

## MAYER CITY COUNCIL MEETING MINUTES 6 SEPTEMBER 23, 2013

Call Regular meeting to order at 6:30 p.m. by Mayor Mike Dodge.

PRESENT: Mayor Dodge, Council Members Osborn and Stieve-McPadden

ABSENT: Council Members Boder and Lueth

STAFF: City Administrator Murphy, City Engineer David Martini and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Steve McDonald, Kirk Peterson, Marty Glodoski, Allan Mills

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda with the deletion of 6.7. Motion Carried 3/0

### PUBLIC COMMENT

None

### APPROVE CONSENT AGENDA

A MOTION was made by Council Stieve-McPadden with a second by Council Member Osborn to approve the Consent Agenda: After some discussion about Greg Kluver's contract which will be reviewed against hours worked - Motion Carried 3/0.

1. Approve the Minutes of the September 9, 2013 Regular Council Meeting.
2. Approve the Minutes of the August 5, 2013 Senior Commission Meeting.
3. Approve the Minutes of the August 13, 2013 Park Board Meeting.
4. Approve the Additional Claims for the Month of August 2013
5. Approve the Check Summary for the Month Ending August 2013.
6. Approve the Signatures on the Surplus Property Form.

### STAFF REPORTS

1. **Public Works** ó No Report
2. **City Engineer** ó The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period July 20 ó August 16, 2013. Martini answered questions about street issues.
3. **Sheriff's Department** ó No Report
4. **City Administration** – The Council reviewed a report from August 26 ó September 20, 2013 outlining activities by the City Administrator.

### CITY ADMINISTRATOR

1. **Auditor Presentation of CIP and Financial Management Plan** ó Steve McDonald, City Auditor from ABDO EICK & MEYERS, reviewed a draft comprehensive long term CIP and Financial Management Plan with the Council. He highlighted several scenarios. He indicated that this plan can help a City set priorities and help get a handle on managing projects. The Council should be looking at the plan in March or April for the following year to begin the budget process.
2. **Approval of Purchase of Utility Reading Device** ó Kirk Peterson of HD Supply and Marty Glodoski of Sensus appeared before the Council to discuss meter reading options. The City currently has a handheld device that is used to radio read the water meters. This device is in need of being replaced. A replacement unit including software update would cost \$6,924.60 (Option A). This would allow the

City to read meters ourselves or individually during the month. A full monthly reading usually takes Public works 6 ó 8 hours to complete. HD Supply helped the City read the meters at the beginning of September. They are willing to do this in October also since we do not have Public Works in place to read meters. Mr. Peterson also presented two other options for the City for reading meters. Option B is to update our hand held and purchase a new VXU which would allow the City to read meters in just an hour or so for a total cost of \$24,924.60. Option C would give the City a new hand held, software compatible with the VXU, but have the City of Waconia do monthly reading for the City of Mayer at an approximate monthly cost of \$255 per month or \$3,060 per year for a total of \$8,584.60 plus the Waconia fee. After some discussion a MOTION was made by Council Member Osborn and seconded by Stieve-McPadden to go with option A and purchase a new hand held for the cost of \$6,924.60 and see what we can do to negotiate with other cities to partner in purchasing a VXU. We may need to have the City of Waconia help in reading meters until Public Works is in place or until we decide another direction to take. Motion Carried 3/0

3. **Park Board Request** ó The Park Board had been working with Alan Mills from Snap Sports on upgrades to the City's basketball court in Bluejay Park. They are recommending a product be installed over the existing cement slab, making the court easier to play on. They would also install poles so the court can be used for volleyball, pickle ball or badminton. Since their last meeting, it was discovered that the wrong measurements were given to them for estimating and there is an increased cost of about \$2,000 for the improvements. Administrator Murphy is suggesting that the matter be sent back to the Park Board for their consideration. Mr. Mills was in attendance and provided the Council with product information including warranty. The Council tabled the matter so the Park Board can review the extra costs.
4. **Approval of Voluntary Termination of Compost Lease Agreement** ó The City Attorney contacted Russ Leistiko owner of RW Farms and asked if he would be willing to voluntarily terminate the lease agreement with the City for the Compost site. Mr. Leistiko was in agreement with terminating the lease early. The City Attorney has drafted a document for termination of the lease with a date of December 1, 2013. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving the termination of the Compost Lease Agreement as December 1, 2013. Motion Carried 3/0
5. **Discussion of request of RW Farms for Reimbursement** ó Mr. Leistiko of RW Farms is requesting that the City reimburse him for chipping branches and brush that he completed at the compost site in the amount of \$4,700. The Council reviewed the original lease agreement which stated that Mr. Leistiko was to provide the chipping in lieu of rent. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden denying the request of RW Farms for reimbursement. Motion Carried 3/0
6. **Request to Use Community Center** ó The City has a request to allow residents to use the Community Center on Monday's ó Thursday's from 8 ó 10 am to have coffee. They currently meet at Heldt's Bar but the owner is changing his hours for the winter to open at 11 am. With the limited amount of places for the people to gather, they saw the Community Center as an opportunity to continue with their morning coffee. They would bring their own coffee, and the only thing the City would do is provide them with a place to gather. After some discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to have the Senior Commission promote coffee and socializing from 8 ó 10 am. Monday's ó Thursday's at the Community Center. Motion Carried 3/0
7. **Lot Split 212 1<sup>st</sup> Street NE** ó Deleted from Agenda

COUNCIL REPORTS

- Stieve-McPadden reported that the Rising Community Festival continues to meet and is working on Fund Raisers. The Park Board has been busy working on soccer nets, benches for the parks, hockey boards and the basketball court upgrade. There is a possibility of having a Living Classroom installed at W. Ridge Park through cooperation with Pheasants forever. MLHS and Zion could benefit from such an installation. The Park Board is proceeding with their 3<sup>rd</sup> annual Moxie Program for 2014. It will be a similar style including a Train for the Trail section ending with the 5K on June 7<sup>th</sup>.
- Osborn indicated that he would be interested in being a part of the Community Committee that would be responsible for looking into pool options for the City of Mayer. A November start was indicated and it was asked if volunteers could be sought by advertising on the electronic sign.

OTHER BUSINESS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 8:15 p.m. Motion Carried 3/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Lois A. Maetzold, City Clerk