

MAYER CITY COUNCIL MEETING MINUTES ó SEPTEMBER 10, 2012

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Boder, Osborn, Stieve-McPadden and Lueth

ABSENT:

STAFF: City Administrator Murphy, David Martini ó Bolton & Menk, Deputy Chris Nelson and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Emily Hedges, Ivan Raconteur, Mike Dodge, Rod Maetzold, Terry & Monica Hartmann, Les Hahn and Harley Baumann.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda with the deletion of: Approval of Site Plan and Building Permit for 308 Ash Ave. N.; and the following addition: 1) Public Works Interview Discussion. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Boder to approve the Consent Agenda: Motion Carried 5/0.

1. Approval of the Minutes for the August 27, 2012 Regular Council Meeting as corrected
2. Approval of the Minutes for the August 27, 2012 Council Work Session
3. Approval of Claims for the Month of September.
4. Approval of Check Summary Register for the Month of August 2012.
5. Approval of Building Permit Report for Month ending August 2012
6. Approval of Public Works Report for August 22-31, 2012

CITY ADMINISTRATOR

1. **Approval of Interim Use Ordinance #185 – Resolution 09-10-12-28** ó The Planning Commission held a Public Hearing earlier this evening to consider an amendment to the Zoning Code to allow occasional, rummage, barn and/or yard sales in the agricultural district. They are recommending that the City Council approve these interim uses. A MOTION was made by Council Member Osborn and seconded by Council Member Boder approving Resolution 09-10-12-26 Allowing occasional sales in the Ag district. Discussion included another MOTION made by Council Member Stieve-McPadden and seconded by Council Member Boder amending the wording of Ordinance #185, which was carried 5/0. The original motion approving Resolution 09-10-12-26 was then approved 5/0.
2. **Approval of Interim Use Resolution 09-10-12-27** ó Terry and Monica Hartmann are requesting an Interim Use Permit to allow occasional barn sales at 13385 Highway 7 (Watertown TWP which falls into Mayer's zoning authority). The Planning Commission held a Public Hearing earlier this evening and has approved their request with conditions. A

MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving Resolution 09-10-12-27 as corrected. Motion Carried 5/0

3. **Approval of Variance for Sign at 101 Ash Avenue North – Resolution 09-10-12-28** – The city and First Minnesota Bank are working to develop a single joint-use sign for the property at 101 Ash Avenue N. The joint use monument sign would have space for public information posting and also have space for the bank advertising. The proposed monument sign is to be located within the C-2 Central Business District. A variance from the standards of the city Code relating to sign area and exterior materials for signs within the C-2 Central Business District has been filed. The proposed sign area is 90 s.f. per surface while the maximum allowed within the C-2 district is 50 s.f. per surface. The proposed sign doesn't have any masonry-quality materials featured, while the city Code requires monument signs to feature masonry-grade materials over at least 25% of the sign façade. The Planning Commission held a Public hearing earlier this evening to address the variance request. They are recommending approval of the variance, and will be looking at the sign ordinance in the future for possible changes. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving the variance request for the joint-use sign. Motion Carried 3/2 (Osborn and Lueth)
4. **2013 Budget and Levy Certification:**
  - *Approve Resolution 09-10-12-24 Preliminary Tax Levy* ó A MOTION was made by Council Member Osborn and seconded by Council Member Lueth approving Resolution 09-10-12-24 Establishing the 2013 Levy at \$992,639 for tax collection in 2013. Motion Carried 5/0
  - *Approve Resolution 09-10-12-25 Proposed 2013 Budget* ó A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving Resolution 09-10-12-25 Approval of the Proposed General Fund Budget for 2013 of \$1,282,441.00. Motion Carried 5/0
5. **Approval of the Truth in Taxation Hearing Date and Time** ó A MOTION was made by Council Member Stieve-McPadden and seconded by Council member Lueth approving the date and time of December 10, 2012 at 6:30 p.m. for the Truth in Taxation Hearing. Motion Carried 5/0
6. **Request of the Fire Department for Conference Attendance** ó The Fire Chief is requesting that four firefighters attend the Minnesota State Fire Chiefs' Association Conference in Duluth and stay two nights. The Council reviewed the breakdown of costs associated with the conference such as registration, lodging and estimated mileage. The conference registration will be reimbursed by the MN Board of Firefighter Training and Education and there are sufficient funds in the Fire Department training budget. It was suggested that the Personnel Committee review the Travel Policy and look into allowing the Fire Chief to manage the Fire Department budget. After further discussion, a MOTION was made by Mayor Capaul and seconded by Council Member Boder approving the Fire Chief's request to allow four firefighters attend the MSFCA Conference in Duluth as presented. They are encouraged to share rides if possible. Motion Carried 5/0
7. **Approval of Landscape Work in Old Schoolhouse Park** ó Harley Baumann, representing the Mayer Baseball Club, appeared before the Council to discuss the baseball field in Old Schoolhouse Park (field #1). He indicated that basic maintenance of a baseball field has not been done. The irrigation has been turned off and grass appears to be dying. The field also needs proper weed control and fertilization beyond what has been done. In conferring with a

couple landscape specialists, Baumann indicated that it will take a lot of work to get the field in playing shape. Several options have been suggested, but he has not yet determined which will be the most effective method. The first thing will be to get the irrigation back on and then he will come back to the Council with a proposal on repairs. The questions were asked if there is any money in the Park Fund to put toward repairs and who will be responsible to maintain the fields. Administrator Murphy will work with Baumann on developing a Policy for maintaining the fields.

8. **Public Works Interview Discussion** ó The Personnel Committee reviewed all applications and selected six applicants to be interviewed; three with water & sewer licenses and three without. Interviews are set for Tuesday, September 18<sup>th</sup> at 1:30 p.m. for five interviews. An additional interview will occur on Thursday, September 20<sup>th</sup> at 6:30 p.m. The Council was given preliminary questions to be asked during the interviews and was asked to get any changes to the questions back to Administrator Murphy as soon as possible. The Council was given the comparable salaries for the neighboring cities. The Council will meet at 1 p.m. on September 18<sup>th</sup> to discuss the expected salary range for the position.
9. **Approval of Fire Department Township Cost Share and Contracts for 2013 – A MOTION** was made by Council Member Osborn and seconded by Council Member Boder approving the cost share for the 2013 Fire Department Township contracts and authorized the contracts to be sent out for Township signatures. Motion Carried 5/0

#### OTHER BUSINESS

None

#### COUNCIL REPORTS

None

#### ADJOURN

There being no further business, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to adjourn the meeting at 8:30 p.m. Motion Carried 5/0

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Chris Capaul, Mayor

Attest: \_\_\_\_\_

Lois A. Maetzold, City Clerk