

MAYER CITY COUNCIL MEETING MINUTES – JULY 10, 2017

Call Regular meeting to order at 6:33p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, McNeilly, and Stieve-McPadden

ABSENT: Boder

STAFF: Interim City Administrator Rick Almich, Deputy Clerk Gildemeister, and City Engineer Martini

ALSO PRESENT: Don Wachholz, Mark Mitten, Tim Litfin, and Bruce Johnson

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION to approve the agenda with the addition to discuss adding glass to City Hall counter was made by Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Stieve-McPadden to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of June 26, 2017 Regular Council Meeting.
2. Approve Additional Claims for the month of May 2017.
3. Approve Check Reconciliations for the month of May 2017.
4. Approve Recommendation from David Martini, City Engineer, to reduce the amount of the Developer's "Letter of Credit" for the Coldwater Crossing 7th Addition to a Balance of \$712,337.

STAFF REPORTS/COMMENTS/RECOMMENDATIONS

1. **Consider Recommendation to Accept a Proposal from "Greater Minnesota Communications" for the Outsourcing of Monthly Utility Billing Printing and Mailing** – Bruce Johnson, Greater Minnesota Communications Representative, presented to the Council a proposal to do the printing and mailing of utility bills for the City of Mayer. Mr. Johnson's proposal consisted of two (2) proposals; one full color and one black and white; and four (4) options to add additional color, return envelope, and newsletters. A MOTION was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden to approve Proposal #2 (black and white bill front and back) with Option # 2 (black and white billing envelope). Motion Carried 4/0
2. **Discussion on Adding Glass to City Hall Counter** – Council Member Butterfield asked about the status of adding security/noise barrier glass to the City Hall Counter. Interim City Administrator Almich reported that he has not had the opportunity to acquire quotes but will work on getting them ready for a future Council meeting.

COUNCIL REPORTS/COMMENTS

Council Member Butterfield updated the Council on the Mayer Rising Community 5K. She stated that attendance was low and that the Committees could have had more time to prepare.

FOR YOUR INFORMATION

Tour De Tonka August 5, 2017 Update by Tim Litfin – The 2017 Tour De Tonka bicycle race will be coming through the City of Mayer on Saturday August 5th. Representative Tim Litfin highlighted the 2016 event and reviewed the multi route map with the Council with a power point presentation. Mr. Litfin informed the Council that the race is in its 12th year and encompassing 23 cities. He thanked the City of Mayer for being a great partner in this event. He encouraged participation and stated that volunteers are still needed.

ADJOURN

There being no further business, a MOTION was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden to adjourn the meeting at 7:30 p.m. Motion Carried 4/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk