected.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Plan Type: \_\_\_\_\_



1771 Energy Park Dr. #100, St. Paul, MN 55108  
800.933.7337 | info@tierneybros.com

City of Mayer  
Council Chambers Update  
16694 R3

**Proposal Summary**

*Please Check the Quotes Intended for Purchase Order*

<b><u>A - Council Chambers Update R3</u></b>	
State Contract Total:	\$ 24,912.27
Non Contract Total:	\$ -
<b>Proposal Total:</b>	<b>\$ 24,912.27</b> <input type="checkbox"/>
<b>Project Total:</b>	<b>\$ 24,912.27</b>

# PROJECT PROPOSAL

# CONTENTS

**SECTION 1** | **BECOMING YOUR PARTNER**

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**SECTION 2** | **WE DESIGN YOUR WORLD**

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**SECTION 3** | **SIMPLE FACTS ABOUT US**

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**SECTION 4** | **STEP BY STEP**

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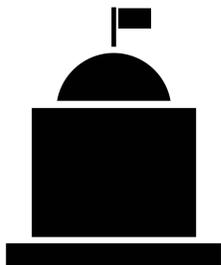
**SECTION 5** | **HELLO WE WOULD LOVE TO MEET**

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**SECTION 6** | **PROJECTS**

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**SECTION 7** | **TERMS & CONDITIONS**



# OUR MISSION

Provide our customers with the most suitable, reliable and advanced interactive solutions to inspire collaboration and improve performance.

# 1 | BECOMING YOUR PARTNER

## IT'S WHAT WE ARE HERE FOR

Our years of experience across all vertical markets has developed our insights into trends, best practices, and best in class solutions for your technology initiatives.



**Earn  
Your Trust**



**Provide  
Solutions**



**Ongoing  
Support**

Our goal is to be a trust partner, viewed as an experienced and valuable member of your team.

# WHY WORK WITH AN INTEGRATOR

## STRATEGY

- Consultation with your team to determine vision
- Establish your organizations design standards
- Create a solution that is scalable and forward thinking

## DESIGN

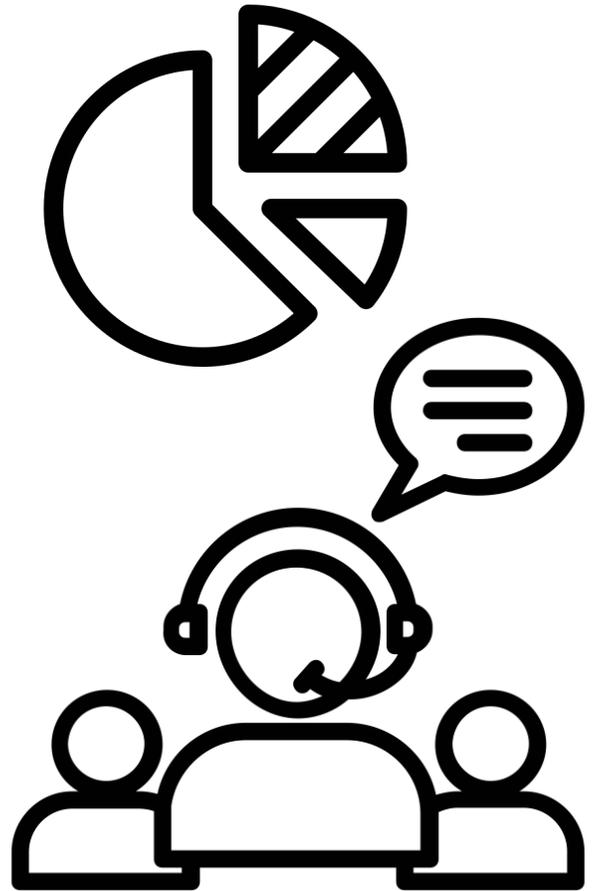
- We employ industry certified design engineers
- The design engineer is part of your team, working with your Account Executive
- A solution based on your desired scope will be created using industry leading manufacturers and practices

## INTEGRATION

- Our teams of industry and state certified installers will ensure a professional installation
- A dedicated project manager will be assigned to your project to oversee the implementation from start to finish
- Upon completion of the project you will receive a full set of schematic drawings and any programming source code that was used

## TECH SUPPORT

- Tierney provides unrivaled support with our easy to access helpdesk
- We utilize industry leading software to manage our service and support
- Our dedicated service team is the largest in the market and maintains their industry certifications to enable quick resolution to any service needs



---

We are driven by creating experiences that deliver results for your business, your employees, or your students.

2

# WE DESIGN YOUR WORLD

... WITH BEST PRACTICES IN MIND

## INTEGRATION IS OUR PLAYGROUND

---

Tierney's vast years of experience designing technology solutions for every market has shaped our award winning design philosophy. We use industry leading manufacturers and design with the future in mind. We listen to your current needs and design a system that allows for growth to the next logical step in your users technology growth. We also design to keep the user experience consistent from room to room and location to location.

# SHORT PRESENTATION OF OUR SERVICES

And we can do more!

As a true collaborative partner to you and your organization, we not only work hard to understand your needs but also to change with you and develop services that can help fill gaps with in your organization.



## STRATEGY

We are committed to developing and maintaining long-term partnerships with our customers and suppliers leading to solutions that are responsive to our customers' needs



## MANUFACTURERS

Tierney is committed to actively pursuing new products or services to best serve our customers.



## SYSTEMS

Tierney offers full systems installation and integration of all the products we offer. We have made it our goal to be the most qualified, full service integration team in the Midwest.



## TECH SUPPORT

Service is a core value at Tierney. That's why we do repairs in our service center rather than shipping them to the manufacturer.



## AV SOLUTIONS

Tierney offers full system design, installation and integration.



## PROFESSIONAL DEVELOPMENT

Ongoing professional development is key to successful tech integration. Our PD team has the resources and experience to support your schools.



We are driven by creating experiences that deliver results for your business, your employees, or your students.

# SIMPLE FACTS ABOUT US

## WE ARE FULLY CAPABLE OF HANDLING YOUR NEEDS



Whether we are designing a small huddle space in your local office, a classroom or learning environment, or designing your new corporate headquarters somewhere around the country, we have you covered. From sales and design to implementation and ongoing support, our team of 175+ professionals value your partnership and work diligently to maintain your trust.

### OUR COMPANY IN NUMBERS



175+ wonderful people working as a team



43 beautiful years of achievements



10,000+ successful projects completed

### RECENT AWARDS



**AVIXA Certification**  
AV Provider of Excellence

**WINNER / 2017 & 2016**  
**BEST A/V Company**  
TCB Magazine

**WINNER / 2018**  
**FAST 50 AWARD**  
Twin Cities Business Journal

# 4 | STEP BY STEP

**FROM START TO FINISH, WE TAKE YOUR IDEAS AND TURN THEM INTO REALITY**

## OUR APPROACH

Nobody knows your business better than you. You have goals and a vision, and our role is to listen, consult, and make that vision come to life.

.....

Tierney has over forty years experience to draw from in the technology space. We pride ourselves on our comprehensive approach to make sure that we have taken all of the "unknowns" into account.

## WHAT IS IMPORTANT

- Budget
- Timeline
- How do you currently work vs. how you would like to work
- Reliability and ease of use

# NECESSARY STEPS TO PERFECTION

This walk we will do together!

## PROJECT DEFINITION



We will sit down with your stakeholders to consult and develop your strategic goals for your investment.

## STRATEGY & STRUCTURE



We will listen and develop an appropriate technology plan to meet current needs while allowing for future growth.

## DESIGN



Tierney industry certified design engineers will research and build a solution to reliably achieve your project goals.

## ONSITE DEVELOPMENT



Tierney project managers will work with you or your contractors to ensure the site is ready for installation and can support your newly integrated technology.

## TESTING



Our installation professionals will build and test your system (many times this can be done in our production facility) to ensure a reliable performance.

## LAUNCH



When the time is right to launch your new technology to your organization, Tierney will assist in training and providing materials to ease your staff into a more productive workplace.

5

# HELLO!

## WE WOULD LOVE TO MEET



For those of you that we have had the opportunity of working with in the past, THANK YOU for your partnership and trust in us. Our entire organization is grateful.

For those of you that are new to Tierney and considering us as a technology partner moving forward, we appreciate the opportunity and invite you to come and meet our wonderful team. Our new offices are a working showroom of some of the latest technologies being installed today, from conferencing to digital communications, interactive to collaborative, and much more.

The following page is a snapshot of “your team”, some of the folks that have been engaged on your project thus far.



# THE BEST IN THEIR BRANCH

You will be amazed

## HEIDI HARVEY



### SALES REP

Industry certified with 15+ years experience in technology consultation to help you navigate your technology initiative.

## DARRICK KNUTSON



### ENGINEER

Industry certified with 13 years of audio visual design experience. Providing highly reliable system designs with thoughtful functionality in mind.

\*A dedicated engineer will be assigned to your specific project

## TRENT FETTIG



### PROJECT MANAGER

Industry certified with 13 years of experience in site preparation, scheduling, communication, and change management.

\*A dedicated project manager will be assigned to your specific project

## ALYSSA MEIERBACHTOL



### SALES COORDINATOR

Experienced SC providing a single point of contact for client communication in regards to purchase orders, invoices, deliveries, and project schedules.

## SEVILLA ANDERSON



### TECH SUPPORT

Industry certified with three years of providing our clients ongoing support of any service, warranty, or preventative maintenance support they may need.

## KYLEEN DONAHUE



### DIGITAL SIGNAGE

Industry certified with 17 years of technology experience relating to hardware, software, content creation, deployment, and consultation as needed for your digital communication.

6

# PROJECTS

## SOME OF OUR INSPIRED PROJECTS



### Factory Motor Parts

#### WHAT WE DID:

- ✓ Research & Consultation
- ✓ Design
- ✓ Project Management
- ✓ Installation

### FMP

The FMP Partners Network is the independent service centers' connection to all the parts, tools and technology you need to take your shop to the next level. This program is designed exclusively for independent shops.

#### COMMISSIONED 2018

Research | Design | Programming



# SOME OF OUR INSPIRED PROJECTS

Take a look at our recent work



## McNamara Alumni Center COMPANY INSTALLATION

In continued efforts to maintain its level of bold and beautiful standards the McNamara center partnered with Tierney to install and upgrade the center's digital needs.

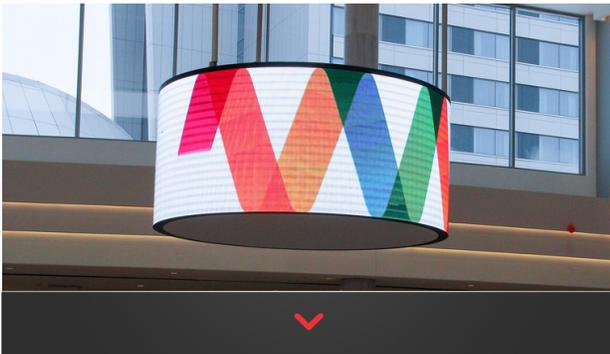
**LINK:** [www.first-project.com](http://www.first-project.com)



## Rihm Kenworth COMPANY INSTALLATION

Tierney partnered with the company to design and implement their Audio Visual systems, as well as a portion of their internal and external signs and graphics for both of their new buildings.

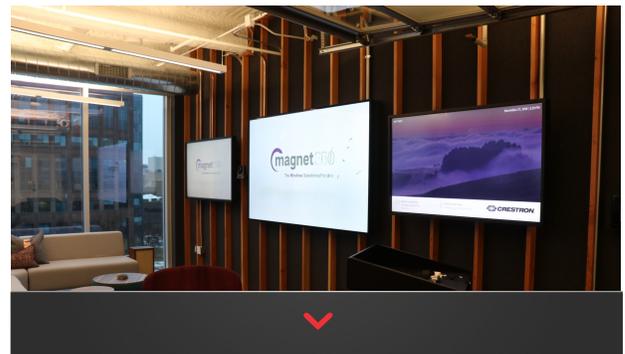
**LINK:** [www.first-project.com](http://www.first-project.com)



## Mall Of America COMPANY INSTALLATION

Tierney helped Mall of America accomplish this goal by providing two NanoLumens NanoWrap hanging "Halo" signage displays in two separate atrium areas within the most recent addition to the space.

**LINK:** [www.first-project.com](http://www.first-project.com)



## Magnet 360 COMPANY INSTALLATION

Working alongside Salesforce for 14 years, Magnet360 has gained deep expertise across all Salesforce products, and uses the knowledge to ensure our customers extract the full potential out of the platform.

**LINK:** [www.first-project.com](http://www.first-project.com)

# MAINTENANCE & SERVICES OPTIONS

In case you want more.

## 01 Support Contracts

- Customized Support Options
- Access to Support Portal
- Preventative Maintenance Check(s)
- Dedicated Support Specialist
- Next Day Onsite Support
- Manufacturer Repair Assistance
- Meeting Support

## 02 Onsite Support

- Six Trained Technicians available for onsite support
- Ten Trained Installers
- Standard and Emergency support available
- Meeting Support
- Preventative Maintenance Check(s)
- Loaner Equipment

## 03 Lifeline and Repair Service

- Unlimited Phone and Email Support
- Six Trained Support Specialists
- In House Warranty Evaluations
- In House Repair Services
- Product Provisioning
- Programming Assistance

Contact your rep for a quote on added maintenance and service options.



PRODUCT  
PROVISIONING



SUPPORT  
PORTAL



PHONE/EMAIL  
SUPPORT



REPAIR  
SERVICES



SUPPORT  
CONTRACTS



CUSTOMER  
SATISFACTION  
(NPS)

# TERMS & CONDITIONS



## BECAUSE TIME IS MONEY

---

- 1. Entire Agreement.** These Terms and Conditions apply to the Sales Order (the "Order") and shall constitute the entire agreement (the "Agreement" or "Terms and Conditions") of Tierney Brothers, Inc. ("Seller") and Buyer with respect to the subject matter hereof. These Terms and Conditions are controlling and shall supersede any prior or contemporaneous agreements, understandings or representations, oral or written, relating to the subject matter hereof. These Terms and Conditions shall govern in the event of any conflict between these Terms and Conditions and any provision contained in any subsequent Sales Order or Purchase Order or otherwise, the terms of which, whether conflicting, supplemental or otherwise, are expressly rejected.
- 2. Shipment, Title and Risk of Loss.** Unless otherwise agreed in writing, or pursuant to a Buy and Hold transaction, title and risk of loss pass from Seller to Buyer upon receipt of shipment from Seller. Seller is responsible for damage that occurs during shipment to the customer (FOB Destination), unless the customer has arranged the shipping contract with their own provider. If the buyer has arranged their own shipping method, the buyer would assume responsibility and ownership of the goods once the shipment is picked up at the Seller's location (FOB Origin). Unless otherwise agreed in writing, the method of shipment will be at Seller's discretion. Any delivery or shipment date is an estimate only.
- 3. Payment.** For accounts where credit has been established, terms are net 30 days following the date of invoice. Amounts not paid in full within 30 days of date of invoice will be subject to a service charge of 1% per month on the unpaid balance to be included on each month's statement until paid in full. Payment options are EFT or check.
- 4. Taxes and Other Charges.** In addition to any price provided in this Agreement, Buyer shall be liable for any tax, fee or other charge imposed on Seller at any time upon the sale and/or shipment of the products sold hereunder, now imposed by federal, state, municipal or any other governmental authorities or hereafter becoming effective for or during the period hereof.
- 5. Cancellation or Default by Buyer.** This Order may not be cancelled in whole or in part by Buyer except with Seller's written consent. If at any time, in Seller's opinion, Buyer's credit is impaired, or if Buyer shall fail to pay to Seller any amount when due, under this or any other agreement, or if at any time Buyer shall indicate an intention to refuse to perform its obligation hereunder, Seller may at its option terminate this Agreement with respect to further shipments and all obligations of Buyer with respect to shipments previously made shall become immediately due and payable. In the event of such termination, Buyer shall remain liable to Seller for any and all loss or damage sustained due to Buyer's default. The Buyer's Liability, at the time of cancellation would be greater than or equal to 10% of the total of the order.
- 6. Customized Goods.** In the event that the Order is for customized products or specially manufactured goods, or for products that Buyer customizes after receipt of the products, the Tierney Brothers, Inc. Customized Product Sales Form shall be completed, attached hereto, and incorporated into these Terms and Conditions.
- 7. Bill and Hold Transaction.** In the event Buyer has requested that Seller bill and hold the products pursuant to the Order, the Tierney Brothers, Inc. Bill and Hold Agreement shall be completed, attached hereto, and incorporated into these Terms and Conditions.
- 8. Force Majeure.** Seller shall not be liable for any loss, damage, delays, changes in shipment schedules or failure to deliver caused by any event beyond its reasonable control, including, without limitation, accident, fire, actual or threatened strike or riot, explosion, mechanical breakdown (including technological or information systems), plant shutdown, unavailability of or interference with necessary transportation, any raw material or power shortage, compliance with any law, regulation or order, acts of God or public enemy, prior orders from others, or limitations on Seller's or its suppliers' products or marketing activities or any other cause or contingency beyond Seller's control.

9. **Limitation on Warranty and Remedies.** Seller warrants those products manufactured by it against defects caused solely by faulty assembly for 30 days after delivery. All other products, and the components and materials utilized in any assembled or customized products, are covered by, and subject to, the terms, conditions and limitations of the manufacturer's standard warranty, which warranty is expressly in lieu of any other warranty, express or implied, of or by Tierney Brothers or the manufacturer. Buyer's exclusive remedy, if any, under these warranties is limited, at Tierney Brothers' election, to any one of (a) refund of Buyer's purchase price or (b) replacement of any such product. Buyer acknowledges that except as specifically set forth or referenced in this paragraph, THERE ARE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND (INCLUDING, WITHOUT LIMITATION, IN ADVERTISING MATERIALS, BROCHURES, OR OTHER DESCRIPTIVE LITERATURE) BY SELLER OR ANY OTHER PERSON, EXPRESS OR IMPLIED, AS TO THE CONDITION OR PERFORMANCE OF ANY PRODUCTS, THEIR MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE. SELLER ASSUMES NO RESPONSIBILITY OR LIABILITY WHATSOEVER FOR MANUFACTURER'S PRODUCT SPECIFICATIONS OR THE PERFORMANCE OR ADEQUACY OF ANY DESIGN OR SPECIFICATION PROVIDED TO SELLER BY OR ON BEHALF OF BUYER. NO WAIVER, ALTERATION, ADDITION OR MODIFICATION OF THE FOREGOING CONDITIONS SHALL BE VALID UNLESS MADE IN WRITING AND SIGNED BY AN OFFICER OF SELLER. SELLER SHALL UNDER NO CIRCUMSTANCES, WHETHER FOR A FAILURE OF ITS LIMITED REMEDY OR OTHERWISE, BE LIABLE TO BUYER OR OTHERWISE FOR SPECIAL, INCIDENTAL, DIRECT, PUNITIVE, OR CONSEQUENTIAL DAMAGES.

10. **Software License.** Title to any software installed with the products sold to Buyer remains with the applicable licensor(s). All software is subject to the applicable license agreement that is included with the products. Buyer agrees to be bound by the license agreement once the software is opened, the package is opened or its seal is broken. Warranty for any software shall be in accordance with the license agreement. Seller does not warrant any software under this Agreement.

11. **Limitation of Actions.** Products are deemed accepted by Buyer unless Buyer notifies Seller in writing within 10 days after receipt of products, if for quantity, or within 30 days after receipt of products, if for quality, loss of or damage to products, and the products must be held available at Buyer's place of business for Seller's inspection. Any action for breach of this Agreement, other than for non-payment, must be commenced within one year of the date of shipment, or due date of delivery in the event of non-delivery, of the particular shipment upon which such claim is based. No claim may in any event be made after products have in any way been used or processed by the Buyer. Buyer's remedies set forth herein are exclusive and the total liability of Seller for damages with respect to this Agreement, or anything done in connection therewith, shall be limited to the purchase price of the particular shipment with respect to which such damages are claimed.

12. **Returns.** No products may be returned to Seller without Seller's written consent. Products returned without Seller's prior written consent will be refused.

13. **Indemnification.** Buyer shall indemnify and hold Seller harmless from and against any and all claims, actions, suits, proceedings, costs, demands, damages and liabilities of any nature, relating to or in any way arising out of the delivery, rejection, installation, possession, use, operation, control or disposition of the products purchased by Buyer.

14. **Governing Law.** This Agreement shall be exclusively governed by and construed in accordance with the internal laws of the state of Minnesota.

15. **Amendment.** This Agreement shall not be amended except by a writing signed by an officer of the Seller and specifically stating that it is an amendment.

16. **Venue.** Any suit, action or proceeding with respect to this Agreement must be brought exclusively in the courts of the State of Minnesota or in United States courts located in the State of Minnesota, as either party may elect, and Buyer hereby submits to the jurisdiction of such courts for the purpose of any suit, action or proceeding. Buyer irrevocably waives any objections which it may now or hereinafter have to the venue of any suit, action or proceeding arising out of or relating to this Agreement in the courts located in the State of Minnesota and irrevocably waives any claim that any suit, action or proceeding brought in any such court has been brought in an inconvenient forum.

17. **Timeframe for Delivery of Professional Development Services (Training).** Tierney shall deliver any professional development services to the buyer within 12 months after placement of sales order. Tierney shall no longer be liable to provide professional development services after 12 months. Tierney will consider any contract to deliver professional development services fulfilled on the date 12 months after placement of sales order.

**THANK YOU**  
**FOR YOUR BUSINESS**



1771 Energy Park Dr., Suite 100  
St. Paul, MN 55108  
800.933.7337  
info@tierneybrothers.com  
www.tierneybrothers.com

**CITY OF CARVER  
CARVER COUNTY, MINNESOTA  
RESOLUTION NO. 143-19**

**A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS AND  
AUTHORIZING SALE AND/OR DISPOSAL THEREOF**

**WHEREAS**, certain property is no longer needed for public service, and can be offered for sale; and

**WHEREAS**, property may also be considered for donation to a nonprofit organization as stipulated in Minnesota Statue § 471.3459; and

**WHEREAS**, the City Council adopted a policy for donation of surplus Equipment to a non-profit organization; and

**WHEREAS**, The City has no obligation to make a Donation of Surplus Equipment. Surplus Equipment that is not donated may be sold, recycled or discarded in the discretion of the City Manager; and

**WHEREAS**, surplus property is “as is” with no warranty, guarantee or representation of any kind, express or implied, as to the condition, utility, or usability of the Surplus Equipment offered. The Surplus Equipment may be defective and cannot be relied upon for safety purposes; and

**WHEREAS**, the property listed below is recommended to be designated as surplus by City staff:

<b>Quantity</b>	<b>Description</b>	<b>Detail</b>	<b>Estimated Value</b>
1	Council Dias (Desk)	N/A	\$200
14	Office Chairs	N/A	\$10/each
3	Monitors	Supersonic	\$25/each
2	Speakers	UBL	\$30/each
9	Microphones	Shure	\$40/each
1	Microphone Mixer	Shure SCM810	\$900
1	Microphone Mixer	Shure SCM410	\$500
1	Equalizer	Shure DBX	\$300

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Carver, a municipal corporation, the property listed within this resolution be declared surplus and authorized to be sold or donated.

Adopted by the Carver City Council of the City of Carver on this 7<sup>th</sup> day of October 2019.

---

Courtney Johnson, Mayor

ATTEST:

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Vicky Sons-Eiden, City Clerk/Treasurer

6/21/19

Maggie McCallum  
City of Mayer

RE: City Council Chambers A/V R1

For your consideration, ECSI is pleased to provide you with this proposal for the work associated with the above referenced project. This proposal is inclusive of all material, labor and training as to ensure a complete installation in accordance with the material listed below.

Base System will provide a new wireless microphone system that will be comprised of 8 tabletop directional microphones, 1 gooseneck for the podium and 1 lapel. The audio from each microphone can be adjusted individually based on user. This audio will be mixed and delivered to the existing video recorder for the public cable channel. All the components for this system will be in a wall rack that is lockable. The system will be controlled with a 7" Touchpad mounted in the wall. This keypad will be an easy to use interface that will turn the system on to preset levels but also allow you to adjust the volume levels of each microphone. In addition, this control system is expandable to control projectors and speakers within the room when you add to the system.

Bill of Materials:

Manufacture	Product Description	Quantity
<b>AUDIO HEADEND</b>		
STRONG	WALL RACK 12RU	1
FURMAN	PRO-POWER CONDITIONER	1
REVOLABS	WIRELESS MIC SYSTEM INCLUDES	1
	8 CHANNEL BASE STATION	1
	4 CHANNEL BASE STATION	1
	DIRECTIONAL TABLE TOP MICROPHONES (COUNCIL TABLE)	8
	GOOSENECK 12" MICROPHONE (PODIUM)	1
	WEARABLE LAPEL MICROPHONE(PRESENTATIONS)	1
CRESTRON	12 CHANNEL MIXER	1
MISC	CABLES/CONNECTORS/HARDWARE	1
<b>CONTROL PANEL</b>		
CRESTRON	ROOM MEDIA CONTROLLER	1
CRESTRON	TOUCH SCREEN 7"	1
<b>Installation &amp; Misc</b>		
/IN-012	Installation	1

/MS-003	Design & Engineering	1
/MS-006	Programming	1
/PM-001	Project Management	1
/TR-005	Rack Build	1
/IN-013	Installation Supplies	1
<b>TOTAL \$30,945.00</b>		

ADD ALTERNATE A: \$620.00

Add HDMI Input to Wall, program touch panel to turn on/off projector.

ADD ALTERNATE B: \$770.00

Upgrade to larger touch screen controller (from 7" to 10"). Easier to see and control items.

Pricing includes shipping and tax.

**Exclusions & Clarifications**

- All work performed during normal business hours.
- Painting/Patching by Others

Thank you for the opportunity to provide you with this quotation. If you should have any questions or require further information, please contact me at your convenience.

Sincerely,



Chad Fellman

ZTS Productions  
 2001 River Bend Trail  
 Mayer, MN 55360

# Estimate

Name/Address
City of Mayer 413 Blue Jay Ave Mayer, MN 55360

Date	Estimate No.	Project
08/10/19	17216	

Item	Description	Quantity	Cost	Total
Video Productions	Desktop Microphones	7	299.00	2,093.00
Video Productions	Audio Mixer	1	525.00	525.00
Video Productions	Pro Recording Setup: Computer / Camera / Equip	1	5,449.50	5,449.50
Video Productions	Misc. Addt'l Cables / XLR Extension Cords / Misc. Equip.		169.00	169.00
Video Productions	Install / Set up / Program Audio & Visual System		1,500.00	1,500.00
Video Productions	Optional Microphone in Desk Option	7	825.00	5,775.00
	Sales Tax		7.375%	0.00
			<b>Total</b>	<b>\$15,511.50</b>



## Request for Council Action Memorandum

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Item: Adoption of 2020 Tax Levy and General Fund

Meeting Date: December 9, 2019

Presented By: Margaret McCallum, City Administrator

### **Recommendations/Council Action/Motion Requested:**

To approve Resolutions 12-9-19-49 and 12-9-19-50 setting the property tax levy and establishing the 2020 budget for General Fund.

### **Details:**

#### **General Fund Budget**

Based on what the Council has been reviewing over the past months, and with the establishment of the 2020 preliminary tax levy in September, Staff is presenting the recommended General Fund Operating Budget, which would be \$1,001,403.06 for 2020. Compared to \$1,197,881,78 for 2019. This would be a decrease of 16.39% in expenditures over 2019, which an actual dollar decrease in expenditures of \$196,478.72. Nonetheless, it must be noted that some of the funds have been shifted away from the General Fund budget into a Capital Fund Budget.

#### **Capital Levy (New Fund)**

The new capital funds established maintain that funds levied go directly into the capital funds.

The Capital funds include the Fire Department Capital Fund, the Street Capital Fund and Park and Recreation Capital Fund.

The proposed levies for these funds are as follows:

Fire Department - \$100,000.00

Streets- \$125,000.00

Park and Recreation - \$100,000.00

Therefore the total capital levy would be \$325,000.00

#### **Debt**

The Debt for the 2020 General Fund will be like 2019, except for the Fire Station debt fell off in 2019.

The schedule for debt is as follows:

Go Improvement and Utility Refunding Bonds (2014A) - \$150,000.00  
 Fire Truck- \$21,749.00  
 GO Bonds (2015A) - \$46,961.00  
 GO Bonds – Water and Sewer Refunding - \$254,500.00

**2020 Revenue**

From a revenue perspective, the recommended budget would have a tax levy of \$1,226,159.92 for 2020, increasing the total tax levy for the General Fund by 9.7% from the 2019 tax levy of \$1,117,624.00 (or +\$108,535.92).

It should be noted that 3 factors can increase the cost of service in the community. The first would be the increase in market values due to new construction in the community, the second would be to account for any inflationary increase in the market, and the third would be any additions to support new initiatives coming on board.

The General Fund budget revenues include streams of cash from Property Taxes, Fees/Licenses/Permits, government aid, Fire Contracts and other sources. (see below).

**2020 General Fund Revenues -**

	<b>Preliminary</b>	<b>Proposed Final</b>
<b>Property Taxes</b>	<b>\$431,921.27</b>	<b>\$427,949.92</b>
<b>Fees, Licenses and Permits</b>	<b>\$96,900.00</b>	<b>\$96,000.00</b>
<b>Aids and Grants</b>	<b>\$373,375.00</b>	<b>\$373,375.00</b>
<b>Fire Contracts</b>	<b>\$68,178.14</b>	<b>\$68,178.14</b>
<b>Others</b>	<b>\$35,000.00</b>	<b>\$35,000.00</b>
	<b>\$1,005,374.41</b>	<b>\$1,001,403.06</b>

### **Tax Levy Total**

The total tax levy consists of the part of the general fund not covered by other revenue streams, the Capital Funds and Debt. (see below).

