

MAYER CITY COUNCIL MEETING MINUTES 6 OCTOBER 8, 2012

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Boder, Stieve-McPadden and Lueth

ABSENT: Council Member Osborn

STAFF: City Administrator Murphy, Public Works Jarred Loehrs and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Emily Hedges, Ivan Raconteur, Mike Dodge, Cynthia Smith-Strack ó MDG, Inc., Robert Templeman, Commissioner Jim Ische, Jon Maetzold, Julie Jedlicki, Eric Rousar

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Lueth with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Boder to approve the Consent Agenda: Motion Carried 4/0.

1. Approval of the Minutes for the September 24, 2012 Regular Council Meeting .
2. Approval of the Minutes for the September 24, 2012 Council Work Session.
3. Approval of the Minutes for the September 10, 2012 Planning Commission Meeting.
4. Approval of Claims for the Month of October.
5. Approval of Check Summary Register for the Month of September 2012.
6. Approval of Building Permit Report for Month ending September 2012.
7. Approve of the Fire Department Report for the Month ending September 2012.
8. Approval of Public Works Report for September 16-30, 2012.

CITY ADMINISTRATOR

1. **Approval of Ordinance #186 conditional Uses in the C-2 District – Resolution 10-08-2012-32** ó Cynthia Smith-Strack of Municipal Development Group appeared before the Council to discuss Ordinance #186 and reported that the Planning Commission has recommended approval. After review, a MOTION was made by Council Member Boder and seconded by Council Member Lueth approving Resolution 10-08-12-32 which approves Ordinance 186 relating to conditional uses in the C-2 Central Business District. Motion Carried 4/0
2. **Approval of Conditional Use Request: Schmidty’s 308 Ash Ave N. Resolution 10-08-2012-33** ó Smith-Strack updated the Council on the background and request for a Conditional Use Permit at 308 Ash Ave N. A MOTION was made by Council Member Boder and seconded by Council Member Lueth approving Resolution 10-08-12-33 which approves a conditional use permit for the property at 308 Ash Ave N to allow a convenience store with vehicle fuel. Motion Carried 4/0

3. **Approval of Resolution 10-08-2012-34 Approval of Site Plan for Schmidty's 308 Ash Ave N.** – The Council reviewed the site plan for Schmidty's at 308 Ash Ave N. They made changes to the onsite parking for the site plan of the new remodeled building. The parking will be revisited at the time the current building is relocated. The design standards and landscape requirements were approved. A MOTION was made by Mayor Capaul and seconded by Council Member Lueth approving Resolution 10-08-12-34 recommending approval of the site plan for the Schmidty's automobile service station/convenience store remodel and expansion. Motion Carried 4/0
4. **Approval of Resolution 10-08-2012-35 Accepting Petition and Calling for a Public Hearing-** A Petition has been submitted by 100% of the property owners to vacate an alley south of the properties of the south side of 4th St NE. There are no utilities in the alley easement and a portion of the west side has already been vacated. A MOTION was made by Council Member Boder and seconded by Council Member Lueth to approve Resolution 10-08-2012-35 accepting petition for vacation of certain alleys in Honebrink's 2nd addition and Ohm's addition to Mayer and calling for a hearing on the proposed vacation and waiving the \$200 fee. Motion Carried 3/0 (Capaul abstaining)
5. **Approval of Community Information Sign Policy** ó The Park Board, EDA and City Council have approved the placement of an electronic sign in cooperation with First MN Bank. A sign committee was formed to review a policy to address the use of the sign and the messages that will be placed on the sign. The Policy was reviewed by the Council. A MOTION was made by Council Stieve-McPadden and seconded by Council Member Boder to approve the Community Information Sign Policy and form for placement of advertising on the electronic sign with First MN Bank. Motion Carried 4/0
6. **Direction on the Request of Security Bank** ó The city received an email from Security Bank about possibly planting timothy grass in the west side of the Coldwater Crossing development. They would use the City streets to access the area to be planted and maintained. After reviewing the request, the Council will allow the timothy grass and decided that a policy is needed to cover all areas of undeveloped land within the City.
7. **Discussion of Warning Signs** ó The Council had discussed the use of deaf child signs at the last work session and instructed staff to draft policies to address the sign issue. After review of two policies, a motion was made by Mayor Capaul to adopt a Policy Statement of Child Related Warning Signs. With no second, the motion dies. A MOTION was then made by Council Member Stieve-McPadden and seconded by Council Member Boder adopting a Warning Signs Traffic Policy which reviewed requests for signs on a case by case basis. The motion died because of a 2/2 vote.
8. **Approval of Closing City Offices for Day after Thanksgiving, Christmas Eve and New Year's Eve** ó Staff is requesting to close City Hall on the Friday after Thanksgiving November 23, 2012 and also the one half days of Christmas Eve and New Years Eve. Staff will use vacation or comp time to cover the hours. A MOTION was made by Council Member Boder and seconded by Council Member Lueth approving the closing of City Hall on the Friday after Thanksgiving November 23, 2012 and also the one half days of Monday, December 24 and Monday, December 31, 2012. Motion Carried 4/0.
9. **Update from Commissioner Ische** – County Commissioner Jim Ische appeared before the Council to update them on several County projects. He thanked the Council for their years of working together. With redistricting, Commissioner Ische will no longer represent the City of Mayer after the upcoming election.

OTHER BUSINESS

None

COUNCIL REPORTS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth to adjourn the meeting at 7:35 p.m. Motion Carried 4/0

Chris Capaul, Mayor

Attest: _____
Lois A. Maetzold, City Clerk