

MAYER CITY COUNCIL MEETING MINUTES ó MARCH 26, 2012

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Boder, Stieve-McPadden and Lueth

ABSENT: Council Member Osborn

STAFF: City Administrator Murphy, Andrew Budde ó Bolton & Menk and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Emily Hentges and Ivan Racontour

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Stieve-McPadden with a second by Council Member Lueth to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Stieve-McPadden to approve the Consent Agenda: Motion Carried 4/0.

1. Approve the Minutes of the March 12, 2012 Regular Council Meeting.
2. Approve the Minutes of the March 12, 2012 Work Session Meeting.
3. Approve the Minutes of the February 14, 2012 Park Board Meeting.
4. Approve the Claims for the Month of March 2012.
5. Approve Resolution 03-26-2012-10 Reestablishing Precincts and Polling Place for the City of Mayer.

STAFF REPORTS

1. **Public Works** ó Council reviewed Jeff Frost's report ending March 26, 2012.
2. **City Engineer** ó The Council reviewed Andrew Budde summary of the projects Bolton & Menk have been working on during the billing period January 21, 2012 through February 17, 2012.
3. **Sheriff's Department** ó Deputy Nelson introduced Michelle Miller, a new Carver County Deputy Trainee who is riding with him this week.
4. **City Administration** – The Council reviewed a report from February 24 through March 23, 2012 outlining activities by the City Administrator.

CITY ADMINISTRATOR

1. **Approval of Resolutions, Transfer of Funds:**

- *Approve Resolution 3-26-2012-7 Transfer to Fund 212 Fire Department Grants & Donations* – A MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden approving Resolution 3-26-2012-7 Transfer to Fund 212 Fire Department Grants & Donations in the amount of \$21,775.00. Motion Carried 4/0.
- *Approve Resolution 3-26-2012-8 Transfer to Fund 222 Old Schoolhouse Park* - A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden

approving Resolution 3-26-2012-8 Transfer to Fund 222 Old Schoolhouse Park in the amount of \$7,500.00. Motion Carried 4/0.

2. **Approval of Resolution 3-26-2012-9 Capital Balance Transfers** – Every year after the audit is completed; staff prepares a resolution to transfer left over capital funds from the general fund to a special fund for each department. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving Resolution 3-26-2012-9 Capital Balance Transfers as follows: Motion Carried 4/0
 - Transfer \$20,000 from the General Fund to the Fire Truck Fund 210 for the purpose of future fire department capital purchases.
 - Transfer \$27,366 from the General Fund to the Park Improvement Fund 220 for the purpose of future park equipment capital purchases.
 - Transfer \$16,220 from the General Fund to the Street Fund 405 for the purpose of future capital purchases.
3. **Approval of Wine and Beer License for 216 First Street NE dba Uncle Ron's** ó The City has received an application for a Wine and Beer License for the property at 216 First Street NE doing business as Uncle Ron's. Staff has received the necessary paperwork and is recommending approval of the license contingent upon clear background checks, receipt of insurance certificate and license fees. A MOTION was made by Council Lueth and seconded by Council Member Boder approving a Wine and Beer license for Uncle Ron's contingent upon a clear background check, insurance certificate and fees with an effective date of April 1, 2012 Motion Carried 3/0 (Stieve-McPadden abstained)
4. **Authorization of Signatures on the MN Department of Health Grant Agreement** ó At the January 9, 2012 Council Meeting, the City Council approved the application to apply for grant funds to seal wells within the Mayer Drinking Water Supply Management Area. The City was awarded the Grant to seal the wells and staff is requesting authorization to sign the grant agreement with the MN Department of Health. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth authorizing the Administrator's and Mayor's signatures on the Grant Agreement with the MN Department of Health. Motion Carried 4/0
5. **Rising Community Festival Committee Request** ó The Mayer Rising Community Festival Committee would like to use the City logo in their promotion of their event. Staff is requesting authorization for the group to use the City logo for this year and that next year they should develop their own logo. A MOTION was made by Council Member Lueth and seconded by Council Member Boder allowing the Rising community Festival to use the City logo in their marketing for 2012. Motion Carried 4/0
6. **Approval to Dispose of Drums at the Creamery** ó Since there currently are not any funds available from the Brownfield Grant, Staff has looked into two options for disposing of the liquid in the barrels (50 ó 55 gallon drums and 12 ó 35 gallon drums) that were stored at the old creamery site which the City now owns. One would be to hire a company to come and dispose of and second ó the City could haul the barrels 8 at a time to Columbia Heights. The company MN Blue would charge approximately \$2,677.50 plus sales tax and travel costs to dispose of the liquid in the barrels. The City would still need to dispose of the empty barrels. Carver County has informed the City that we can use the Solid Waste Grant Funds to finance the disposal of the barrels. The City received \$3,700 in 2011 from the Solid Waste Grant. After some discussion, a MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden to hire MN Blue to come to the City and dispose of the contents of the drums, and to use the compost grant funds for this purpose. Motion Carried 4/0

7. **Approval of Compost Site Hours** ó Last year the City extended the compost hours to include Monday's from 5 ó 8 pm. Staff is requesting the Council's direction on whether to continue with the Monday hours. The Council reviewed the number of visits each day in 2011. The County's Solid Waste Grant helps pay the compost employee's wage. After review of compost numbers by day, a MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden to discontinue Mondays and to keep Wednesday and Saturday hours as in the past. Motion Carried 4/0 The site will open April 14th.
8. **TED Grant Application** ó Administrator Murphy reported that she has heard from Mayer Lutheran High School via email that they are not interested in participating in the TED Grant for the proposed round-a-bout at highway 25 and 62nd/7th St. The Council decides not to participate in the TED grant application at this time.
9. **Administrator's Request to Attend MCMA Conference in May** ó Administrator Murphy is requesting to attend the Minnesota City/County Management Association (MCMA) Conference from May 2 ó 4, 2012 at Grandview Lodge in Nisswa, MN. The cost of the Conference would be \$642.61 for registration, lodging and mileage. The last conference attended by Administrator Murphy was in 2006. A MOTION was made by Mayor Capaul and seconded by Council Member Boder to allow Administrator Murphy to attend the MCMA Conference. Motion Carried 4/0

OTHER BUSINESS

- Council member Stieve-McPadden asked about 2nd Street. She has had many residents stop her and ask that it be repaired. The Council will discuss the condition and solutions for repair at one of the next Council Work Sessions.

COUNCIL REPORTS

1. Park Board ó Stieve-McPadden
2. EDA ó Stieve-McPadden/Boder

ADJOURN

There being no further business, a MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden to adjourn the meeting at 6:55 p.m. Motion Carried 4/0

Chris Capaul, Mayor

Attest: _____
 Lois A. Maetzold, City Clerk