

MAYER CITY COUNCIL MEETING MINUTES 6 NOVEMBER 26, 2012

Call Regular meeting to order at 6:30 p.m. by Acting Mayor Tice Stieve-McPadden

PRESENT: Council Members Osborn, Boder, Stieve-McPadden and Lueth

ABSENT: Mayor Capaul

STAFF: City Administrator Murphy, Jarred Loehrs, Deputy Chris Nelson, Josh Fiedler, City Engineer David Martini and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Emily Hedges, Ivan Raconteur and Mike Dodge

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Lueth to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Lueth to approve the Consent Agenda: Motion Carried 4/0.

1. Approve the Minutes of the November 13, 2012 Regular Council Meeting.
2. Approve the Additional Claims for the Month of November 2012.
3. Approve the Sheriff's Department Report for the Month ending October 2012
4. Approve the Fire Department Report for the Month ending October 2012

STAFF REPORTS

1. **Public Works** 6 Council reviewed Greg Kluever's monthly report of Public Works activities for the period of October 2012. Council reviewed Jarred Loehrs's monthly report of Public Works activities for the period of November 2012.
2. **City Engineer** 6 The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period September 15 and October 12th, 2012.
3. **Sheriff's Department** 6 Deputy Nelson introduced Josh Fiedler to the Council, a trainee that is accompanying Deputy Nelson for the next few weeks.
4. **City Administration** – The Council reviewed a report from October 22 6 November 23, 2012 outlining activities by the City Administrator.

PUBLIC HEARING 6 DELINQUENT UTILITIES

The meeting was recessed to open the Public Hearing for Delinquent Utilities. Property owners have been given notices and have had until November 26, 2012 to pay their bills. Staff provided an updated delinquent list to the City Council.

With no further questions, the Public Hearing was closed and the Council meeting was reconvened.

CITY ADMINISTRATOR

1. **Approve Resolution 11-26-2012-29 Assessment of Unpaid Utility Bills** – Staff is requesting that the remaining unpaid utility bills be placed on the property owner's taxes payable in the year 2013. A MOTION was made by Council Member Osborn and seconded by Council Member Boder to approve Resolution 11-26-2012-39 Assessment of Unpaid Utility Bills. Motion Carried 4/0

2. **Direction on Reduction in Building Permit Fees** ó Staff is requesting direction from the City Council on whether to continue with waiving of the permit fee on new home permits. To date, the City has waived \$14,073.56 in building permit fees for 2012. The Council defers the direction to the EDA.
3. **Approve Fire Department Officers for 2013** – Since there were no contests for Fire Department Officers for 2013, the Fire Chief is requesting approval of the following Officers for 2013 for the Mayer Fire Department ó

POSITION	NAME	LENGTH	TERM
Fire Chief	Rod Maetzold	1 year	12/31/2013
Assistant Chief	Bob Carlson	2 years	12/31/2014
Captain 2 & Training Officer	Adam Maetzold	2 years	12/31/2014
Captain 4	Jon Maetzold	2 years	12/31/2014

A MOTION was made by Council Member Osborn and seconded by Council Member Lueth approving the Mayer Fire Department Officers terms for 2013. Motion Carried 4/0

4. **Approve Block Party Policy and Form** ó The Council reviewed a Block Party Policy and Application Form. After review and modification of the forms, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving the new Block Party Policy and Application forms as changed. Motion Carried 4/0

COUNCIL REPORTS

None

OTHER BUSINESS

None

The meeting was recessed for the Council Work Session at 6:50 pm.

The meeting reconvened at 7:40 pm for the purpose of the Administrator Review

ADJOURN

There being no further business, a MOTION was made by Council Member Lueth and seconded by Osborn to adjourn the meeting at 9:04 p.m. Motion Carried 4/0

Tice Stieve-McPadden, Acting Mayor

Attest: _____
 Lois A. Maetzold, City Clerk