

MAYER CITY COUNCIL MEETING MINUTES – APRIL 24, 2017

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, Boder, and McNeilly

ABSENT: Stieve-McPadden

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Corey Scharpe

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member McNeilly to approve the agenda with the addition of the formal accepting of the Public Works position by Brent Mickolichek and a request to adjust utility bill for 515 Ash Ave A. and the deletion of the following from the agenda:

- Approval of Severance agreement with City Administrator

Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Butterfield to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of the April 10, 2017 Regular Council Meeting.
2. Approve the Minutes of the April 12, 2017 Special Council Meeting.
3. Approve the Minutes of the April 19, 2017 Special Council Meeting.
4. Approve the Minutes of the March 14, 2017 Park Board Meeting.
5. Approve Claims for the Month of April 2017.
6. Approve the Sheriff's Department Report for the Month Ending March 2017.
7. Approve Resolution 4-24-2017-24 Public Works Employee.

STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from March 23rd to April 19, 2017. Kyle Kuntz informed the Council that he passed his Class B Waste Water Certification tests. Council asked Staff to prepare a resolution to increase his pay to be added to agenda for a future Council Meeting.
2. **City Engineer** – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period February 10th and March 10th, 2017.
3. **Sheriff's Department** – No Report
4. **City Administration** – The Council reviewed the City Administrator's follow up report for the period through April 24th, 2017.

CITY ADMINISTRATOR

1. **Approval of Resolution 4-24-2017-21 Approval of Transfer of Building Eligibilities** – The City received a request from Greg Hoese to transfer two building eligibilities to one property. Mr. Hoese would like to combine parcel 10.0312500 and parcel 10.0320610 and transfer both eligibilities to parcel 10.0161100. In the past the township first approves the transfer and then it is brought to the City for approval. Watertown Township has approved the transfer with Resolution 4-3-2017. A MOTION was made by Council Member Boder and seconded by Council Member Butterfield to approve Resolution 4-24-2017-21 Approval of Transfer of Building Eligibilities. Motion Carried 4/0
2. **Approval of Casey’s 3.2 Liquor License at 313 Shimmcor Street** – The City received an application from Casey’s for a 3.2 liquor license. A MOTION was made by Council Member Boder and seconded by Council Member McNeilly approving Casey’s 3.2 Liquor License at 313 Shimmcor Street. Motion Carried 4/0
3. **Approval of Grading in Old Schoolhouse Park** – Park Board recommended that City Council approve an area in Old Schoolhouse Park, that abuts Sunset Meadows subdivision, to be final graded. A quote was received from Schneider Excavating in the amount of \$2,500 for grading and \$1,000 to seed the area. The total bid is \$3,500. A MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield to approve the Grading in Old Schoolhouse Park by Schneider Excavating in the amount of \$3,500. Motion Carried 4/0
4. **Approval of Amendment to the Sheriff’s Contract** – A MOTION was made by Council Member Butterfield and seconded by Council Member McNeilly authorizing the Mayor’s and Clerk’s signatures on the amended purchase agreement as presented. Motion Carried 4/0
Council stated that residents are seeing activity in town and not reporting it. Council asked Staff to post on Facebook to call 911 immediately when occurrences are happening.
5. **Approval of Resolution 4-24-2017-23 Development Agreement Coldwater Crossing 7th Addition** – A MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield to approve Resolution 4-24-17-23 Development Agreement Coldwater Crossing 7th Addition. Motion Carried 4/0
6. **Text Amendment Regarding PRD’s and PUD’s, Rezoning and PUC Overlay**
 - A. **Approve Resolution 4-24-2017-22 Approving a Final Planned Unit Development Plan (PUD) Final Plan, which takes the place of the Previously Approved Planned Residential Development (PRD) Final Development Plans Throughout the City of Mayer.**
A MOTION to approve Resolution 4-24-2017-22 Approving a Final Planned Unit Development Plan (PUD) Final Plan was made by Council Member Boder and seconded by Council Member McNeilly. Motion Carried 4/0
 - B. **Approve Ordinance 215 Land Usage Chapter 152; Zoning Section 152.050 Zoning Districts Established.**
A MOTION to approve Ordinance 215 Land Usage Chapter 152; Zoning Section 152.050 Zoning Districts Established was made by Council Member Boder and seconded by Council Member McNeilly. Motion Carried 4/0
 - C. **Approve Ordinance 216 Amending the Official Zoning Map of the City of Mayer.**
A MOTION to approve Ordinance 216 Amending the Official Zoning Map of the City of Mayer was made by Council Member Boder and seconded by Council Member Butterfield. Motion Carried 4/0

7. **Approval of the Interim City Administrator.** – A MOTION was made by Council Member Butterfield and seconded by Council Member McNeilly to approve Rick Almich as Interim City Administrator with a start date of May 10th, 2017 at a rate of \$60.00 per hour and amount of hours to be 24-27 hours per week. Motion Carried 4/0

8. **Discussion on Utility Bill for 515 Ash Ave S** – Corey Scharpe, 515 Ash Ave S, stated to the Council that a toilet that they never use was cleaned and consequently kept running. He stated that once he realized the problem he immediately fixed the toilet. Due to the large amount of water used, he is requesting an adjustment to his utility bill. After some discussion, the Council agreed that because the water went down the sewer and was treated, Mr. Scharpe is responsible for paying sewer rates. The Council stated that they would be willing to adjust the water portion of the utility by calculating his rates at the lowest tier charge, waive late fees, and set up a payment plan if necessary. A MOTION was made by Mayor Dodge and seconded by Council Member Butterfield authorizing Staff to adjust the water portion of the utility bill for 515 Ash Ave S, remove late fees, and set up a payment plan. Motion Carried 4/0

FOR YOUR INFORMATION

- Staff presented Council with the minutes to the Meeting on CSAH 30 Project and a Notice of Public Hearing-Appeal for a Variance-Wednesday, May 3rd, 2017 at Carver County.

COUNCIL REPORTS

- Council stated that there was about 30 people who came out to watch “The Lorax” movie in the Community Center on Saturday, April 22nd.

OTHER BUSINESS

- Council asked Staff to set up a date for a Special Meeting and email schedule.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Boder to adjourn the meeting at 7:12 p.m. Motion Carried 4/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk