

MAYER CITY COUNCIL MEETING MINUTES – JANUARY 23rd, 2017

Call Regular meeting to order at 6:29 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, McNeilly, and Stieve-McPadden

ABSENT: Council Member Boder

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, Deputy Clerk Gildemeister, and City Engineer Dave Martini

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Greg Kluver, Ann Antonsen, Andrew Keppel, Pat Keppel, Amy and Zachary Hilgers

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of the January 9, 2017 Regular Council Meeting.
2. Approve the Minutes of the November 15, and December 13, 2016 Park Board Meetings.
3. Approve the Additional Claims for the month of January.
4. Approve the Additional Claims for the month of December 2016.
5. Approve the Final Pay Request for the Roundabout in the amount of \$21,911.51.
6. Approve Resolution 1-23-2016-5 Fire Fighter Cody Brunner.
7. Approve Resolution 1-23-2016-6 Acceptance of Baseball Club Donations.
8. Approve the Sheriff's Department Report for 2016.
9. Approve the Authorization of the Mayor's Signature on Annual Weed Report.

STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from November 23rd, 2016 to January 13th, 2017.
2. **City Engineer** – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period October 7th, 2016 to December 2nd, 2016.
3. **Sheriff's Department** – No Report. Council requested City Administrator to speak to town cop about attending Council Meetings and updating Council on a quarterly basis.
4. **City Administration** – The Council reviewed the City Administrator's report for the period November 24th, 2016 to January 20th, 2017 which included a 2016 year in review.

CITY ADMINISTRATOR

1. **Discussion with Ann Antonsen Springsted Compensation Study & Staffing** – Ann Antonsen, representative from Springsted Inc., informed the Council on services her company could offer the City of Mayer. Springsted assists local governments in customizing classification and compensation studies. As part of the studies, Springsted would look internally at specific needs of an organization such as, project initiation, preliminary job classification, position descriptions, market surveys, and development of a pay plan and implementation. Council was interested in doing a comprehensive study for the City and asked Staff to invite Ann Antonsen back at a future work session.
2. **Approval of the Pay Equity Report** – The 1984 Local Government Pay Equity Act requires that the City of Mayer file a pay equity report with the State of Minnesota. The City of Mayer is required to submit a report to the State of Minnesota every three years. The law requires that the City Council approve the report for 2016 prior to sending it to the State of Minnesota for further review. A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly approving the addendum dated April 8, 2016 and authorizing the Mayor and Clerk's signatures on the addendum. Motion Carried 4/0
3. **Approval of One Year Extension of the Solid Waste Grant Agreement** – The County receives funds from the Solid Waste Management Tax. These funds are derived from the 9.75% tax on residential garbage. The State collects the tax and returns the funds to Counties to be distributed for recycling programs and other programs that reduce waste to landfills. Composting is one of the reductions of waste activities that qualify for the program. The County budgets \$110,000 for the Community Grant Program. The City receives \$3,740 from the County's Community Grant Program. The City uses the grant funds for management of the compost site, coupon recycling program and costs' associated with city wide clean up. The City had entered into a grant agreement with Carver County on January 13, 2013 and the grant agreement allows the grant funding to be extended in one year increments until December 31, 2017. A MOTION to Approve a One Year Extension of the Solid Waste Grant Agreement was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden. Motion Carried 4/0
4. **Approval of Lease of New Copier** – Staff requested item to be tabled until next Council Meeting.
5. **Authorization to Request Jaguar Conduct a Survey of Mayer Residents** – The City was contacted by Jonathon Rodd of Jaguar Communications about providing internet service to the residents of Mayer. Jaguar has been contacted by several residents and a couple of businesses in the City requesting services. Jaguar would like to survey the residents and is requesting that the City assist them with the survey. Staff is requesting authorization to assist with labels for all of the residents that met with Jaguars' approval. A MOTION to authorize the city to provide assistance to Jaguar to conduct a survey of Mayer residents was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden. Motion Carried 4/0

FOR YOUR INFORMATION

- Council was provided with information on LED street lighting and a worksheet summarizing the savings associated with the conversion of the Xcel Energy owned cobra streetlights scheduled for March, 2017.

COUNCIL REPORTS

- None

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to adjourn the meeting at 7:10 p.m. Motion Carried 4/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk