

## MAYER CITY COUNCIL MEETING MINUTES – MARCH 27, 2017

Call Regular meeting to order at 6:34 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield and Stieve-McPadden

ABSENT: Council Members Boder and McNeilly

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, Deputy Clerk Gildemeister, and Deputy Sheriff Stahlke

ALSO PRESENT: Don Wachholz, Ivan Raconteur

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 3/0

### PUBLIC COMMENT

None

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the March 13, 2017 Regular Council Meeting.
2. Approve the Minutes of the March 8, 2017 Personnel Committee Meeting.
3. Approve the Minutes of the March 20, 2017 Personnel Committee Meeting.
4. Approve the Minutes of the February 7, 2017 Planning Commission Meeting.
5. Approve the Additional Claims for the Month of March, 2017. Includes Pay Request #4 Wetland Restoration Project in the amount of \$44,255.62.
6. Approve Resolution 3-27-2017-15 Acceptance of Baseball Club Donation.
7. Approve the LG510 City or County Annual Report, 10% Lawful Gambling Contribution Fund.

### STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from March 23<sup>rd</sup> to April 19, 2016.
2. **City Engineer** – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period February 13<sup>th</sup> and March 11, 2016.
3. **Sheriff's Department** – Gary Stahlke  
Approve the Sheriff's Department Report for the month ending February 2017.
4. **City Administration** – The Council reviewed the City Administrator's report for the period March 28, through April 22, 2016, as well as the Fund Balances for the period ending 3/31/16 and First Quarter Financial Reports.

## CITY ADMINISTRATOR

1. **Approval of Purchase of Trees for the Parks** – The Park Board is recommending that the City replace 16 trees in the parks; 1 Meadow Park, 6 Ridge Park, 4 Old Schoolhouse Park, and 5 in Discovery Park. They would like to plant 8 Lindens and 8 Maple Autumn Blaze. A MOTION was made by Council Member Boder and seconded by Council Member Osborn authorizing the purchase and installation of signs for the parks as presented. Motion Carried 5/0
2. **Approval of Electronic Coupon Recycling Program** – The City has offered an appliance and electronic recycling program for the past several years. The program offered one \$10 coupon per household good toward the disposal of a recyclable item(s). Funds for the program come from the County recycling grant. It was decided to offer the program again in 2017. Staff requested authorization to offer \$10 recycling coupon program for 2017 and input on the newsletter. A MOTION was made by Council Stieve-McPadden and seconded by Council Member approving 100 coupons at \$10 each for 2017. Motion Carried 3/0
3. **Approval of SWCD Education Events for 2017** – This is the fourth year of implementation of the education component of the City’s Water Management Plan. Carver County Water Management Organization (CCWMO) assist the City in providing educational opportunities for the public and City Staff. The 2017 education issues that the plan will focus on blue-green alga and water conservation. The plan will continue to focus on storm water ponds, water conservation, grass clippings, and mulching leaves. Staff requested input on the education plan and approval of the 2017 Water Resource Educational Plan. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden authorizing Thomas Clemenson Concrete and Masonry to complete the concrete curbing in Discovery Park at a cost of \$4,896.00. Motion Carried 3/0
4. **Approval of Wayzata Timing Contract for Mayer 5K** – The Park Board is recommending approval of the contract with Wayzata Timing to provide timing services for the Mayer Rising Community Festival 5K at a cost of \$300.00 plus \$.60 per mile travel expenses for the timer. A \$200.00 non refundable deposit is required which will be credited toward the \$300 fee. Staff requested City Attorney review of the contract. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly authorizing the Administrator’s signature on the contract with Wayzata Timing for the Mayer Moxie 5k and City Attorney’s review. Motion Carried 5/0
5. **Approval of the Country Side Veterinarian Contract** – The City contracts with Country Side Veterinarian Services for stray animal impounds. A new item has been added that request that cities require a microchip for all dogs. Country Side would like the City to consider requiring animals to be micro chipped as part of the licensing. Staff asked for direction on whether the contract should be reviewed by City Attorney. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly authorizing the Administrator’s signature on the contract with Wayzata Timing for the Mayer Moxie 5k on June 11, 2016. Motion Carried 5/0
6. **Approval of the Grading Agreement for Hidden Creek 7<sup>th</sup> Addition** – The Park Board would like to offer prizes of \$50 to each male and female 1<sup>st</sup> place runners in the following categories: 10-19, 20-29, 30-49 and 50+ for a total of \$400.00 which should come from registrations. A MOTION was made by Council Member McNeilly and seconded by Council Member Osborn authorizing the Mayer Moxie 5K prizes in the amount of \$400.00. Motion Carried 5/0

## COUNCIL REPORTS

- None

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to adjourn the meeting at 6:55 p.m. Motion Carried 5/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk