

MAYER CITY COUNCIL MEETING MINUTES 6 NOVEMBER 13, 2012

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Stieve-McPadden, Osborn and Lueth

ABSENT: Council Members Boder and Osborn

STAFF: City Administrator Murphy, Public Works Jarred Loehrs, Deputy Chris Nelson and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Emily Hedges, Bob Templeman, Dwayne Krienke and Les Hahn

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Stieve-McPadden with a second by Council Member Lueth to approve the agenda with the addition of a request by Wade Thaemert for crop cover in Coldwater Crossing. Motion Carried 3/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Lueth with a second by Council Member Stieve-McPadden to approve the Consent Agenda: Motion Carried 3/0.

1. Approval of the Minutes for the October 22, 2012 Regular Council Meeting.
2. Approval of the Minutes for the October 22, 2012 Council Work Session.
3. Approval of the Minutes for the October 2, 2012 Planning Commission Meeting.
4. Approval of the Minutes for the October 9, 2012 Park Board Meeting.
5. Approval of Claims for the Month of November.
6. Approval of Check Summary Register for the Month of October 2012.
7. Approval of Building Permit Report for Month ending October 2012.

CITY ADMINISTRATOR

1. **PUBLIC HEARING 6:30 PM – ALLEY VACATION** 6 Mayor Capaul recessed the Council meeting to open the Public Hearing. The City Council had acknowledged the receipt of a petition at the October 8, 2012 City Council meeting. Notices were sent and published to hold a Public Hearing which is needed to receive input on the proposed vacation of alleyway east of Ash Ave N. It was recommended that the City not vacate the portion of alley along the north side of West Ridge Park. Questions were answered as to why the alley is being asked to be vacated. It was noted that only cable lies in the alley way. The Public Hearing was closed and the regular Council meeting was re-convened.

A MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden to approve Resolution 11-13-2012-36 Vacation of Alley. Motion carried 2/0 with Mayor Capaul abstaining. Motion passes with majority of members present.

2. **Approval of Site Plan for 308 Ash Avenue North** ó The Planning Commission held a meeting on November 5, 2012 to discuss the site plan for 308 Ash Ave N. The Commission voted to recommend the site plan for approval with conditions. After review, a MOTION was made by Mayor Capaul and seconded by Council Member Lueth to approve the site plan for 308 Ash Ave N with the conditions set forth by the Planning Commission. Motion Carried 3/0.
3. **Approval of child Related Warning Sign Policy** ó At the lasted Council meeting, Staff was instructed to find out the cost of a sign. The cost of the sign is \$67.19. The sign could be placed on the street light on the corner of Birch Drive and Evergreen Place. It was decided that the requesting party will pay for the sign and installation hardware. After further review, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Lueth approving the Warning Sign Policy, establishing a fee and approving the form. Motion Carried 3/0
4. **Approval of Monday, November 26 for a Public Hearing on Delinquent Utilities** ó Staff is requesting that Council set the Public hearing on Monday, November 26, 2012 at 6:30 p.m. for the purpose of placing delinquent water and sewer costs on the property owner's taxes payable in the year 2013. The property owners will be sent shutoff notices and will be given until noon, November 26, 2012 to pay their bills. A MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden setting the date of the Public Hearing for delinquent utilities for Monday, November 26, 2012 at 6:30 p.m. Motion Carried 3/0
5. **Block Party Policy and Form** ó The Council reviewed a Block Party Policy. They suggested changes to the policy. The matter was tabled.
6. **Approval of Resolution 11-13-2012-38 Canvass Election Results of General Election 2012** ó A MOTION was made by Council Member Lueth and seconded by Mayor Capaul approving Resolution 11-13-2012-38 Summary of ballots for General Municipal Election for the City of Mayer. Motion Carried 3/0 The Election results are as follows:
Mayor elected to a two year term ó Mike Dodge
Council Members re-elected to a four year term ó Bruce Osborn and Etienne Stieve-McPadden
7. **Approval of Resolution 11-13-2012-37 to not waive the Monetary limits on Municipal Tort Liability** – A MOTION was made by Council Member Lueth and seconded by Council Member Stieve-McPadden to approve Resolution 11-13-2012-37 to not waive the monetary limits on Municipal Tort Liability for 2013. Motion Carried 3/0
8. **Approval of Bid for Removal of Contaminated Soil at Old Creamery 113 5th St NW** – The city has completed Phase I and Phase II environmental assessments on the Old Creamery property. The findings from the assessments were that the City has 100 cubic yards of contaminated soil to clean up. The Council reviewed quotes from Waste Management for \$6,295.54 and Veolia for \$4,937.95 to remove the soil. After review, a MOTION was made by Mayor Capaul and seconded by Council Member Lueth to accept the low bid from Veolia for \$4,937.95. Motion Carried 3/0. The Council will decide at a later date where to take the funds to complete this project.
9. **Request by Wade Thmert for Ground Cover at Coldwater Crossing** – The Council reviewed a letter of request for the planting of ground cover at Coldwater Crossing from Wade Thmert. Because there were questions, the matter was tabled until Mr. Thmert could be notified.

OTHER BUSINESS

The City Administrator's Review was tabled until more Council Members could be present.

COUNCIL REPORTS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth to adjourn the meeting at 7:05 p.m. Motion Carried 3/0

Chris Capaul, Mayor

Attest: _____
Lois A. Maetzold, City Clerk