

MAYER CITY COUNCIL MEETING MINUTES – NOVEMBER 27, 2017

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield and Boder

ABSENT: Council Members McNeilly and Stieve-McPadden

STAFF: City Administrator McCallum and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz and Ivan Raconteur

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Boder to approve the agenda with the removal of 6A2 Make-Up Air Replacement for Clarifier Building at WWTF and the addition of 6A3 Comprehensive Plan Proposal, 6A4 Fire Chief and Assistant Fire Chief Appointments for 2018, and 6A5 2018 Health Benefits for City Employees. Motion Carried 3/0.

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Butterfield to approve the Consent Agenda. Motion Carried 5/0.

1. Approve Minutes of the September 12, 2017 Park Board Meeting.
2. Approve Minutes of the October 10, 2017 Park Board Meeting.
3. Approve Minutes of the November 13, 2017 Regular Council Meeting.
4. Approve Claims for the Month of November 2017.
5. Acknowledge Sheriff's Report for the Month Ending October 2017.
6. Acknowledge Fire Chief's Report for the Month Ending October 2017.
7. Acknowledge City Administrator's for the Month Ending October 2017.
8. Acknowledge Public Works Report for the Month Ending October 2017.
9. Acknowledge City Engineer's Report for Activities between September 9, 2017 and October 20, 2017.

6. REPORTS AND RECOMMENDATIONS

A. CITY ADMINISTRATOR

1. **Approve Resolution 11-27-17-38 Authorizing Assessment of Unpaid Utility Bills** – Staff requested authorization certify to the County Auditor for the inclusion on the 2018 tax statements, those bills which remain unpaid as of November 24, 2017. A MOTION was made by Council Member Boder and seconded by Council Member Butterfield Authorizing City Administrator McCallum Assessment of Unpaid Utility Bills for 2018 Taxes. Motion carried 3/0.
3. **Approve Engineering 2018 Comprehensive Plan Proposal** – Bolton & Menk requested approval of the 2018 Comprehensive Plan. The Comprehensive Plan consists of a fee estimate for the sanitary sewer, water supply, transportation, and storm water management portions of the City's 2018 Comprehensive Plan. A MOTION to Approve Bolton & Menk's 2018 Comprehensive Plan in the Amount of \$33,300 was made by Council Member Boder and seconded by Council Member Butterfield. Motion carried 3/0.

4. **Discussion on Fire Chief and Assistant Fire Chief Appointments** – Mayor Dodge elaborated on the City’s current policy. He stated that the Fire Chief and Assistant Fire Chief are elected by their peers; members of the Mayer Fire Department. Mayor Dodge proposed the City move away from elected appointments and move toward a Personnel Committee that can make recommendations for Fire Chief and Assistant Fire Chief and to extend appointments for 2017 into 2018 as discussion continues. A MOTION to extend the Fire Chief and Assistant Fire Chief 2017 appointments into 2018 until a new policy can be put in place was made by Mayor Dodge and seconded by Council Member Boder. Motion carried 3/0.
5. **Discussion on Employee Health Benefits for 2018** – Tabled

B. CITY ENGINEER

1. **Approve Final Payment Application for the Wetland Restoration Project** – A MOTION to Approve Final Payment to Schneider Excavating and Grading Inc. for the Wetland Restoration Project in the Amount of \$10,683.62 was made by Council Member Boder and seconded by Council Member Butterfield. Motion carried 3/0

COUNCIL REPORTS

- Council Member Butterfield reported that Susan Parrish, Director of Alumni Relations at MLHS is willing to participate in joint cooperation’s for next year’s Rising Community Festival and MLHS events communication.

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member Butterfield and seconded by Council Member Boder to adjourn the meeting at 7:05 p.m. Motion Carried 3/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk