

MAYER CITY COUNCIL BUDGET MEETING MINUTES – JULY 21, 2014

Call Budget meeting to order at 6:30 p.m. by Mayor Mike Dodge

PRESENT: Mayor Dodge, Council Members Stieve-McPadden, Lueth, Osborn and Boder

ABSENT:

STAFF: City Administrator (Murphy) Ruch-Hammond, Public Works Kuntz, Fire Chief Rod Maetzold and Clerk Maetzold

ALSO PRESENT:

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION was made by Council Member Osborn with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 5/0

FIRE DEPARTMENT

Fire Chief Rod Maetzold was present for the Fire Department Budget Discussion. The Council began by reviewing the Fire Department Capital Improvement Plan. Since the Fire Department has received a FEMA grant for the purchase of new SCBA's, it was suggested that the City budget for two new SCBA's each year for the next 15 years (the life of an air pac) and put the funds in an account so that there will be money to purchase them when the time comes.

CAPITAL IMPROVEMENT PLAN (CIP) REVIEW

Background

City Staff has reviewed the Capital Improvement Plan for 2015-2020. Some of the items on the CIP are growth driven. To assist the City in planning for expansion to the facilities the need for constant monitoring of the population is important. Staff has added a population column to the water and sewer utilities capital improvement plan document.

Water Utilities

The first item for upgrade to well one City Council has budgeted for engineering to compile specifications for the upgrade. The rationale behind the upgrade is that the well has an obstruction and the City needs to have the well pulled and then a plan put into place for removal of the obstruction. This needs to be completed so the City has a back up to the primary well.

The next three items under water utilities Well no. 3, Additional water treatment 500 gallons and a water tower will all be driven by development and a population of 2,700-5,000. These items were all estimated because of the projected growth in the Fieldstone Development.

Wastewater Utilities

There are several items in the CIP that are for growth and the expansion of the Fieldstone Development involved the enlargement of the main, WWTF expansion, Lift stations 2, 3 and 4. Slip lining is completed as a maintenance item to eliminate inflow and infiltration into the sewer system.

If development would occur in other sections of the City the waste water treatment facility would have to be expanded. The projected population for improvements to the waste water treatment facility is 2500 – 3800. Some expansion can occur with retrofitting of the current plant. The lift stations 2, 3, and 4 were needed to be constructed were in conjunction with the full build out of the Fieldstone Development. City Council removed the enlargement of the main, lift stations 2, 3, and 4 from the CIP.

Streets and Sidewalks

Streets and sidewalks are planned by conversations with the City Council and on staff's observations of improvements to the City streets. Seal coating is added to this document to assist the City in planning for future expenses. The trails line items to be implemented are in part also driven by development and the City's parks and trails plan.

The West Side project is on the list for 2015 City Council moved the West Side Project to 2017. All other items remained the same.

Storm Water Improvements

This portion of the CIP is taken from the Storm Water Management Plan and is mostly driven by development. No changes were proposed to the Storm Water CIP.

Parks

Park board has reviewed their CIP and made changes. City Council discussed many of the items on the CIP and Council Member Boder would like the grandstand removed from the CIP. Council also had discussion about the swimming pool committee and why the swimming pool was not on the CIP.

Public Facilities

Remained the same however, Council would like to discuss the public works facility. The public works facility will be added to a future work session agenda.

2015 BUDGET REVIEW

The Council reviewed the proposed 2015 budget many of the departments remained the same as 2014. The following expenses were added to the proposed budget per Council direction.

1. Additional staffing wages for 2 days a week at \$15 per hour
2. Increase part time summer personnel to 40 hours for June- August.
3. Increase public works pay by \$3.00 per hour.
4. Add \$85,000 to Public Works Capital Outlay item for the purchase of a pickup and mower.

Ordinance Enforcement

Council Member Osborn had a concern about ordinance enforcement. Town Cop does do some of the City Code ordinance enforcement also the Community Service Officer. Currently the City contracts with Carver County Sheriff for 130 hours of CSO time at an expense of \$4,154. This is 2 ½ hours per week at an hourly rate of \$31.95 Staff will check with Carver County Sheriff on availability of additional CSO time.

Additional items added to the General Fund Budget

New computers in the amount of \$3,000 and computer support in the amount of \$1,500 for a total increase in the computer department of \$4,500.

Future Debt

City Council will need to discuss the financing of the fire truck and the roundabout.

Consideration for Jaguar

Council Member Osborn had requested that Staff check into the possibility of using Jaguar communications for internet and phone. Staff had contacted Frontier last year and was able to negotiate a lower rate on phones. Jaguar cost was more than the City is currently paying.

ADJOURN

There being no further business, the meeting was adjourned at 9:45 p.m.

Mike Dodge, Mayor

Attest:

Lois A. Maetzold, City Clerk