

MAYER CITY COUNCIL MEETING MINUTES – FEBRUARY 22, 2016

Call Regular meeting to order at 6:30 p.m. by Mayor Gerald W. Thomas

PRESENT: Mayor Thomas, Council Members Stieve-McPadden, Boder and McNeilly.

ABSENT: Council Member Osborn

STAFF: Public Works Kyle Kuntz City Administrator Ruch-Hammond

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Gary Harms, Beth Frost, Tim Lynch and David Hemze.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION was made by Council Member McNeilly and seconded by Council Member Boder to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly and seconded by Council Member Boder to approve the Consent Agenda as presented. Motion Carried 4/0.

1. Approval of the minutes for the February 8, 2016 Regular Council Meeting
2. Approval of the minutes for the January 4, 2016 Mayer Commission for a Lifetime
3. Additional Claims for the month of February
4. Approval of Resolution 2-22-2016-8 Acceptance of Baseball Club Donations
5. Approval of the LG510 City or County Annual Report, 10% Lawful Gambling Contribution Fund
6. Approval of the Sheriff's Department Report for the month ending January 2016
7. Approval of Resolution 2-22-2016-9 Authorizing Purchase of Real Property 323 Shimcor Street

STAFF REPORTS

1. Public Works – The Council reviewed a report from Kyle Kuntz of Public Works activities from January 21, 2016 – February 17, 2016.

2. City Engineer – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period November 7 and December 19, 2015 through January 15, 2016.

3. Sheriff's Department – No Report

4. City Administration – The Council reviewed the City Administrator's activities from January 25-February 19, 2016.

KLUVER CONSULTING Greg Kluver

In September of 2015, the latest phase of the WWTF began its tenth year of operation. Since start up in 2005, the WWTF has continued to produce a high quality effluent that well exceeds the permit limits established by the MPCA. The City of Mayer and its Wastewater Facility staff has received a total of 14 Operational Awards from the MPCA and will be receiving its 15th award at the annual Wastewater Operators Conference in March of 2016.

Mr. Kluver reviewed the following with the Council the current budget status for year end, plant removal rates, annual flows, Bio Solids removed and required maintenance.

The WWTF portion of the Sewer Budget for 2015 was \$183,233. The yearend actual budget amount came in at \$155,425.25 or 15% under budget. Most line items came in under budget with the largest contributors being a reduction in Bio-Solid Removal and Electric Utilities.

The 2015 flows to the WWTF were 46.31 MG, compared to 50.57 MG in 2014. The 2015 Bio Solids Disposal ---202,500 gallons, compared to 249,273 in 2014. The 2015 annual removal rate for B.O.D and TSS was 99%.

A new 20 year Capital Improvement Plan was developed for the WWTF, Capital improvements from the plan are identified in the annual WWTF Budget as listed in the plan.

Cost savings for the facility were

- Contact Carver County about assisting with cutting of the grass dykes on the EQ BASIN.
- Obtain new quotes on purchase of Aluminum Sulfate for phosphorous control. New quotes from Freemont Industries saved an average of \$1200 per year on chemical costs.
- Contact Xcel Energy about the OFF-PEAK Power Program using the auxiliary generator at the WWTF. It was determined that expenditures required to take part in the program exceeded the Electric Saving that would be realized.
- Discontinue annual Industrial Discharge Permit for Bio-Solids removal with Metropolitan Council. A savings of \$850 annually. The City currently has an agreement with the City of Lester Prairie and City of Hutchinson at a cost of \$100.00 annually.

Mr. Kluver also presented the maintenance and repair list for daily, monthly and annual items.

Council Member Boder asked about cyber security and the SCADA system. Staff updated the Council that the SCADA systems in both the water and waste water treatment facilities were updated last year with strong firewalls.

Review of the CIP items for 2016:

Capital Outlay Item	Replaced	Amount	Over Purchase Policy
Dehumidifier	February	\$4,000	
Effluent Sampler	April		\$6,000.00
Handrail/Walkway Painting	May/June	\$4,300.00	
Effluent ph/DO meter	May/June	\$2,580.00	
Coarse Bubble Aerator Modif.	August		\$5,150.00
Aeration Piping	September		\$15,450.00
Water Heater	October	\$1,500.00	
VFD Anaerobic Basin Mixer	November	\$3,610.00	
VFD Anoxic Basin Mixer	November	\$3,610.00	
Sub Total		\$19,600.00	\$26,600.00
		\$19,600.00	
		\$26,600.00	
Grand Total		\$46,200.00	

Staff will need to make adjustments to the 2016 CIP items to coincide with the 2016 Waste Water Budget.

CITY ADMINISTRATOR

1. Discussion on the Supporting Principles of Reform of the Metropolitan Council

County Administrator David Hemze presented information about the County's request for support for changes to the Metropolitan Council.

Metropolitan Council was established in 1967 as a regional planning body. The scope of the Council has increased but their accountability has not. Council appointees are accountable to the Governor.

There is a coalition of City and County leaders from the suburban metropolitan area that has a shared interest in reforming the Metropolitan Council. The group collaborated to develop a set of shared principles to reform the Metropolitan Council to be more accountable.

The request is for support of Resolution 2-22-2016-10 Supporting Principles for Reform of the Metropolitan Council. On a motion by Council Member Boder and seconded by Council Member McNeilly approving Resolution 2-22-2016-10 Supporting Principles for Reform of the Metropolitan Council. Motion carried 4/0.

2. Purchase Agreement 409 Shimmcor

City Attorney has drafted the purchase agreement for the lot at 409 Shimmcor Street. The City Attorney had forwarded the agreement to the seller for their review and approval. The seller is requesting earnest money amount to be \$7,500 and for it to be non refundable if the lot is not purchased. Council discussed the request of the property owner.

On a motion by Council Member Boder and seconded by Council Member McNeilly to purchase the lot at 409 Shimmcor in the amount of \$184,000 with \$1,000 earnest money refundable and

the contingency that the City sell its lot. Motion carried 3/1 Council Member Stieve-McPadden voting Nay.

3. Mayer 2016 Water Resources Education Plan

City Staff presented the 2016 Water Resources Education Plan that will be implemented by the Carver County Water Management Organization (CCWMO). Council discussed the implementation of the plan for 2016.

4. Sale of Fire Truck

Chief Maetzold requested direction from the City Council on the sale of the 1987 International Fire Truck. Council directed Fire Chief to get the best price that he can for the fire truck.

OTHER BUSINESS

None

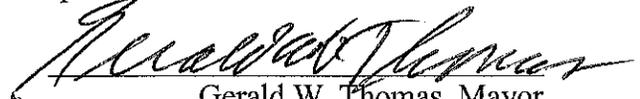
COUNCIL REPORTS

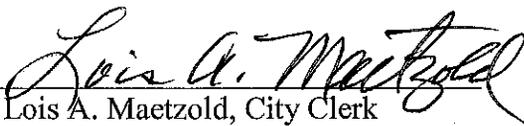
Council Member McNeilly discussed the EDA's discussion on the promotion of the Mayer businesses.

Council Member Boder asked about the status of the NeoGov for performance reviews.

ADJOURN

There being no further business, A MOTION was made by Council Member McNeilly and seconded by Mayor Thomas to adjourn the meeting at 7:35 p.m. Motion Carried 4/0.


Gerald W. Thomas, Mayor

Attest: 
Lois A. Maetzold, City Clerk