

MAYER CITY COUNCIL MEETING MINUTES – APRIL 25, 2016

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Osborn, McNeilly, Boder and Stieve-McPadden

ABSENT: None

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Mike Dodge, Ivan Raconteur, Krista Goedel

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member McNeilly to approve the agenda as presented. Motion Carried 5/0

KRISTA GOEDEL AWARDED CERTIFICATE

Mayor Thomas and the Mayer City Council presented out going member Krista Goedel with a Certificate for her dedicated service to the City of Mayer and the Mayer Planning Commission since 2007.

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the April 11, 2016 Regular Council Meeting.
2. Approve the Minutes of the April 11, 2016 Work Session Meeting.
3. Approve the Minutes of the April 18, 2016 Special Council Meeting.
4. Approve the Minutes of the March 8, 2016 Park Board Meeting.
5. Approve the Additional Claims for the Month of April 2016,
6. Approve the Sheriff's Department Report for the Month Ending March 2016.
7. Approve the Authorization of the Mayor's Signature on the Contract with Municipal Development Group.

STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from March 23rd to April 19, 2016.
2. **City Engineer** – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period February 13th and March 11, 2016.
3. **Sheriff's Department** – No Report
4. **City Administration** – The Council reviewed the City Administrator's report for the period March 28, through April 22, 2016, as well as the Fund Balances for the period ending 3/31/16 and First Quarter Financial Reports.

CITY ADMINISTRATOR

1. **Approval of Purchase and Installation of Signs in Parks** – The Park Board is recommending that the City Council install signs at the entrance to each park and on the trails entering the parks informing residents about picking up after their dogs and that the dogs must be on a leash. Cost for the 15 signs from the County sign shop is \$241.95. Cost for 15 posts for the signs is \$180.00 for a grand total of \$421.95. A MOTION was made by Council Member Boder and seconded by Council Member Osborn authorizing the purchase and installation of signs for the parks as presented. Motion Carried 5/0
2. **Approval of Addendum to Purchase Agreement for 409 Shimmcor** – City Staff has received the signed purchase agreement for the property at 409 Shimmcor St. The owner has proposed an addendum to the original purchase agreement. The owner is requesting the following:
 - 1) The buyer pay second half of real estate taxes which amounts to \$970.00
 - 2) City Sewer is stubbed to the property.
 - 3) Acceptance deadline is May 1, 2016 for this addendum.
 - 4) Seller can use the property until November 30, 2016.The Council reviewed property tax information and discussed the additions to the purchase agreement. A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly approving the addendum dated April 8, 2016 and authorizing the Mayor and Clerk's signatures on the addendum. Motion Carried 4/1 (Stieve-McPadden)
3. **Approval of Park Board Recommendation for Discovery Park** – The Park Board is recommending construction of 12" X 12" concrete curbing around the playground equipment area. The quote to complete the curbing in Discovery Park is \$4,896.00. This amount is included in their 2016 CIP for the parks. After discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden authorizing Thomas Clemenson Concrete and Masonry to complete the concrete curbing in Discovery Park at a cost of \$4,896.00. Motion Carried 5/0
4. **Approval of Revised Purchase Agreement with Casey's for 314 Ash Ave S.** – The Council reviewed the revised Purchase Agreement for the property at 314 Ash Ave S. This Purchase Agreement reflects the City Attorney's comments from the email of March 24, 2016 and has been approved by him. Staff is requesting Council approval of the purchase Agreement submitted by Casey's Retail Company for the purchase by Casey's of Lot 1, Block 2, Sell Commercial Industrial Park, for the price of \$220,000 and directing the Mayor and Clerk to sign the Purchase Agreement on behalf of the City of Mayer and to execute a Limited Warranty Deed and any other appropriate documents at closing. A MOTION was made by Council Member Boder and seconded by Council Member McNeilly authorizing the Mayor's and Clerk's signatures on the amended purchase agreement as presented. Motion Carried 5/0
5. **Approval of Wayzata Timing Contract for Mayer 5K** – The Park Board will be conducting a Mayer Moxie 5K again this year on Saturday, June 11, 2016 at 9:00 AM. The Park Board is recommending approval of the contract with Wayzata Timing to provide timing services for the 5K at a cost of \$300.00 plus \$.55 travel expenses for the timer. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly authorizing the Administrator's signature on the contract with Wayzata Timing for the Mayer Moxie 5k on June 11, 2016. Motion Carried 5/0
6. **Approval of Mayer Moxie 5K Prizes** – The Park Board would like to offer prizes of \$50 to each male and female 1st place runners in the following categories: 10-19, 20-29, 30-49 and 50+ for a total of \$400.00 which should come from registrations. A MOTION was made by Council Member McNeilly and seconded by Council Member Osborn authorizing the Mayer Moxie 5K prizes in the amount of \$400.00. Motion Carried 5/0

7. **Approval of Resolution 4-25-2016-16 Appointment of Janell Gildemeister as Deputy City Clerk** – Staff has completed background and reference checks on Janell Gildemeister for the full time Deputy Clerk position. The background check was clear and reference checks were very favorable for Janell Gildemeister. The starting wage for the Deputy Clerk position would be \$18.00 per hour with benefits. The starting date is May 11, 2016. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly approving Resolution 4-25-2016-16 Appointment of Deputy Clerk. Motion Carried 5/0
8. **Approval of Off Sale Liquor License for Barrelz Incorporated 212 Ash Ave N** – Mayer Wine and Spirits has been sold. The new owner is Mathew Burleson and the trade name of the business is Barrelz Incorporated. He will continue to do business under the Mayer Wine and Spirits name. The City has received an off sale liquor license application from Mathew Burleson for Mayer Wine and Spirits. A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving the Off Sale Liquor License for Mayer Wine and Spirits pending receipt of fees, background check and certificate of insurance. Motion Carried 5/0

COUNCIL REPORTS

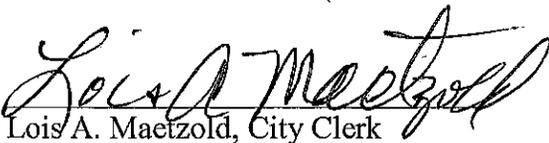
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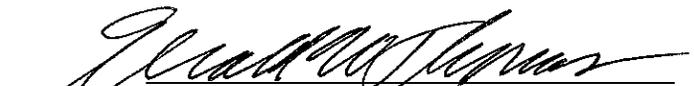
OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to adjourn the meeting at 6:55 p.m. Motion Carried 5/0

Attest: 
Lois A. Maetzold, City Clerk


Gerald W. Thomas, Mayor