	<b>2020 Preliminary</b>	<b>2020 Proposed</b>
<b>TAXES LEVIED FOR GENERAL</b>	<b>\$431,934.87</b>	<b>427,949.92</b>
<b>TAXES LEVIED FOR CAPITAL FUNDS</b>		
Street Capital Fund	\$112,500.00	\$125,000.00
Fire Capital Fund	\$100,000.00	\$100,000.00
Parks Capital Fund	\$100,000.00	\$100,000.00
<b>TOTAL CAPITAL</b>	<b>\$312,500.00</b>	<b>\$325,000.00</b>
<b>TAXES LEVIED FOR DEBT</b>		
Fire Station	\$0.00	\$0.00
GO Improvement and Utility Refunding Bonds 2014A	\$218,079.00	\$150,000.00
Fire Truck	\$21,749.00	\$21,749.00
GO Bonds 2015A	\$46,961.00	\$46,961.00
GO Water & Sewer Refunding Bonds - 2007A	\$254,500.00	\$254,500.00
<b>TOTAL DEBT</b>	<b>\$541,019.00</b>	<b>\$473,210.00</b>
<b>Total Levy (Gen +Capital+Debt)</b>	<b>\$1,285,453.87</b>	<b>\$1,226,159.92</b>
- Fiscal Disparities	\$226,107.00	\$226,107.00
<b>New Actual Levy</b>	<b>\$1,059,346.87</b>	<b>\$1,000,052.92</b>
<b>Actual (Projected) Tax Cap.</b>	<b>\$2,134,422.00</b>	<b>\$2,134,422.00</b>
- FD Contribution	\$96,240.00	\$96,240.00
<b>Adjusted Tax Capacity</b>	<b>2,038,182.00</b>	<b>\$2,038,182.00</b>
<b>Actual (Projected) Tax Rate (Actual Levy/Adj TC)</b>	<b>52.00%</b>	<b>49.1%</b>

### **Budgeting Objectives**

In preparing for the proposed 2020 General Fund Budget, the following objectives were used by Council and Staff:

1. Maintain existing quality service levels, while funding new programs only after our existing, necessary programs are funded.
2. Fully fund scheduled maintenance and replacement of equipment/property.
3. Development a budget plan that is sustainable from a resource perspective to support service levels residents expect.

Staff does feel confident that based on the proposed budget, the City would meet each of the budgeting objectives above.

### **Environmental Factors for 2020**

For 2020, there are positive environmental factors at work as we put together the General Fund Budget. Specifically:

- *Market Values across the community have increased 9.76%*
- *Residential Building Permits continue to remain steady*
- *There is a steady increase in population*

The positive change will allow the City of focus on new Capital Improvements, which will allow us to make sure that we reinvest back into all of the assets we have already invested into, and to ensure that they are in good shape for future years.

### **Proposed City Tax Levy**

As mentioned, the recommendation for 2020 would be to have a 9.7% increase in our tax levy dollar amount. As mentioned, this would relate to the 4.52% increase in new construction Market Value, 4.72% increase on market change for a total market value change of 9.76%.

To understand what the impact of raising the operational levy by 9.7% would have on the average residential property, it is important to understand what is occurring with property values, and with our general tax capacity in the city, with is the percentage of the overall market value on properties that are taxable. Below are charts illustrating both the taxable market value changes that Mayer will experience in 2020, along with the impact that this will have on our tax capacity in the community.

As you will see in the Market Value Chart, the existing residential property in the City went up by 4.72% in value for taxes payable 2020. For Mayer, this means that the average home valued at \$214,000 in 2019 would on average increase to \$224,100.80 in 2020. Not factoring in Home Exclusion, with the tax rate (49.1), this example of a house in 2019 would have paid \$1,050.74 and \$1,100.33 (+49.59) in 2020.

As always, the actual impact on City taxes paid on a home comes down to what exactly occurs with an individual property's change in market value.

The tax rate in 2019 was 49.1%. The preliminary for 2020 was 52%. The final proposed for 2020 is to maintain the 49.1%.

**City of Mayer 2019 Assessment Summary**

	Residential	Commercial/Industrial	Apartment	Ag	Total
2019 EMV	\$195,714,400	\$11,394,600	\$835,900	\$1,584,900	\$209,529,800
2018 EMV	\$178,446,900	\$10,307,100	\$756,600	\$1,384,800	\$190,895,400
Total Value Change	\$17,267,500	\$1,087,500	\$79,300	\$200,100	\$18,634,400
New Construction	\$8,838,900	\$0	\$0	\$0	\$8,838,900
Market Change	\$8,428,600	\$1,087,500	\$79,300	\$200,100	\$9,795,500
% New Construction	4.52%	0.00%	0.00%	0.00%	4.22%
% Market Change	4.72%	10.55%	10.48%	14.45%	5.13%
2018 Total % Increase	9.68%	10.55%	10.48%	14.45%	9.76%

**2020 Proposed Expenditures**

As mentioned previously, the proposed expenditure budget for 2020 is \$1,001,403.06 which would be a 16.39% decrease from the 2019 budget of \$1,197,881.78, or a dollar decrease of \$196,478.72.

Nonetheless, we have shifted some funds from the General Fund to the Capital Fund. That amount is \$325,000.00.

Therefore, if added to the General Fund, the total expenditure between the General and Capital Funds would be \$1,326,403.06. With that it would be a \$128,521.28 increase or 10.7% increase.

Below is a summary of major changes in expenditures being programmed for 2020.

- *Assume no draw-down on General Fund reserves*
- *A 5% total (COLA and wage increase) wage increase in 2020 for staff.*
- *An increase in Capital for the Streets Department and Park and Recreation Department.*
- *Continuation of services from Abdo, Eick and Meyer for the administration of quarterly City financial reports.*
- *Slight increase on contracted services for County Assessor, Police Services, County Attorney.*
- *Setting up an IT Contract instead of paying as needed. Reviewing IT Capital.*
- *.67 to .88 FTE increase in Police Contract*
- *2020 Street Project*

Based on the proposed budget, and the recommendation for the tax levy, Staff feels that all of the budgeting objectives can be achieved, and is therefore recommending the adoption of both the proposed tax levy and General Fund Budget.

**Attached Items:**

2020 General Fund Expenditures and Revenues

Resolution 12-9-19-49 – 2020 Budget

Resolution 12-9-19-50 – 2020 Levy

# **2020 General Fund Budget—Final**

*Margaret McCallum, City Administrator*  
*December 9, 2019*



## Important Dates:

### Preliminary 2020 Budget

- September 23, 2019 - Mayer City Council passes preliminary levy.
- September 30, 2019 - City preliminary levy certification due to Carver County.

### Final 2020 Budget

- November 25, 2019 - Truth in Taxation Hearing meeting
- December 9, 2019 - Mayer City Council passes final levy
- December 31, 2019 - City final levy certification due to Carver County.

# What is Truth in Taxation?

- It is a process that enhances public participation in Minnesota's property tax system.
- It educates the public on how property taxes are determined.
- It encourages the public to understand the local government's budget process.
- It encourages the public to become involved in helping local officials set spending priorities.

## Property Valuation Questions

- That is not the focus of this meeting.
- 
- The Board of Equalization meeting is held annually in April to answer those types of questions.

# **Valuation Questions & Concerns**

Carver County Assessor's Office

Angela Johnson

Carver County Assessor

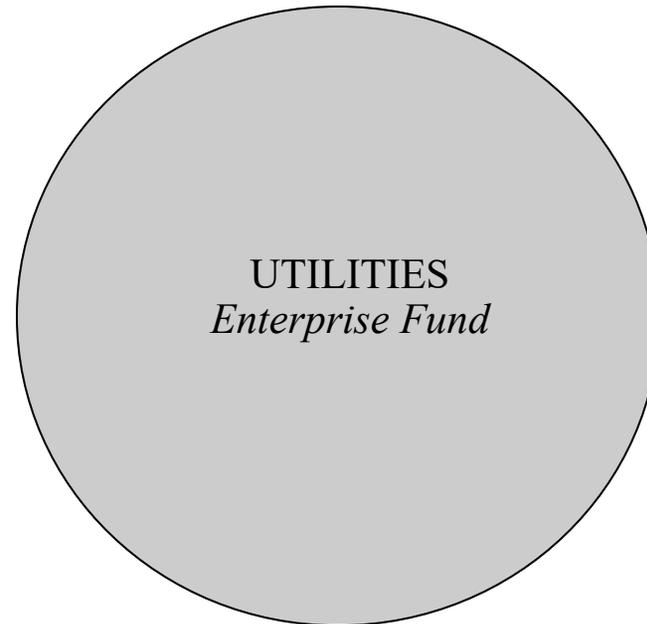
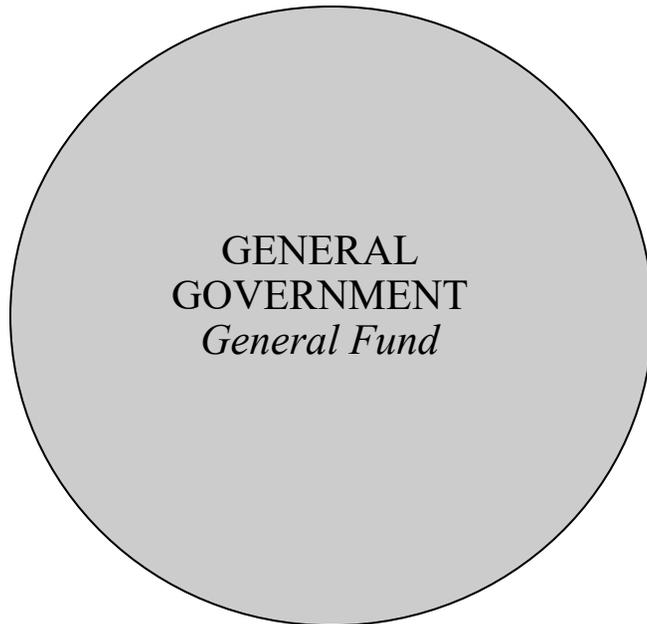
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[ajohnson@co.carver.mn.us](mailto:ajohnson@co.carver.mn.us)

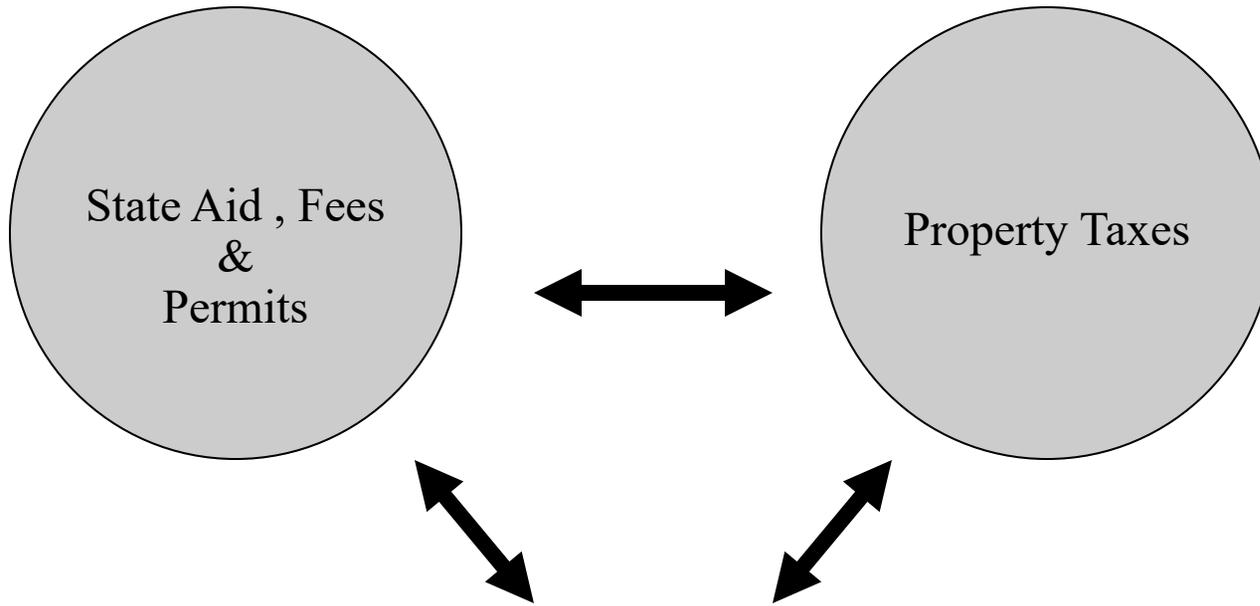
# City Tax Rates

2011	59.47%
2012	65.62%
2013	68.83%
2014	67.78%
2015	59.57%
2016	58.91%
2017	51.5%
2018	50.6%
2019	49.1%
2020—Preliminary	52.00%
2020—Proposed Final	49.1%

# Two Primary Business Functions



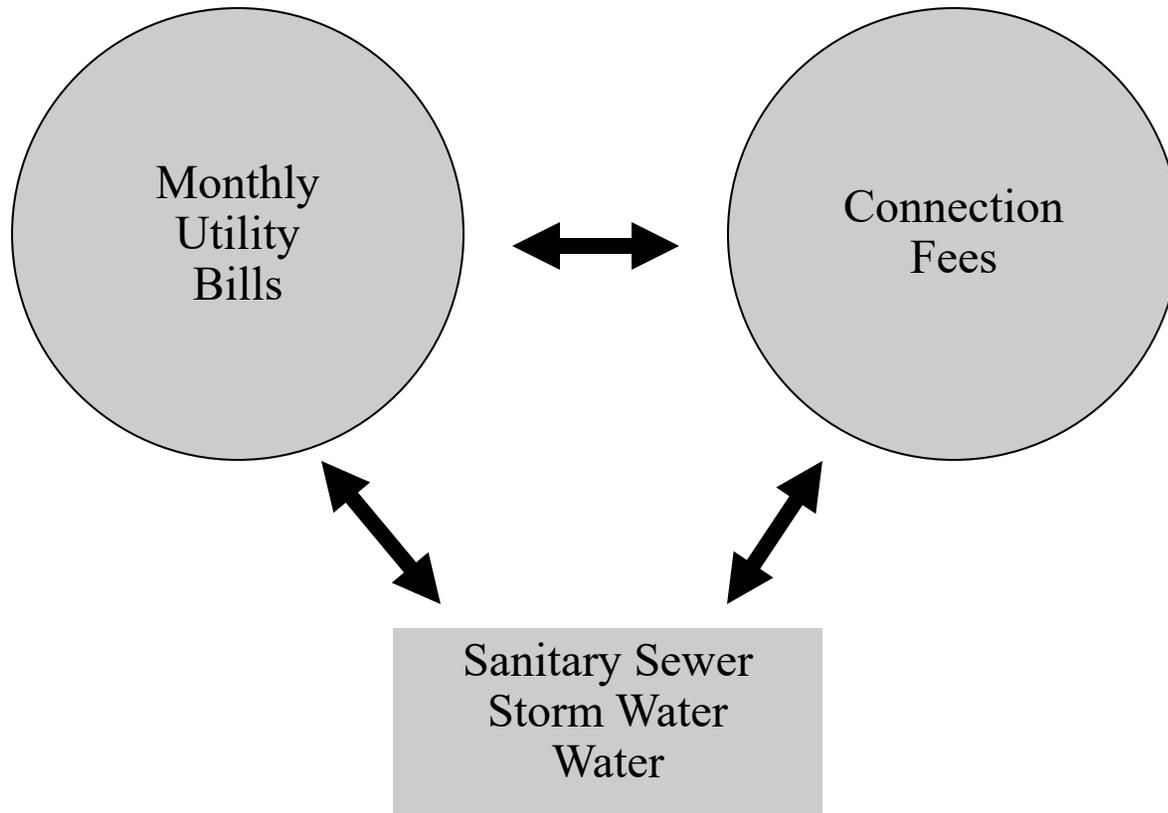
# Anatomy of a Budget General Fund



Administration, Building Inspections, Debt Service, Elections, Engineering, Fire, Police, Planning, Legal, and Recreation Programming.

Buildings, Grounds, Parks and Street Maintenance.

# Anatomy of a Budget Enterprise Funds



# Budget Process

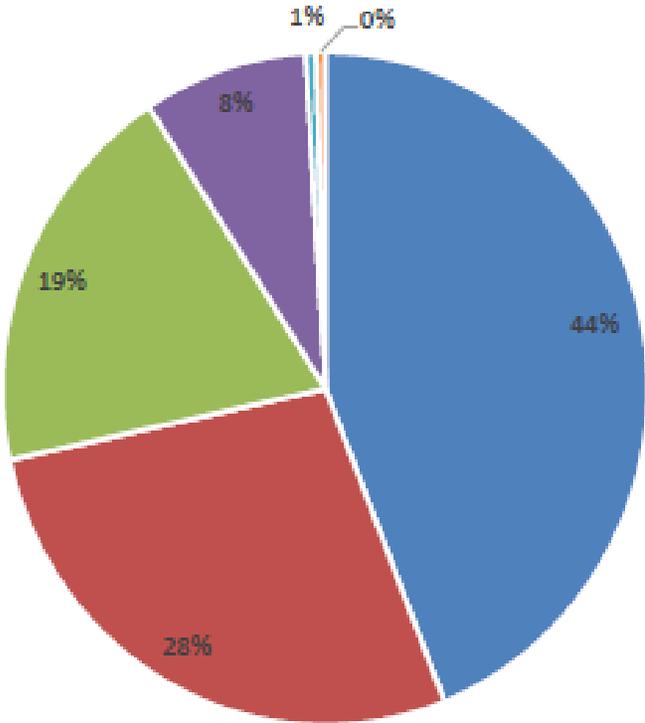
- Staff Prepares Proposed Budgets
- Proposed Budgets are reviewed
  - City Council and Staff Review
  - Occurs During Meetings that are open to the public
- Preliminary Tax Levy and Budget
  - Certified to Carver County - September 2019
- Additional Budget Review
- Truth in Taxation - Additional Public Input
- Final Budget Adoption - December 2019

## Debt Tax Levies - 2020

<b>Debt Service Levies</b>	<b>2018 Final</b>	<b>2019 Final</b>	<b>2020 Final</b>
2015A (Roundabout)	\$48,221.00	\$47,100.00	\$46,961.00
2014A (Highway 25 2007A) (Water Tower)	\$150,664.00	\$153,079.00	\$150,000.00
Fire Station - Security Bank	\$8,308.00	\$3,320.00	\$0.00
Fire Truck	\$21,749.00	\$21,749.000	\$21,749.00
Debt Service (Sewer)	\$282,000.00	\$253,000.00	\$254,500.00
<b>Total Debt Service Levy</b>	<b>\$510,942.00</b>	<b>\$477,978.00</b>	<b>\$473,210.00</b>
<b>Total Debt and Capital Levy</b>	<b>\$510,942.00</b>	<b>\$477,978.00</b>	<b>\$473,210.00</b>

# 2020 General Fund Operating Expenditures - \$1,001,403.06

	Preliminary	Proposed—Final
General Government	\$446,640.41	\$463,770.06
Public Safety	\$270,374.00	\$263,174.00
Public Works	\$194,960.00	\$196,009.50
Park and Recreation	\$83,450.00	\$68,499.50
Compost	\$5,400.00	\$5,400.00
Operating EDA	\$4,550.00	\$4,550.00
	<b>\$1,005,374.41</b>	<b>\$1,001,403.06</b>



■ General Government   
 ■ Public Safety   
 ■ Public Works  
■ Park and Recreation   
 ■ Compost   
 ■ Operating EDA

# General Levy

	2019	2020—Preliminary	(\$ Change	2020 - Proposed Final	(\$ Change
General Government	\$353,331.78	\$446,640.41	\$93,308.63	\$463,770.06	\$ 110,438.28
Public Safety *	\$370,874.00	\$270,374.00	-\$100,500.00	\$263,174.00	-\$107,700.00
Public Works	\$223,823.00	\$194,960.00	-\$28,863.00	\$196,009.50	-\$27,813.50
Park and Recreation*	\$139,913.00	\$83,450.00	-\$56,463.00	\$68,499.50	-\$71,463.50
Streets*	\$100,000.00	\$0.00	-100,000.00	\$0.00	-\$100,000.00
Compost	\$5,390.00	\$5,400.00	\$10.00	\$5,400.00	\$10.00
Operating EDA	\$4,550.00	\$4,550.00	\$0.00	\$4,550.00	\$0.00
	<b>\$1,197,881.78</b>	<b>\$1,005,374.41</b>	<b>-\$192,507.37</b>	<b>\$1,001,403.06</b>	<b>-\$196,478.72</b>

**Preliminary -  
16.04% decrease in  
General Fund Levy**

**\*These funds have money shifting  
into Capital Levy Funds**

**Proposed Final -  
16.39% decrease in  
General Fund Levy**

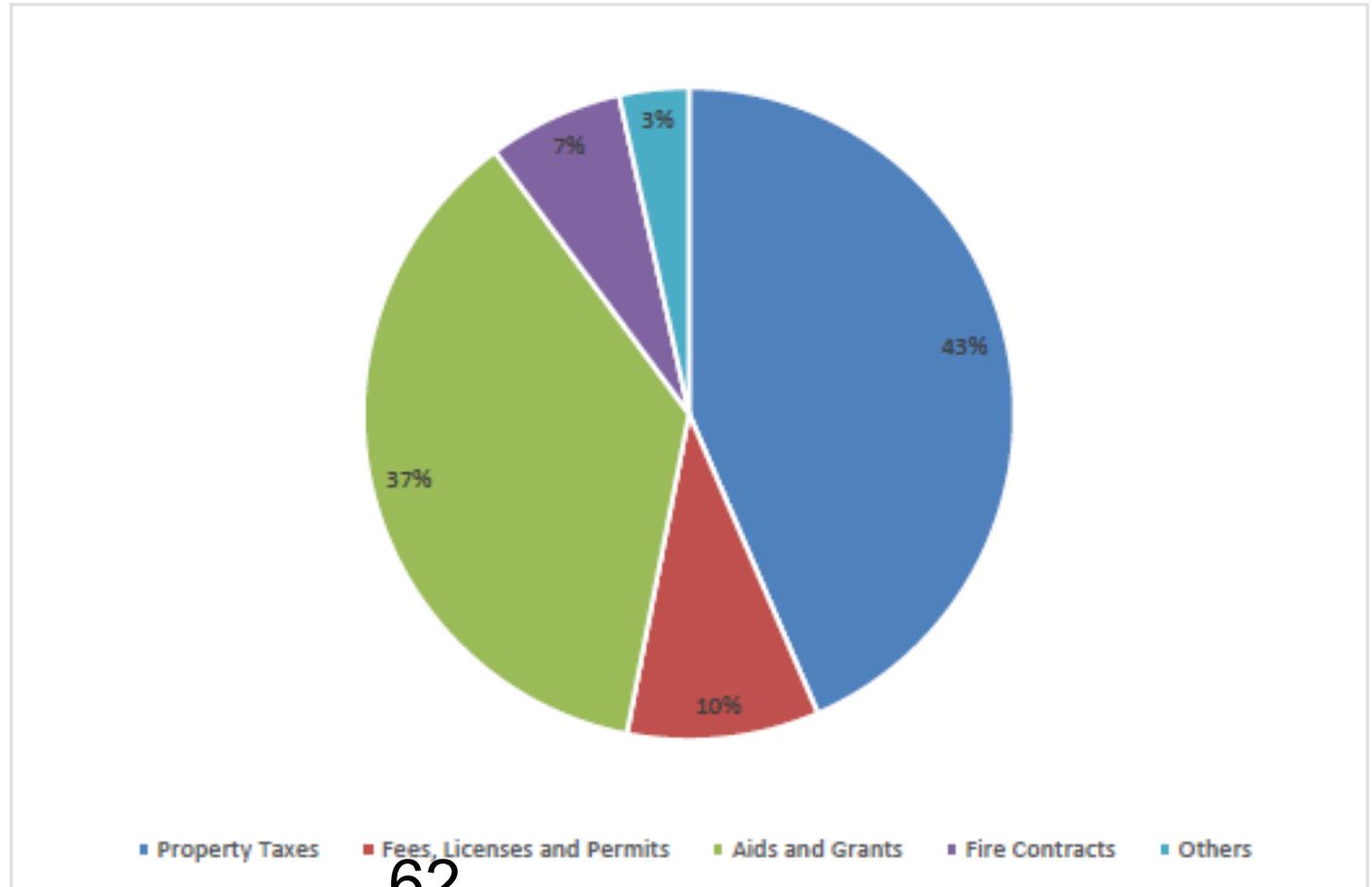
# Revenue Overview

- Anticipating 25-30 housing starts in 2020.
- **Local Government Aid** will increase \$25,317 from \$313,058 to \$338,375

Years	Houses Built	Total at Year End	Years	LGA Amount
2012	15	610	2011	\$220,680.00
2013	12	622	2012	\$220,680.00
2014	20	642	2013	\$266,365.00
2015	26	668	2014	\$290,421.00
2016	31	698	2015	\$296,482.00
2017	34	732	2016	\$298,017.00
2018	34	766	2017	\$298,717.00
2019	20 (to date)	786	2018	\$312,296.00
2020	-		2019	\$313,058.00
			2020	\$338,375.00

# 2020 General Fund Revenues -

	Preliminary	Proposed Final
<b>Property Taxes</b>	<b>\$431,921.27</b>	<b>\$427,949.92</b>
<b>Fees, Licenses and Permits</b>	<b>\$96,900.00</b>	<b>\$96,000.00</b>
<b>Aids and Grants</b>	<b>\$373,375.00</b>	<b>\$373,375.00</b>
<b>Fire Contracts</b>	<b>\$68,178.14</b>	<b>\$68,178.14</b>
<b>Others</b>	<b>\$35,000.00</b>	<b>\$35,000.00</b>
	<b>\$1,005,374.41</b>	<b>\$1,001,403.06</b>



# Capital Levy (New)

	2019	2020 - Preliminary	(\$) Change	2020 - Proposed Draft	(\$) Change
Fire Dept Capital Levy	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00
Streets Fund Capital Levy	\$100,000.00	\$112,500.00	\$12,500.00	\$125,000.00	\$25,000.00
Park & Recreation	\$70,000.00	\$100,000.00	\$30,000.00	\$100,000.00	\$30,000.00
	<b>\$270,000.00</b>	<b>\$312,500.00</b>	<b>\$42,500.00</b>	<b>\$325,000.00</b>	<b>\$55,000.00</b>

Staff is proposing a separate Capital Levy for these funds to keep them separate from the operating general funds.

This money will be placed in the capital funds to spend on projects that are needed in the future.

The projects are highlighted in more detail in the City’s Long Term Capital Improvement Plan Document.

<b><u>TAXES LEVIED FOR GENERAL</u></b>	<b>\$431,934.87</b>	<b>427,949.92</b>
<b><u>TAXES LEVIED FOR CAPITAL FUNDS</u></b>		
Street Capital Fund	\$112,500.00	\$125,000.00
Fire Capital Fund	\$100,000.00	\$100,000.00
Parks Capital Fund	\$100,000.00	\$100,000.00
<b>TOTAL CAPITAL</b>	<b>\$312,500.00</b>	<b>\$325,000.00</b>
<b><u>TAXES LEVIED FOR DEBT</u></b>		
Fire Station	\$0.00	\$0.00
GO Improvement and Utility Refunding Bonds 2014A	\$218,079.00	\$150,000.00
Fire Truck	\$21,749.00	\$21,749.00
GO Bonds 2015A	\$46,961.00	\$46,961.00
GO Water & Sewer Refunding Bonds - 2007A	\$254,500.00	\$254,500.00
<b>TOTAL DEBT</b>	<b>\$541,019.00</b>	<b>\$473,210.00</b>
<b>Total Levy (Gen +Capital+Debt)</b>	<b>\$1,285,453.87</b>	<b>\$1,226,159.92</b>
<b>- Fiscal Disparities</b>	<b>\$226,107.00</b>	<b>\$226,107.00</b>
<b>New Actual Levy</b>	<b>\$1,059,346.87</b>	<b>\$1,000,052.92</b>
<b>Actual (Projected) Tax Cap.</b>	<b>\$2,134,422.00</b>	<b>\$2,134,422.00</b>
<b>- FD Contribution</b>	<b>\$96,240.00</b>	<b>\$96,240.00</b>
<b>Adjusted Tax Capacity</b>	<b>2,038,182.00</b>	<b>\$2,038,182.00</b>
<b>Actual (Projected) Tax Rate (Actual Levy/Adj TC)</b>	<b>52.00%</b>	<b>49.1%</b>

## **2020 Tax Levy - Factors**

### **. Market Value**

- Carver County is responsible for valuations
- Current Increasing Trends
  - \* 2019 Assessment/2020 Payable ~9.76% Increase

### **. Tax Capacity**

- Change is dependent on market value
- New Construction in 2019
  - 20 New Homes (to date)

### **. Tax Levy**

- General Operating Fund Decrease of 16.04% - Preliminary and 16.39% - Proposed Final (shift of funds)
- Tax Levy Percentage increase of 2.75% - Preliminary and .00% - Proposed Final
  - \* Growing City = Growing Needs
  - \* Future Planning (Capital Reserves)
  - \* Debt Service

### **. Other Districts**

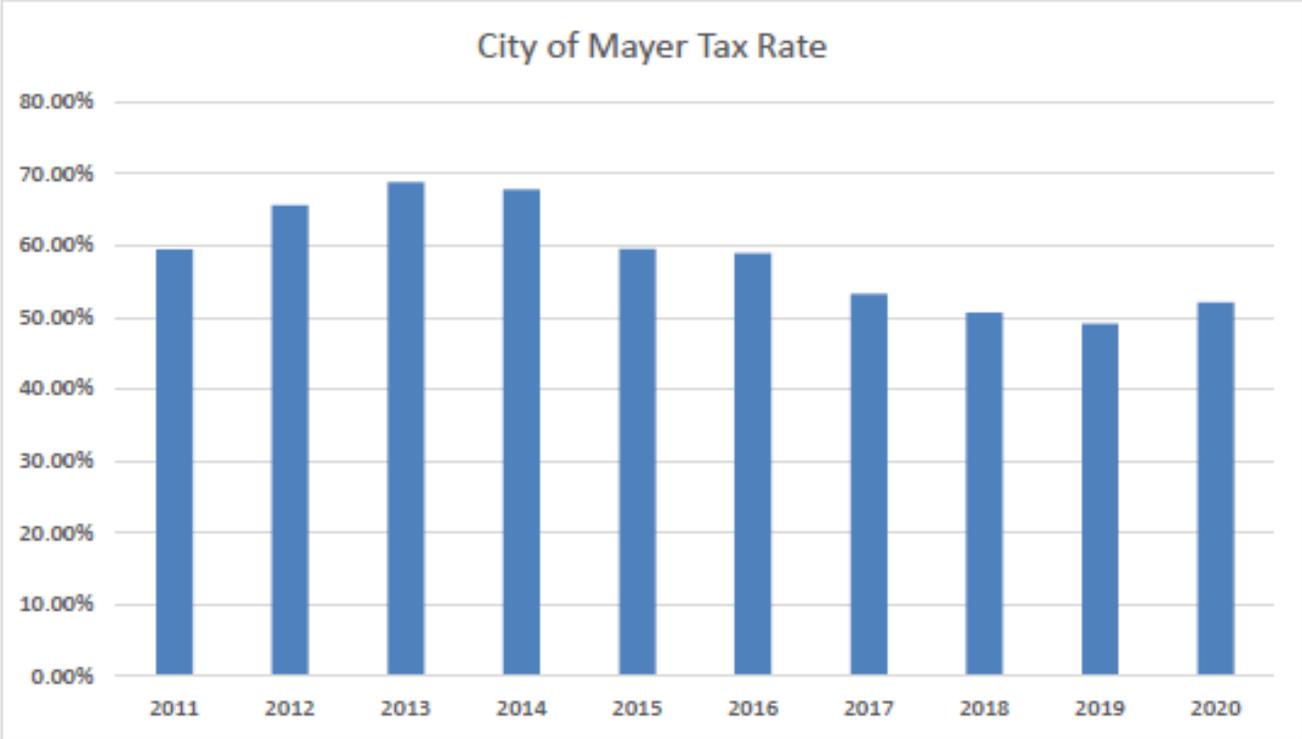
- Carver County
- School District (Watertown - Mayer)
- Other special taxing districts

# Carver County Market Values

## City of Mayer 2019 Assessment Summary

	Residential	Commercial/Industrial	Apartment	Ag	Total
2019 EMV	\$195,714,400	\$11,394,600	\$835,900	\$1,584,900	\$209,529,800
2018 EMV	\$178,446,900	\$10,307,100	\$756,600	\$1,384,800	\$190,895,400
Total Value Change	\$17,267,500	\$1,087,500	\$79,300	\$200,100	\$18,634,400
New Construction	\$8,838,900	\$0	\$0	\$0	\$8,838,900
Market Change	\$8,428,600	\$1,087,500	\$79,300	\$200,100	\$9,795,500
% New Construction	4.52%	0.00%	0.00%	0.00%	4.22%
% Market Change	4.72%	10.55%	10.48%	14.45%	5.13%
2018 Total % Increase	9.68%	10.55%	10.48%	14.45%	9.76%

**The City of Mayer tax rate is determined by dividing the jurisdiction’s levy by the jurisdiction’s taxable net tax capacity.**



YEAR	TAX RATE	STATUS
2012	65.66%	FINAL
2013	68.84%	FINAL
2014	67.78%	FINAL
2015	59.57%	FINAL
2016	58.91%	FINAL
2017	53.29%	FINAL
2018	50.61%	FINAL
2019	49.10%	FINAL
2020	52.00%	PRELIM
2020	49.10%	FINAL

# TOTAL LEVY (Debt Levy + General Levy)

	2018 Final	2019	2020— Preliminary	2020— Proposed Final
General Levy	\$480,931.00	\$639,646.00	\$431,921.27	\$427,949.92
Debt Service Levy	\$510,942.00	\$477,978.00	\$541,289.00	\$473,210.00
Capital Levy			\$312,500.00	\$325,000.00
Total Levy	\$991,873.00	\$1,117,624.00	\$1,285,710.27	\$1,226,159.92
Percent Change	-	12.7%	15.1%	9.7%

## Levy Information W/ Capital— Preliminary

\$1,285,710.27 Tax Capacity Based Levy Amount (After LGA)  
 - \$226,107 Fiscal Disparities Distribution Dollars  
**\$1,059,603.27 Local Levy for 2020**

**2020 Adjusted Tax Capacity—\$2,038,182.00**  
**\$1,059,603.27/\$2,038,182.00 x 100 = 52.00%**

## Levy Information W/ Capital— Proposed - Final

\$1,226,195.92 Tax Capacity Based Levy Amount (After LGA)  
 - \$226,107 Fiscal Disparities Distribution Dollars  
**\$1,000,088.92 Local Levy for 2020**

**2020 Adjusted Tax Capacity—\$2,038,182.00**  
**\$1,000,088.92/\$2,038,182.00 x 100 = 49.1%**

**Each local taxing jurisdiction certifies a levy equal to the amount it intends to raise from property taxes in the upcoming year.**

# Comparison to other Carver County Cities

<b>CITY</b>	<b>2019 FINAL RATE</b>
<b>Chanhassen</b>	<b>21.10 %</b>
<b>Chaska</b>	<b>27.67%</b>
<b>Victoria</b>	<b>31.27%</b>
<b>Mayer</b>	<b>49.10%</b>
<b>Carver</b>	<b>50.59%</b>
<b>Waconia</b>	<b>52.50%</b>
<b>Watertown</b>	<b>56.47%</b>
<b>Cologne</b>	<b>62.41%</b>
<b>NYA</b>	<b>70.39%</b>
<b>New Germany</b>	<b>97.65%</b>
<b>Hamburg</b>	<b>122.13%</b>

# Example Calculation of Property Taxes



Estimated Market Value \$300,000  
 Homestead Exclusion (\$10,200)  
**Taxable Market Value \$289,800**

<b>\$289,800</b>	<b>X</b>	<b>1%</b>	<b>=</b>	<b>\$2,898</b>
Taxable Market Value	x	Residential Tax Class Rate	=	Tax Capacity
<b>\$2,898</b>	<b>X</b>	<b>52.00%</b>	<b>=</b>	<b>\$1,503.96</b>
Tax Capacity	x	City of Mayer Tax Rate	=	City of Mayer Property Taxes
<b>\$289,800</b>	<b>X</b>	<b>1%</b>	<b>=</b>	<b>\$2,898</b>
Taxable Market Value	x	Residential Tax Class Rate	=	Tax Capacity
<b>\$2,898</b>	<b>X</b>	<b>49.1%</b>	<b>=</b>	<b>\$1,422.92</b>
Tax Capacity	x	City of Mayer Tax Rate	=	City of Mayer Property Taxes

## Property Taxes Represented as a monthly Bill for City Services

Preliminary - A home with an estimated Market Value of \$300,000 will pay an estimated \$1,503.96 per year in City of Mayer property taxes, or **\$125.58 per month.**

Proposed Final- A home with an estimated Market Value of \$300,000 will pay an estimated \$1,422.92 per year in City of Mayer property taxes, or **\$118.58 per month.**

<i>City of Mayer Monthly Services</i>	<i>Preliminary</i>	<i>P-Final</i>
<i>Street Repairs, Snow Plowing, Fleet Maintenance</i>	<i>\$12.23</i>	<i>\$12.23</i>
<i>Debt Payments</i>	<i>\$35.86</i>	<i>\$32.02</i>
<i>General Administration</i> <i>Including: Administration, Assessor, auditor, legal, elections, IT support, Supplies and projects</i> <i>Planning and Zoning, Engineering, Building Inspection.</i>	<i>\$32.30</i>	<i>\$31.30</i>
<i>Fire Protection</i>	<i>\$8.54</i>	<i>\$8.54</i>
<i>Police Protection</i>	<i>\$10.08</i>	<i>\$8.51</i>
<i>Park Recreation Facilities and Programming</i>	<i>\$5.78</i>	<i>\$5.78</i>
<i>Capital</i>	<i>\$20.10</i>	<i>\$19.51</i>
<i>Compost</i>	<i>\$0.37</i>	<i>\$0.37</i>
<i>Operating EDA</i>	<i>\$0.32</i>	<i>\$0.32</i>
<i>Total</i>	<i>\$125.58</i>	<i>\$118.58</i>



**RESOLUTION 12-9-19-49**

**CITY OF MAYER  
COUNTY OF CARVER**

**ADOPTION OF THE 2020 BUDGET**

**WHEREAS**, the City Council of the City of Mayer (the “City”), has considered and determined the budgetary needs for the City for the year 2020, and,

**WHEREAS**, it is timely and appropriate for the City Council to adopt the budget for the year 2020,

**WHEREAS**, the City Council reviewed the budget for cost savings, reductions and adjustments before establishing the final 2020 budget levy.

**THEREFORE, BE IT RESOLVED**, By the City Council of the City of Mayer, that the budgeted expenditures, and revenues for each fund during the 2019 calendar fiscal year be as follows:

**Revenues:**

Taxes (General & Debt)	\$1,226,160.00
Fees, Licenses and Permits:	\$96,900.00
Aids and Grants:	\$373,375.00
Fire Contracts:	\$68,179.00
Other:	\$35,000.00
<b>TOTAL REVENUES:</b>	<b>\$1,799,614.00</b>

**Expenditures:**

<b>General Fund</b>	
General Government:	\$463,770.00
Public Safety:	\$263,174.00
Public Works Streets:	\$196,010.00
Parks and Recreation:	\$68,500.00
Compost:	\$5,400.00
Operating EDA:	\$4,550.00
<b>Total General Fund:</b>	<b>\$1,001,404.00</b>
<b>Capital</b>	<b>\$325,000.00</b>

<b>Debt</b>	
GO Bond 2014A:	\$150,000.00
GO Bond 2015A:	\$46,961.00
Fire Truck:	\$21,749.00
Sewer:	\$254,500.00
<b>Total Debt:</b>	<b>\$473,210.00</b>

**Total Expenditures: 1,799,614.00**

Adopted this 9<sup>th</sup> day of December, 2019 by the Mayer City Council.

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Margaret McCallum, City Administrator

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Michael Dodge, Mayor

**RESOLUTION 12-9-19-50**

**CITY OF MAYER  
COUNTY OF CARVER**

**ADOPTION OF THE 2020 LEVY**

**WHEREAS**, the City Council of the City of Mayer (the "City"), has considered and determined the tax levy for the City for the year 2020, and,

**WHEREAS**, it is timely and appropriate for the City Council to adopt the budget for the year 2020,

**NOW THEREFORE**, be it resolved by the City Council of the City of Mayer that the following sums of money be levied upon the taxable properties in the City for the following purposes:

TAXES TO BE LEVIED AGAINST TAX CAPACITY		
	General Fund	\$752,950.00
	Debt Service Fund	\$473,210.00
TOTAL TAX COLLECTIBLE		\$1,226,160.00

**THEREFORE, BE IT RESOLVED**, that the City Administrator is instructed and directed to transmit a certified copy of this Resolution of the Carver County Auditor.

Adopted this 9<sup>th</sup> day of December, 2019 by the Mayer City Council.

\_\_\_\_\_  
Margaret McCallum, City Administrator

\_\_\_\_\_  
Michael Dodge, Mayor

**MAYER, MN**  
**General Fund EXP 2020**  
 Current Period: December 2019

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
<b>FUND 100 GENERAL FUND</b>			
Dept 41000 General Government			
E 100-41000-200 Office Supplies	\$3,000.00	\$3,000.00	\$3,000.00
E 100-41000-208 Training and Instruction	\$0.00	\$0.00	\$0.00
E 100-41000-300 Professional Srvs	\$0.00	\$0.00	\$0.00
E 100-41000-301 Auditing and Acct g Services	\$30,000.00	\$45,000.00	\$40,000.00
E 100-41000-303 Engineering Fees	\$15,000.00	\$15,000.00	\$50,000.00
E 100-41000-304 Legal Fees	\$10,000.00	\$15,000.00	\$20,000.00
E 100-41000-315 ACH Processing Fees	\$0.00	\$0.00	\$0.00
E 100-41000-321 Telephone	\$3,000.00	\$3,000.00	\$3,000.00
E 100-41000-322 Postage	\$1,500.00	\$1,500.00	\$1,500.00
E 100-41000-331 Travel Expenses	\$0.00	\$0.00	\$0.00
E 100-41000-340 Advertising	\$900.00	\$900.00	\$1,000.00
E 100-41000-350 Print/Binding	\$1,300.00	\$2,000.00	\$2,000.00
E 100-41000-351 Legal Notices Publishing	\$1,000.00	\$2,000.00	\$2,000.00
E 100-41000-355 Gopher State Locates	\$0.00	\$0.00	\$0.00
E 100-41000-360 Insurance (GENERAL)	\$15,500.00	\$15,500.00	\$15,500.00
E 100-41000-430 Miscellaneous (GENERAL)	\$6,000.00	\$6,000.00	\$9,000.00
E 100-41000-432 Uncollectable Checks	\$0.00	\$0.00	\$0.00
E 100-41000-433 Dues and Subscriptions	\$2,200.00	\$1,000.00	\$1,500.00
E 100-41000-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00
E 100-41000-500 Capital Outlay (GENERAL)	\$0.00	\$100,000.00	\$0.00
E 100-41000-620 Fiscal Agent s Fees	\$900.00	\$900.00	\$0.00
E 100-41000-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00
E 100-41000-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
Dept 41000 General Government	\$90,300.00	\$210,800.00	\$148,500.00
Dept 41100 Council Wages			
E 100-41100-100 Wages and Salaries	\$14,000.00	\$15,500.00	\$15,500.00
E 100-41100-180 Employee Withholdings	\$1,071.00	\$2,500.00	\$2,500.00
E 100-41100-208 Training and Instruction	\$1,000.00	\$1,000.00	\$1,000.00
E 100-41100-300 Professional Srvs	\$1,800.00	\$1,800.00	\$1,800.00
E 100-41100-331 Travel Expenses	\$500.00	\$500.00	\$500.00
Dept 41100 Council Wages	\$18,371.00	\$21,300.00	\$21,300.00
Dept 41300 Administrator			
E 100-41300-100 Wages and Salaries	\$77,050.00	\$79,567.50	\$83,545.88
E 100-41300-120 Employer Contrib Ret	\$5,778.75	\$5,967.56	\$6,265.94
E 100-41300-131 Employer Paid Health	\$9,600.00	\$7,000.00	\$5,500.00
E 100-41300-133 Employer Paid Dental	\$560.40	\$600.00	\$700.00
E 100-41300-134 Employer Paid Life	\$54.84	\$36.00	\$36.00
E 100-41300-180 Employee Withholdings	\$5,894.25	\$6,086.91	\$6,391.26
E 100-41300-208 Training and Instruction	\$1,500.00	\$3,000.00	\$3,000.00
E 100-41300-300 Professional Srvs	\$1,500.00	\$1,250.00	\$1,250.00
E 100-41300-331 Travel Expenses	\$1,000.00	\$500.00	\$500.00
Dept 41300 Administrator	\$102,938.24	\$104,007.97	\$107,189.08
Dept 41330 Boards and Commissions			
E 100-41330-430 Miscellaneous (GENERAL)	\$1,440.00	\$1,440.00	\$1,500.00
Dept 41330 Boards and Commissions	\$1,440.00	\$1,440.00	\$1,500.00
Dept 41400 City Clerk/Deputy			
E 100-41400-100 Wages and Salaries	\$14,437.00	\$14,674.40	\$17,094.00
E 100-41400-120 Employer Contrib Ret	\$1,082.00	\$1,100.58	\$1,132.05
E 100-41400-130 Employer Paid Ins	\$0.00	\$0.00	\$0.00
E 100-41400-131 Employer Paid Health	\$3,264.00	\$5,260.00	\$5,288.00
E 100-41400-133 Employer Paid Dental	\$190.54	\$204.00	\$0.00
E 100-41400-134 Employer Paid Life	\$12.24	\$12.24	\$12.24

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
E 100-41400-180 Employee Withholdings	\$1,104.43	\$1,122.59	\$1,154.69
E 100-41400-208 Training and Instruction	\$1,000.00	\$1,000.00	\$1,000.00
E 100-41400-300 Professional Svcs	\$0.00	\$1,250.00	\$1,250.00
E 100-41400-331 Travel Expenses	\$400.00	\$500.00	\$500.00
Dept 41400 City Clerk/Deputy	\$21,496.61	\$25,123.81	\$27,430.98
Dept 41410 Elections			
E 100-41410-100 Wages and Salaries	\$1,500.00	\$0.00	\$2,000.00
E 100-41410-210 Operating Supplies	\$0.00	\$0.00	\$1,500.00
E 100-41410-331 Travel Expenses	\$0.00	\$0.00	\$0.00
E 100-41410-350 Print/Binding	\$1,050.00	\$1,050.00	\$0.00
E 100-41410-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00
E 100-41410-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 41410 Elections	\$2,550.00	\$1,050.00	\$3,500.00
Dept 41550 Assessment Services			
E 100-41550-300 Professional Svcs	\$13,500.00	\$14,000.00	\$15,000.00
Dept 41550 Assessment Services	\$13,500.00	\$14,000.00	\$15,000.00
Dept 41910 Planning and Zoning			
E 100-41910-100 Wages and Salaries	\$0.00	\$0.00	\$0.00
E 100-41910-110 Other Pay Boards & Commissions	\$3,110.00	\$3,110.00	\$3,250.00
E 100-41910-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00
E 100-41910-131 Employer Paid Health	\$0.00	\$0.00	\$0.00
E 100-41910-180 Employee Withholdings	\$0.00	\$0.00	\$0.00
E 100-41910-208 Training and Instruction	\$0.00	\$0.00	\$0.00
E 100-41910-300 Professional Svcs	\$50,000.00	\$6,500.00	\$7,000.00
E 100-41910-303 Engineering Fees	\$0.00	\$0.00	\$0.00
E 100-41910-331 Travel Expenses	\$0.00	\$0.00	\$0.00
Dept 41910 Planning and Zoning	\$53,110.00	\$9,610.00	\$10,250.00
Dept 41920 Computer			
E 100-41920-312 Software Support	\$2,000.00	\$3,000.00	\$4,000.00
E 100-41920-400 Repairs & Maint Cont	\$500.00	\$7,000.00	\$1,000.00
E 100-41920-500 Capital Outlay (GENERAL)	\$1,000.00	\$15,000.00	\$20,000.00
Dept 41920 Computer	\$3,500.00	\$25,000.00	\$25,000.00
Dept 41940 Community Center			
E 100-41940-100 Wages and Salaries	\$0.00	\$0.00	\$0.00
E 100-41940-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00
E 100-41940-180 Employee Withholdings	\$0.00	\$0.00	\$0.00
E 100-41940-300 Professional Svcs	\$6,000.00	\$6,000.00	\$7,000.00
E 100-41940-321 Telephone	\$0.00	\$0.00	\$0.00
E 100-41940-381 Electric Utilities	\$8,000.00	\$8,000.00	\$8,000.00
E 100-41940-383 Gas Utilities	\$6,000.00	\$7,000.00	\$7,000.00
E 100-41940-400 Repairs & Maint Cont	\$10,000.00	\$10,000.00	\$10,000.00
E 100-41940-438 Comm Ctr Pop	\$0.00	\$0.00	\$0.00
E 100-41940-500 Capital Outlay (GENERAL)	\$15,000.00	\$10,000.00	\$15,000.00
E 100-41940-720 Transfer Out	\$0.00	\$0.00	\$0.00
E 100-41940-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
Dept 41940 Community Center	\$45,000.00	\$41,000.00	\$47,000.00
Dept 42100 Police Contract			
E 100-42100-300 Professional Svcs	\$100,000.00	\$100,000.00	\$130,000.00
E 100-42100-430 Miscellaneous (GENERAL)	\$2,100.00	\$2,100.00	\$2,100.00
Dept 42100 Police Contract	\$102,100.00	\$102,100.00	\$132,100.00
Dept 42200 Fire Protection			
E 100-42200-100 Wages and Salaries	\$31,000.00	\$39,000.00	\$39,000.00
E 100-42200-129 PENSION EXPENSE	\$0.00	\$0.00	\$5,300.00
E 100-42200-180 Employee Withholdings	\$2,325.00	\$4,400.00	\$4,400.00
E 100-42200-200 Office Supplies	\$200.00	\$200.00	\$200.00

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
E 100-42200-208 Training and Instruction	\$8,500.00	\$8,500.00	\$8,500.00
E 100-42200-230 Fire Department Explorers	\$500.00	\$500.00	\$750.00
E 100-42200-300 Professional Svcs	\$0.00	\$0.00	\$0.00
E 100-42200-305 Medical and Physicals	\$2,000.00	\$2,000.00	\$2,000.00
E 100-42200-322 Postage	\$125.00	\$125.00	\$125.00
E 100-42200-331 Travel Expenses	\$350.00	\$350.00	\$500.00
E 100-42200-360 Insurance (GENERAL)	\$10,000.00	\$10,000.00	\$10,000.00
E 100-42200-430 Miscellaneous (GENERAL)	\$125.00	\$500.00	\$750.00
E 100-42200-433 Dues and Subscriptions	\$1,000.00	\$1,500.00	\$1,500.00
E 100-42200-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00
E 100-42200-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00
E 100-42200-720 Transfer Out	\$0.00	\$0.00	\$0.00
E 100-42200-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
Dept 42200 Fire Protection	\$56,125.00	\$67,075.00	\$73,025.00
Dept 42247 WAFTA			
E 100-42247-400 Repairs & Maint Cont	\$2,000.00	\$2,000.00	\$2,000.00
Dept 42247 WAFTA	\$2,000.00	\$2,000.00	\$2,000.00
Dept 42260 Fire Equipment			
E 100-42260-212 Motor Fuels	\$1,800.00	\$1,800.00	\$2,000.00
E 100-42260-400 Repairs & Maint Cont	\$12,000.00	\$14,000.00	\$15,000.00
E 100-42260-406 800 Mgz Radios	\$0.00	\$22,750.00	\$0.00
E 100-42260-417 Uniform Rental	\$0.00	\$0.00	\$0.00
E 100-42260-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00
E 100-42260-517 PPE Purchase	\$100,000.00	\$100,000.00	\$0.00
E 100-42260-580 New Equipment	\$0.00	\$0.00	\$7,500.00
E 100-42260-720 Transfer Out	\$0.00	\$0.00	\$0.00
Dept 42260 Fire Equipment	\$113,800.00	\$138,550.00	\$24,500.00
Dept 42280 Fire Station			
E 100-42280-210 Operating Supplies	\$150.00	\$500.00	\$500.00
E 100-42280-321 Telephone	\$1,500.00	\$1,500.00	\$1,500.00
E 100-42280-381 Electric Utilities	\$1,800.00	\$1,800.00	\$1,800.00
E 100-42280-383 Gas Utilities	\$2,600.00	\$3,000.00	\$3,000.00
E 100-42280-400 Repairs & Maint Cont	\$3,000.00	\$3,000.00	\$3,000.00
E 100-42280-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00
E 100-42280-600 Debt Srv Principal	\$7,399.00	\$3,500.00	\$0.00
E 100-42280-601 Debt Srv Interest	\$909.00	\$0.00	\$0.00
Dept 42280 Fire Station	\$17,358.00	\$13,300.00	\$9,800.00
Dept 42282 Fire Dept Land			
E 100-42282-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00
E 100-42282-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00
Dept 42282 Fire Dept Land	\$0.00	\$0.00	\$0.00
Dept 42285 FD Truck Payment			
E 100-42285-600 Debt Srv Principal	\$19,293.00	\$19,293.00	\$19,293.00
E 100-42285-601 Debt Srv Interest	\$2,456.00	\$2,456.00	\$2,456.00
Dept 42285 FD Truck Payment	\$21,749.00	\$21,749.00	\$21,749.00
Dept 42290 FD Relief Association			
E 100-42290-124 Fire Pension Contributions	\$3,800.00	\$0.00	\$0.00
Dept 42290 FD Relief Association	\$3,800.00	\$0.00	\$0.00
Dept 42400 Building Inspection			
E 100-42400-300 Professional Svcs	\$25,000.00	\$25,000.00	\$25,000.00
E 100-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 42400 Building Inspection	\$25,000.00	\$25,000.00	\$25,000.00
Dept 42500 Civil Defense			
E 100-42500-381 Electric Utilities	\$0.00	\$0.00	\$0.00

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
E 100-42500-400 Repairs & Maint Cont	\$450.00	\$450.00	\$450.00
E 100-42500-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 42500 Civil Defense	\$450.00	\$450.00	\$450.00
Dept 42700 Animal Control			
E 100-42700-300 Professional Svcs	\$650.00	\$650.00	\$650.00
Dept 42700 Animal Control	\$650.00	\$650.00	\$650.00
Dept 43000 Public Works			
E 100-43000-360 Insurance (GENERAL)	\$0.00	\$0.00	\$0.00
E 100-43000-720 Transfer Out	\$0.00	\$0.00	\$0.00
Dept 43000 Public Works	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads			
E 100-43100-100 Wages and Salaries	\$23,928.75	\$30,000.00	\$33,000.00
E 100-43100-120 Employer Contrib Ret	\$1,794.66	\$2,250.00	\$2,475.00
E 100-43100-131 Employer Paid Health	\$4,800.00	\$9,250.00	\$7,932.00
E 100-43100-133 Employer Paid Dental	\$280.10	\$650.00	\$0.00
E 100-43100-134 Employer Paid Life	\$28.00	\$18.00	\$18.00
E 100-43100-180 Employee Withholdings	\$1,830.55	\$2,295.00	\$2,624.50
E 100-43100-208 Training and Instruction	\$1,000.00	\$1,000.00	\$1,000.00
E 100-43100-210 Operating Supplies	\$5,000.00	\$4,000.00	\$4,000.00
E 100-43100-212 Motor Fuels	\$3,000.00	\$5,000.00	\$5,000.00
E 100-43100-300 Professional Svcs	\$1,375.00	\$2,000.00	\$2,000.00
E 100-43100-303 Engineering Fees	\$7,500.00	\$0.00	\$0.00
E 100-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00
E 100-43100-310 Contract Services	\$2,500.00	\$2,500.00	\$2,500.00
E 100-43100-321 Telephone	\$180.00	\$500.00	\$500.00
E 100-43100-331 Travel Expenses	\$400.00	\$400.00	\$500.00
E 100-43100-360 Insurance (GENERAL)	\$2,000.00	\$2,000.00	\$3,500.00
E 100-43100-400 Repairs & Maint Cont	\$15,000.00	\$15,000.00	\$15,000.00
E 100-43100-430 Miscellaneous (GENERAL)	\$1,000.00	\$1,000.00	\$1,000.00
E 100-43100-500 Capital Outlay (GENERAL)	\$55,000.00	\$74,000.00	\$65,000.00
Dept 43100 Hwys, Streets, & Roads	\$126,617.06	\$151,863.00	\$146,049.50
Dept 43124 Sidewalks and Crosswalk			
E 100-43124-300 Professional Svcs	\$0.00	\$0.00	\$0.00
Dept 43124 Sidewalks and Crosswalk	\$0.00	\$0.00	\$0.00
Dept 43125 Ice & Snow Removal			
E 100-43125-229 Sand & Salt	\$7,000.00	\$7,000.00	\$10,000.00
E 100-43125-300 Professional Svcs	\$20,000.00	\$20,000.00	\$20,000.00
Dept 43125 Ice & Snow Removal	\$27,000.00	\$27,000.00	\$30,000.00
Dept 43150 Storm Drainage			
E 100-43150-303 Engineering Fees	\$2,500.00	\$0.00	\$0.00
E 100-43150-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00
E 100-43150-500 Capital Outlay (GENERAL)	\$15,000.00	\$0.00	\$0.00
Dept 43150 Storm Drainage	\$17,500.00	\$0.00	\$0.00
Dept 43160 Street Lighting			
E 100-43160-381 Electric Utilities	\$30,000.00	\$30,000.00	\$31,000.00
E 100-43160-400 Repairs & Maint Cont	\$0.00	\$0.00	\$0.00
Dept 43160 Street Lighting	\$30,000.00	\$30,000.00	\$31,000.00
Dept 43700 Maintenance Bldg			
E 100-43700-200 Office Supplies	\$0.00	\$0.00	\$0.00
E 100-43700-321 Telephone	\$960.00	\$960.00	\$960.00
E 100-43700-381 Electric Utilities	\$2,500.00	\$2,500.00	\$2,500.00
E 100-43700-383 Gas Utilities	\$1,000.00	\$1,500.00	\$1,500.00
E 100-43700-400 Repairs & Maint Cont	\$6,000.00	\$5,000.00	\$5,000.00
E 100-43700-500 Capital Outlay (GENERAL)	\$10,000.00	\$0.00	\$5,000.00

