

MAYER CITY COUNCIL MEETING MINUTES – APRIL 10, 2017

Call Regular meeting to order at 6:34 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, Boder, McNeilly, and Stieve-McPadden

ABSENT: None

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Al Roessler, and Jude Lague

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the March 27, 2017 Regular Council Meeting.
2. Approve the Minutes of the March 27, 2017 Planning Commission Meeting.
3. Approve Claims for the month of April 2017.
4. Approve the Check Summary for the month of March 2017.
5. Approve Resolution 4-10-2017-17 Balance Transfer.
6. Approve the Building Permit Report for the month ending March 2017.
7. Approve the Fire Department Report for the month ending March 2017.

PUBLIC HEARING

The floor was opened to comment on Hidden Creek 7th Addition Drainage and Utility Easement Vacation. There was no comment from the public. A MOTION to Close the Public Hearing for Hidden Creek 7th Addition Drainage and Utility Easement Vacation was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield.

Motion Carried 5/0

Approve Resolution 4-10-2017-18 Vacating Public Drainage & Utility Easements in Hidden Creek 7th Addition – A MOTION to Approve Resolution 4-10-2017-18 Vacating Public Drainage & Utility Easement in Hidden Creek 7th Addition was made by Council Member Boder and seconded by Council Member Stieve-McPadden. Motion Carried 5/0

CITY ATTORNEY

1. **Approve the Termination of Employment with City Administrator** – A MOTION was made by Mayor Dodge and seconded by Council Member McNeilly to accept without cause the Involuntary Termination of Employment with City Administrator with her last day acknowledged as May 9th, 2017. Motion Carried 5/0

2. **Approve the Severance Agreement with City Administrator** – Mayor Dodge proposed to put together a small committee of one Council Member who was in favor of renewing the City Administrator’s contract and one Council Member who was not in favor to help speed up the process and save the City money. Council agreed that some issues can be resolved between Council and Staff without attorney involvement. Mayor Dodge agreed to appoint two Council Members to a small committee. A MOTION was made by Mayor Dodge to appoint himself and Council Member Butterfield to meet as a small committee on Wednesday, March 12th, 2017 before the Special Council Meeting, and seconded by Council Member Butterfield. Motion Carried 5/0

CITY ADMINISTRATOR

1. **Discussion on Executive Recruitment Services** – Council discussed hiring David Drown, DDA Human Resources Inc., as the executive search firm for the next City Administrator. A MOTION to enter into agreement with DDA Human Resources, Inc for recruitment services of the next City Administrator was made by Mayor Dodge and seconded by Council Member Boder. After further discussion, some Council Members had concerns that not all Council Members were on the same page and questioned why plans set forth at a previous Personnel Committee meeting were not being followed. Council agreed to postpone decision and continue discussion on Wednesday, April 12th, 2017. A MOTION to withdraw the previous motion was made by Mayor Dodge and seconded by Council Member Boder. Motion Carried 5/0
2. **Approval of additional fill for the Picnic Shelter West Ridge Park** – The picnic shelter site in West Ridge Park requires additional fill due to the footings needing to be deeper. Staff requested authorization to hire Schneider Excavating and Grading at a cost of \$7,311.00. A MOTION was made by Mayor Dodge and seconded by Council Member Butterfield approving the additional fill for the Picnic Shelter West Ridge Park. Motion Carried 5/0
3. **Approval of Painting Community Center** – Staff obtained a quote from B & L Maintenance, LLC for the painting of the inside door jambs, metal doors, and outside flashing along the roof, of the Community Center. The total cost for completion of the painting is \$4,400. Staff requested approval to paint the Community Center. A MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield authorizing B & L Maintenance, LLC to paint the doors, jams, and flashing of the Community Center. Motion Carried 5/0
4. **Approval of site for the picnic shelter/restrooms in Old Schoolhouse Park** – Park Board reviewed City Engineer’s site plan proposal for the picnic shelter/restrooms for Old Schoolhouse Park. The plan had 5 options for placement of the facility. Park Board recommended location E option but turning the building 90 degrees. After some discussion on whether it would be more cost effective to just move the bathroom to the concessions area. Council supported the Park Boards recommendations. A MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield to approve site E and turning the building 90 degrees for picnic shelter/restrooms in Old Schoolhouse Park.
Motion Carried 4/1 (Stieve-McPadden a nay)
The site plan will need to be approved by the Planning Commission at the May 2, 2017 meeting.
5. **Approval of moving Public Works building to 323 Shimmcor Street** – Staff requested to move the old Public Works building to 323 Shimmcor Street at a cost of \$13,400 which includes utility costs. An additional cost for a new concrete floor is \$9,300 making the total cost to be \$22,700. A MOTION was made by Council Member McNeilly and seconded by Council Member Boder approving the moving of the Public Works building to 323 Shimmcor Street. Motion Carried 5/0

Council asked Staff to bring back for discussion any additional costs associated with moving the building.

6. **Discussion on information request for the City Newsletter** – The City sends out an annual newsletter to its residents and the newsletter is reviewed by Council. A request to include information on starting a Lions Club was brought to the City. A MOTION to approve the addition of Lions Club information to the City newsletter was made by Mayor Dodge and seconded by Council Member Butterfield. Motion Carried 5/0
7. **Approval of Resolution 4-10-2017-19 Approving the Planned Residential Development (PRD) Final Development Plan for Coldwater Crossing 7th Addition** – A MOTION to approve Resolution 4-10-2017-19 Approving the Planned Residential Development (PRD) Final Development Plan for Coldwater Crossing 7th Addition was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion Carried 5/0
8. **Approval of Resolution 4-10-2017-20 Final Plat Coldwater Crossing 7th Addition** – A MOTION to approve Resolution 4-10-2017-20 Final Plat Coldwater Crossing 7th Addition was made by Council Member McNeilly and seconded by Council Member Boder. Motion Carried 5/0

PUBLIC WORKS

1. **Approval of fence for Public Works** – Staff requested authorization to purchase and install a 6’ chain link fence with slating at the Public Works building. Staff obtained 2 quotes, one from Pass Fencing for \$19,034 and one from Century Fencing for \$18,868 Staff recommended using Century Fence with a cost of \$18,868. A MOTION to approve the purchase of fence and authorize Century Fence to install a 6’ chain link fence with slating in the amount of \$18,868 was made by Council Member Butterfield and seconded by Council Member McNeilly. Motion Carried 5/0
2. **Approval of painting Public Works building** – Staff requested authorization to hire B & L Maintenance, LLC to paint the three garage doors and two service doors at the Public Works building in the amount of \$1,560.00. A MOTION to approve B & L Maintenance, LLC to paint the three garage doors and two service doors at the Public Works building in the amount of \$1,560.00 was made by Mayor Dodge and seconded by Council Member Stieve-McPadden. Motion Carried 5/0
3. **Approval of purchase of pump for Old Schoolhouse Lift Station** – Staff proposed to Council the purchase of a new KSB 20HP pump for the sanitary lift station #1 from Quality Flow Systems in the amount of \$14,645. The lift station is outfitted with two pumps. The new pump will replace pump #2 because it is in the worst condition and it has had the most breakdowns in the past year. After a brief discussion as to whether rebuilding the current pump was an option, a MOTION to approve purchase of pump for Old Schoolhouse Lift Station was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield. Motion Carried 5/0
4. **Discussion of painting WWTF** – Staff requested authorization to hire B & L Maintenance, LLC to repaint the walls and piping of the lower level in the Pretreatment building and the aeration piping located on the catwalk of the Aeration basin. Both areas are displaying signs of delaminating and rust. The total cost of repainting which includes the option for a top coat of Polyurethane is \$6,380.00. A MOTION to approve B & L Maintenance, LLC to repaint at the WWTF in the amount of \$6,380.00 was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden. Motion Carried 5/0

FOR YOUR INFORMATION

- Staff provided Council with a memo from Nu-Telecom advising of rate increases.
- Staff provided Council with information on Carver Counties Sheriff's 17th Annual Recognition Event.

COUNCIL REPORTS

- None

OTHER BUSINESS

- Council asked Staff to post letter from Elite Waste Management on facebook.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden to adjourn the meeting at 7:58 p.m. Motion Carried 5/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk