

## MAYER CITY COUNCIL MEETING MINUTES – FEBRUARY 13<sup>th</sup>, 2017

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, Boder, McNeilly, and Stieve-McPadden

ABSENT: None

STAFF: City Administrator Ruch-Hammond, Deputy Clerk Gildemeister, and City Attorney Hubert

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Kyle Kuntz, Todd Johnson, Jeff Vollmer, Al Roessler, Jude Lague, and Jason Kuboushek

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member McNeilly to approve the agenda as presented. Motion Carried 5/0

### PUBLIC COMMENT

None

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Stieve-McPadden to approve the Consent Agenda as presented. Motion Carried 5/0.

1. Approve the Minutes for the January 23, 2017 Planning Commission Meeting.
2. Approve the Minutes for the January 23, 2017 Work Session Meeting.
3. Approve the Minutes for the October 18, 2016 EDA Meeting.
4. Approve the Minutes for the October 10, 2016 Mayer Community for a Lifetime Commission Meeting.
5. Approve the Minutes for the January 3, 2017 Planning Commission Meeting.
6. Approve the Claims for the month of February 2017.
7. Approve the Check Summary for the month of January 2017
8. Approve Resolution 2-13-2017-7 Transfer of Funds and Closure of Fund 440 Roundabout project.
9. Acceptance of Fire Fighter Resignation.
10. Approve Resolution 2-13-2017-9 Fire Fighter Daniel Martin.
11. Approve the Fire Department Report for the month ending January 2017.
12. Approve the Building Permit Report for the month ending January 2017.

### CITY ADMINISTRATOR

1. **Approval of Fire Department Social Media Policy** – Council reviewed the City Attorney’s changes to the Social Media Policy for the Fire Department. Jeff Vollmer and Todd Johnson represented the Mayer Fire Department and asked Council to allow their meeting minutes to be posted on the private facebook page. Council instructed City Attorney to review the policy to make sure posting the Fire Department minutes is within the policy guidelines. Council requested Fire Department facebook page be linked with a City email and not a personal firefighter’s email. A MOTION to approve the Fire Department Social Media Policy with City Attorney’s approval of minutes and addition of the City’s email was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion Carried 5/0
2. **Approval of Resolution 2-13-2017-10 Approval of Development Agreement for Hidden Creek 7<sup>th</sup> Addition** – Council previously approved the application for final plat for the Hidden Creek 7<sup>th</sup> Addition on October 24, 2016. The final plat was subject to entering into a development agreement with the City for the construction of public improvements before signing of the final plat. Staff reviewed the agreement and

developer has signed the agreement. A MOTION to approve Resolution 2-13-2017-8 Approving Development Agreement for Hidden Creek 7<sup>th</sup> Addition was made by Council Member Boder and seconded by Council Member Stieve-McPadden. Motion Carried 5/0

3. **Approval of Rezoning of Coldwater Crossing Ordinance 214** – An ordinance amending the official zoning map of the City of Mayer from existing R-1 Low Density Residential District to a Planned Residential Development (PRD) was presented to the Council for approval. Lots 1 through 10, Block 1, Lots 1 through 13, Block 2, and Lots 1 through 5, Block 3, Coldwater 7<sup>th</sup> Addition will now be part of the PRD and subject to the regulations of Section 152.057 of the Code of Ordinances of the City of Mayer. A MOTION to approve Rezoning of Coldwater Crossing Ordinance 214 was made by Council Member Boder and seconded by Council Member McNeilly. Motion Carried 5/0
4. **Approval of Resolution 2-13-2017-10 Preliminary Plat Coldwater Crossing 7<sup>th</sup> Addition** – The property was originally preliminary platted as R-1 Low Density Residential District approximately 15 years ago and since then the preliminary plat has expired. The new owner has submitted a new preliminary plat for twenty-eight single family lots based on the same plan as previously approved. The original preliminary plat minimum lot size standards of the R-1 District were less than what is required at this time. The developer proposed that this phase of the development match the zoning from the original approval and therefore would need to be rezoned as a Planned Residential Development for the property to be known as Coldwater Crossing 7<sup>th</sup> Addition. A MOTION to approve Resolution 2-13-2017-10 Preliminary Plat Coldwater Crossing 7<sup>th</sup> Addition was made by Council Member Boder and after further discussion on the lots sizes, a second was made by Council Member McNeilly. Motion Carried 5/0
5. **Approval of Advertisement for Public Works Employee** – Staff requested approval to advertise for Public Works Worker II position for the City of Mayer. Council reviewed the job description and timeline as presented. A MOTION to approve the job description and Advertisement with the addition of a wage range of \$17.00 to \$19.00 for Public Works Employee was made by Mayor Dodge and seconded by Council Member Stieve-McPadden. Council instructed Staff to contact Anne Antenson to conduct a pay equity analysis of the position and to provide the Council with weekly updates on how many applications have been received. Motion Carried 5/0
6. **Approval of Purchase of Holiday Decorations** – The City would like to replace the remaining holiday wreaths with additional new holiday decorations. In order to replace all of the weathered wreaths currently used, the City would need to purchase 10 new holiday decorations. Staff proposed purchasing 5 new holiday decorations in 2017 and 5 in 2018. The City did budget \$2,000.00 for City beautification. Staff requested authorization to purchase 5 snowflakes for holiday decorations in the amount of \$1,270.00. A MOTION was made by Council Member Butterfield and seconded by Council Member McNeilly approving the Purchase of Holiday Decorations. Motion Carried 5/0
7. **Approval of Collaboration Agreement for the City’s Share of the Enterprise License Agreement and the Environmental Systems Research Institute** – The City had discussions with Carver County about assisting in GIS mapping of the City’s infrastructure. The mapping of the infrastructure will allow staff to be more efficient at locating City infrastructure and documenting maintenance records and repairs. The Collaboration Agreement with Carver County is a three year agreement with an annual cost of \$1,014.29 for the licensing of ESRI software. This agreement allows the City to be able to access the County’s GIS software. Staff recommended the Mayor’s signature on the Collaboration agreement and the ERSI form.

A MOTION was made by Council Member Boder to Approve the Collaboration Agreement for the City's Share of the Enterprise License Agreement and Environmental Systems Research Institute and seconded by Council Member McNeilly.

Mayor Dodge discussed his concerns that the City would be overlooked and not given first priority due to the City being a smaller community. Motion Carried 4/1 (Mayor Dodge a nay)

FOR YOUR INFORMATION

- Mayer Dodge updated the Council on the FD property and said WAFTA is going to try to deed the property back to DOD.

COUNCIL REPORTS

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OTHER BUSINESS

- None

A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield to close the regular council meeting at 7:14 p.m. Motion Carried 5/0

CLOSED SESSION

**Discussion on Dale Denn Court File CV-16-109** – Jason Kuboushek informed the Council that a tentative settlement had been accepted by Dale Denn with terms of no admission of liability and non disparagement in the sum of \$87,500. The League of Minnesota Cities will cover \$12,500, leaving the City to pay \$75,000. A MOTION to accept Dale Denn Court File CV-16-109 settlement terms in the amount of \$87,500 with the LMC to pay \$12,500 and the City to pay the remaining \$75,000 was made by Council Member Boder with a second by Council Member McNeilly. Motion Carried 5/0

A MOTION to close the closed session meeting was made by Council Member McNeilly and seconded by Council Member Butterfield. Motion Carried 5/0

There being no further business, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to adjourn the meeting at 7:45 p.m. Motion Carried 5/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk