

MAYER CITY COUNCIL MEETING MINUTES ó SEPTEMBER 26, 2011

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Stieve-McPadden, Osborn and Lueth

ABSENT: Council Member Boder

STAFF: City Administrator Murphy, City Engineer David Martini and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Emily Hentges, Greg Kluver, Tony Widmer, Senator Julianne Ortman and Dave Calister

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Lueth with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Lueth to approve the Consent Agenda as presented. Motion Carried 4/0.

1. Approve the Minutes of the September 12, 2011 Regular Council Meeting.
2. Approve the Minutes of the June 14, 2011 EDA Meeting.
3. Approve the Additional Claims for the Month of September 2011.
4. Approve the Sheriff's Department Report for the Month of August 2011.
5. Approve the Fire Department 2012 Township Contracts.
6. Approve the Fire Department Report for the Month Ending August 2011.
7. Approve the Gambling Report for the Mayer Baseball Club for the month of August 2011.

STAFF REPORTS

1. **Public Works** ó Council reviewed Jeff Frost's report ending September 26, 2011.
2. **City Engineer** ó The Council reviewed David Martini summary of the projects Bolton & Menk have been working on during the billing period July 9<sup>th</sup> through August 19, 2011. Martini also updated the Council on the ongoing meetings with MnDOT and Mayer Lutheran High School as they relate to the intersection of 7<sup>th</sup> and 62<sup>nd</sup> Streets.
3. **Sheriff's Department** ó Deputy Nelson is off today.
4. **City Administration** – The Council reviewed a report from August 23<sup>rd</sup> through September 26, 2011 outlining activities by the City Administrator. Administrator Murphy also answered questions about the DNR's interest in the well at 113 5<sup>th</sup> St NW.

CITY ADMINISTRATOR

1. **Approval of Wastewater Treatment Plant Repairs** ó WWTF operator Greg Kluver appeared before the Council to explain planned 2011 budgeted repairs to the WWTF for aeration basin

membrane removal and replacement. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden authorizing the repairs to the low bidders for a total amount of \$11,940 plus appropriate sales tax. The funds for the repairs to come from the WWTF operating fund budget in the amount of \$8,000 and \$3,940 from the Sewer Reserve Fund. Motion Carried 4/0

2. **Approval of the lifetime Dog License Concept** ó City Council and Staff had a discussion about dog licensing and how the City could stream line the process. It has been suggested that the City could issue a lifetime dog license for any animal that has a microchip. Staff is recommending approval of the lifetime dog license at a fee of \$10.00 beginning with the 2012 licensing year. A MOTION was made by Council Member Osborn and seconded by Council Member Lueth approving a lifetime dog license for any dog that is micro chipped for a fee of \$10.00 beginning January 1, 2012. Motion carried 4/0 Administrator Murphy will contact the City Attorney about rabies requirements.
3. **Approval of Snow Removal Contract for the 2012-2012 Snow Season** ó City Council had instructed staff to ask for updated amounts on the snow removal contract. At the March 14, 2011 work session, Council instructed staff to contact the City Attorney about extending the snow removal contract with Widmer Construction. The City can extend the contract with amended rates. Widmer has provided the City with an updated rate list. The new rates would increase the cost on a 5 hour snow event around \$500.00. Discussion included going out for bids for the upcoming snow season. It was noted that because Widmer's rates are now public, the bidding would not be fair. A MOTION was made by Council Member Lueth and seconded by Mayor Capaul approving extending the contract with Widmer Construction for one year with the new amended rates. Motion Carried 3/1 (Osborn).
4. **Approval of Closing City Office Day after Thanksgiving** ó The City of Mayer has been closed the day after Thanksgiving for the past several years. Staff is proposing to be closed again on Friday, November 25, 2011. Staff would use vacation time or comp time to replace the hours. This request is not to make the Friday after Thanksgiving a permanent Holiday, but to close this year. Conducting business the day after Thanksgiving is very limited with many of the organizations that the City does business with being closed. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving the closing of City Hall for the day after Thanksgiving, Friday November 25, 2011. Motion Carried 4/0
5. **Senator Ortman** ó Senator Julianne Ortman appeared before the Council to update them on this year's difficult Legislative session and to share her views.

#### CITY ENGINEER

- *Update of Fieldstone II Bituminous* ó City Engineer David Martini advised the Council that Hartman has promised to begin the second lift of asphalt in Fieldstone this week. They will start with curb repairs and there is an agreement of what has to be done. Bolton & Menk will be monitoring the work.
- *Authorization for Feasibility Study* ó Martini reviewed the quote with the Council for the Feasibility Study for the West Side Street and Alley Improvements for the City of Mayer. The Study is based on his understanding of the project which includes the following:

- Canary Avenue between C.S.A.H. 30 and 2<sup>nd</sup> street
- 2<sup>nd</sup> Street between T.H. 25 and Sunset Meadows
- 3<sup>rd</sup> Street between T.H.25 and Bluejay Avenue
- 4<sup>th</sup> Street between T.H.25 and Bluejay Avenue
- The alleys that run between Co.Rd. 30 and 5<sup>th</sup> Street

He reviewed the anticipated scope of services along with the estimated fee associated with each task. The total estimated fee for completing the Feasibility Study and associated work for the proposed West Side Street and Alley Improvements is \$19,300. It was discussed that doing this study will not bind the Council into implementing the improvements next year. The study will eventually be necessary whenever the Council feels the repairs are needed. It was noted that there is money in the Street fund for this study. We could reimburse ourselves when the City bonds for the project. A MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden to authorize Bolton and Menk to prepare the Feasibility Study for the proposed West Side Street and Alley Improvement project with the topographic survey included at a cost of \$19,300. Motion Carried 3/1 (Osborn)

OTHER BUSINESS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Osborn and seconded by Council Member Lueth to adjourn the meeting at 8:05 p.m. Motion Carried 4/0

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Chris Capaul, Mayor

Attest: \_\_\_\_\_  
 Lois A. Maetzold, City Clerk