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
E 100-43700-580 New Equipment	\$5,000.00	\$5,000.00	\$5,000.00
Dept 43700 Maintenance Bldg	\$25,460.00	\$14,960.00	\$19,960.00
Dept 45000 Park and Rec			
E 100-45000-100 Wages and Salaries	\$28,428.75	\$30,000.00	\$33,000.00
E 100-45000-110 Other Pay Boards & Commissions	\$1,500.00	\$1,500.00	\$1,500.00
E 100-45000-120 Employer Contrib Ret	\$1,794.66	\$2,250.00	\$2,475.00
E 100-45000-131 Employer Paid Health	\$4,800.00	\$9,250.00	\$7,932.00
E 100-45000-133 Employer Paid Dental	\$280.10	\$650.00	\$0.00
E 100-45000-134 Employer Paid Life	\$28.00	\$18.00	\$18.00
E 100-45000-180 Employee Withholdings	\$1,830.55	\$2,295.00	\$2,624.50
E 100-45000-212 Motor Fuels	\$1,300.00	\$1,300.00	\$1,300.00
E 100-45000-300 Professional Svcs	\$7,875.00	\$7,000.00	\$5,000.00
E 100-45000-303 Engineering Fees	\$2,000.00	\$2,000.00	\$2,000.00
E 100-45000-360 Insurance (GENERAL)	\$5,000.00	\$5,000.00	\$5,000.00
E 100-45000-370 Recreation Program	\$1,000.00	\$1,000.00	\$0.00
E 100-45000-381 Electric Utilities	\$150.00	\$150.00	\$150.00
E 100-45000-400 Repairs & Maint Cont	\$5,000.00	\$5,000.00	\$5,000.00
E 100-45000-430 Miscellaneous (GENERAL)	\$500.00	\$500.00	\$500.00
E 100-45000-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00
E 100-45000-500 Capital Outlay (GENERAL)	\$70,000.00	\$70,000.00	\$0.00
E 100-45000-530 City Beautification	\$3,000.00	\$2,000.00	\$2,000.00
E 100-45000-580 New Equipment	\$0.00	\$0.00	\$0.00
E 100-45000-720 Transfer Out	\$0.00	\$0.00	\$0.00
Dept 45000 Park and Rec	\$134,487.06	\$139,913.00	\$68,499.50
Dept 45300 Baseball Park			
E 100-45300-400 Repairs & Maint Cont	\$0.00	\$0.00	\$0.00
E 100-45300-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00
E 100-45300-580 New Equipment	\$0.00	\$0.00	\$0.00
Dept 45300 Baseball Park	\$0.00	\$0.00	\$0.00
Dept 46340 Other Redevelopment/Housing			
E 100-46340-300 Professional Svcs	\$0.00	\$0.00	\$0.00
Dept 46340 Other Redevelopment/Housing	\$0.00	\$0.00	\$0.00
Dept 46500 Economic Develop mt (GENERAL)			
E 100-46500-110 Other Pay Boards & Commissions	\$450.00	\$450.00	\$450.00
E 100-46500-300 Professional Svcs	\$1,100.00	\$1,100.00	\$1,100.00
E 100-46500-321 Telephone	\$0.00	\$0.00	\$0.00
E 100-46500-322 Postage	\$0.00	\$0.00	\$0.00
E 100-46500-331 Travel Expenses	\$0.00	\$0.00	\$0.00
E 100-46500-340 Advertising	\$6,500.00	\$3,000.00	\$3,000.00
E 100-46500-350 Print/Binding	\$0.00	\$0.00	\$0.00
E 100-46500-720 Transfer Out	\$0.00	\$0.00	\$0.00
Dept 46500 Economic Develop mt (GENERAL)	\$8,050.00	\$4,550.00	\$4,550.00
Dept 47000 Debt Service (GENERAL)			
E 100-47000-610 Interest	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 49503 Refuse Collection/ Residents			
E 100-49503-300 Professional Svcs	\$0.00	\$0.00	\$0.00
Dept 49503 Refuse Collection/ Residents	\$0.00	\$0.00	\$0.00
Dept 49505 Compost			
E 100-49505-100 Wages and Salaries	\$3,150.00	\$3,150.00	\$3,150.00
E 100-49505-180 Employee Withholdings	\$240.00	\$240.00	\$250.00
E 100-49505-300 Professional Svcs	\$0.00	\$0.00	\$0.00
E 100-49505-322 Postage	\$0.00	\$0.00	\$0.00
E 100-49505-400 Repairs & Maint Cont	\$2,000.00	\$2,000.00	\$2,000.00
E 100-49505-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
Dept 49505 Compost	\$5,390.00	\$5,390.00	\$5,400.00
Dept 49507 Organics			
E 100-49507-300 Professional Srvs	\$0.00	\$0.00	\$0.00
Dept 49507 Organics	\$0.00	\$0.00	\$0.00
Dept 49508 Recycling			
E 100-49508-300 Professional Srvs	\$0.00	\$0.00	\$0.00
Dept 49508 Recycling	\$0.00	\$0.00	\$0.00
Dept 49570 Sales Tax			
E 100-49570-450 Sales Tax Payment	\$0.00	\$0.00	\$0.00
Dept 49570 Sales Tax	\$0.00	\$0.00	\$0.00
FUND 100 GENERAL FUND	\$1,069,741.97	\$1,197,881.78	\$1,001,403.06

**MAYER, MN**  
**Revenues 2020 Budget**

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
<b>FUND 100 GENERAL FUND</b>			
R 100-41000-31000 General Property Taxes	\$474,931.00	\$639,645.64	\$427,949.92
R 100-41000-31300 General Sales and Use Tax	\$0.00	\$0.00	\$0.00
) R 100-41000-32110 Alcoholic Beverages	\$4,310.00	\$2,000.00	\$2,000.00
R 100-41000-32112 Liquor License Background	\$0.00	\$0.00	\$0.00
R 100-41000-32170 Amusements	\$0.00	\$0.00	\$0.00
) R 100-41000-32180 Other Licenses/Permits	\$0.00	\$0.00	\$0.00
R 100-41000-32210 Building Permits	\$90,000.00	\$100,000.00	\$90,000.00
) R 100-41000-32220 Variance/Permit	\$0.00	\$0.00	\$0.00
R 100-41000-32240 Animal Licenses	\$400.00	\$400.00	\$400.00
R 100-41000-33160 Other Federal Grants	\$0.00	\$0.00	\$0.00
R 100-41000-33400 State Grants and Aids	\$10,000.00	\$15,000.00	\$15,000.00
R 100-41000-33401 Local Government Aid	\$313,296.00	\$313,058.00	\$338,375.00
R 100-41000-33402 Homestead Credit MVHC	\$0.00	\$0.00	\$0.00
R 100-41000-33407 PERA Aid	\$0.00	\$0.00	\$0.00
) R 100-41000-33421 Police State Aid	\$6,500.00	\$6,500.00	\$6,500.00
) R 100-41000-33600 County Grants	\$3,740.00	\$3,500.00	\$3,500.00
R 100-41000-33610 County Grants/Aid for Hwy	\$0.00	\$0.00	\$0.00
R 100-41000-33620 Other County Grants/Aid	\$0.00	\$0.00	\$0.00
R 100-41000-34000 Charges for Services	\$3,000.00	\$3,000.00	\$2,000.00
R 100-41000-34103 Zoning and Subdivision Fee	\$3,600.00	\$3,600.00	\$2,500.00
R 100-41000-34105 Sale of Maps and Publicatio	\$0.00	\$0.00	\$0.00
) R 100-41000-34107 Assessment Search Fees	\$0.00	\$0.00	\$0.00
R 100-41000-34110 Filing Fee	\$0.00	\$0.00	\$0.00
) R 100-41000-34300 State Reimburse Snow Re	\$8,000.00	\$10,000.00	\$10,000.00
R 100-41000-34403 Compost Collection Charge	\$2,500.00	\$2,500.00	\$2,500.00
R 100-41000-34750 Community Center Rental	\$33,000.00	\$5,000.00	\$5,000.00
R 100-41000-34760 Comm Ctr Pop	\$0.00	\$0.00	\$0.00
) R 100-41000-35100 Court Fines	\$1,000.00	\$1,000.00	\$1,000.00
) R 100-41000-35200 Bad Check Charge	\$0.00	\$0.00	\$0.00
R 100-41000-36100 Special Assessments-Count	\$0.00	\$0.00	\$0.00
R 100-41000-36102 Penalties and Interest	\$0.00	\$0.00	\$0.00
) R 100-41000-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00
) R 100-41000-36210 Interest Earnings	\$2,500.00	\$2,500.00	\$2,500.00
R 100-41000-36220 Other Rents and Royalties	\$0.00	\$0.00	\$0.00
R 100-41000-36230 Contributions and Donation	\$0.00	\$0.00	\$0.00
) R 100-41000-36232 10% Charitable Gambling	\$3,000.00	\$3,000.00	\$5,000.00
R 100-41000-36240 Insurance Claims	\$0.00	\$0.00	\$0.00
) R 100-41000-36250 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
R 100-41000-36260 Tower Antenna Rent	\$0.00	\$0.00	\$0.00
R 100-41000-39000 Other Financing Sources	\$0.00	\$0.00	\$0.00
R 100-41000-39200 Transfer In	\$22,900.00	\$0.00	\$0.00
R 100-41000-39310 Proceeds-Gen Obligation B	\$0.00	\$0.00	\$0.00
R 100-41000-99999 Unallocated Utility Revenue	\$0.00	\$0.00	\$0.00
R 100-41940-36260 Tower Antenna Rent	\$18,703.00	\$19,000.00	\$19,000.00
R 100-42100-32112 Liquor License Background	\$0.00	\$0.00	\$0.00
R 100-42100-36250 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
R 100-42200-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00
R 100-42200-33420 Fire 2% Ins Prem Tax	\$0.00	\$0.00	\$0.00
R 100-42200-34207 Fire Contracts	\$48,515.00	\$51,215.74	\$51,215.74
R 100-42200-34208 Fire Truck Fund	\$19,847.00	\$16,962.40	\$16,962.40
R 100-42200-34209 FD Building Fund	\$0.00	\$0.00	\$0.00
) R 100-42200-36230 Contributions and Donation	\$0.00	\$0.00	\$0.00
) R 100-42200-36250 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
R 100-42200-39101 Sales of General Fixed Asse	\$0.00	\$0.00	\$0.00
R 100-42700-36250 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
R 100-43000-36104 Developer Sealcoat Escrow	\$0.00	\$0.00	\$0.00
R 100-43000-36250 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
R 100-43000-39101 Sales of General Fixed Asse	\$0.00	\$0.00	\$0.00
) R 100-43100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00
) R 100-43160-36250 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
R 100-45000-34785 City Park Donations	\$0.00	\$0.00	\$0.00
R 100-45000-34795 Baseball Park Donations	\$0.00	\$0.00	\$0.00
R 100-45000-34950 Other Revenues	\$0.00	\$0.00	\$0.00
R 100-45000-36260 Tower Antenna Rent	\$0.00	\$0.00	\$0.00
R 100-45300-34795 Baseball Park Donations	\$0.00	\$0.00	\$0.00
<b>FUND 100 GENERAL FUND</b>	<b>\$1,069,742.00</b>	<b>\$1,197,881.78</b>	<b>\$1,001,403.06</b>

Date Entered In: GRM \_\_\_\_\_  
 PC \_\_\_\_\_  
 Comparison \_\_\_\_\_  
 LGA \_\_\_\_\_

**City of Mayer  
 Final Levy Certification  
 Payable 2020**

	FUND	Budget Amount (Prior to <b>any</b> state aid adjustments) <b>(A)</b>	Debt Fund? <b>(Y or N)</b>	G.O. Bond? <b>(Y or N)</b>	Tax Based Upon? (✓ one)		LGA Percent Distribution (A) / Total (A) <b>(B)</b>	Local Govt Aid (LGA) (as certified by Dept of Rev) Total (C) X (B) <b>(C)</b>	Certified Levy to County Auditor (A) - (C) = (D) <b>(D)</b>
					Net TC	EMV			
1	Revenue	\$ 1,091,325	N	N	✓		0.697539509	\$ 236,030	\$ 855,295
4	Debt Service (Sewer)	\$ 254,500	Y	Y	✓		0.162668149	\$ 55,043	\$ 199,457
5	Fire Dept.	\$ -	Y	N	✓		0	\$ -	\$ -
48	Debt Fire Dept - Fire Truck	\$ 21,749	Y	Y	✓		0.013901256	\$ 4,704	\$ 17,045
55	Local Street Improv (2007 East Side Reconstruct)	\$ 150,000	Y	Y	✓		0.095875137	\$ 32,442	\$ 117,558
169	Go Bond 2015A	\$ 46,961	Y	Y	✓		0.030015949	\$ 10,157	\$ 36,804
	<b>TOTAL</b>	<b>\$ 1,564,535</b>					<b>100.000%</b>	<b>\$ 338,375</b>	<b>\$ 1,226,160</b>

**MUST BE IN DOLLAR AMOUNTS ONLY! (NO CENTS)**

**Please verify that all lines add across and all columns add up to the number reported on the total line.**

By signing this form I am certifying that the monies levied will be sufficient to meet all bond and interest payments.

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_



## Request for Council Action Memorandum

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Item: Enterprise Fund Budgets

Meeting Date: December 9, 2019

Presented By: Margaret McCallum, City Administrator

### **Recommendations/Council Action/Motion Requested:**

A motion approving resolution 12-9-19-51 adopting 2020 Enterprise Fund Budgets.

### **Details:**

Staff has compiled water and sewer budgets for Council consideration.

#### **Sewer Budget Expenditures**

2018	\$835,206.00
2019	\$833,313.00
2020	\$899,741.00 (+66,428.00) or 7.9%

Increases in the Sewer Department Expenditures can be seen in the Debt Expenditure schedule, Capital and Maintenance Costs, Salary and Wage increases and engineering (2020 SIPP Lining Project).

#### **Sewer Projected Revenues**

Revenues for the sewer enterprise fund is seen in the form of user fees, general property taxes, sewer connection fees and interest earnings. Based on the 2018 Water/Sewer Utility Rate Study, the City expects to bring in \$971,091.00 in revenue. Any excess funds not spent are put into the Sewer reserve fund.

#### **Water Budget**

2018	\$479,253.00
2019	\$608,265.00
2020	\$668,752.00 (+60,487.00) or 9.9%

Increases in the Water Department Expenditures can be seen in the Debt Expenditure schedule, s, Salary and Wage increases and engineering (WTP, Well and Water Tower Projects).

#### **Water Projected Revenues**

Revenues for the water enterprise fund is seen in the form of user fees, general property taxes, sewer connection fees and interest earnings. Based on the 2018 Water/Sewer Utility Rate Study, the City

expects to bring in \$696,260.00 in revenue. Any excess funds not spent are put into the Sewer reserve fund.

**Attachments:**

Resolution 12-9-19-51

Budget Document – Water Expenditure and Revenue Schedule

Budget Document – Sewer Expenditure and Revenue Schedule

**CITY OF MAYER**  
**RESOLUTION 12-9-19-51**  
**RESOLUTION ADOPTING 2020 ENTERPRISE FUND BUDGETS**

**WHEREAS**, the 2020 Budget for all City Funds has been prepared in the manner prescribed by the Governmental Accounting Standards Board (GASB); and

**WHEREAS**, Exhibit A Attachments are the 2020 summary budget of for the Enterprise Funds; and

Water Fund – \$668,752.00

Sewer Fund – \$899,741.00

**BE IT RESOLVED**, by the City Council of the City of Mayer, Minnesota, that the following Enterprise Fund Budgets are hereby adopted as follows:

Adopted by the City Council of the City of Mayer, Minnesota, this 9<sup>th</sup> day of December 2019.

\_\_\_\_\_  
Margaret McCallum, City Administrator

\_\_\_\_\_  
Michael Dodge, Mayor

**Sewer Budget 2020**  
**Current Period: December 2019**

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
Fund 640 SEWER FUND			
Dept 47000 Debt Service (GENERAL)			
E 640-47000-600 Debt Srv Principal	\$314,750.00	\$356,900.00	\$394,400.00
E 640-47000-601 Debt Srv Interest	\$102,385.00	\$75,600.00	\$61,931.00
E 640-47000-611 Bond Interest	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service (GENERAL)	\$417,135.00	\$432,500.00	\$456,331.00
Dept 49000 Miscellaneous (GENERAL)			
E 640-49000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 49000 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 49470 Sewer Lift Stations			
E 640-49470-321 Telephone	\$185.00	\$185.00	\$500.00
E 640-49470-381 Electric Utilities	\$5,250.00	\$5,250.00	\$5,250.00
E 640-49470-400 Repairs & Maint Cont	\$4,500.00	\$5,000.00	\$6,000.00
E 640-49470-500 Capital Outlay (GENERAL)	\$15,500.00	\$500.00	\$0.00
Dept 49470 Sewer Lift Stations	\$25,435.00	\$10,935.00	\$11,750.00
Dept 49480 Sewer Treatment Plants			
E 640-49480-216 Chemicals and Chem Products	\$15,100.00	\$21,100.00	\$26,215.00
E 640-49480-220 Bio-Solids Disposal	\$37,330.00	\$37,330.00	\$45,340.00
E 640-49480-300 Professional Svcs	\$24,925.00	\$24,925.00	\$10,000.00
E 640-49480-321 Telephone	\$1,860.00	\$2,200.00	\$1,100.00
E 640-49480-381 Electric Utilities	\$29,295.00	\$29,295.00	\$30,500.00
E 640-49480-383 Gas Utilities	\$11,700.00	\$11,700.00	\$11,700.00
E 640-49480-385 Testing and Lab Services	\$16,700.00	\$16,700.00	\$20,000.00
E 640-49480-404 Repairs/Maint Machinery/Equip	\$21,650.00	\$21,650.00	\$21,650.00
E 640-49480-500 Capital Outlay (GENERAL)	\$86,305.00	\$55,517.00	\$60,970.00
Dept 49480 Sewer Treatment Plants	\$244,865.00	\$220,417.00	\$227,475.00
Dept 49490 SEWER			
E 640-49490-100 Wages and Salaries	\$25,629.00	\$42,000.00	\$45,000.00
E 640-49490-120 Employer Contrib Ret	\$1,923.00	\$3,126.00	\$3,375.00
E 640-49490-129 PENSION EXPENSE	\$0.00	\$0.00	\$0.00
E 640-49490-131 Employer Paid Health	\$4,800.00	\$13,870.00	\$12,770.00
E 640-49490-133 Employer Paid Dental	\$475.00	\$700.00	\$700.00
E 640-49490-134 Employer Paid Life	\$48.00	\$30.00	\$30.00
E 640-49490-180 Employee Withholdings	\$1,961.00	\$3,200.00	\$3,450.00
E 640-49490-208 Training and Instruction	\$1,000.00	\$1,000.00	\$1,000.00
E 640-49490-300 Professional Svcs	\$2,000.00	\$0.00	\$3,000.00
E 640-49490-301 Auditing and Acct g Services	\$2,835.00	\$2,835.00	\$2,835.00
E 640-49490-303 Engineering Fees	\$5,000.00	\$0.00	\$10,000.00
E 640-49490-304 Legal Fees	\$0.00	\$0.00	\$0.00
E 640-49490-312 Software Support	\$1,400.00	\$1,400.00	\$1,400.00
E 640-49490-315 ACH Processing Fees	\$75.00	\$75.00	\$200.00
E 640-49490-322 Postage	\$1,500.00	\$1,500.00	\$2,000.00
E 640-49490-350 Print/Binding	\$400.00	\$1,000.00	\$1,200.00
E 640-49490-355 Gopher State Locates	\$400.00	\$400.00	\$400.00
E 640-49490-360 Insurance (GENERAL)	\$13,200.00	\$13,200.00	\$13,200.00
E 640-49490-400 Repairs & Maint Cont	\$0.00	\$0.00	\$0.00
E 640-49490-404 Repairs/Maint Machinery/Equip	\$25,000.00	\$25,000.00	\$43,500.00
E 640-49490-420 Depreciation Expense	\$0.00	\$0.00	\$0.00
E 640-49490-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00
E 640-49490-433 Dues and Subscriptions	\$125.00	\$125.00	\$125.00
E 640-49490-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
E 640-49490-525 Inflow/Infiltration	\$60,000.00	\$60,000.00	\$60,000.00
E 640-49490-615 Bond Discount Amortization	\$0.00	\$0.00	\$0.00
E 640-49490-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00
E 640-49490-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00
Dept 49490 SEWER	\$147,771.00	\$169,461.00	\$204,185.00
Fund 640 SEWER FUND	\$835,206.00	\$833,313.00	\$899,741.00
	\$835,206.00	\$833,313.00	\$899,741.00

Sewer Revenue Budget Worksheet 2020

Account Descr	Proposed 1 Budget
FUND 640 SEWER FUND	
R 640-00000-33439 PENSION REVENUE	\$0.00
R 640-41000-36100 Special Assessments-Count	\$0.00
R 640-49490-31000 General Property Taxes	\$254,500.00
R 640-49490-36100 Special Assessments-Count	\$0.00
R 640-49490-36102 Penalties and Interest	\$0.00
R 640-49490-36210 Interest Earnings	\$17,174.00
R 640-49490-36235 Contrib from Devlprs/fix as	\$0.00
R 640-49490-36236 Assets Contributed other F	\$0.00
R 640-49490-36240 Insurance Claims	\$0.00
R 640-49490-36250 Refunds/Reimbursements	\$0.00
R 640-49490-37210 Sewer Use Charge	\$532,117.00
R 640-49490-37240 MPFA Fund	\$0.00
R 640-49490-37246 MPFA - Drew	\$0.00
R 640-49490-37250 Sewer Connect/Reconnect	\$167,300.00
R 640-49490-37320 Developer Area Charges	\$0.00
R 640-49490-39101 Sales of General Fixed Asse	\$0.00
R 640-49490-39310 Proceeds-Gen Obligation B	\$0.00
R 640-49490-99990 Prior Period Adjustments	\$0.00
R 640-49490-99999 Unallocated Utility Revenue	\$0.00
FUND 640 SEWER FUND	\$971,091.00
	\$971,091.00

**Water Fund Budget 2020**

Current Period: December 2019

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
<b>Fund 620 WATER FUND</b>			
Dept 47000 Debt Service (GENERAL)			
E 620-47000-600 Debt Srv Principal	\$258,250.00	\$296,100.00	\$313,600.00
E 620-47000-601 Debt Srv Interest	\$70,182.00	\$56,079.00	\$47,392.00
E 620-47000-611 Bond Interest	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service (GENERAL)	\$328,432.00	\$352,179.00	\$360,992.00
Dept 49000 Miscellaneous (GENERAL)			
E 620-49000-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 49000 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 49410 Water Treatment Facility			
E 620-49410-216 Chemicals and Chem Products	\$3,500.00	\$3,500.00	\$3,500.00
E 620-49410-321 Telephone	\$1,100.00	\$1,500.00	\$2,000.00
E 620-49410-381 Electric Utilities	\$21,000.00	\$21,000.00	\$21,000.00
E 620-49410-383 Gas Utilities	\$625.00	\$800.00	\$800.00
E 620-49410-400 Repairs & Maint Cont	\$5,000.00	\$5,000.00	\$5,000.00
E 620-49410-500 Capital Outlay (GENERAL)	\$30,000.00	\$100,000.00	\$20,000.00
Dept 49410 Water Treatment Facility	\$61,225.00	\$131,800.00	\$52,300.00
Dept 49420 State Connect Fee			
E 620-49420-430 Miscellaneous (GENERAL)	\$4,500.00	\$4,500.00	\$7,000.00
Dept 49420 State Connect Fee	\$4,500.00	\$4,500.00	\$7,000.00
Dept 49430 Tower			
E 620-49430-300 Professional Srvs	\$1,000.00	\$1,000.00	\$0.00
E 620-49430-381 Electric Utilities	\$1,500.00	\$1,500.00	\$1,500.00
E 620-49430-400 Repairs & Maint Cont	\$500.00	\$500.00	\$500.00
E 620-49430-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00
Dept 49430 Tower	\$3,000.00	\$3,000.00	\$2,000.00
Dept 49435 Well #2			
E 620-49435-300 Professional Srvs	\$1,000.00	\$1,000.00	\$0.00
E 620-49435-400 Repairs & Maint Cont	\$3,000.00	\$3,000.00	\$4,000.00
E 620-49435-500 Capital Outlay (GENERAL)	\$7,500.00	\$7,500.00	\$5,000.00
Dept 49435 Well #2	\$11,500.00	\$11,500.00	\$9,000.00
Dept 49440 WATER			
E 620-49440-100 Wages and Salaries	\$25,629.00	\$42,000.00	\$45,000.00
E 620-49440-120 Employer Contrib Ret	\$1,923.00	\$3,126.00	\$3,375.00
E 620-49440-129 PENSION EXPENSE	\$0.00	\$0.00	\$0.00
E 620-49440-131 Employer Paid Health	\$4,800.00	\$13,870.00	\$12,770.00
E 620-49440-133 Employer Paid Dental	\$475.00	\$700.00	\$700.00
E 620-49440-134 Employer Paid Life	\$48.00	\$30.00	\$30.00
E 620-49440-180 Employee Withholdings	\$1,961.00	\$3,200.00	\$3,450.00
E 620-49440-208 Training and Instruction	\$1,000.00	\$1,000.00	\$1,000.00
E 620-49440-215 Samples	\$600.00	\$600.00	\$600.00
E 620-49440-216 Chemicals and Chem Products	\$0.00	\$0.00	\$0.00
E 620-49440-222 Wellhead Protection	\$250.00	\$250.00	\$250.00
E 620-49440-226 Fire Hydrant Supplies	\$4,500.00	\$4,500.00	\$4,500.00
E 620-49440-300 Professional Srvs	\$2,000.00	\$3,000.00	\$3,000.00
E 620-49440-301 Auditing and Acct g Services	\$2,835.00	\$2,835.00	\$2,835.00
E 620-49440-303 Engineering Fees	\$0.00	\$0.00	\$121,500.00
E 620-49440-304 Legal Fees	\$0.00	\$0.00	\$0.00
E 620-49440-312 Software Support	\$2,400.00	\$2,400.00	\$2,400.00
E 620-49440-315 ACH Processing Fees	\$75.00	\$75.00	\$200.00

Account Descr	2018 Budget	2019 Budget	Proposed 1 Budget
E 620-49440-322 Postage	\$1,500.00	\$1,500.00	\$2,000.00
E 620-49440-350 Print/Binding	\$400.00	\$1,000.00	\$1,200.00
E 620-49440-355 Gopher State Locates	\$400.00	\$400.00	\$400.00
E 620-49440-360 Insurance (GENERAL)	\$4,050.00	\$4,050.00	\$5,000.00
E 620-49440-400 Repairs & Maint Cont	\$5,000.00	\$5,000.00	\$6,500.00
E 620-49440-420 Depreciation Expense	\$0.00	\$0.00	\$0.00
E 620-49440-430 Miscellaneous (GENERAL)	\$500.00	\$500.00	\$500.00
E 620-49440-433 Dues and Subscriptions	\$250.00	\$250.00	\$250.00
E 620-49440-437 Water Meters	\$10,000.00	\$15,000.00	\$20,000.00
E 620-49440-450 Sales Tax Payment	\$0.00	\$0.00	\$0.00
E 620-49440-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00
E 620-49440-615 Bond Discount Amortization	\$0.00	\$0.00	\$0.00
E 620-49440-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00
Dept 49440 WATER	\$70,596.00	\$105,286.00	\$237,460.00
Dept 49480 Sewer Treatment Plants			
E 620-49480-216 Chemicals and Chem Products	\$0.00	\$0.00	\$0.00
Dept 49480 Sewer Treatment Plants	\$0.00	\$0.00	\$0.00
Fund 620 WATER FUND	\$479,253.00	\$608,265.00	\$668,752.00
	\$479,253.00	\$608,265.00	\$668,752.00

Water Revenue Budget Worksheet 2020

Account Descr	Proposed 1 Budget
Fund 620 WATER FUND	
R 620-00000-33439 PENSION REVENUE	\$0.00
R 620-41000-36100 Special Assessments-County	\$0.00
R 620-41000-36102 Penalties and Interest	\$0.00
R 620-49000-99990 Prior Period Adjustments	\$0.00
R 620-49440-36100 Special Assessments-County	\$0.00
R 620-49440-36102 Penalties and Interest	\$0.00
R 620-49440-36210 Interest Earnings	\$13,400.00
R 620-49440-36235 Contrib from Devlprs/fix asset	\$0.00
R 620-49440-36236 Assets Contributed other Funds	\$0.00
R 620-49440-36240 Insurance Claims	\$0.00
R 620-49440-36250 Refunds/Reimbursements	\$0.00
R 620-49440-36260 Tower Antenna Rent	\$0.00
R 620-49440-37110 Water Use Charge	\$515,562.00
R 620-49440-37150 Water Connect/Reconnect Fee	\$167,298.00
R 620-49440-37170 Water Meter/Repair	\$0.00
R 620-49440-37180 State Connect Fee	\$0.00
R 620-49440-37240 MPFA Fund	\$0.00
R 620-49440-37320 Developer Area Charges	\$0.00
R 620-49440-99990 Prior Period Adjustments	\$0.00
R 620-49440-99999 Unallocated Utility Revenue	\$0.00
Fund 620 WATER FUND	\$696,260.00
	\$696,260.00