

MAYER CITY COUNCIL MEETING MINUTES 6 OCTOBER 22, 2012

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members, Osborn, Boder, Stieve-McPadden and Lueth

ABSENT:

STAFF: City Administrator Murphy, Jarred Loehrs, Deputy Chris Nelson and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Emily Hedges, Ivan Raconteur, Mike Dodge, Nikki McNeilly, Si Tesch, Josh & Kelli Augustin.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Lueth with a second by Council Member Boder to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the Consent Agenda: Motion Carried 5/0.

1. Approve the Minutes of the October 8, 2012 Regular Council Meeting.
2. Approve the Minutes of the September 11, 2012 Park Board Meeting
3. Approve the Additional Claims for the Month of October 2012.
4. Approve the Sheriff's Department Report for the Month ending September 2012
5. Annual Review and Approval of Investment Policy

STAFF REPORTS

1. **Public Works** 6 Council reviewed Jarred Loehrs's monthly report of Public Works activities for the period of October 1 - 22, 2012.
2. **City Engineer** 6 The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period August 18, and September 14, 2012.
3. **Sheriff's Department** 6 No Report
4. **City Administration** – The Council reviewed a report from September 24 through October 19, 2012 outlining activities by the City Administrator.

CITY ADMINISTRATOR

1. **Request for Warning Sign at 1319 Evergreen Place** – Residents of 1319 Evergreen Place appeared before the Council to request the installation of a "Deaf Child" warning sign. They stated that their cul-de-sac is very busy because of an in home business of one of the neighbors. Their son is 2 years old and has a hearing handicap. They have also researched the rather broad view that warning signs for children at play, deaf child, and other similar signs have a negative impact on safety. They do not want the warning sign "Children at Play" to be associated with that group. Council Member Boder would like to see a Policy developed to address the issue. There was discussion as to the placement of the sign, with no real decision made. Administrator Murphy will

get an estimated price for the sign and investigate possible locations. Implementing a Policy was tabled until the next Council Meeting.

2. **Approve Changes to the MOU with City of Cologne** ó In 2010 the Cologne Fire Department was awarded a FEMA grant on behalf of all of the Fire Departments in Carver County. This required a Memorandum of Understanding between the City of Mayer and the City of Cologne. Additional equipment was purchased with the grant therefore the original MOU between the City of Mayer and the City of Cologne needs to be revised. The number of pagers is changed from 25 to 32 and the addition of 1 HP Pavilion Laptop with mouse and DB9 to USB conversion cable, with 1 Minitor V Programmer Kit. A MOTION was made by Council Member Lueth and seconded by Council Member Osborn to authorize the Mayor's signature on the revised Memorandum of Understanding between the City of Mayer and the City of Cologne as presented. Motion Carried 5/0
3. **Approve Mayer Moxie 2013 Program** – The Park Board is recommending a Mayer Moxie Program for 2013 and is requesting that \$555.00 be expended to purchase program materials. They are looking at an eight week program to run from January 24 through March 14, 2013 named "Build Your Way to Wellness", and a second program "Train for the Trail" to start April 4 and end May 23, 2013. The Park Board is also considering a 5K run on June 1st. A MOTION was made by Council Member Stieve-McPadden and seconded by Mayor Capaul authorizing staff to purchase the two programs from Health Source Solutions and booklets for Build Your Way to Wellness for a total of \$555.00. Motion Carried 5/0
4. **Approve On Line Registration and Payment Options** ó The Park Board discussed the possibility of residents to be able to sign up on line for the 2013 Mayer Moxie Program. Staff is requesting that the City sign up with Gov Office for their Super Forms program. The cost for the Super Forms is a onetime set up fee of \$125.00 with an annual fee of \$100.00. The second request is to allow residents to be able to pay on line. Staff is requesting that the City sign up with Municipay to collect revenues for services. The Municipay program allows the City to choose the convenience fee program and the user would pay the fee. The Municipay program is free to the city. The company will provide the City with card readers free. Receipts could be printed from existing computers, or additional receipt readers could be purchased. There was some opposition over the additional convenience fee the user would incur. After further discussion a MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden authorizing staff to purchase super Forms from Gov Office and to sign up with Municipay which would allow residents to pay utilities, licenses, permits and misc. programs on line. Motion Carried 3/2 (Boder & Capaul)
5. **Approve Application for the Local Government Innovation Award** ó The Park Board is recommending to the City Council that the City enter the Mayer Moxie Program from 2012 into the Local Government Innovation Award. This program recognizes Local Governments for making Minnesota better and doing things differently. A MOTION was made by Council Member Boder and seconded by Council Member Osborn authorizing staff to enter the Mayer Moxie Program of 2012 for the Local Government Innovation Award. Motion Carried 5/0
6. **Approve the Purchase of Lumber for a Warming House** – The Park board is recommending to the City Council to purchase a 10'X 12' insulated warming house with benches inside. The quote for the building materials is \$1,971.15 and the Fire Department has agreed to build the warming

house. A MOTION was made by Council Member Osborn with a second by Council Member Stieve-McPadden approving the purchase of building materials for a warming house in the amount of \$1,917.15 with the Fire Department completing the construction. Motion Carried 5/0 Staff will schedule the construction with the Fire Chief.

COUNCIL REPORTS

- Stieve-McPadden updated the Council on the Park Board's progress with proceeding with an ice rink this season at the old creamery site.
- Stieve-McPadden was involved with the interview process and hiring of a new Community Education Director.
- The Mayer Rising Community Festival Committee has been meeting and working on the 2013 Celebration.
- Council Members Stieve-McPadden and Lueth and Administrator Murphy have been attending a Communications Class at Chanhassen on Monday mornings, a four week class.

OTHER BUSINESS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Osborn and seconded by Stieve-McPadden to adjourn the meeting at 7:15 p.m. Motion Carried 5/0

Chris Capaul, Mayor

Attest: _____
Lois A. Maetzold, City Clerk