

MAYER CITY COUNCIL MEETING MINUTES ó JUNE 27, 2011

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Boder, Osborn and Lueth, and Stieve-McPadden.

ABSENT:

STAFF: Administrator Murphy, City Engineer David Martini and Clerk Maetzold.

ALSO PRESENT: Don Wachholz, Nikki Larson, Ivan Raconteur, Belinda Wilson, Bill & Sandy Drew, Sheriff Jim Olson, Deputy Chief Blair Anderson, Mike Dodge, Robert Holz and Nate McNeilly.

The Meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Boder with a second by Council Member Lueth to approve the agenda as presented. Motion Carried 4/0

Council Member Stieve-McPadden arrives.

PUBLIC COMMENT

None

PRESENTATION OF CHECK FROM CENTER POINT ENERGY

Belinda Wilson, representing Center Point Energy, appeared before the Council to present the City of Mayer with a check for \$2,140.00 for the 2011 Community Partnership Grant; a Fire Department donation toward safety equipment. She thanked the City for partnering with them in safety.

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Lueth to approve the Consent Agenda as follows: Motion Carried 5/0.

1. Approve Minutes of the May 31, 2011 Special Council Meeting
2. Approve Minutes of the June 13, 2011 Regular Council Meeting
3. Approve Additional Claims for June 2011
 - Includes Pay Request #1 for Wm. Mueller and Sons in the amount of \$44,041.43.
4. Approve the Minutes of the March 8, 2011 EDA Meeting.
5. Approve the Gambling Reports for the Month of May 2011 for the Mayer Baseball Club.
6. Approve Sheriff's Department Report for the Month of May 2011

STAFF REPORTS

1. **Public Works** ó Council reviewed Jeff Frost's report ending June 27, 2011.
2. **City Engineer** ó The Council reviewed David Martini summary of the projects Bolton & Menk have been working on during the billing period April 16 through May 13, 2011.
3. **Sheriff's Department** ó Deputy Nelson was not present for the meeting.
4. **City Administration** – The Council reviewed a report from May 23 through June 24, 2011 outlining activities by the City Administrator. Administrator Murphy updated the Council on the electric line that runs from the Community Center to the maintenance building. It was only 8 inches deep and needed to be replaced before the parking lot could proceed. After obtaining quotes, she had the line replaced for an amount of \$1,825.00.

CITY ADMINISTRATOR

5. **Carver County Sheriff** – Carver County Sheriff Jim Olson and Chief Deputy Blair Anderson appeared before the Council at the Council's request. Sheriff Olson looks forward to working with the City of Mayer. He reported that things have been relatively quiet, and updated them on current issues. He also reported that the initial look at the upcoming contract could come in \$4,000 to \$5,000 less than the current contract. Sheriff Olson introduced his new Chief Deputy Blair Anderson. Anderson comes to Carver County from Dakota County. He addressed the Council and stated that he is honored to be working for the Cities in Carver County. The possible State shutdown was discussed and it was reported that it should not have an effect with the Sheriff's Department. Comments were made about the Town Cop program. The Council was asked to contact them with any issues.
6. **Bill Drew Request for Water Service** – The City had agreed to allow Bill Drew to hook to the city's sanitary sewer system. They are now requesting to also hook to the city's water system. City Engineer David Martini reported that city water is not available for them to connect to. The closest line is from a lot off of Ridge Road, but it is only one inch and is intended for a single family residential lot. Even if they could extend that line, the line would be too long. Some day the City may want to revisit the issue since the other parcels along that street may have the same request. The sewer plans have been approved. Drew's were instructed to get a construction schedule to the City. The Public Works committee will meet and make a recommendation to determine a way to charge for the city sewer.
7. **Resolution 06-27-2011-16 Establishing a Finance Committee** – A MOTION was made by Council Member Boder and seconded by Mayor Capaul approving Resolution 06-27-2011-16 Establishing a Finance Committee and appointing Council Members Osborn and Lueth to the finance committee. Questions were raised about the purpose of the Committee. It was suggested that guidelines and goals be developed for the committee and to come back to the Council with their findings. The motion was withdrawn.
8. **Approval of Ordinance #172 Liquor Ordinance** – The Council reviewed the final draft of the Liquor Ordinance. The local establishments have been provided copies and have been informed that the Council would be acting on this ordinance at this meeting. Further changes were suggested. The Ordinance was then tabled and further revisions will be brought back to the next meeting.
9. **Authorization to Close City Offices on Friday, July 1, 2011** – Staff is requesting the closing of the City offices for Friday July 1, 2011. Staff would use vacation or comp time to cover the closing. Public Works will be working that day. A MOTION was made by Council Member Lueth and seconded by Council Member Osborn authorizing the closing of the City Offices for Friday, July 1, 2011. Motion Carried 5/0
10. **Authorization to Waive Building Permit Fees** – The EDA is recommending that the City waive the permit fee on all new housing permits as a way to encourage building. Plan Check Fees and State Surcharge would still be required. After some discussion, a MOTION was made

by Council Member Stieve-McPadden and seconded by Council Member Osborn waiving the building permit fee for 10 new house permits. Motion Carried 5/0

11. **Authorization to extend the Recycling Coupon Program** – The City Council had authorized 100 coupons at the January 24, 2011 Council meeting with an expiration date of June 1, 2011. The City has issued 50 of the 100 coupons and would like to extend the coupon program for an additional 50 coupons until December 31, 2011. The City will use the funds for this program from the Compost Grant that the City receives from the County. A MOTION was made by Council Member Boder and seconded by Council Member Osborn extending the Coupon Recycling program until December 31, 2011 for another 50 coupons. Motion Carried 5/0
12. **Authorization for Additional Hours at the Compost Site** – Compost staff has reported that the site has been very busy and that the City would benefit from an additional day. Staff is proposing to be open on Mondays from 5 ó 8 pm. The funds for this position are paid through the compost grant that the City receives from the County. A MOTION was made by Council Member Boder and seconded by Council Member Osborn opening the compost site on Mondays from 5 ó 8 pm for the remainder of the season (not including Holidays). Administrator Murphy will have authority to cut the day if it is no longer needed. Motion Carried 5/0
13. **Approval of Resolution 06-27-2011-17 Variance Requests for 521 Bluejay Ave** – Bob Holz, property owner of 521 Bluejay Avenue, requested to vary from side setback, parking and landscaping requirements of the Mayer City Code. The Planning Commission met on May 24, 2011 and held a public hearing on the variance request. After some discussion, the commission agreed to allow a variance on the setbacks and parking requirements. They requested that the property owner place six (6) trees in a park or deposit with the City the funds to plant six (6) trees. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving Resolution 06-27-2011-17 approving side setback, parking and landscape variances for 521 Bluejay Avenue. Motion Carried 5/0
14. **Approval of Resolution 06-27-2011-18 Site Plan for 521 Bluejay Ave** – The Planning Commission met on May 24, 2011 to review the site plan request for the property at 521 Bluejay Ave to add three additional storage buildings. The Planning Commission is recommending approval of the site plan with the following recommendations:
 - a. Variance granted to the side yard setback, parking requirements and landscaping requires a six (6) tree donation to the City in either cash or 2 ½ caliper trees approved by the City.
 - b. Construction of a road for fire service will be needed with future building.
 - c. Construction of water main and fire hydrant location must be approved by the Fire Chief.
 - d. Removal of fence.
 - e. Follow recommendations of the City Engineer.
 - f. Apply for a building permit.A MOTION was made by Council Member Osborn and seconded by Council Member Lueth approving Resolution 06-27-2011-18 approving a Site Plan for a boat storage facility expansion at 521 Bluejay Avenue which includes an easement along the south side of the property for utilities. Motion Carried 5/0
15. **Approval of License Agreement with the Mayer Baseball Club** – The City Council requested staff to compile an agreement between the City of Mayer and the Mayer Baseball Club for the

use of the Old Schoolhouse Park concession stand. The City Council reviewed the document that the City Attorney has drafted. They agreed that this document could be used for anyone using the concession stand. A MOTION was made by Council Member Lueth and seconded by Council Member Boder authorizing signatures on the License Agreement with the Mayer Baseball Club for the use of the concession stand in Old Schoolhouse Park. Motion Carried 4/0, Council Member Stieve-McPadden abstains.

OTHER BUSINESS

None

ADJOURN

A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to adjourn the meeting at 7:55 p.m. Motion Carried 5/0

Chris Capaul, Mayor

Attest: _____
Lois A. Maetzold, City Clerk