



**CITY OF MAYER
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 13, 2018
6:30 PM**

AGENDA

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comment (Please limit comments to 5 minutes)**
- 5. Consent Agenda**
 - A. Minutes
 1. October 22, 2018 City Council Meeting Minutes
 2. October 22, 2018 City Council Workshop Meeting Minutes
 - B. Claims
 - C. FEMA Ordinance 225 Summary - Resolution 11-13-18-39
 - D. Letter of Reduction – Hidden Creek
 - E. Request for November 23, 2018 off – Day after Thanksgiving
- 6. Reports and Recommendations of City Departments, Consultants, Commissions and Committees**
 - A. Administrative
 1. Fence Application – 521 Bluejay Avenue
 2. Quarter 3 Financial Report
 3. Certification of Delinquent Utility Bills – Resolution 11-13-18-40
 4. 2018 Municipal Election Canvass – Resolution 11-13-18-41
 - B. Public Works
 1. WWTF Pretreatment Mectan Grit Sysem
- 7. City Council Reports**
- 8. Other Business**
- 9. Upcoming Meetings & Events**

November 15, 2018 – Rescheduled Planning Commission Meeting
November 19, 2018 – Rescheduled Park Commission Meeting

November 22, 2018 – Thanksgiving Holiday
November 26, 2018 – City Council Meeting

10. For Your Information

11. Adjournment

MAYER CITY COUNCIL MEETING MINUTES – OCTOBER 22, 2018

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden

ABSENT: None

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Greg Kluver, Kluver Consulting, Steve Young, Jason Hilgers, Don Wachholz, Kaye Timmers, Mike Wegner, Larry Millender, Chad Heldt

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Stieve-McPadden to approve the agenda with the addition of Delinquent Utilities Public Hearing. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Boder to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the October 8, 2018 Regular Council Meeting.
2. Approve the Minutes of the October 8, 2018 Council Workshop Meeting.
3. Approve Claims for the Month of October 2018. Check numbers 21808 to 21858.
4. Acknowledge Public Works Report of Activities from August 23 to October 17, 2018.
5. Acknowledge City Engineer Summary Report of Projects for the billing period ending September 2018.
6. Acknowledge City Administrators Report for the Month of October 2018.
7. Acknowledge Fire Department Report for the Month of September 2018.
8. Acknowledge Sheriff's Department Report for the Month of September and Third Quarter 2018.
9. Approve FEMA Ordinance 225.

PUBLIC HEARING-Delinquent Utilities

A MOTION to Recess Regular Council Meeting and Open Public Hearing for Delinquent Utilities at 6:32 p.m. was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 5/0.

Property owners have been given notices and have until November 16, 2018 at noon to pay their delinquent utility bills. No residents were in attendance to address delinquent utilities and no email comments were received. With no further questions, a MOTION to close Public Hearing at 6:33 p.m. and reconvene Regular Council Meeting was made by Council Member McNeilly and seconded by Council Member Boder. Motion carried 5/0.

CITY ADMINISTRATION

1. **Approve Resolution 10-22-18-37 2019 Police Contract - Tabled**

Approve Resolution 10-22-18-38 Employee Benefits – City Administrator McCallum proposed a High Deductable Health Benefits Plan SPIC 2800.100 HSA with H.S.A contributions, a Dental Plan, and Long and Short Term Disability Insurance. Whereas, the City would pay 100% employee premium, 80% family premium with the City contributing \$1500 into an HSA account for employee only coverage plan and \$3000 into HSA account for a family coverage plan; 100% Dental premium for employee and 80% family premium; \$40 per month per employee for Long and Short Term Disability Insurance; and continue to pay Life Insurance of \$15,000 per employee. A MOTION to approve Resolution 10-22-18-38 Employee Benefits a High Deductable Health Benefits Plan SPIC 2800.100 HSA with H.S.A contributions, a Dental Plan, and Long and Short Term Disability Insurance was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden.

Motion Carried 3/2. *Mayor Dodge and Council Member Stieve-McPadden a nay.*

2. **Approve Final Utility Rate Study** –A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield to approve Final Utility Rage Study by Abdo, Eick, and Meyers. Motion Carried 5/0

PUBLIC WORKS

1. **Approve WWTF Pretreatment Fine Screen Bid** – A MOTION to approve WWTF Pretreatment Fine Screen Bid from Parkson in the amount of \$12,776 was made by Council Member Boder and seconded by Council Member Stieve-McPadden. Motion Carried 5/0
2. **Approve Purchase of WWTF Traveling Bridge Filter System Pump Replacement** - A MOTION to approve Pump Replacement bid for the WWTF Traveling Bridge System from Evoqua Water Technologies LLC in the amount of \$25,300 was made by Council Member Butterfield and seconded by Stieve-McPadden. Motion carried 5/0.
3. **Approve Installation of 12 Foot Tree in Old School House Park** – Staff is requested the approval of bid from Vinkemeier Tree Spade in the amount of \$400 for the installation of a 12 foot Spruce Pine tree in Old School House Park. The tree will be planted by the playground area and next to the old public works building. Park Board plans to decorate the tree with lights during the holiday season. A MOTION to approve Installation of 12 foot Spruce Pine tree by Vinkemeier Tree Spade in the amount of \$400 at Old School House Park was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 5/0
4. **Approve Construction of Ice Skating Rink in Old School House Park** – A MOTION to approve the construction of an ice rink in Old School House Park and accept bids from Henning Excavating in the amount of \$5,130 and AME Electric in the amount of \$13,262 with Public Works Staff doing the trenching, pouring footings, and mounting the poles in the amount of \$1,500 with a total project cost of \$19,892 was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion carried 5/0.

COUNCIL REPORTS

- Council Member Butterfield informed the Council that Park Board would like to work in conjunction with the Lions Club on decorating the holiday tree being installed in Old School House Park.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield to adjourn the meeting at 7:12 p.m. Motion Carried 5/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

DRAFT

MAYER CITY COUNCIL WORK SESSION MINUTES – OCTOBER 22, 2018

Call Work Session to order at 7:13 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden
ABSENT:

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

PRESENT: Greg Kluver, Kluver Consulting, Jason Hilgers, Don Wachholz, Mike Wegner, Larry Millender, Chad Heldt

1. **Budget Review and Discussion on Enterprise Funds:** Council conducted a line item discussion of the City’s Enterprise Funds. Except for a decrease of \$15,000 to the sewer lift station and an increase of \$6,000 for chemicals for the WWTF, Council agreed that everything seemed to align within the proposed 2019 budget. Employee Benefits were discussed at length and Mayor Dodge asked City Administrator to clarify and confirm her numbers for Employee Benefits and report back for final budget approval.
2. **Discussion on Plow Truck:** Following the September 24, 2018 Workshop Meeting, Council instructed Public Works Kuntz to provide actual numbers on what a new plow truck would cost compared to a used plow truck. Public Works Kuntz presented the Council with current financials. Staff stated he received two bids. Staff selected these trucks after contacting surrounding municipalities and Carver County. Both prices are through state bid and can’t be priced lower or higher than what the state bid allows. Pricing a new dump truck is separated into two different price categories; Cab & Chassis and Plow Equipment & Dump Box.

	Mack State Bid + 6.5% sales tax	Western Star State Bid + tax
Cab & Chassis:	\$105,698	\$100,506
Plow Equipment and Dump Box total	\$112,162	

Staff also researched purchasing a used plow truck. Staff contacted a few dealerships and found that the overall inventory for “slightly” used trucks was low. Because of the current conditions of most trucks, the City would end up sinking more money into the truck than what the truck is worth. Staff proposed using cash from capital or taking out a 20 year bond to finance the new equipment. Mayor Dodge stated that he would like to see the City make this work and go to the next step. Council directed Staff to work with City Administrator regarding the financials.

3. **Discussion on Long Term Financial Management Plan:** City Administrator McCallum summarized Ehlers proposal on a long term financial management plan. This tool is intended to give a big picture view of the current and future status of the City’s financials and how to manage them. The plan measures and projects operations, capital, and debt for the City based on assumptions made on Ehlers proposed Long Term Financial Management Plan. The Council discussed how much the City needs to put away and whether bonds are the best option. Council directed City Administrator to contact Ehlers to see if she can some of the work can be done in house.

4. **Discussion on Parking Pad Materials:** Staff asked Council for direction and guidance pertaining to parking pad materials. Council agreed that this topic should go back to the Planning Commission for discussion. Council asked Staff to schedule a joint meeting with the Planning Commission.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 8:24 p.m.

Attest: _____
Janell Gildemeister, Deputy City Clerk

Mike Dodge, Mayor

DRAFT

***Claim Register©**

11/13/18PAY

November 2018

Claim Type	Direct				
Claim#	12470	BOBS REPAIR			
Cash Payment	E 100-42280-400	Repairs & Maint Cont	ENG 11		\$42.97
	Invoice	97977			
Cash Payment	E 100-42280-400	Repairs & Maint Cont	AH		\$77.11
	Invoice	98371			
Transaction Date	11/7/2018	Security Bank	10100	Total	\$120.08

Claim Type	Direct				
Claim#	12444	CORE & MAIN			
Cash Payment	E 640-49480-500	Capital Outlay (GENERAL)	WWTF ROSEMOUNT METER TRANSMITTER		\$1,402.61
	Invoice	J529749			
Transaction Date	10/31/2018	Security Bank	10100	Total	\$1,402.61

Claim Type	Direct				
Claim#	12451	DAVID DROWN ASSOCIATES			
Cash Payment	E 100-41000-430	Miscellaneous (GENERAL)	PROFESSIONAL COUNSELING 2018 COMP STUDY		\$3,550.00
	Invoice	54			
Transaction Date	10/31/2018	Security Bank	10100	Total	\$3,550.00

Claim Type	Direct				
Claim#	12437	DELANO RENTAL INC			
Cash Payment	E 100-45000-500	Capital Outlay (GENERAL)	BOBCAT & TRAILER RENTAL FOR OSHP		\$206.57
	Invoice	21955			
Cash Payment	E 100-43150-500	Capital Outlay (GENERAL)	BOBCAT & TRAILER RENTAL FOR OSHP		\$206.56
	Invoice	21955			
Transaction Date	10/31/2018	Security Bank	10100	Total	\$413.13

Claim Type	Direct				
Claim#	12439	EMBROIDERY BY RMW			
Cash Payment	E 100-43100-210	Operating Supplies	22 MAYER T-SHIRT LOGOS		\$132.00
	Invoice	1573			
Transaction Date	10/31/2018	Security Bank	10100	Total	\$132.00

Claim Type	Direct				
Claim#	12442	FREMONT INDUSTRIES, INC			
Cash Payment	E 640-49480-216	Chemicals and Chem Prod	COAGULANT		\$1,134.00
	Invoice	2018-35209-00			
Transaction Date	10/31/2018	Security Bank	10100	Total	\$1,134.00

Claim Type	Direct				
Claim#	12447	GEAR WASH LLC			
Cash Payment	E 100-42260-400	Repairs & Maint Cont	FD DETERGENT FOR WASHING TURNOUT GEAR		\$57.98
	Invoice				
Transaction Date	10/31/2018	Security Bank	10100	Total	\$57.98

Claim Type	Direct				
Claim#	12472	GOPHER STATE ONE-CALL INC			
Cash Payment	E 620-49440-355	Gopher State Locates	47 LOCATES		\$31.72
	Invoice	8100561			
Cash Payment	E 640-49490-355	Gopher State Locates	47 LOCATES		\$31.73
	Invoice	8100561			
Transaction Date	11/7/2018	Security Bank	10100	Total	\$63.45

***Claim Register©**

11/13/18PAY

November 2018

Claim Type Direct

Claim# 12473 GOVOFFICE

Cash Payment E 100-41000-430 Miscellaneous (GENERAL) LICENSE & UPGRADES FOR CITY WEBSITE \$2,970.00
Invoice 43735

Transaction Date 11/7/2018 Security Bank 10100 Total \$2,970.00

Claim Type Direct

Claim# 12453 GREATAMERICA FINANCIAL SERV

Cash Payment E 100-41000-200 Office Supplies OCT 2018 COPIER LEASE PYMT \$237.05
Invoice 23551853

Transaction Date 10/31/2018 Security Bank 10100 Total \$237.05

Claim Type Direct

Claim# 12454 GREATER MN COMMUNICATIONS

Cash Payment E 620-49440-350 Print/Binding OCT 2018 UTILITY BILLING \$95.22
Invoice 17064Cash Payment E 640-49490-350 Print/Binding OCT 2018 UTILITY BILLING \$95.22
Invoice 17064Cash Payment E 100-41000-350 Print/Binding OCT 2018 UTILITY BILLING \$329.30
Invoice 17064Cash Payment E 620-49440-322 Postage OCT 2018 UTILITY BILLING \$156.49
Invoice 17064Cash Payment E 640-49490-322 Postage OCT 2018 UTILITY BILLING \$156.49
Invoice 17064

Transaction Date 10/31/2018 Security Bank 10100 Total \$832.72

Claim Type Direct

Claim# 12456 HUFFMAN, JENNIFER

Cash Payment R 620-49440-37110 Water Use Charge 2258 CWC \$34.50
InvoiceCash Payment R 640-49490-37210 Sewer Use Charge UTILITY CREDIT REFUND 2258 CWC \$69.00
Invoice

Transaction Date 10/31/2018 Security Bank 10100 Total \$103.50

Claim Type Direct

Claim# 12452 KJOLHAUG ENVIRON.SERVICES

Cash Payment E 650-49500-303 Engineering Fees WETLAND BANK MONITORING \$275.00
Invoice 105674Cash Payment E 650-49500-303 Engineering Fees PREP & DISTR NOTICE OF DECISION \$247.50
Invoice 105675Cash Payment G 800-20213 Coldwater Crossing 8th Additio COLDWATER 8 ADD \$206.35
Invoice 105676

Transaction Date 10/31/2018 Security Bank 10100 Total \$728.85

Claim Type Direct

Claim# 12474 LANDSCAPE STRUCTURES

Cash Payment E 100-45000-500 Capital Outlay (GENERAL) PLAYGROUND EQUIPMENT WEST RIDGE \$56,958.28
PARK
Invoice 065972

Transaction Date 11/7/2018 Security Bank 10100 Total \$56,958.28

Claim Type Direct

Claim# 12441 LANO EQUIPMENT

Cash Payment E 100-43100-400 Repairs & Maint Cont MAINTENANCE BOBCAT \$104.33
Invoice 29045

***Claim Register©**

11/13/18PAY

November 2018

Transaction Date	10/31/2018	Security Bank	10100	Total	\$104.33
Claim Type	Direct				
Claim#	12476 LEES REFRIGERATION				
Cash Payment	E 100-41940-400 Repairs & Maint Cont	FALL MAINTENANCE WALK IN COOLER		\$105.00	
	Invoice 31634				
Transaction Date	11/7/2018	Security Bank	10100	Total	\$105.00
Claim Type	Direct				
Claim#	12455 LOOMIS HOMES				
Cash Payment	G 800-20211 Landscape Escrow	2626 TWIN PONDS PATH		\$2,500.00	
	Invoice B2017-152				
Cash Payment	G 800-20211 Landscape Escrow	2638 TWIN PONDS PATH		\$2,500.00	
	Invoice B2018-024				
Cash Payment	G 800-20211 Landscape Escrow	2630 TWIN PONDS PATH		\$2,500.00	
	Invoice B2017-153				
Cash Payment	G 800-20211 Landscape Escrow	5136 HARVEST CURVE		\$2,500.00	
	Invoice B2017-088				
Transaction Date	10/31/2018	Security Bank	10100	Total	\$10,000.00
Claim Type	Direct				
Claim#	12448 MARC				
Cash Payment	E 620-49440-226 Fire Hydrant Supplies	WTP PENETRATING OIL		\$133.05	
	Invoice 0648823-IN				
Transaction Date	10/31/2018	Security Bank	10100	Total	\$133.05
Claim Type	Direct				
Claim#	12477 MAYER LUMBER CO INC				
Cash Payment	E 100-42260-400 Repairs & Maint Cont	FD SUPPLIES		\$135.77	
	Invoice 162974				
Cash Payment	E 100-42200-208 Training and Instruction	OSB 4X8 & PASLODE 1 1/8"		\$51.71	
	Invoice 162975				
Cash Payment	E 100-45000-400 Repairs & Maint Cont	POLY ROPE, DRAIN TILE		\$130.98	
	Invoice 162983				
Cash Payment	E 620-49440-400 Repairs & Maint Cont	STYROFOAM SHEET FOR WATERMAIN REPAIR		\$28.48	
	Invoice 162101				
Cash Payment	E 620-49440-400 Repairs & Maint Cont	STYROFOAM SHEET FOR WATERMAIN REPAIR		\$113.92	
	Invoice 163115				
Cash Payment	E 100-43100-210 Operating Supplies	HOLES AW SET		\$62.99	
	Invoice 163277				
Cash Payment	E 100-43100-210 Operating Supplies	SQ PT SHOVEL, BATTERIES		\$32.98	
	Invoice 163464				
Cash Payment	E 100-42260-400 Repairs & Maint Cont	TAPE, DRYR VENT, BATTERIES		\$27.77	
	Invoice 163520				
Cash Payment	E 100-43100-500 Capital Outlay (GENERAL)	CONCRT MIX, TUBE FOR INSTALL OF CROSS WALK SIGN, RODENT REPELL		\$415.38	
	Invoice 163639				
Cash Payment	E 100-43100-500 Capital Outlay (GENERAL)	CONCRT TUBE RETURNED		-\$88.50	
	Invoice 163694				
Cash Payment	E 100-43100-500 Capital Outlay (GENERAL)	AUGER & CEMENT MIX FOR INSTALL OF CROSS WALK SIGN		\$97.00	
	Invoice 163677				

MAYER, MN

11/07/18 1:42 PM

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***Claim Register©**

11/13/18PAY

November 2018

Cash Payment	E 100-43100-210 Operating Supplies	SCREWS		\$6.66
	Invoice 163741			
Cash Payment	E 100-43100-210 Operating Supplies	HACKSAW BLADE		\$21.99
	Invoice 163810			
Cash Payment	E 100-42260-400 Repairs & Maint Cont	BATTERY, REPLCMNT COOLER LATCH, TAP CORD		\$123.45
	Invoice 163874			
Cash Payment	E 100-45000-500 Capital Outlay (GENERAL)	END CAP & TEE		\$15.67
	Invoice 163877			
Cash Payment	E 100-45000-500 Capital Outlay (GENERAL)	BOBCAT RNTL FOR PARK CURBING		\$110.00
	Invoice 163982			
Cash Payment	E 100-45000-500 Capital Outlay (GENERAL)	PLATE COMPCTR FOR PARK CURBING		\$75.00
	Invoice 163504			

Transaction Date	11/7/2018	Security Bank	10100	Total	\$1,361.25
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Claim Type Direct

Claim# 12449 METRO WEST INSPECTION SERVI

Cash Payment	E 100-42400-300 Professional Svcs	FINALED PERMITS FOR SEPTEMBER 2018		\$6,274.53
	Invoice 1726			

Transaction Date	10/31/2018	Security Bank	10100	Total	\$6,274.53
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Claim Type Direct

Claim# 12475 MINI BIFF INC

Cash Payment	E 100-45000-300 Professional Svcs	WEST RIDGE PARK		\$68.30
	Invoice A-101655			
Cash Payment	E 100-45000-300 Professional Svcs	OSH PARK		\$68.30
	Invoice A-101654			
Cash Payment	E 100-45000-300 Professional Svcs	MEADOW PARK		\$68.30
	Invoice A-101653			
Cash Payment	E 100-45000-300 Professional Svcs	DISCOVER PARK		\$68.30
	Invoice A-101652			

Transaction Date	11/7/2018	Security Bank	10100	Total	\$273.20
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Claim Type Direct

Claim# 12446 MSFDA

Cash Payment	E 100-42200-433 Dues and Subscriptions	2019 MN STATE FIRE DEPT ASSOC MEMBERSHIP DUES		\$148.00
	Invoice 2019			

Transaction Date	10/31/2018	Security Bank	10100	Total	\$148.00
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Claim Type Direct

Claim# 12445 OWENS COMPANIES, INC.

Cash Payment	E 640-49480-404 Repairs/Maint Machinery/E	REPAIRS & MAINTENANCE WWTF		\$113.50
	Invoice 80305			
Cash Payment	E 620-49410-500 Capital Outlay (GENERAL)	REPAIRS & MAINTENANCE WWTF		\$226.50
	Invoice 80305			

Transaction Date	10/31/2018	Security Bank	10100	Total	\$340.00
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Claim Type Direct

Claim# 12438 PINE PRODUCTS INC

Cash Payment	E 100-45000-500 Capital Outlay (GENERAL)	RED ROCK FOR PARK CURBING		\$127.50
	Invoice 99091			

Transaction Date	10/31/2018	Security Bank	10100	Total	\$127.50
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Claim Type Direct

Claim# 12450 PRAIRIE RESTORATION, INC.

*Claim Register©

11/13/18PAY

November 2018

Cash Payment E 650-49500-500 Capital Outlay (GENERAL) WETLAND 2018 VEGETATION MANAGEMENT \$2,000.00
Invoice 15617

Transaction Date 10/31/2018 Security Bank 10100 Total \$2,000.00

Claim Type Direct

Claim# 12471 TECHSTAR IT SOLUTIONS

Cash Payment E 100-41920-312 Software Support PHONE & EMAIL \$325.80
Invoice 8341

Transaction Date 11/7/2018 Security Bank 10100 Total \$325.80

Claim Type Direct

Claim# 12443 THOMAS CLEMENSEN CEMENT

Cash Payment E 100-45000-400 Repairs & Maint Cont CONCRETE CURBING OSH PARK \$4,392.00
Invoice 659787

Transaction Date 10/31/2018 Security Bank 10100 Total \$4,392.00

Claim Type Direct

Claim# 12440 UFC FARM SUPPLY

Cash Payment E 100-43100-210 Operating Supplies TC ANIMAL REPELL, REPELLENT, FLAG MARK \$57.95
Invoice 896436

Transaction Date 10/31/2018 Security Bank 10100 Total \$57.95

Claim Type Direct

Claim# 12436 WM MUELLER & SONS INC

Cash Payment E 100-43100-400 Repairs & Maint Cont BITUMINOUS PATCHING BLUEJAY AV & HC \$4,320.00
Invoice 18-541

Transaction Date 10/31/2018 Security Bank 10100 Total \$4,320.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$98,666.26
Total	\$98,666.26

COUNCIL APPROVAL -
SIGNATURES/INITIALS _____



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

November 7, 2018

City of Mayer
Attn: Maggie McCallum
413 Bluejay Avenue
Mayer, MN 55360

RE: Hidden Creek 6th and 7th
Project Acceptance

Dear Maggie:

In previous actions, the City has accepted the improvements in Hidden Creek 6th and 7th Additions except for the bituminous wearing course.

At this time, all improvements, except for corrections to a bituminous patch and on-going erosion control have been completed. Based on our inspection of the improvements, we recommend that the City accept the completed improvements at its City Council Meeting on November 12, 2018 so that the warranty period for the wearing course can begin.

It is also recommended that the City reduce the letter of credit for the project to **\$7,500**. This includes \$5,000 to cover the correction to the bituminous patch and \$2,500 for on-going erosion control. Once the Developer provides the City with documentation to show that the NPDES permit responsibilities have been transferred to individual home builders and the permit for the development has been terminated, the letter of credit can be reduced to \$5,000.

Let me know if you have questions or need additional information.

Sincerely,

Bolton & Menk, Inc.

David P. Martini, P.E.
Principal Engineer

**CITY OF MAYER
RESOLUTION NO. 11-13-18-39**

**RESOLUTION APPROVING SUMMARY OF ORDINANCE NO. 225 FOR
PUBLICATION**

WHEREAS, Ordinance No. 225 was adopted by the City Council of the City of Mayer, Minnesota on October 22, 2018; and

WHEREAS, Ordinance No.225 becomes effective upon publication; and

WHEREAS, publication of the entirety of Ordinance No.225 is not feasible due to its length.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mayer as follows:

1. The City Council hereby determines that publication of the title and a summary of Ordinance No. 225 would clearly inform the public of the intent and effect of the ordinance.
2. The City Council hereby approves for publication the Summary of Ordinance No. 225, attached hereto as Exhibit 1.
4. The City Council further resolves and directs that:
 - a. Only this Summary of Ordinance No. 225 shall be published.
 - b. A copy the entire text of Ordinance No. 225 shall be made available for inspection during regular business hours at the office of the City Clerk of the City of Mayer, 413 Bluejay Avenue, Mayer, MN 55360.

Adopted by the City Council of the City of Mayer on this 8th day of October, 2018.

Mike Dodge, Mayor

Margaret McCallum, City Administrator

**CITY OF MAYER
CARVER, COUNTY, MINNESOTA**

SUMMARY OF ORDINANCE NO. 225

The following is a summary of Ordinance No. 225, which was duly adopted by the City Council of the City of Mayer on October 22, 2018.

1. Title

The title of Ordinance No. 225 is “AN ORDINANCE AMENDING TITLE XV: LAND USAGE, CHAPTER 152: ZONING, SECTION 152.003 DEFINITIONS AND SECTION 152.026 DRIVEWAY, PARKING AREA, AND HARD SURFACE IMPROVEMENTS.”

2. Summary

The City of Mayer has amended sections of the zoning ordinance related to definitions, shoreland overlay and alternative energy systems and Chapter 154 Floodplain Management of the City Code.

3. Notice

This summary of Ordinance No. 225 has been published to clearly inform the public of the intent and effect of the Mayer City Code. A copy the entire text of Ordinance No. 225 is available for inspection during regular business hours at the office of the City Clerk of the City of Mayer, 413 Bluejay Avenue, Mayer, MN 55360.



Request for Council Action Memorandum

Item: Authorization to Close City Hall on Friday, November 23, 2018

Meeting Date: November 13, 2018

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

A motion approving the closing of City Hall for the day after Thanksgiving on Friday November 23, 2018.

Details:

The City of Mayer has been closed the day after Thanksgiving for the past several years. Staff is proposing to be closed again this year on Friday, November 23, 2018.

Staff would use PTO to replace the hours. Conducting business the day after Thanksgiving is very limited because many other organizations and businesses that would utilize City services are closed.

Attachments:

None.



Request for Council Action Memorandum

Item: Fence Permit – 521 Bluejay Avenue

Meeting Date: November 13, 2018

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To review the application for a 6 foot fence that includes barbed wire fence across the top.

Details:

The property owner for storage units located at 521 Bluejay Avenue is proposing the installation of a 6 foot fence galvanized chain link fence with 3 strands of barbed wire fence.

The fence would include a 24 foot swing galvanized gate.

According to City Code, “Barbed wire or electrical fencing shall require special City Council approval”.

Attachments:

521 Bluejay Avenue Fence Permit Information

City Code - Fences



- FENCE PERMIT -

Applicant shall complete, submit, and read the following information:

Site Address 521 Blue Jay Ave Mayer MN 55360

1. Applicant shall submit Two (2) Copies of a Certified Survey (to scale) showing the following:

- ◆ Proposed fence location
- ◆ North Arrow
- ◆ Easements
- ◆ Address
- ◆ Property lines
- ◆ Existing structures and paved areas
- ◆ Dimensions from property line to fence
- ◆ Legal Description

2. Fence Type & Color:

6' High galv. chain link plus 3 strands Barbed wire
6' High 24' swing galv. gates.

3. Height:

- ◆ Rear yard 6' ft.
- ◆ Front yard 6' ft.
- ◆ Side yard (R) 6' ft.
- ◆ Rear yard (L) 6' ft.

4. Fencing on the Common Property Line

All fencing proposed to be erected on a common property line shall complete the "Authorization for a Common Property Line Fence" application form.

5. Fencing in Easement Areas

Fencing installed in platted easement areas shall be erected at the sole risk and expense of the property owner and subject to removal at any time. The fence shall be removed at the cost of the property owner at any time requested by the City or when the easement is needed for access, maintenance, or other public purposes. The City or its employees, agents, and designees shall have access to the easement at any time. Upon any sale, transfer or lease of the property, the undersigned and/or their successors shall inform their purchasers, transferees or lessees of the existence of this permit and its conditions and requirements. The undersigned property owner(s), discharge and waive all claims against the City of Mayer, its employees, agents and designees, and agree to hold the City harmless from all claims, damages, injury, or liability of any kind, including personal injury or property damage, whether by negligence or otherwise, suffered by the undersigned, their tenants, guests or invitees as a result of the installation of the fence approved by this permit.

I have read and understand the above requirements and agree to be bound thereby.

Applicant Signature

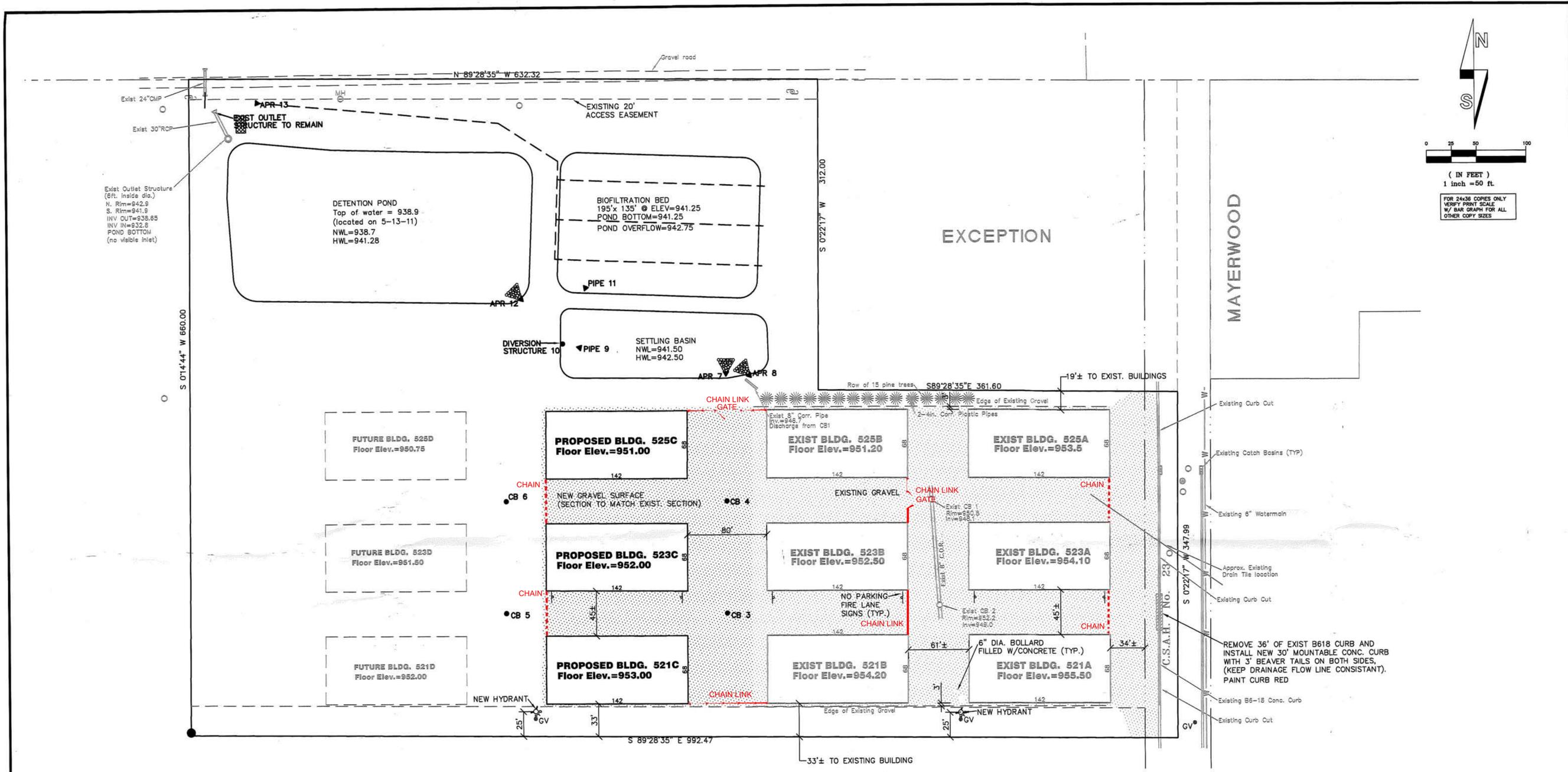
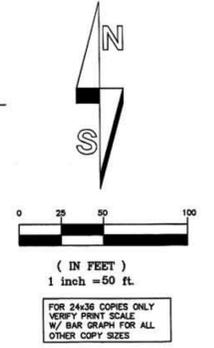
10/25/2018
Date

Property Owner Signature (if different from Applicant)

10/23/2018
Date

521 BlueJay Ave. Mayer Mn 55360 Legal Description:

All that part of the Northeast Quarter or the Northeast Quarter of Section 1, Township 116i Range 26, described as follows: Commencing at a point on the North line of Section 1.,Township 116; Range 26, which point is 366 feet West of the Northeast (NE) corner of said Section '1; thence running West along said North line 957 feet to the Northwest {NW) corner of the Northeast {NE) Quarter of the Northeast (NE) Q11ar1er of said Section 1; thence South along the West line of said Northeast (NE) Quarter of Northeast (NE) Quarter 660 feet; thence East 957 feel to the Southwest (SW) corner of Charles Haueter land; thence North along West line of said land 660 feet to the place of beginning; EXCEPTING THEREFROM the North 312,00 feet of the East 361,60 feet thereof, Carver County, Minnesota,



MAYER FIRE DEPARTMENT POLICY REQUIREMENTS FOR FIRE LANE SIGNAGE

NO PARKING FIRE LANE

NOTES:

1. Signs to be a minimum of 12" x 18"
2. Red on white is preferred.
3. 3M or equal engineer's grade reflective sheeting on aluminum is preferred.
4. Wording shall be:

NO PARKING FIRE LANE

5. Signs shall be posted at each end of the fire lane and at least of every 72' intervals along the fire lane.
6. All signs shall be double sided facing the direction of travel.
7. Post shall be set back a minimum of 24" but not more than 36" from the back of curb.
8. A fire lane shall be required in front of fire department connections extending 5' on each side and along all streets designated by the Fire Chief.
9. SIGNS MAY BE ANCHORED TO BUILDINGS WITH GALVANIZED ANGLES AND BOLTS.

ANY DEVIATION FROM THE ABOVE PROCEDURES SHALL BE SUBMITTED IN WRITING, WITH A SITE PLAN, FOR APPROVAL BY THE FIRE CHIEF. IT IS THE INTENTION OF THE FIRE DEPARTMENT TO ENSURE CONTINUITY THROUGHOUT THE CITY BY PROVIDING THESE PROCEDURES FOR MARKING OF FIRE LANES.

*CHANGES - ADDED NOTE 9.

DESIGNED BY: BOLTON MENK INC.	CITY OF MAYER	FIRE LANE SIGNAGE
DATE: FEBRUARY 2005	REVISED: FEBRUARY 2005	PLATE NO.: 502

SITE NOTES:

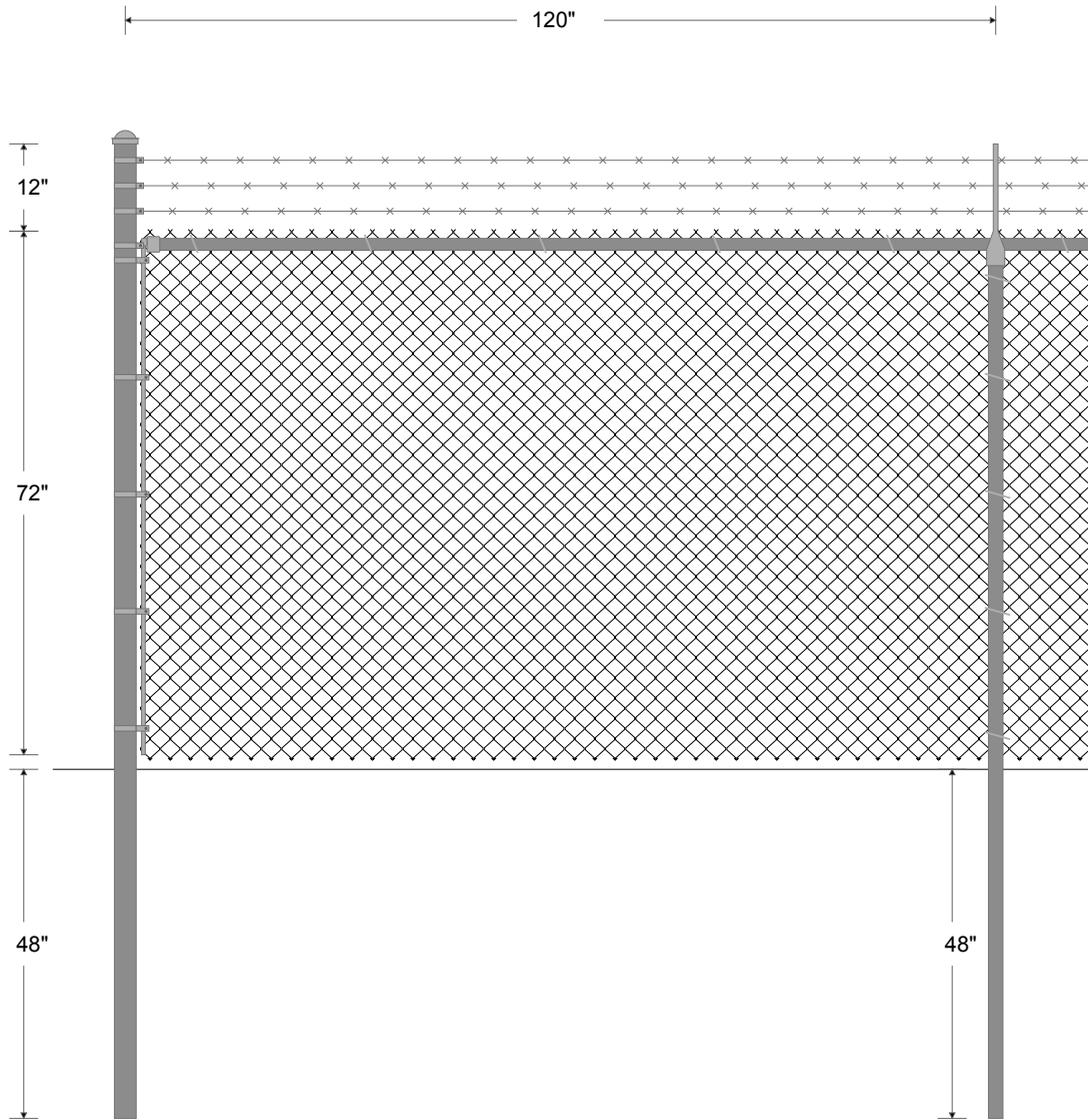
1. IMPERVIOUS COVERAGE - TOTAL SITE AREA = 519,711 SF NOT INCLUDING ROW - MAX. = 75%
 PHASE II INCLUDING POND, GRAVEL, AND BUILDINGS = 228,195 SF = 44%
 PHASE III INCLUDING POND, GRAVEL, AND BUILDINGS = 301,860 SF = 58%
2. BUILDING SETBACKS
 EXIST. MIN. IS ABOUT 19' ON THE NORTH SIDE ONLY.
 ABOUT 33' ON FRONT AND SOUTH SIDES.
 PROPOSED. MIN. SETBACK IS GREATER THAN 30'.

CONSTRUCTION NOTES:

1. ALL WORK WITHIN THE COUNTY ROW SHALL BE PERFORMED BY A CONTRACTOR REGISTERED WITH THE COUNTY
2. ALL MATERIALS USED WITHIN THE COUNTY ROW SHALL COMPLY WITH THE COUNTIES STANDARD SPECIFICATIONS.

CALL 48 HOURS BEFORE DIGGING:
GOPHER STATE ONE CALL
 TWIN CITY AREA 454-0002
 MINNESOTA TOLL FREE 1-800-252-1166

REVISIONS:	COUNTY NOTES FOR CURB CUT	DATE	7-7-11
	ADDED BIOFILTRATION BED	DATE	7-14-11
DESIGNED:	GLD	CHECKED BY:	
DRAWN BY:	LCD	REG. NO.:	22426
<p>Gary D'Heilly PE 625 Lake Drive W Annandale, MN 55302 Phone (320) 224-1169</p>			
<p>BAYSIDE MARINE PHASE II MAYER, MINNESOTA SITE PLAN PRELIMINARY CONSTRUCTION PLANS</p>			
PROJECT NO.	110204	SHEET NO.	2 OF 7



- 72" tall Chainlink Fabric with Barb / Knuckle Selvage and 2" Mesh Size.
- 132" tall, 3" diameter Terminal Post.
- 120" tall, 2" diameter Line Post.
- Top of Fence has 1 5/8" diameter Top Rail.
- Bottom of Fence has Fabric Only.
- 3 Strands of Barb Wire with Extended Terminal Posts.
- Line Post Spacing: 120"
- Tie Wire Spacing is every 24" on Rails.

Midwest Fence & Manufacturing

MIDWEST FENCE & MFG. CO.
 PO Box 223
 SOUTH ST. PAUL, MINNESOTA 55075
 651 451-2221

Bayside Marine
 521 Blue Jay Ave
 Mayer, MINNESOTA

72" Chainlink Line of Fence w/Barbwire

22 Drawn: 7/5/2018
 File:

§ 152.093 FENCES.

(A) *Definition.* For purposes of this section, the following definition shall apply unless the context clearly indicates or requires a different meaning.

FENCE. Any lineal structure, including walls, hedges, or similar barriers, used to prevent access by persons or animals or prevent visual or sound transference.

(B) *Building permit required.*

(1) No fence shall be constructed without a building permit. An application for a fence building permit shall be submitted to the city and shall be accompanied by the following:

(a) A fence elevation sketch showing/describing the type, dimensions, and color.

(b) Two copies of a certified survey (to scale) prepared by a registered land surveyor showing and including the following:

1. Property address;
2. Legal descriptions of adjoining properties and property lines;
3. Existing structures and hard surface areas;
4. North arrow;
5. Easements;
6. Setback dimensions;
7. Proposed fence location;
8. Dimensions from property line to fence.

(c) Method of anchoring the fence.

(2) Property lines shall be clearly marked with stakes and/or paint as a guide for proper placement and necessary inspections.

(C) *Exempt fences (building permit not required).*

(1) Temporary fences not exceeding one year in duration.

(2) Underground pet fencing located outside of an easement area.

(D) Fencing in all districts shall conform to the following:

(1) Fences shall be located entirely upon the private property of the party constructing the fence unless the adjoining property owner(s) agree to a common boundary fence, by signing a City of Mayer common property line fence form.

(2) Except for common property line fences, all other fences shall be set back a minimum distance of two feet from the property line unless otherwise stated within this section.

(3) The owner(s) of the property upon which the fence is constructed shall be responsible for maintaining that part of their property between the fence and the property line.

(4) Fences in all districts shall be maintained so that the exposed outer surface shall be uniformly painted or stained in a neat and aesthetically pleasing condition.

(5) No fence shall be permitted on a public right-of-way or boulevard area without special permission from the City Council.

(6) No fence, greater than two and one-half feet in height, shall be erected within a corner lot sight triangle so that clear visibility of approaching vehicular or pedestrian traffic can be maintained. Such sight triangle means that triangular area defined as follows: beginning at the point of intersection of the right of way of two intersecting streets, thence 30 feet along one right of way line, thence diagonally to a point on the other right of way line 30 feet from the point of beginning, thence to the point of beginning.

(7) All snow-brake fencing may be used from November 1 to April 1. No permit shall be required for temporary winter snow-brake fencing.

(8) Any fence which is unsightly or dangerous to the public safety or general welfare and health is a public nuisance and the city may commence proceedings for the abatement thereof.

(9) Barbed wire and electrical fencing shall require special City Council approval. This requirement shall not be construed to prohibit the use of underground electric pet fencing or similar use.

(10) The side of the fence considered to be the face (finished side as opposed to structural supports) shall face the outside/abutting property.

(E) *Fencing in residential districts.*

(1) Side and rear yard fences shall not exceed a maximum height of seven feet. Front yard fences and fences located within the side yard abutting a street of a corner lot, shall not exceed a maximum height of four feet.

(2) *Double frontage lots and corner lots.* Fences greater than four feet in height, located within side yards abutting a street on a corner lot, shall be setback 30 feet from the property line. Fences running along arterial or collector roads in the rear yard of a double frontage lot shall not exceed a maximum height of eight feet. Fences in the rear yard of a double frontage lot running along other streets shall not exceed a maximum height of seven feet and shall be setback 30 feet from the property line.

(3) Fences around dog kennels not exceeding 50 square feet in size, fences around garbage cans, and garden fences will not require fence permits but shall adhere to the other regulations of this section.

(F) *Fencing in commercial and industrial districts.*

(1) Fences may be located in any yard not to exceed a height of eight feet. Fences over eight feet in height shall require a variance.

(2) District screening requirements shall be met.

(G) *Required fences - swimming pools.*

(1) Outdoor swimming pools shall be adequately fenced to prevent uncontrolled access from the street or adjacent property.

(2) Outdoor swimming pools with a capacity of 1,500 gallons or more, or with a depth of three feet or more of water shall be fenced in compliance with the following: a fence at least four feet in height measured from ground level shall completely enclose any permanent outdoor swimming pool, whether it is above ground, or below ground. Any fence over seven feet in height measured from ground level shall require a variance.

(H) *Existing fences.* No existing fence in violation of this section will be allowed to be replaced or rebuilt. Should an existing fence be replaced or rebuilt, it must comply with the requirements of this section.

(I) *Violation.* Violation of this section may be enforced by injunction and the city shall be entitled to the remedy of abatement in order that a fence erected in violation of this section may be removed.

(Ord. 102, passed 7-9-01; Am. Ord. 102-G, passed 7-12-04; Am. Ord. 102-U, passed 3-12-07; Am. Ord. 193, passed 8-11-14) Penalty, see § 152.999

3rd Quarter Report

City of Mayer
Mayer, Minnesota

As of September 30, 2018



ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and City Council
City of Mayer
Mayer, Minnesota

Management is responsible for accompanying financial statements of the City of Mayer, Minnesota (the City) which comprise the budget to actual statement of revenues and expenditures for the General and enterprise funds as of September 30, 2018 in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the City's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC



AEM Financial Solutions™

Honorable Mayor and City Council
 City of Mayer
 Mayer, Minnesota

Dear Honorable Mayor and City Council:

We have reconciled all bank accounts through September 30, 2018 and reviewed activity in all funds. The following is a summary of our observations. All information presented is unaudited.

Cash and Investments

The City's cash and investment balances are as follows:

	<u>09/30/2018</u>	<u>12/31/2017</u>	<u>Increase/ (Decrease)</u>
Checking and Savings	\$ 1,366,355	\$ 2,348,527	\$ (982,171)
Investments (at Market Value)	4,496,560	3,206,311	1,290,250
 Total Cash and Investments	 <u>\$ 5,862,916</u>	 <u>\$ 5,554,837</u>	 <u>\$ 308,079</u>
 <u>Investment Type</u>	 <u>09/30/2018</u>	 <u>12/31/2017</u>	 <u>Increase/ (Decrease)</u>
Checking and Savings	\$ 1,366,355	\$ 2,348,527	\$ (982,171)
Money Market	651,445	133,606	517,840
Negotiable CD's	3,845,115	3,072,705	772,410
Municipal Bond	-	-	-
Government Agency Securities	-	-	-
 Total Investments	 <u>\$ 5,862,916</u>	 <u>\$ 5,554,837</u>	 <u>\$ 308,079</u>

Current short-term rates being offered by financial institutions are very low as evidenced by the table of U.S. Treasury rates below. The U.S. Treasury rates provide a benchmark perspective for rate of return.

Treasury Yields									
Date	1 mo	3 mo	6 mo	1 yr	2 yr	3 yr	5 yr	7 yr	10 yr
12/31/2010	0.07	0.12	0.19	0.29	0.61	1.02	2.01	2.71	3.30
12/30/2011	0.01	0.02	0.06	0.12	0.25	0.36	0.83	1.35	1.89
12/31/2012	0.02	0.05	0.11	0.16	0.25	0.36	0.72	1.18	1.78
12/31/2013	0.01	0.07	0.10	0.13	0.38	0.78	1.75	2.45	3.04
12/31/2014	0.03	0.04	0.12	0.25	0.67	1.10	1.65	1.97	2.17
03/31/2015	0.05	0.03	0.14	0.26	0.56	0.89	1.37	1.65	1.87
06/30/2015	0.02	0.01	0.11	0.28	0.64	1.01	1.63	2.07	2.35
09/30/2015	-	-	0.08	0.33	0.64	0.92	1.37	1.75	2.06
12/31/2015	0.14	0.16	0.49	0.64	1.06	1.31	1.76	2.09	2.27
03/31/2016	0.18	0.21	0.39	0.59	0.73	0.87	1.21	1.54	1.78
06/30/2016	0.20	0.26	0.36	0.45	0.58	0.71	1.01	1.29	1.49
09/30/2016	0.20	0.29	0.45	0.59	0.77	0.88	1.14	1.42	1.60
12/31/2016	0.44	0.51	0.62	0.85	1.20	1.47	1.93	2.25	2.45
03/31/2017	0.74	0.76	0.91	1.03	1.24	1.50	1.93	2.22	2.40
06/30/2017	0.84	1.03	1.14	1.24	1.38	1.55	1.89	2.14	2.31
09/30/2017	0.96	1.06	1.20	1.31	1.47	1.62	1.92	2.16	2.33
12/31/2017	1.28	1.39	1.53	1.76	1.89	1.98	2.20	2.33	2.40
03/31/2018	1.63	1.73	1.93	2.09	2.27	2.39	2.56	2.68	2.74
06/30/2018	1.77	1.93	2.11	2.33	2.52	2.63	2.73	2.81	2.85
09/30/2018	2.12	2.19	2.36	2.59	2.81	2.88	2.94	3.01	3.05

Budget Summary

A more detailed analysis of funds is included as Attachment A.

Cash Balance Summary

A detailed view of department totals compared with budget is included as Attachment B.

Investment Summary

A detailed summary of current investments is included as Attachment C.

Enterprise Fund Summary

A detailed summary of enterprise fund financial results is included as Attachment D.

Revenue and Expenditures

A detail of revenues and expenditures is included.

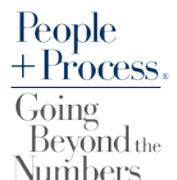
* * * * *

This information is unaudited and is intended solely for the information and use of management and City Council and is not intended and should not be used by anyone other than these specified parties.

If you have any questions or wish to discuss any of the items contained in this letter or the attachments, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC



City of Mayer, Minnesota
Statement of Revenue and Expenditures -
Budget and Actual -
General Fund (Unaudited)
For the Nine Months Ended September 30, 2018

	Annual Budget	Budget Through 09/30/2018	Actual Through 09/30/2018	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget through 09/30/2018
Revenues					
Taxes *	\$ 480,931	\$ 360,698	\$ 261,538	\$ (99,161) *	72.5 %
Special assessments	-	-	2	2	-
Licenses and permits	94,710	71,033	\$ 140,755	69,723 (1)	198.2
Intergovernmental *	341,536	256,152	\$ 181,462	(74,690) *	70.8
Charges for services	90,615	67,961	\$ 48,698	(19,264)	71.7
Fines and forfeitures	1,000	750	\$ 2,531	1,781	337.5
Rent	18,703	14,027	\$ 9,217	(4,810)	65.7
Fire Truck Fund	19,847	14,885	\$ -	(14,885)	-
Contributions and donations	-	-	\$ -	-	-
Interest on investments	2,500	1,875	\$ 6,683	4,808	356.4
Miscellaneous revenue	3,000	2,250	\$ 7,036	4,786	312.7
Total Revenues	1,052,842	789,632	657,920	(131,711)	83.3
Expenditures					
General government	37,900	28,425	31,962	(3,537)	112.4
City administrator	104,378	78,284	79,086	(802)	101.0
Mayor and council	18,371	13,778	10,725	3,053	77.8
City clerk	21,497	16,122	16,514	(392)	102.4
Elections	2,550	1,913	954	959	-
Assessor	13,500	10,125	-	10,125	-
Accounting/auditing	36,000	27,000	46,040	(19,040) (2)	170.5
Legal services	10,000	7,500	14,974	(7,474)	199.7
Engineering	15,000	11,250	23,510	(12,260)	209.0
Planning and zoning	53,110	39,833	43,814	(3,982)	110.0
Community center	45,000	33,750	23,073	10,677	68.4
Police	102,100	76,575	40,919	35,656 (3)	53.4
Fire	214,832	161,124	139,199	21,925	86.4
Building inspection	25,000	18,750	46,408	(27,658) (4)	247.5
Street and highways	201,117	150,838	138,782	12,056	92.0
Maintenance	25,460	19,095	6,813	12,282	35.7
Parks	134,487	100,865	42,423	58,442 (5)	42.1
Compost	5,390	4,043	3,117	926	77.1
EDA	8,050	6,038	720	5,318	11.9
Miscellaneous	2,000	1,500	250	1,250	16.7
Total Expenditures	1,075,742	806,806	709,284	97,523	87.9
Excess Revenues (Expenditures)	(22,900)	(17,175)	(51,363)	(34,188)	N/A
Other Financing Sources (Uses)					
Transfers in	22,900	17,175	-	17,175	N/A
Operating transfers out	-	-	-	-	N/A
Total Other Financing Sources (Uses)	22,900	17,175	-	17,175	-
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses	\$ 0	\$ 0	\$ (51,363)	\$ (17,013)	N/A %

* Property taxes, assessments, and local government aids are only paid twice a year.

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$15,000.

- (1) Building permit revenues are higher than budgeted, due to new developments.
- (2) Audit services are paid during the first half of the year, additional unbudgeted services provided by AEM.
- (3) 2nd Half Carver Police contract is paid in 4th Quarter.
- (4) Building inspections are higher than budgeted due to new developments, these costs are offset up building permit revenues.
- (5) Budgeted capital outlay expenditures have not been purchased.

City of Mayer, Minnesota
 Unaudited Cash Balances by Fund
 September 30, 2017, December 31, 2017, September 30, 2018

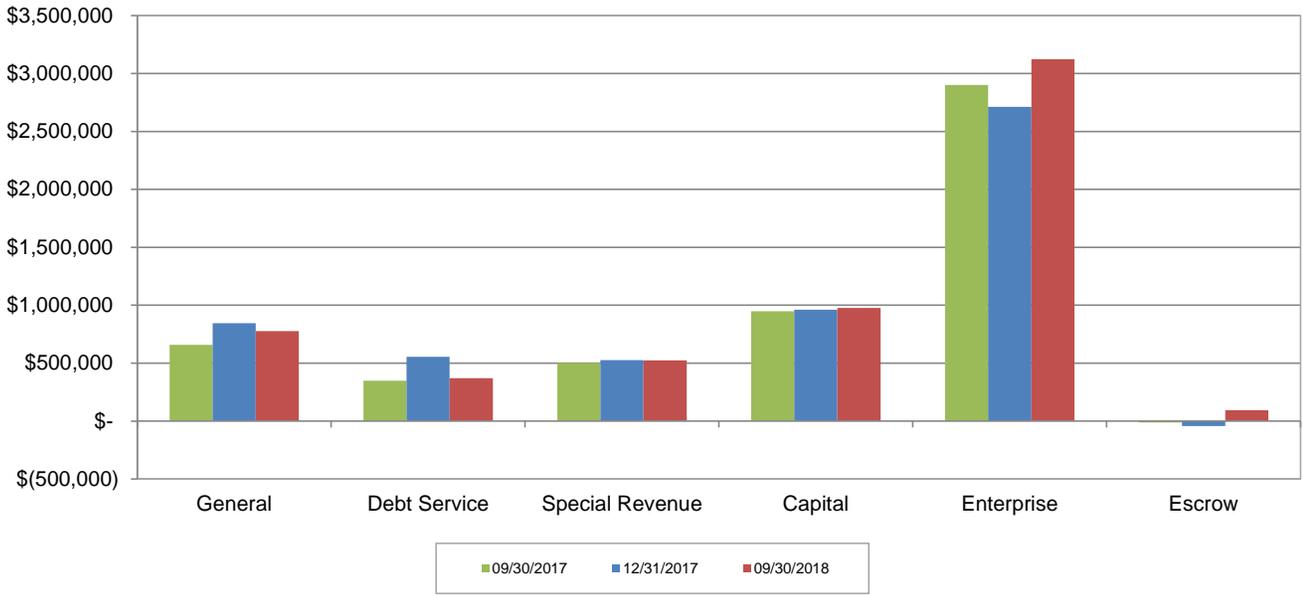
Fund	Balance 09/30/2017	Balance 12/31/2017	Balance 09/30/2018	YTD Change From 12/31/2017
100 General fund	\$ 657,539	\$ 844,904	\$ 775,852	\$ (69,053) (1)
210 Fire Truck Fund	150,098	151,021	152,170	1,150
212 Fire Dept Grant & Contributions	27,246	27,365	21,419	(5,946)
215 Fire Dept Fema Grant	(9,845)	(9,888)	(9,986)	(97)
220 Park Improvement	309,656	332,126	334,654	2,528
222 Old Schoolhouse Park	5,421	5,445	5,486	41
225 EDA	19,644	19,730	19,880	150
230 City Celebrations	0	0	0	-
231 Rising Artists Fund	0	0	0	-
325 Hwy 25/2007 St Bond	337,503	441,767	290,846	(150,922) (2)
350 2015 Fire Truck Fund	10,933	112,099	78,890	(33,209) (1)
360 Special Assessment	0	0	0	-
400 70th Street Improvement	42,734	43,010	43,642	632
405 Street Improvement Fund	68,102	68,489	69,010	521
410 Comm Ctr Capital Outlay Fund	24,090	24,195	24,379	184
425 Hwy 25 Project	0	0	0	-
430 2007 Street	0	0	0	-
440 Roundabout Project 2015	4	-	-	-
435 Capital Projects	813,601	826,335	840,096	13,762
620 Water Fund	1,069,853	1,003,647	1,105,631	101,984 (3)
640 Sewer Fund	1,788,016	1,674,846	1,996,620	321,774 (4)
650 Storm Water Fund	44,527	32,905	21,866	(11,039)
700 Investment Fund	-	-	-	-
800 Escrow Fund	(13,076)	(43,157)	92,459	135,616 (5)
Total	<u>\$ 5,346,044</u>	<u>\$ 5,554,837</u>	<u>\$ 5,862,916</u>	<u>\$ 308,079</u>

Item Explanation of changes with \$ variance greater than \$50,000.

- (1) The decrease is an expected result from excess of expenditures over revenues until 2nd half tax settlement is received.
- (2) The decrease is an expected result from excess of expenditures over revenues until 2nd half tax settlement is received and lower special assessment revenues compared to 2017.
- (3) Net change in increased water revenue and decreased expenses since 4th Qtr, 2018 depreciation not recorded until year end.
- (4) Net change in increased sewer revenue and decreased expenses since 4th Qtr, 2018 depreciation not recorded until year end.
- (5) Received \$42,759 escrow payment from Coldwater Crossing, \$30,762 escrow payment from Hidden Creek, and \$83,435 in landscape escrows since 1st Qtr.

City of Mayer, Minnesota
 Unaudited Cash Balances by Fund (Continued)
 September 30, 2017, December 31, 2017, September 30, 2018

Cash Balance by Fund Compared to Prior Year



Fund

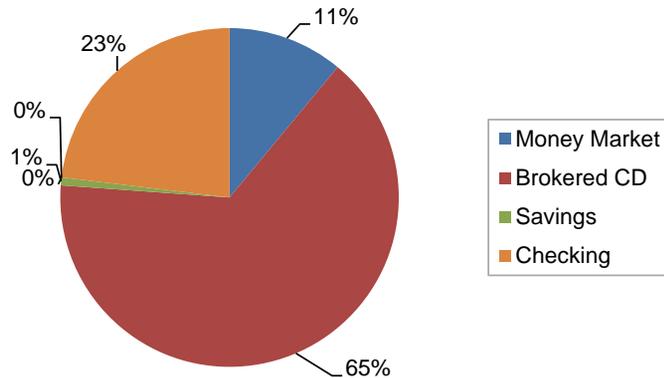
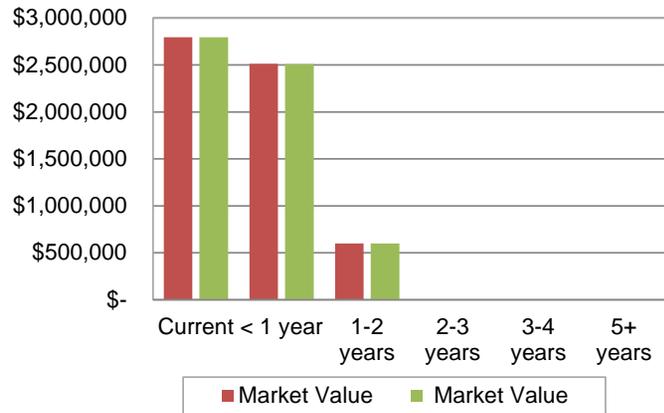
<p>→ General</p> <p>↓ Debt Service</p> <p>→ Special Revenue</p>	<p>→ Capital</p> <p>↑ Enterprise</p> <p>↑ Escrow</p>
---	--

Key

↑	Balance increased more than 10% over prior year
↓	Balance decreased more than 10% over prior year
→	Balance within 10% of prior year

Institution	Description	Type	Market Value	Deposits -	Expenditures -	Unadjusted				Market Value	Unrealized
			1/1/2018	Purchases	Sales	Transfers	Interest	Market Value	9/30/2018		
Security Bank & Trust		Checking	\$ 1,523,863.05	\$ 2,066,879.27	\$ (1,877,824.47)	\$ (350,000.00)	\$	1,693.30	\$ 1,364,611.15	\$ 1,364,611.15	\$ -
Security Bank & Trust	788491	Savings	943,442.44	-	(20.00)	(900,000.00)		652.54	44,074.98	44,074.98	-
Security Bank & Trust	3000708	Money Market	96,951.86	-	-	-		193.47	97,145.33	97,145.33	-
Security Bank & Trust	FEMA Grant 766823	Savings	297.04	-	-	-		0.21	297.25	297.25	-
Security Bank & Trust	8725	Brokered CD	21,554.79	-	-	-		118.22	21,673.01	21,673.01	-
Security Bank & Trust	90865	Brokered CD	212,684.64	-	-	(215,874.91)		3,190.27	(0.00)	-	0.00
Security Bank & Trust	143337	Brokered CD	28,096.10	-	-	-		214.66	28,310.76	28,310.76	-
Security Bank & Trust	94601	Brokered CD	-	-	-	215,874.91		8.87	215,883.78	215,883.78	-
			2,826,889.92	2,066,879.27	(1,877,844.47)	(1,250,000.00)		6,071.54	1,771,996.26	1,771,996.26	0.00
First MN Bank	82695	Brokered CD	258,355.17	-	(258,355.17)	-		-	-	-	-
First MN Bank	82711	Brokered CD	104,632.70	-	(104,880.38)	-		247.68	(0.00)	-	0.00
First MN Bank	82799	Brokered CD	-	105,136.93	-	-		-	105,136.93	105,136.93	-
First MN Bank	82763	Brokered CD	204,903.62	-	(206,206.29)	-		1,302.67	(0.00)	-	0.00
First MN Bank	82764	Brokered CD	211,518.60	-	(212,863.32)	-		1,344.72	-	-	-
First MN Bank	82776	Brokered CD	104,369.74	-	-	-		1,005.02	105,374.76	105,374.76	-
First MN Bank	82786	Brokered CD	-	259,053.83	-	-		2,286.63	261,340.46	261,340.46	-
First MN Bank	82807	Brokered CD	-	206,871.57	-	-		-	206,871.57	206,871.57	-
First MN Bank	82809	Brokered CD	-	213,550.08	-	-		-	213,550.08	213,550.08	-
			883,779.83	784,612.41	(782,305.16)	-		6,186.72	892,273.80	892,273.80	0.00
Edward Jones		Money Market	2,209.72	-	460,880.23	(463,090.96)		1.01	(0.00)	(0.00)	0.00
Edward Jones	First National Bank Of North America	Brokered CD	208,997.37	-	(208,998.32)	-		-	(0.95)	-	0.95
Edward Jones	BMW Bank of NA	Brokered CD	206,160.93	-	(206,135.17)	-		-	25.76	-	(25.76)
Edward Jones	Wells Fargo Bank	Brokered CD	45,733.56	-	(45,747.06)	(52.74)		52.74	(13.50)	-	13.50
			463,101.58	-	(0.32)	(463,143.70)		53.75	11.31	(0.00)	(11.31)
Ehlers	941410412	Money Market	-	(2,129,240.80)	414,432.15	1,730,365.58		(1,928.19)	13,628.74	13,628.74	0.00
Ehlers	Ally BK Midvale Utah	Brokered CD	-	248,000.00	-	(1,475.77)		1,475.77	248,000.00	245,234.80	-
Ehlers	Bank of the West	Brokered CD	-	244,990.50	-	-		-	244,990.50	244,720.70	(269.80)
Ehlers	BMO Harris	Brokered CD	-	244,990.50	-	-		-	244,990.50	244,720.70	(269.80)
Ehlers	First Natl Bk PA Greenville	Brokered CD	-	208,997.91	(209,000.00)	(658.01)		658.01	(2.09)	-	2.09
Ehlers	BMW Bank of North America	Brokered CD	-	205,878.46	(206,000.00)	(1,540.77)		1,540.77	(121.54)	-	121.54
Ehlers	Capital One BK USA	Brokered CD	-	248,000.00	-	(1,475.77)		1,475.77	248,000.00	245,234.80	-
Ehlers	Chemical BK & TR Midland Michigan	Brokered CD	-	248,990.10	-	(2,530.93)		2,530.93	248,990.10	248,897.91	(92.19)
Ehlers	Goldman Sacks Bk	Brokered CD	-	248,000.00	-	(1,352.79)		1,352.79	248,000.00	245,234.80	-
Ehlers	Metabank Storm Lake Iowa CD	Brokered CD	-	233,000.00	-	-		-	233,000.00	232,997.67	(2.33)
Ehlers	Morgan Stanley Bank	Brokered CD	-	246,953.25	-	(2,939.64)		2,939.64	246,953.25	246,056.46	(896.79)
Ehlers	Sallie Mae Bk Murray Utah	Brokered CD	-	246,953.25	-	(2,992.38)		2,992.38	246,953.25	246,056.46	(896.79)
Ehlers	Wells Fargo Bank NA	Brokered CD	-	45,502.28	-	(725.07)		725.07	45,502.28	45,634.76	132.48
Ehlers	Wells Fargo Bank NA	Brokered CD	-	202,984.55	-	(2,127.33)		2,127.33	202,984.55	202,423.48	(561.07)
			-	744,000.00	(567.85)	1,712,547.12		15,890.27	2,471,869.54	2,460,841.28	(2,732.66)
4M Fund		Money Market	34,443.94	-	489,290.00	15,029.08		1,908.37	540,671.39	540,671.39	-
4M Fund	Pacific Western Bank	Brokered CD	244,790.00	-	(244,790.00)	(5,205.64)		5,205.64	-	-	-
4M Fund	Citi Bank/Onwest Bank	Brokered CD	244,500.00	-	(244,500.00)	(5,447.77)		5,447.77	-	-	-
4M Fund	Bank of the West	Brokered CD	240,100.00	-	-	-		-	240,100.00	240,100.00	-
4M Fund	Capital One Bank	Brokered CD	244,793.36	-	(248,000.00)	(1,500.23)		1,500.23	(3,206.64)	-	3,206.64
4M Fund	Ally Bank	Brokered CD	244,793.36	-	(248,000.00)	(1,500.23)		1,500.23	(3,206.64)	-	3,206.64
4M Fund	Goldman Sachs	Brokered CD	244,790.88	-	(248,000.00)	(1,375.21)		1,375.21	(3,209.12)	-	3,209.12
			1,498,211.54	-	(744,000.00)	(0.00)		16,937.45	771,148.99	780,771.39	9,622.40
Total cash and investments			\$ 4,173,771.33	\$ 3,595,491.68	\$ (3,404,717.80)	\$ (596.58)	\$	45,139.73	\$ 5,907,299.90	\$ 5,905,882.73	\$ 6,878.43

Maturities



Maturity	Unadjusted Market Value 9/30/2018	Market Value 9/30/2018	Variance 9/30/2018
Current	\$ 2,794,694.12	\$ 2,796,133.24	\$ 1,439.12
< 1 year	2,512,028.77	2,510,497.86	(1,530.91)
1-2 years	600,577.01	599,251.63	(1,325.38)
2-3 years	-	-	-
3-4 years	-	-	-
5+ years	-	-	-
	<u>\$ 5,907,299.90</u>	<u>\$ 5,905,882.73</u>	<u>\$ (1,417.17)</u>

Weighted Average Rate of Return	0.93%	9/30/2018
Average Maturity (years)	0.14	9/30/2018

Investment Type	Market Value 9/30/2018
Money Market	\$ 651,445.46
Brokered CD	3,845,453.89
Savings	44,372.23
Government Securities	-
Municipal Securities	-
Checking	<u>1,364,611.15</u>
	<u>\$ 5,905,882.73</u>

Operating Account	
O/S Deposits	\$ -
O/S Checks	<u>(42,966.79)</u>
Reconciled Balance	<u>\$ 5,862,915.94</u>

City of Mayer, Minnesota
Statement of Revenues and Expenses -
Budget and Actual -
Water Fund (Unaudited)
For the Nine Months Ended September 30, 2018

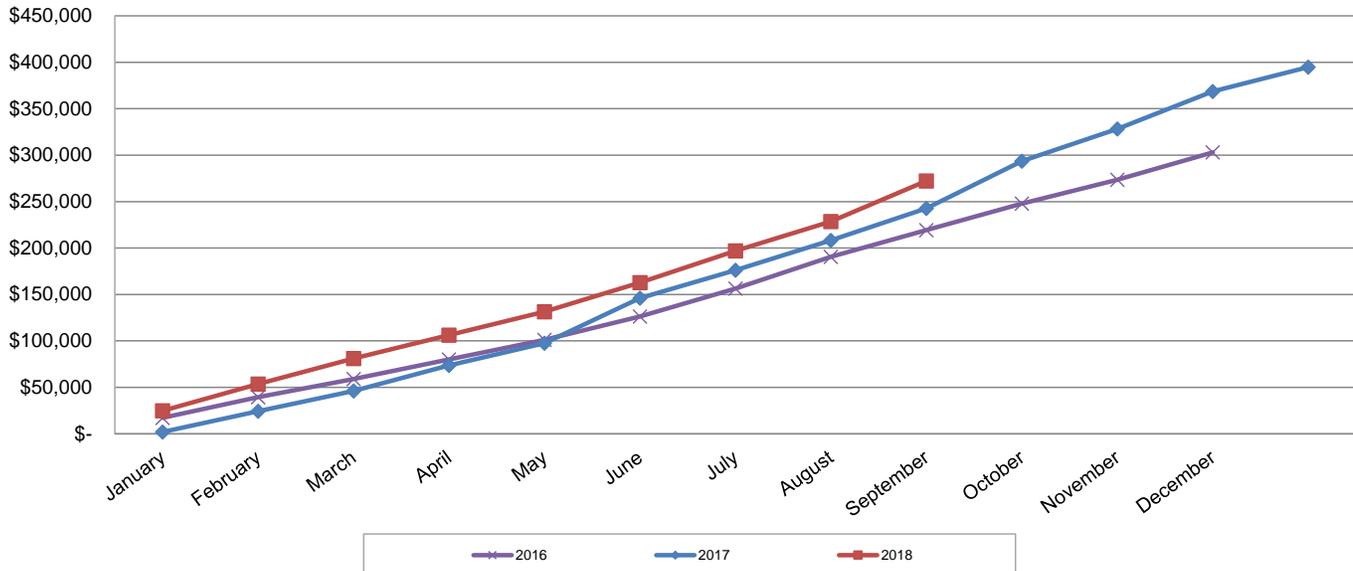
WATER FUND

	Annual Budget	Actual Thru 9/30/2017	Actual Thru 9/30/2018	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Actual Thru 09/30/2018
Revenues					
Charges for services	\$ -	\$ 297,157	\$ 278,771	\$ (18,386)	106.6 %
Connection fees	-	126,000	130,500	4,500	96.6
Developer area fee	-	26,461	-	(26,461) (1)	N/A
Special assessment	-	969	1,244	275	77.9
Interest earnings	-	-	7,696	7,696	N/A
Miscellaneous	-	52,301	25,178	(27,123) (2)	207.7
Total Revenues	-	502,888	443,388	(59,500)	-
Expenses					
Salaries and benefits	34,836	33,074	37,439	(4,365)	88.3
Supplies	8,600	627	3,499	(2,872)	17.9
Other services and charges	17,860	11,679	12,195	(517)	95.8
Repair and maintenance	13,750	7,916	6,864	1,052	115.3
Utilities	24,225	18,013	18,311	(298)	98.4
Capital outlay	47,500	27,717	60,421	(32,704) (3)	45.9
Depreciation	-	-	-	-	-
Insurance	4,050	3,817	2,737	1,080	139.5
Bond principal	258,250	-	-	-	(4) N/A
Bond interest	70,182	18,563	29,459	(10,896) (5)	63.0
Total Expenses	479,253	121,406	170,925	(49,519)	71.0
Transfers In	-	-	-	-	N/A
Transfers Out	-	-	-	-	N/A
Excess Revenues Over (Under) Expenses	\$ (479,253)	\$ 381,483	\$ 272,463	\$ (109,019)	(131.9) %

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$10,000.

- (1) Received \$26,461 in developer area fees in 2017. No developer area fees have been collected to date in 2018.
- (2) \$14,801 Lift Station claim was paid out in March 2017, \$10,000 antenna escrow paid in March 2017. There have been no insurance claims to date in 2018, no additional antenna escrows or rent have been collected yet for 2018.
- (3) Purchased water meters, well repair expenses
- (4) Principal payments recorded directly to liability account.
- (5) Interest payment allocation correction in 4th Quarter 2017.

Water Sales Comparison 2016 - 2018



City of Mayer, Minnesota
Statement of Revenues and Expenses -
Budget and Actual -
Sewer Fund (Unaudited)
For the Nine Months Ended September 30, 2018

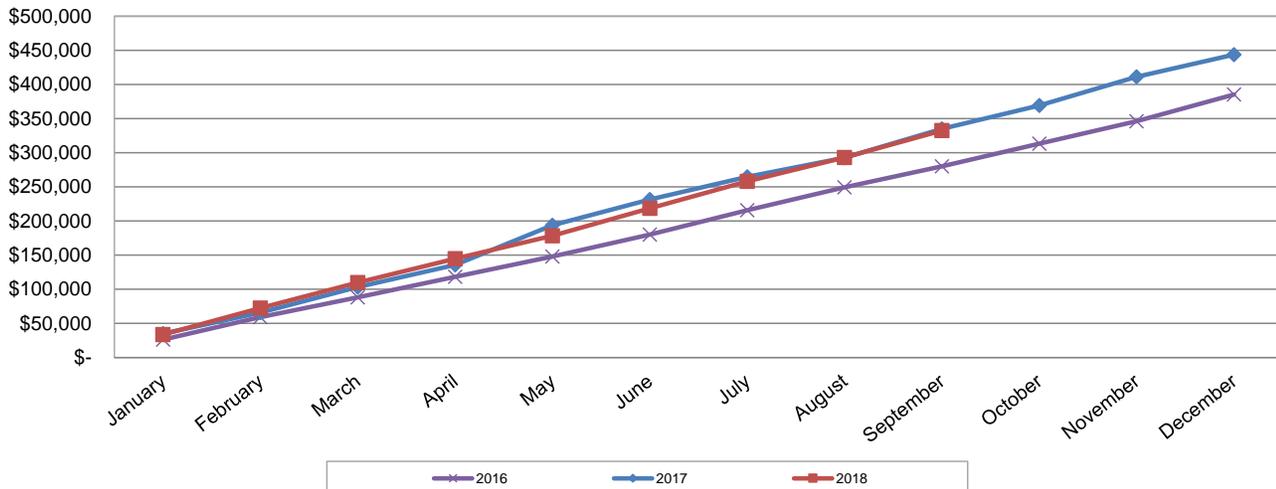
SEWER FUND

	Annual Budget	Actual Thru 09/30/2017	Actual Thru 09/30/2018	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Actual Thru 09/30/2018
Revenues					
Taxes	\$ -	\$ 136,500	\$ 141,287	\$ 4,787	96.6 %
Capital grants & contributions	-	2,673	2,814	141	95.0
Charges for services	-	339,665	341,042	1,377	99.6
Connection fee	-	126,000	130,500	4,500	96.6
Developer area fee	-	26,461	-	(26,461) (1)	N/A
Special assessments	-	969	1,244	275	77.9
Interest income	-	-	14,371	14,371	-
Miscellaneous	-	-	-	-	N/A
Total Revenues	-	632,268	631,258	(1,010)	100.2
Expenses					
Salaries and benefits	34,836	33,073	37,452	(4,379)	88.3
Supplies	55,055	32,810	35,360	(2,551)	92.8
Other services and charges	55,595	29,354	36,446	(7,092)	80.5
Repair and maintenance	111,150	36,803	36,654	148	100.4
Utilities	46,430	29,687	27,881	1,806	106.5
Depreciation	-	-	-	-	N/A
Capital outlay	101,805	42,459	50,735	(8,276)	83.7
Insurance	13,200	10,533	11,329	(796)	93.0
Bond principal	314,750	-	-	-	N/A (2)
Bond interest	102,385	2,185	31,625	(29,440) (3)	6.9
Total Expenses	835,206	216,904	267,484	(50,579)	81.1
Transfers In	-	-	-	-	N/A
Transfers Out	-	-	-	-	N/A
Excess Revenues Over (Under) Expenses	\$ (835,206)	\$ 415,364	\$ 363,774	\$ (51,590)	114.2 %

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$10,000.

- (1) Received \$26,461 in developer area fees in 2017. No developer area fees have been collected to date in 2018.
- (2) Principal payments recorded directly to liability account.
- (3) Increase in interest expense due to 2017A Bond.

Sewer Sales Comparison 2016 - 2018



City of Mayer, Minnesota
Statement of Revenues and Expenses -
Budget and Actual -
Storm Sewer Fund (Unaudited)
For the Nine Months Ended September 30, 2018

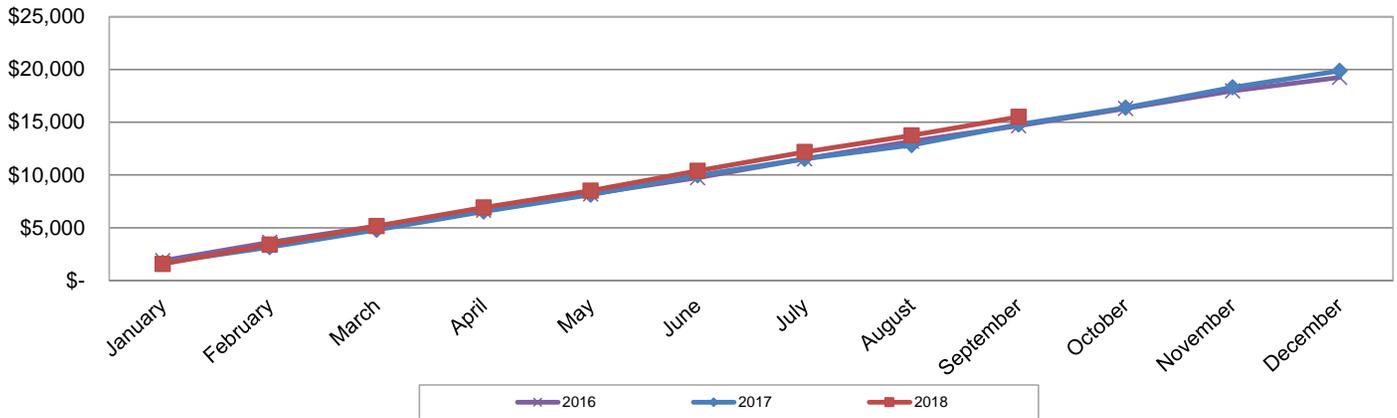
STORM SEWER FUND

	Annual Budget	Actual Thru 09/30/2017	Actual Thru 09/30/2018	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Actual Thru 09/30/2018
Revenues					
Charges for services	\$ -	\$ 72,751	\$ 15,890	\$ (56,861) (1)	457.8 %
Interest earnings	-	-	194	194	N/A
Intergovernmental	-	-	-	-	N/A
Special assessments	-	-	-	-	N/A
Miscellaneous	-	-	-	-	N/A
Total Revenues	-	72,751	16,084	(56,667)	452.3
Expenses					
Other services and charges	-	269	4,052	(3,784)	6.6
Capital outlay	-	99,423	23,070	76,353 (2)	431.0
Depreciation	-	-	-	-	N/A
Total Expenses	-	99,691	27,122	72,569	367.6
Transfers in	-	-	-	-	N/A
Transfers out	-	-	-	-	N/A
Excess Revenues Over (Under) Expenses	\$ -	\$ (26,940)	\$ (11,039)	\$ (129,236)	244.1

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$10,000.

- (1) Hidden Creek paid \$29,839 in developer fees in March 2017, Coldwater Crossing paid \$27,904.50 in storm water utility fees in May 2017. No developer fees have been collected to date in 2018.
- (2) \$99,422.62 in wetland restoration work in 1st Qtr 2017, \$23,070 done in 2018.

Storm Sewer Sales Comparison 2016 - 2018



MAYER, MN
***Revenue Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	YTD Balance	% of YTD Budget
FUND 100 GENERAL FUND					
R 100-41000-31000 General Property	\$480,931.00	\$0.00	\$261,537.66	\$219,393.34	54.38%
R 100-41000-31300 General Sales an	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-32110 Alcoholic Bevera	\$4,310.00	\$0.00	\$2,100.00	\$2,210.00	48.72%
R 100-41000-32112 Liquor License Ba	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
R 100-41000-32170 Amusements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-32180 Other Licenses/P	\$0.00	\$1,300.00	\$2,300.00	-\$2,300.00	0.00%
R 100-41000-32210 Building Permits	\$90,000.00	\$7,604.10	\$128,997.54	-\$38,997.54	143.33%
R 100-41000-32220 Variance/Permit	\$0.00	\$500.00	\$7,000.00	-\$7,000.00	0.00%
R 100-41000-32240 Animal Licenses	\$400.00	\$0.00	\$257.50	\$142.50	64.38%
R 100-41000-33160 Other Federal Gr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-33400 State Grants and	\$10,000.00	\$0.00	\$8,633.00	\$1,367.00	86.33%
R 100-41000-33401 Local Governmen	\$313,296.00	\$0.00	\$156,148.00	\$157,148.00	49.84%
R 100-41000-33402 Homestead Credi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-33407 PERA Aid	\$0.00	\$0.00	\$54.50	-\$54.50	0.00%
R 100-41000-33421 Police State Aid	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
R 100-41000-33600 County Grants	\$3,740.00	\$0.00	\$3,529.25	\$210.75	94.36%
R 100-41000-33610 County Grants/Ai	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-33620 Other County Gra	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-34000 Charges for Servi	\$3,000.00	\$7.00	\$241.00	\$2,759.00	8.03%
R 100-41000-34103 Zoning and Subdi	\$3,600.00	\$0.00	\$2,100.00	\$1,500.00	58.33%
R 100-41000-34105 Sale of Maps and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-34107 Assessment Sear	\$0.00	\$0.00	\$140.00	-\$140.00	0.00%
R 100-41000-34110 Filing Fee	\$0.00	\$0.00	\$60.00	-\$60.00	0.00%
R 100-41000-34300 State Reimburse	\$8,000.00	\$0.00	\$13,097.50	-\$5,097.50	163.72%
R 100-41000-34403 Compost Collecti	\$2,500.00	\$0.00	\$2,500.00	\$0.00	100.00%
R 100-41000-34750 Community Cente	\$33,000.00	\$5,560.00	\$27,608.00	\$5,392.00	83.66%
R 100-41000-34760 Comm Ctr Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-35100 Court Fines	\$1,000.00	\$337.97	\$2,531.09	-\$1,531.09	253.11%
R 100-41000-35200 Bad Check Charg	\$0.00	\$0.00	\$61.29	-\$61.29	0.00%
R 100-41000-36100 Special Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-36102 Penalties and Inte	\$0.00	\$0.00	\$1.58	-\$1.58	0.00%
R 100-41000-36200 Miscellaneous Re	\$0.00	\$0.00	\$61.00	-\$61.00	0.00%
R 100-41000-36210 Interest Earnings	\$2,500.00	\$3,463.34	\$6,682.59	-\$4,182.59	267.30%
R 100-41000-36220 Other Rents and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-36230 Contributions and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-36232 10% Charitable G	\$3,000.00	\$0.00	\$6,852.00	-\$3,852.00	228.40%
R 100-41000-36240 Insurance Claims	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-36250 Refunds/Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-36260 Tower Antenna R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-39000 Other Financing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-39200 Transfer In	\$22,900.00	\$0.00	\$0.00	\$22,900.00	0.00%
R 100-41000-39310 Proceeds-Gen O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41000-99999 Unallocated Utility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-41940-36260 Tower Antenna R	\$18,703.00	\$0.00	\$9,217.06	\$9,485.94	49.28%
R 100-42100-32112 Liquor License Ba	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-42100-36250 Refunds/Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-42200-33400 State Grants and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-42200-33420 Fire 2% Ins Prem	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-42200-34207 Fire Contracts	\$48,515.00	\$0.00	\$16,108.56	\$32,406.44	33.20%
R 100-42200-34208 Fire Truck Fund	\$19,847.00	\$0.00	\$0.00	\$19,847.00	0.00%

MAYER, MN
***Revenue Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	YTD Balance	% of YTD Budget
R 100-42200-34209 FD Building Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-42200-36230 Contributions and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-42200-36250 Refunds/Reimbur	\$0.00	\$0.00	\$1.25	-\$1.25	0.00%
R 100-42200-39101 Sales of General	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-42700-36250 Refunds/Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-43000-36104 Developer Sealco	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-43000-36250 Refunds/Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-43000-39101 Sales of General	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-43100-36200 Miscellaneous Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-43160-36250 Refunds/Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-45000-34785 City Park Donatio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-45000-34795 Baseball Park Do	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-45000-34950 Other Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-45000-36260 Tower Antenna R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-45300-34795 Baseball Park Do	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 100 GENERAL FUND	\$1,075,742.00	\$18,772.41	\$657,920.37	\$417,821.63	61.16%
FUND 210 FIRE TRUCK FUND					
R 210-42200-32180 Other Licenses/P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-42200-34202 FD Highway Resc	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-42200-34208 Fire Truck Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-42200-34210 Capital Equipmen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-42200-36210 Interest Earnings	\$0.00	\$894.73	\$1,149.62	-\$1,149.62	0.00%
R 210-42200-39101 Sales of General	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 210-42200-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 FIRE TRUCK FUND	\$0.00	\$894.73	\$1,149.62	-\$1,149.62	0.00%
FUND 212 FIRE DEPT GRANTS&CONTRIBUTIONS					
R 212-42200-33400 State Grants and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 212-42200-36200 Miscellaneous Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 212-42200-36210 Interest Earnings	\$0.00	\$120.08	\$175.92	-\$175.92	0.00%
R 212-42200-36230 Contributions and	\$0.00	\$0.00	\$9,000.00	-\$9,000.00	0.00%
R 212-42200-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 212-42265-33150 FEMA Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 212 FIRE DEPT GRANTS&CONTRI	\$0.00	\$120.08	\$9,175.92	-\$9,175.92	0.00%
FUND 215 FIR DEPT FEMA GRANT					
R 215-42200-36210 Interest Earnings	\$0.00	-\$58.72	-\$97.42	\$97.42	0.00%
R 215-42200-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 215-42260-33160 Other Federal Gr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 215 FIR DEPT FEMA GRANT	\$0.00	-\$58.72	-\$97.42	\$97.42	0.00%
FUND 220 PARK IMPROVEMENT FUND					
R 220-41000-36260 Tower Antenna R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 220-45000-34780 Park Dedication F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 220-45000-36210 Interest Earnings	\$0.00	\$1,967.69	\$2,528.25	-\$2,528.25	0.00%
R 220-45000-36230 Contributions and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 220-45000-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

MAYER, MN
***Revenue Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	YTD Balance	% of YTD Budget
FUND 220 PARK IMPROVEMENT FUND	\$0.00	\$1,967.69	\$2,528.25	-\$2,528.25	0.00%
FUND 222 OLD SCHOOLHOUSE PARK					
R 222-45000-34795 Baseball Park Do	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 222-45000-36210 Interest Earnings	\$0.00	\$32.26	\$41.44	-\$41.44	0.00%
R 222-45000-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 222 OLD SCHOOLHOUSE PARK	\$0.00	\$32.26	\$41.44	-\$41.44	0.00%
FUND 225 EDA					
R 225-41000-36210 Interest Earnings	\$0.00	\$116.89	\$150.19	-\$150.19	0.00%
R 225-46500-31000 General Property	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-46500-33400 State Grants and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-46500-36200 Miscellaneous Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-46500-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 225 EDA	\$0.00	\$116.89	\$150.19	-\$150.19	0.00%
FUND 230 CITY CELEBRATION					
R 230-41000-32110 Alcoholic Bevera	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 230-41000-34940 Sale of 125th Ann	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 230-41000-36200 Miscellaneous Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 230-41000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 230-41000-36230 Contributions and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 230-41000-36250 Refunds/Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 230-41000-36260 Tower Antenna R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 230-41000-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 230 CITY CELEBRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 231 RISING ARTISTS FESTIVAL					
R 231-41000-33620 Other County Gra	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 231-41000-34750 Community Cente	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 231-41000-36200 Miscellaneous Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 231-41000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 231-41000-36230 Contributions and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 231-41000-36260 Tower Antenna R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 231 RISING ARTISTS FESTIVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 325 HWY 25/2007 ST BOND					
R 325-41000-31000 General Property	\$0.00	\$0.00	\$75,492.86	-\$75,492.86	0.00%
R 325-41000-32170 Amusements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 325-41000-36100 Special Assessm	\$0.00	\$0.00	\$1,579.68	-\$1,579.68	0.00%
R 325-41000-36102 Penalties and Inte	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 325-41000-36210 Interest Earnings	\$0.00	\$1,716.28	\$2,152.40	-\$2,152.40	0.00%
R 325-41000-39300 Proceeds-Gen Lo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 325 HWY 25/2007 ST BOND	\$0.00	\$1,716.28	\$79,224.94	-\$79,224.94	0.00%
FUND 350 2015 FIRE TRUCK BOND					
R 350-41000-31000 General Property	\$0.00	\$0.00	\$35,006.95	-\$35,006.95	0.00%
R 350-41000-36100 Special Assessm	\$0.00	\$0.00	\$23,608.35	-\$23,608.35	0.00%

MAYER, MN
***Revenue Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	YTD Balance	% of YTD Budget
R 350-41000-36210 Interest Earnings	\$0.00	\$465.18	\$500.80	-\$500.80	0.00%
R 350-41000-36250 Refunds/Reimbur	\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
FUND 350 2015 FIRE TRUCK BOND	\$0.00	\$465.18	\$61,616.10	-\$61,616.10	0.00%
FUND 360 SPECIAL ASSESSMENTS					
R 360-41000-31000 General Property	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 360-41000-36100 Special Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 360-41000-36101 Prepaid Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 360-41000-36102 Penalties and Inte	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 360-41000-36107 2007 E.Side Proj.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 360-41000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 360 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 361 2007A REFUNDING					
R 361-41000-39300 Proceeds-Gen Lo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 361 2007A REFUNDING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 400 70TH STREET IMPROV FUND					
R 400-43000-34300 State Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 400-43000-36105 Building Permit 7	\$0.00	\$301.00	\$301.00	-\$301.00	0.00%
R 400-43000-36210 Interest Earnings	\$0.00	\$254.98	\$331.07	-\$331.07	0.00%
FUND 400 70TH STREET IMPROV FUND	\$0.00	\$555.98	\$632.07	-\$632.07	0.00%
FUND 405 STREET IMPROVEMENT FUND					
R 405-43000-36210 Interest Earnings	\$0.00	\$405.77	\$521.36	-\$521.36	0.00%
R 405-43000-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 405-43100-33400 State Grants and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 STREET IMPROVEMENT FUN	\$0.00	\$405.77	\$521.36	-\$521.36	0.00%
FUND 410 COMM CTR CAPITOL OUTLAY FUND					
R 410-41000-36210 Interest Earnings	\$0.00	\$143.34	\$184.18	-\$184.18	0.00%
R 410-41940-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 COMM CTR CAPITOL OUTLAY	\$0.00	\$143.34	\$184.18	-\$184.18	0.00%
FUND 425 HWY 25 PROJECT 2006					
R 425-41000-39310 Proceeds-Gen O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 425-43000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 425-43000-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 425-43100-33400 State Grants and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 425 HWY 25 PROJECT 2006	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 430 2007 STREET CONST PROJECT					
R 430-41000-39310 Proceeds-Gen O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 430-43000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 430-43100-39300 Proceeds-Gen Lo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 430 2007 STREET CONST PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

MAYER, MN
***Revenue Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	YTD Balance	% of YTD Budget
FUND 435 CAPITAL PROJECTS					
R 435-41000-36100 Special Assessm	\$0.00	\$0.00	\$7,427.30	-\$7,427.30	0.00%
R 435-41000-36101 Prepaid Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-41000-36102 Penalties and Inte	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-41000-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-42200-39101 Sales of General	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-43000-36210 Interest Earnings	\$0.00	\$4,939.59	\$6,334.25	-\$6,334.25	0.00%
FUND 435 CAPITAL PROJECTS	\$0.00	\$4,939.59	\$13,761.55	-\$13,761.55	0.00%
FUND 440 ROUNDABOUT PROJECT 2015					
R 440-41000-36100 Special Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 440-43000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 440-43100-33400 State Grants and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 440-43100-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 440 ROUNDABOUT PROJECT 2015	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 460 W RIDGE RD/7TH ST CAP IMPROV					
R 460-41000-33611 Met Council Gran	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 460-43000-36107 2007 E.Side Proj.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 460 W RIDGE RD/7TH ST CAP IMP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 620 WATER FUND					
R 620-00000-33439 PENSION REVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-41000-36100 Special Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-41000-36102 Penalties and Inte	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49000-99990 Prior Period Adju	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-36100 Special Assessm	\$0.00	\$0.00	\$1,243.75	-\$1,243.75	0.00%
R 620-49440-36102 Penalties and Inte	\$0.00	\$774.40	\$6,452.85	-\$6,452.85	0.00%
R 620-49440-36210 Interest Earnings	\$0.00	\$6,193.92	\$7,695.67	-\$7,695.67	0.00%
R 620-49440-36235 Contrib from Devl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-36236 Assets Contribute	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-36240 Insurance Claims	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-36250 Refunds/Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-36260 Tower Antenna R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-37110 Water Use Charg	\$0.00	\$43,658.56	\$272,217.88	-\$272,217.88	0.00%
R 620-49440-37150 Water Connect/R	\$0.00	\$9,000.00	\$130,500.00	-\$130,500.00	0.00%
R 620-49440-37170 Water Meter/Rep	\$0.00	\$1,490.00	\$21,605.00	-\$21,605.00	0.00%
R 620-49440-37180 State Connect Fe	\$0.00	\$408.67	\$3,572.70	-\$3,572.70	0.00%
R 620-49440-37240 MPFA Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-37320 Developer Area	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-99990 Prior Period Adju	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 620-49440-99999 Unallocated Utility	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
FUND 620 WATER FUND	\$0.00	\$61,525.55	\$443,387.85	-\$443,387.85	0.00%
FUND 640 SEWER FUND					
R 640-00000-33439 PENSION REVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-41000-36100 Special Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-31000 General Property	\$0.00	\$0.00	\$141,286.90	-\$141,286.90	0.00%
R 640-49490-36100 Special Assessm	\$0.00	\$0.00	\$1,243.75	-\$1,243.75	0.00%

MAYER, MN
***Revenue Guideline**

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Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	YTD Balance	% of YTD Budget
R 640-49490-36102 Penalties and Inte	\$0.00	\$877.13	\$8,516.19	-\$8,516.19	0.00%
R 640-49490-36210 Interest Earnings	\$0.00	\$11,550.36	\$14,371.08	-\$14,371.08	0.00%
R 640-49490-36235 Contrib from Devl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-36236 Assets Contribute	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-36240 Insurance Claims	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-36250 Refunds/Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-37210 Sewer Use Charg	\$0.00	\$39,451.91	\$332,523.10	-\$332,523.10	0.00%
R 640-49490-37240 MPFA Fund	\$0.00	\$377.73	\$2,814.38	-\$2,814.38	0.00%
R 640-49490-37246 MPFA - Drew	\$0.00	\$0.30	\$2.70	-\$2.70	0.00%
R 640-49490-37250 Sewer Connect/R	\$0.00	\$9,000.00	\$130,500.00	-\$130,500.00	0.00%
R 640-49490-37320 Developer Area	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-39101 Sales of General	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-39310 Proceeds-Gen O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-99990 Prior Period Adju	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 640-49490-99999 Unallocated Utility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 640 SEWER FUND	\$0.00	\$61,257.43	\$631,258.10	-\$631,258.10	0.00%
FUND 650 STORM WATER FUND					
R 650-49500-33425 Met Council Stor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 650-49500-36210 Interest Earnings	\$0.00	\$134.62	\$193.60	-\$193.60	0.00%
R 650-49500-36235 Contrib from Devl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 650-49500-37310 Storm Water Utilit	\$0.00	\$1,760.75	\$15,503.41	-\$15,503.41	0.00%
R 650-49500-37320 Developer Area	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 650-49500-37360 Penalties/Late Fe	\$0.00	\$38.18	\$386.55	-\$386.55	0.00%
R 650-49500-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 650 STORM WATER FUND	\$0.00	\$1,933.55	\$16,083.56	-\$16,083.56	0.00%
FUND 700 INVESTMENT FUND					
R 700-41000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 700 INVESTMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 ESCROW FUND					
R 800-41000-36200 Miscellaneous Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 800-41000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 800-41000-36270 Development Esc	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 800-41000-36275 Landscape Escro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 ESCROW FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 GASB 34 Conversion Fund					
R 999-00000-33439 PENSION REVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-00000-39300 Proceeds-Gen Lo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-41000-31000 General Property	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-41000-36100 Special Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-41000-99990 Prior Period Adju	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-43000-36235 Contrib from Devl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-43100-36100 Special Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-45000-36235 Contrib from Devl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-46500-32180 Other Licenses/P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 999-46500-33620 Other County Gra	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

MAYER, MN
***Revenue Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	YTD Balance	% of YTD Budget
R 999-46500-36235 Contrib from Devl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 GASB 34 Conversion Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,075,742.00	\$154,788.01	\$1,917,538.08	-\$841,796.08	178.25%

***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
FUND 100 GENERAL FUND						
E 100-41000-200 Office Supplies	\$3,000.00	\$935.46	\$3,759.42	\$0.00	-\$759.42	125.31%
E 100-41000-208 Training and Instruct	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41000-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41000-301 Auditing and Acct g	\$36,000.00	\$0.00	\$46,040.42	\$0.00	-\$10,040.42	127.89%
E 100-41000-303 Engineering Fees	\$15,000.00	\$455.50	\$23,510.00	\$0.00	-\$8,510.00	156.73%
E 100-41000-304 Legal Fees	\$10,000.00	\$1,517.42	\$14,974.28	\$0.00	-\$4,974.28	149.74%
E 100-41000-315 ACH Processing Fe	\$0.00	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
E 100-41000-321 Telephone	\$3,000.00	\$120.00	\$411.26	\$0.00	\$2,588.74	13.71%
E 100-41000-322 Postage	\$1,500.00	\$16.85	\$375.57	\$0.00	\$1,124.43	25.04%
E 100-41000-331 Travel Expenses	\$0.00	\$0.00	\$56.16	\$0.00	-\$56.16	0.00%
E 100-41000-340 Advertising	\$900.00	\$150.00	\$998.55	\$0.00	-\$98.55	110.95%
E 100-41000-350 Print/Binding	\$1,300.00	\$390.26	\$1,131.32	\$0.00	\$168.68	87.02%
E 100-41000-351 Legal Notices Publis	\$1,000.00	\$46.00	\$2,172.52	\$0.00	-\$1,172.52	217.25%
E 100-41000-355 Gopher State Locat	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41000-360 Insurance (GENER	\$15,500.00	\$0.00	\$14,906.67	\$0.00	\$593.33	96.17%
E 100-41000-430 Miscellaneous (GEN	\$6,000.00	\$155.96	\$1,564.15	\$0.00	\$4,435.85	26.07%
E 100-41000-432 Uncollectable Check	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41000-433 Dues and Subscripti	\$2,200.00	\$2,392.00	\$2,545.96	\$0.00	-\$345.96	115.73%
E 100-41000-490 Donations to Civic O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$19.82	\$0.00	-\$19.82	0.00%
E 100-41000-620 Fiscal Agent s Fees	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0.00%
E 100-41000-700 Transfers (GENERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41000-810 Refunds/Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41100-100 Wages and Salaries	\$14,000.00	\$644.63	\$9,776.39	\$0.00	\$4,223.61	69.83%
E 100-41100-180 Employee Witholdin	\$1,071.00	\$0.00	\$543.69	\$0.00	\$527.31	50.76%
E 100-41100-208 Training and Instruct	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 100-41100-300 Professional Srvs	\$1,800.00	\$0.00	\$405.00	\$0.00	\$1,395.00	22.50%
E 100-41100-331 Travel Expenses	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 100-41300-100 Wages and Salaries	\$77,050.00	\$4,903.84	\$68,978.75	\$0.00	\$8,071.25	89.52%
E 100-41300-120 Employer Contrib R	\$5,778.75	\$0.00	\$0.00	\$0.00	\$5,778.75	0.00%
E 100-41300-131 Employer Paid Healt	\$9,600.00	\$2,191.55	\$2,528.47	\$0.00	\$7,071.53	26.34%
E 100-41300-133 Employer Paid Dent	\$560.40	\$420.30	\$420.30	\$0.00	\$140.10	75.00%
E 100-41300-134 Employer Paid Life	\$54.84	\$36.00	\$36.00	\$0.00	\$18.84	65.65%
E 100-41300-180 Employee Witholdin	\$5,894.25	\$375.15	\$2,581.95	\$0.00	\$3,312.30	43.80%
E 100-41300-208 Training and Instruct	\$1,500.00	\$1,029.03	\$3,559.03	\$0.00	-\$2,059.03	237.27%
E 100-41300-300 Professional Srvs	\$1,500.00	\$65.79	\$484.64	\$0.00	\$1,015.36	32.31%
E 100-41300-331 Travel Expenses	\$1,000.00	\$0.00	\$496.41	\$0.00	\$503.59	49.64%
E 100-41330-430 Miscellaneous (GEN	\$1,440.00	\$0.00	\$0.00	\$0.00	\$1,440.00	0.00%
E 100-41400-100 Wages and Salaries	\$14,437.00	\$1,300.64	\$11,242.67	\$0.00	\$3,194.33	77.87%
E 100-41400-120 Employer Contrib R	\$1,082.00	\$0.00	\$0.00	\$0.00	\$1,082.00	0.00%
E 100-41400-130 Employer Paid Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41400-131 Employer Paid Healt	\$3,264.00	\$2,400.00	\$2,677.42	\$0.00	\$586.58	82.03%
E 100-41400-133 Employer Paid Dent	\$190.54	\$138.70	\$138.70	\$0.00	\$51.84	72.79%
E 100-41400-134 Employer Paid Life	\$18.64	\$8.91	\$8.91	\$0.00	\$9.73	47.80%
E 100-41400-180 Employee Witholdin	\$1,104.43	\$90.13	\$837.19	\$0.00	\$267.24	75.80%
E 100-41400-208 Training and Instruct	\$1,000.00	\$0.00	\$1,170.28	\$0.00	-\$170.28	117.03%
E 100-41400-300 Professional Srvs	\$0.00	\$22.39	\$165.04	\$0.00	-\$165.04	0.00%
E 100-41400-331 Travel Expenses	\$400.00	\$0.00	\$274.07	\$0.00	\$125.93	68.52%
E 100-41410-100 Wages and Salaries	\$1,500.00	\$0.00	\$434.50	\$0.00	\$1,065.50	28.97%
E 100-41410-210 Operating Supplies	\$0.00	\$109.66	\$127.06	\$0.00	-\$127.06	0.00%

*Expenditure Guideline

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
E 100-41410-331 Travel Expenses	\$0.00	\$0.00	\$392.40	\$0.00	-\$392.40	0.00%
E 100-41410-350 Print/Binding	\$1,050.00	\$0.00	\$0.00	\$0.00	\$1,050.00	0.00%
E 100-41410-351 Legal Notices Publis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41410-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41550-300 Professional Srvs	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	0.00%
E 100-41910-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41910-110 Other Pay Boards &	\$3,110.00	\$0.00	\$0.00	\$0.00	\$3,110.00	0.00%
E 100-41910-120 Employer Contrib R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41910-131 Employer Paid Healt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41910-180 Employee Witholdin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41910-208 Training and Instruct	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41910-300 Professional Srvs	\$50,000.00	\$4,571.45	\$43,814.00	\$0.00	\$6,186.00	87.63%
E 100-41910-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41910-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41920-312 Software Support	\$2,000.00	\$325.80	\$3,363.20	\$0.00	-\$1,363.20	168.16%
E 100-41920-400 Repairs & Maint Co	\$500.00	\$0.00	\$637.50	\$0.00	-\$137.50	127.50%
E 100-41920-500 Capital Outlay (GEN	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 100-41940-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41940-120 Employer Contrib R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41940-180 Employee Witholdin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41940-300 Professional Srvs	\$6,000.00	\$0.00	\$1,875.00	\$0.00	\$4,125.00	31.25%
E 100-41940-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41940-381 Electric Utilities	\$8,000.00	\$1,262.89	\$6,349.53	\$0.00	\$1,650.47	79.37%
E 100-41940-383 Gas Utilities	\$6,000.00	\$60.04	\$3,631.79	\$0.00	\$2,368.21	60.53%
E 100-41940-400 Repairs & Maint Co	\$10,000.00	\$222.19	\$10,076.77	\$0.00	-\$76.77	100.77%
E 100-41940-438 Comm Ctr Pop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41940-500 Capital Outlay (GEN	\$15,000.00	\$0.00	\$1,140.00	\$0.00	\$13,860.00	7.60%
E 100-41940-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41940-810 Refunds/Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42100-300 Professional Srvs	\$100,000.00	\$0.00	\$40,219.47	\$0.00	\$59,780.53	40.22%
E 100-42100-430 Miscellaneous (GEN	\$2,100.00	\$0.00	\$700.00	\$0.00	\$1,400.00	33.33%
E 100-42200-100 Wages and Salaries	\$31,000.00	\$0.00	\$0.00	\$0.00	\$31,000.00	0.00%
E 100-42200-129 PENSION EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42200-180 Employee Witholdin	\$2,325.00	\$0.00	\$0.00	\$0.00	\$2,325.00	0.00%
E 100-42200-200 Office Supplies	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 100-42200-208 Training and Instruct	\$8,500.00	-\$900.00	\$703.94	\$0.00	\$7,796.06	8.28%
E 100-42200-230 Fire Department Ex	\$500.00	\$230.00	\$639.95	\$0.00	-\$139.95	127.99%
E 100-42200-300 Professional Srvs	\$0.00	\$0.00	\$15.00	\$0.00	-\$15.00	0.00%
E 100-42200-305 Medical and Physica	\$2,000.00	\$0.00	\$1,530.00	\$0.00	\$470.00	76.50%
E 100-42200-322 Postage	\$125.00	\$0.00	\$43.75	\$0.00	\$81.25	35.00%
E 100-42200-331 Travel Expenses	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
E 100-42200-360 Insurance (GENERA	\$10,000.00	\$0.00	\$9,190.03	\$0.00	\$809.97	91.90%
E 100-42200-430 Miscellaneous (GEN	\$125.00	\$0.00	\$318.00	\$0.00	-\$193.00	254.40%
E 100-42200-433 Dues and Subscripti	\$1,000.00	\$100.00	\$1,525.25	\$0.00	-\$525.25	152.53%
E 100-42200-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42200-700 Transfers (GENERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42200-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42200-810 Refunds/Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42247-400 Repairs & Maint Co	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	100.00%
E 100-42260-212 Motor Fuels	\$1,800.00	\$67.52	\$1,013.00	\$0.00	\$787.00	56.28%
E 100-42260-400 Repairs & Maint Co	\$12,000.00	\$133.00	\$10,326.56	\$0.00	\$1,673.44	86.05%

***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
E 100-42260-406 800 Mgz Radios	\$0.00	\$0.00	\$1,705.00	\$0.00	-\$1,705.00	0.00%
E 100-42260-417 Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42260-500 Capital Outlay (GEN)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42260-517 PPE Purchase	\$100,000.00	\$69,514.00	\$92,138.87	\$0.00	\$7,861.13	92.14%
E 100-42260-580 New Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42260-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42280-210 Operating Supplies	\$150.00	\$0.00	\$405.66	\$0.00	-\$255.66	270.44%
E 100-42280-321 Telephone	\$1,500.00	\$161.19	\$683.71	\$0.00	\$816.29	45.58%
E 100-42280-381 Electric Utilities	\$1,800.00	\$170.43	\$1,106.72	\$0.00	\$693.28	61.48%
E 100-42280-383 Gas Utilities	\$2,600.00	\$26.19	\$1,840.74	\$0.00	\$759.26	70.80%
E 100-42280-400 Repairs & Maint Co	\$3,000.00	\$17.29	\$1,978.81	\$0.00	\$1,021.19	65.96%
E 100-42280-500 Capital Outlay (GEN)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42280-600 Debt Srv Principal	\$7,399.00	\$3,946.03	\$7,786.45	\$0.00	-\$387.45	105.24%
E 100-42280-601 Debt Srv Interest	\$909.00	\$207.97	\$521.55	\$0.00	\$387.45	57.38%
E 100-42282-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42282-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42285-600 Debt Srv Principal	\$19,293.00	\$0.00	\$0.00	\$0.00	\$19,293.00	0.00%
E 100-42285-601 Debt Srv Interest	\$2,456.00	\$0.00	\$0.00	\$0.00	\$2,456.00	0.00%
E 100-42290-124 Fire Pension Contrib	\$3,800.00	\$0.00	\$3,726.00	\$0.00	\$74.00	98.05%
E 100-42400-300 Professional Svcs	\$25,000.00	\$23,126.27	\$46,407.54	\$0.00	-\$21,407.54	185.63%
E 100-42400-430 Miscellaneous (GEN)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42500-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42500-400 Repairs & Maint Co	\$450.00	\$0.00	\$250.00	\$0.00	\$200.00	55.56%
E 100-42500-500 Capital Outlay (GEN)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42700-300 Professional Svcs	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
E 100-43000-360 Insurance (GENER)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43000-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43100-100 Wages and Salaries	\$23,928.75	\$2,525.70	\$21,471.73	\$0.00	\$2,457.02	89.73%
E 100-43100-120 Employer Contrib R	\$1,794.66	\$0.00	\$0.00	\$0.00	\$1,794.66	0.00%
E 100-43100-131 Employer Paid Healt	\$4,800.00	\$2,124.04	\$2,271.57	\$0.00	\$2,528.43	47.32%
E 100-43100-133 Employer Paid Dent	\$280.10	\$175.12	\$175.12	\$0.00	\$104.98	62.52%
E 100-43100-134 Employer Paid Life	\$28.00	\$10.50	\$10.50	\$0.00	\$17.50	37.50%
E 100-43100-180 Employee Witholdin	\$1,830.55	\$206.12	\$2,334.55	\$0.00	-\$504.00	127.53%
E 100-43100-208 Training and Instruct	\$1,000.00	\$0.00	\$150.00	\$0.00	\$850.00	15.00%
E 100-43100-210 Operating Supplies	\$5,000.00	\$462.36	\$3,015.78	\$0.00	\$1,984.22	60.32%
E 100-43100-212 Motor Fuels	\$3,000.00	\$118.87	\$3,412.69	\$0.00	-\$412.69	113.76%
E 100-43100-300 Professional Svcs	\$1,375.00	\$62.79	\$482.59	\$0.00	\$892.41	35.10%
E 100-43100-303 Engineering Fees	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$0.00	100.00%
E 100-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43100-310 Contract Services	\$2,500.00	\$0.00	\$1,500.00	\$0.00	\$1,000.00	60.00%
E 100-43100-321 Telephone	\$180.00	\$81.01	\$406.58	\$0.00	-\$226.58	225.88%
E 100-43100-331 Travel Expenses	\$400.00	\$0.00	\$377.36	\$0.00	\$22.64	94.34%
E 100-43100-360 Insurance (GENER)	\$2,000.00	\$0.00	\$1,815.47	\$0.00	\$184.53	90.77%
E 100-43100-400 Repairs & Maint Co	\$15,000.00	\$0.00	\$12,622.40	\$0.00	\$2,377.60	84.15%
E 100-43100-430 Miscellaneous (GEN)	\$1,000.00	\$0.00	\$33.43	\$0.00	\$966.57	3.34%
E 100-43100-500 Capital Outlay (GEN)	\$55,000.00	\$0.00	\$21,530.23	\$0.00	\$33,469.77	39.15%
E 100-43124-300 Professional Svcs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43125-229 Sand & Salt	\$7,000.00	\$0.00	\$4,714.90	\$0.00	\$2,285.10	67.36%
E 100-43125-300 Professional Svcs	\$20,000.00	\$0.00	\$30,384.50	\$0.00	-\$10,384.50	151.92%
E 100-43150-303 Engineering Fees	\$2,500.00	\$3,019.50	\$3,019.50	\$0.00	-\$519.50	120.78%
E 100-43150-430 Miscellaneous (GEN)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

*Expenditure Guideline

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Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
E 100-43150-500 Capital Outlay (GEN)	\$15,000.00	\$2,090.00	\$2,090.00	\$0.00	\$12,910.00	13.93%
E 100-43160-381 Electric Utilities	\$30,000.00	\$2,525.93	\$19,462.89	\$0.00	\$10,537.11	64.88%
E 100-43160-400 Repairs & Maint Co	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43700-200 Office Supplies	\$0.00	\$0.00	\$101.25	\$0.00	-\$101.25	0.00%
E 100-43700-321 Telephone	\$960.00	\$113.65	\$479.69	\$0.00	\$480.31	49.97%
E 100-43700-381 Electric Utilities	\$2,500.00	\$93.43	\$1,266.16	\$0.00	\$1,233.84	50.65%
E 100-43700-383 Gas Utilities	\$1,000.00	\$16.98	\$592.87	\$0.00	\$407.13	59.29%
E 100-43700-400 Repairs & Maint Co	\$6,000.00	\$0.00	\$880.69	\$0.00	\$5,119.31	14.68%
E 100-43700-500 Capital Outlay (GEN)	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 100-43700-580 New Equipment	\$5,000.00	\$0.00	\$3,492.77	\$0.00	\$1,507.23	69.86%
E 100-45000-100 Wages and Salaries	\$28,428.75	\$2,525.70	\$20,122.91	\$0.00	\$8,305.84	70.78%
E 100-45000-110 Other Pay Boards &	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 100-45000-120 Employer Contrib R	\$1,794.66	\$0.00	\$0.00	\$0.00	\$1,794.66	0.00%
E 100-45000-131 Employer Paid Healt	\$4,800.00	\$2,124.04	\$2,271.57	\$0.00	\$2,528.43	47.32%
E 100-45000-133 Employer Paid Dent	\$280.10	\$175.12	\$175.12	\$0.00	\$104.98	62.52%
E 100-45000-134 Employer Paid Life	\$28.00	\$10.50	\$10.50	\$0.00	\$17.50	37.50%
E 100-45000-180 Employee Witholdin	\$1,830.55	\$174.32	\$2,198.40	\$0.00	-\$367.85	120.10%
E 100-45000-212 Motor Fuels	\$1,300.00	\$149.86	\$1,182.80	\$0.00	\$117.20	90.98%
E 100-45000-300 Professional Srvs	\$7,875.00	\$2,825.65	\$6,770.33	\$0.00	\$1,104.67	85.97%
E 100-45000-303 Engineering Fees	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 100-45000-360 Insurance (GENER	\$5,000.00	\$0.00	\$4,379.43	\$0.00	\$620.57	87.59%
E 100-45000-370 Recreation Program	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 100-45000-381 Electric Utilities	\$150.00	\$11.82	\$82.12	\$0.00	\$67.88	54.75%
E 100-45000-400 Repairs & Maint Co	\$5,000.00	\$247.00	\$4,563.79	\$0.00	\$436.21	91.28%
E 100-45000-430 Miscellaneous (GEN	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 100-45000-490 Donations to Civic O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-45000-500 Capital Outlay (GEN	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	0.00%
E 100-45000-530 City Beautification	\$3,000.00	\$0.00	\$666.08	\$0.00	\$2,333.92	22.20%
E 100-45000-580 New Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-45000-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-45300-400 Repairs & Maint Co	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-45300-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-45300-580 New Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-46340-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-46500-110 Other Pay Boards &	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
E 100-46500-300 Professional Srvs	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
E 100-46500-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-46500-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-46500-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-46500-340 Advertising	\$6,500.00	\$0.00	\$720.00	\$0.00	\$5,780.00	11.08%
E 100-46500-350 Print/Binding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-46500-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47000-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49503-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49505-100 Wages and Salaries	\$3,150.00	\$0.00	\$1,735.50	\$0.00	\$1,414.50	55.10%
E 100-49505-180 Employee Witholdin	\$240.00	\$0.88	\$191.02	\$0.00	\$48.98	79.59%
E 100-49505-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49505-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49505-400 Repairs & Maint Co	\$2,000.00	\$0.00	\$1,190.00	\$0.00	\$810.00	59.50%
E 100-49505-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49507-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

MAYER, MN
***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
E 100-49508-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49570-450 Sales Tax Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 100 GENERAL FUND	\$1,075,741.97	\$152,529.32	\$709,283.55	\$0.00	\$366,458.42	65.93%
FUND 210 FIRE TRUCK FUND						
E 210-42200-340 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 210-42200-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 210-42200-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 210-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 210-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 210-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 FIRE TRUCK FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 212 FIRE DEPT GRANTS&CONTRIBUTIONS						
E 212-42200-208 Training and Instruct	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 212-42200-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 212-42200-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 212-42260-580 New Equipment	\$0.00	\$0.00	\$15,121.99	\$0.00	-\$15,121.99	0.00%
FUND 212 FIRE DEPT GRANTS&CONTRI	\$0.00	\$0.00	\$15,121.99	\$0.00	-\$15,121.99	0.00%
FUND 215 FIR DEPT FEMA GRANT						
E 215-42200-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 215-42260-580 New Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 215 FIR DEPT FEMA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 220 PARK IMPROVEMENT FUND						
E 220-45000-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 220-45000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 220 PARK IMPROVEMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 222 OLD SCHOOLHOUSE PARK						
E 222-45000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 222-45000-580 New Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 222 OLD SCHOOLHOUSE PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 225 EDA						
E 225-46500-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-101 Full-Time Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-110 Other Pay Boards &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-340 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-350 Print/Binding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 225-46500-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 225 EDA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

MAYER, MN
***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
FUND 230 CITY CELEBRATION						
E 230-41000-110 Other Pay Boards &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 230-41000-200 Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 230-41000-300 Professional Svcs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 230-41000-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 230-41000-340 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 230-41000-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 230 CITY CELEBRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 231 RISING ARTISTS FESTIVAL						
E 231-41000-110 Other Pay Boards &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 231-41000-200 Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 231-41000-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 231-41000-340 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 231-41000-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 231-41000-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 231 RISING ARTISTS FESTIVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 GO W/S 2001 REVENUE BONDS						
E 301-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 301-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 GO W/S 2001 REVENUE BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 302 GO W/S 2003 REVENUE BONDS						
E 302-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 302-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 302 GO W/S 2003 REVENUE BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 303 GO IMPROVEMENT BONDS 2003						
E 303-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 303-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 303 GO IMPROVEMENT BONDS 20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 304 GO WATER/SEWER BONDS 2004						
E 304-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 304-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 304 GO WATER/SEWER BONDS 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 325 HWY 25/2007 ST BOND						
E 325-41000-600 Debt Srv Principal	\$0.00	\$0.00	\$205,000.00	\$0.00	-\$205,000.00	0.00%
E 325-41000-601 Debt Srv Interest	\$0.00	\$1,050.00	\$28,150.00	\$0.00	-\$28,150.00	0.00%
E 325-41000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$450.00	\$0.00	-\$450.00	0.00%
E 325-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 325 HWY 25/2007 ST BOND	\$0.00	\$1,050.00	\$233,600.00	\$0.00	-\$233,600.00	0.00%
FUND 330 DEBT SERVICE FOR 2007B BONDS						
E 330-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 330-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

MAYER, MN
***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
FUND 330 DEBT SERVICE FOR 2007B BO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 350 2015 FIRE TRUCK BOND						
E 350-41000-600 Debt Srv Principal	\$0.00	\$0.00	\$80,000.00	\$0.00	-\$80,000.00	0.00%
E 350-41000-601 Debt Srv Interest	\$0.00	\$0.00	\$13,925.00	\$0.00	-\$13,925.00	0.00%
E 350-41000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$900.00	\$0.00	-\$900.00	0.00%
E 350-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 350-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 350 2015 FIRE TRUCK BOND	\$0.00	\$0.00	\$94,825.00	\$0.00	-\$94,825.00	0.00%
FUND 360 SPECIAL ASSESSMENTS						
E 360-41000-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 360-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 360-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 360-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 360-47000-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 360 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 361 2007A REFUNDING						
E 361-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 361-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 361 2007A REFUNDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 400 70TH STREET IMPROV FUND						
E 400-43000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 400 70TH STREET IMPROV FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 STREET IMPROVEMENT FUND						
E 405-43100-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 STREET IMPROVEMENT FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 COMM CTR CAPITOL OUTLAY FUND						
E 410-41940-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 410-41940-351 Legal Notices Publis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 410-41940-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 COMM CTR CAPITOL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 425 HWY 25 PROJECT 2006						
E 425-41000-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 425-41000-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 425-41000-351 Legal Notices Publis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 425-41000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 425-43000-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 425-43100-351 Legal Notices Publis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 425-47000-603 Short-Term Debt Pri	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 425-47100-604 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 425 HWY 25 PROJECT 2006	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

MAYER, MN
***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
FUND 430 2007 STREET CONST PROJECT						
E 430-41000-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 430-41000-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 430-41000-351 Legal Notices Publis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 430-41000-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 430-43100-351 Legal Notices Publis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 430-43100-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 430-43100-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 430-47000-603 Short-Term Debt Pri	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 430-47100-604 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 430 2007 STREET CONST PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 CAPITAL PROJECTS						
E 435-41000-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 435-42200-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 435-43000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 440 ROUNDABOUT PROJECT 2015						
E 440-43100-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 440-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 440-43100-351 Legal Notices Publis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 440-43100-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 440-43100-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 440-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 440 ROUNDABOUT PROJECT 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 460 W RIDGE RD/7TH ST CAP IMPROV						
E 460-43100-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 460-43100-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 460-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 460-43100-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 460 W RIDGE RD/7TH ST CAP IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 620 WATER FUND						
E 620-47000-600 Debt Srv Principal	\$258,250.00	-\$171,000.00	\$0.00	\$0.00	\$258,250.00	0.00%
E 620-47000-601 Debt Srv Interest	\$70,182.00	-\$1,050.00	\$29,458.90	\$0.00	\$40,723.10	41.98%
E 620-47000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49000-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49410-216 Chemicals and Che	\$3,500.00	\$0.00	\$3,178.66	\$0.00	\$321.34	90.82%
E 620-49410-321 Telephone	\$1,100.00	\$280.33	\$1,735.57	\$0.00	-\$635.57	157.78%
E 620-49410-381 Electric Utilities	\$21,000.00	\$2,033.57	\$16,051.85	\$0.00	\$4,948.15	76.44%
E 620-49410-383 Gas Utilities	\$625.00	\$48.53	\$523.95	\$0.00	\$101.05	83.83%
E 620-49410-400 Repairs & Maint Co	\$5,000.00	\$43.50	\$4,788.27	\$0.00	\$211.73	95.77%
E 620-49410-500 Capital Outlay (GEN	\$30,000.00	\$2,767.81	\$15,182.38	\$0.00	\$14,817.62	50.61%
E 620-49420-430 Miscellaneous (GEN	\$4,500.00	\$0.00	\$4,001.00	\$0.00	\$499.00	88.91%
E 620-49430-300 Professional Srvs	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 620-49430-381 Electric Utilities	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 620-49430-400 Repairs & Maint Co	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%

***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
E 620-49430-500 Capital Outlay (GEN)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49435-300 Professional Srvs	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 620-49435-400 Repairs & Maint Co	\$3,000.00	\$0.00	\$1,360.50	\$0.00	\$1,639.50	45.35%
E 620-49435-500 Capital Outlay (GEN)	\$7,500.00	\$0.00	\$25,309.63	\$0.00	-\$17,809.63	337.46%
E 620-49440-100 Wages and Salaries	\$25,629.00	\$3,273.98	\$29,807.31	\$0.00	-\$4,178.31	116.30%
E 620-49440-120 Employer Contrib R	\$1,923.00	\$0.00	\$0.00	\$0.00	\$1,923.00	0.00%
E 620-49440-129 PENSION EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49440-131 Employer Paid Healt	\$4,800.00	\$4,524.04	\$4,940.83	\$0.00	-\$140.83	102.93%
E 620-49440-133 Employer Paid Dent	\$475.00	\$313.82	\$313.82	\$0.00	\$161.18	66.07%
E 620-49440-134 Employer Paid Life	\$48.00	\$19.41	\$19.41	\$0.00	\$28.59	40.44%
E 620-49440-180 Employee Witholdin	\$1,961.00	\$281.81	\$2,357.76	\$0.00	-\$396.76	120.23%
E 620-49440-208 Training and Instruct	\$1,000.00	\$0.00	\$633.00	\$0.00	\$367.00	63.30%
E 620-49440-215 Samples	\$600.00	\$0.00	\$320.00	\$0.00	\$280.00	53.33%
E 620-49440-216 Chemicals and Che	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49440-222 Wellhead Protection	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 620-49440-226 Fire Hydrant Supplie	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
E 620-49440-300 Professional Srvs	\$2,000.00	\$54.60	\$1,816.69	\$0.00	\$183.31	90.83%
E 620-49440-301 Auditing and Acct g	\$2,835.00	\$0.00	\$0.00	\$0.00	\$2,835.00	0.00%
E 620-49440-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49440-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49440-312 Software Support	\$2,400.00	\$0.00	\$1,480.00	\$0.00	\$920.00	61.67%
E 620-49440-315 ACH Processing Fe	\$75.00	\$10.06	\$85.78	\$0.00	-\$10.78	114.37%
E 620-49440-322 Postage	\$1,500.00	\$339.17	\$1,390.27	\$0.00	\$109.73	92.68%
E 620-49440-350 Print/Binding	\$400.00	\$256.15	\$1,068.86	\$0.00	-\$668.86	267.22%
E 620-49440-355 Gopher State Locat	\$400.00	\$39.82	\$218.57	\$0.00	\$181.43	54.64%
E 620-49440-360 Insurance (GENER	\$4,050.00	\$0.00	\$2,736.56	\$0.00	\$1,313.44	67.57%
E 620-49440-400 Repairs & Maint Co	\$5,000.00	\$0.00	\$715.06	\$0.00	\$4,284.94	14.30%
E 620-49440-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49440-430 Miscellaneous (GEN	\$500.00	\$0.00	\$524.01	\$0.00	-\$24.01	104.80%
E 620-49440-433 Dues and Subscripti	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 620-49440-437 Water Meters	\$10,000.00	\$5,403.46	\$19,929.02	\$0.00	-\$9,929.02	199.29%
E 620-49440-450 Sales Tax Payment	\$0.00	\$0.00	\$977.00	\$0.00	-\$977.00	0.00%
E 620-49440-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49440-615 Bond Discount Amo	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49440-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 620-49480-216 Chemicals and Che	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 620 WATER FUND	\$479,253.00	-\$152,359.94	\$170,924.66	\$0.00	\$308,328.34	35.66%
FUND 640 SEWER FUND						
E 640-47000-600 Debt Srv Principal	\$314,750.00	-\$42,000.00	\$0.00	\$0.00	\$314,750.00	0.00%
E 640-47000-601 Debt Srv Interest	\$102,385.00	\$0.00	\$31,624.96	\$0.00	\$70,760.04	30.89%
E 640-47000-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49000-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49470-321 Telephone	\$185.00	\$15.30	\$120.24	\$0.00	\$64.76	64.99%
E 640-49470-381 Electric Utilities	\$5,250.00	\$413.98	\$3,888.65	\$0.00	\$1,361.35	74.07%
E 640-49470-400 Repairs & Maint Co	\$4,500.00	\$0.00	\$3,827.69	\$0.00	\$672.31	85.06%
E 640-49470-500 Capital Outlay (GEN	\$15,500.00	\$0.00	\$15,440.00	\$0.00	\$60.00	99.61%
E 640-49480-216 Chemicals and Che	\$15,100.00	\$972.00	\$10,691.10	\$0.00	\$4,408.90	70.80%
E 640-49480-220 Bio-Solids Disposal	\$37,330.00	\$8,418.00	\$22,368.00	\$0.00	\$14,962.00	59.92%
E 640-49480-300 Professional Srvs	\$24,925.00	\$900.00	\$15,650.00	\$0.00	\$9,275.00	62.79%
E 640-49480-321 Telephone	\$1,860.00	\$294.65	\$2,289.56	\$0.00	-\$429.56	123.09%

MAYER, MN
***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
E 640-49480-381 Electric Utilities	\$29,295.00	\$2,323.94	\$19,091.84	\$0.00	\$10,203.16	65.17%
E 640-49480-383 Gas Utilities	\$11,700.00	\$52.08	\$4,780.76	\$0.00	\$6,919.24	40.86%
E 640-49480-385 Testing and Lab Ser	\$16,700.00	\$1,109.15	\$10,461.00	\$0.00	\$6,239.00	62.64%
E 640-49480-404 Repairs/Maint Machi	\$21,650.00	\$507.88	\$16,070.99	\$0.00	\$5,579.01	74.23%
E 640-49480-500 Capital Outlay (GEN	\$86,305.00	\$0.00	\$35,294.79	\$0.00	\$51,010.21	40.90%
E 640-49490-100 Wages and Salaries	\$25,629.00	\$3,282.57	\$29,815.89	\$0.00	-\$4,186.89	116.34%
E 640-49490-120 Employer Contrib R	\$1,923.00	\$0.00	\$0.00	\$0.00	\$1,923.00	0.00%
E 640-49490-129 PENSION EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49490-131 Employer Paid Healt	\$4,800.00	\$4,524.04	\$4,940.83	\$0.00	-\$140.83	102.93%
E 640-49490-133 Employer Paid Dent	\$475.00	\$318.03	\$318.03	\$0.00	\$156.97	66.95%
E 640-49490-134 Employer Paid Life	\$48.00	\$19.68	\$19.68	\$0.00	\$28.32	41.00%
E 640-49490-180 Employee Witholdin	\$1,961.00	\$281.81	\$2,357.76	\$0.00	-\$396.76	120.23%
E 640-49490-208 Training and Instruct	\$1,000.00	\$0.00	\$980.00	\$0.00	\$20.00	98.00%
E 640-49490-300 Professional Srvs	\$2,000.00	\$54.60	\$452.39	\$0.00	\$1,547.61	22.62%
E 640-49490-301 Auditing and Acct g	\$2,835.00	\$0.00	\$0.00	\$0.00	\$2,835.00	0.00%
E 640-49490-303 Engineering Fees	\$5,000.00	\$3,500.00	\$4,740.00	\$0.00	\$260.00	94.80%
E 640-49490-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49490-312 Software Support	\$1,400.00	\$0.00	\$1,480.00	\$0.00	-\$80.00	105.71%
E 640-49490-315 ACH Processing Fe	\$75.00	\$10.06	\$85.78	\$0.00	-\$10.78	114.37%
E 640-49490-322 Postage	\$1,500.00	\$308.80	\$1,316.65	\$0.00	\$183.35	87.78%
E 640-49490-350 Print/Binding	\$400.00	\$256.13	\$1,068.82	\$0.00	-\$668.82	267.21%
E 640-49490-355 Gopher State Locat	\$400.00	\$39.83	\$218.58	\$0.00	\$181.42	54.65%
E 640-49490-360 Insurance (GENER	\$13,200.00	\$0.00	\$11,329.43	\$0.00	\$1,870.57	85.83%
E 640-49490-400 Repairs & Maint Co	\$0.00	\$0.00	\$4.49	\$0.00	-\$4.49	0.00%
E 640-49490-404 Repairs/Maint Machi	\$25,000.00	\$0.00	\$16,755.71	\$0.00	\$8,244.29	67.02%
E 640-49490-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49490-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49490-433 Dues and Subscripti	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	0.00%
E 640-49490-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49490-525 Inflow/Infiltration	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
E 640-49490-615 Bond Discount Amo	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49490-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 640-49490-810 Refunds/Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 640 SEWER FUND	\$835,206.00	-\$14,397.47	\$267,483.62	\$0.00	\$567,722.38	32.03%
FUND 650 STORM WATER FUND						
E 650-49500-303 Engineering Fees	\$0.00	\$0.00	\$3,836.67	\$0.00	-\$3,836.67	0.00%
E 650-49500-304 Legal Fees	\$0.00	\$0.00	\$215.60	\$0.00	-\$215.60	0.00%
E 650-49500-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 650-49500-400 Repairs & Maint Co	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 650-49500-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 650-49500-430 Miscellaneous (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 650-49500-500 Capital Outlay (GEN	\$0.00	\$0.00	\$23,070.00	\$0.00	-\$23,070.00	0.00%
FUND 650 STORM WATER FUND	\$0.00	\$0.00	\$27,122.27	\$0.00	-\$27,122.27	0.00%
FUND 800 ESCROW FUND						
E 800-41000-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 800-41000-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 800-41000-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 800-41000-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

MAYER, MN
***Expenditure Guideline**

Current Period: September 2018

Account Descr	2018 YTD Budget	September 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
E 800-41000-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 800-41000-350 Print/Binding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 800-41000-351 Legal Notices Publis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 800-41000-810 Refunds/Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 800-49060-810 Refunds/Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 ESCROW FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 GASB 34 Conversion Fund						
E 999-41000-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-41000-129 PENSION EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-41000-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-41000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-42000-129 PENSION EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-42000-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-42000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-43000-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-43000-129 PENSION EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-43000-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-43000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-43000-501 Capital Outlay Offse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-43000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-43000-630 Bond Issue Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-43000-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-45000-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-45000-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-46500-103 Part-Time Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-46500-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-46500-500 Capital Outlay (GEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-47000-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-47000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-47000-604 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-47000-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 999-49000-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 GASB 34 Conversion Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$2,390,200.97	-\$13,178.09	\$1,518,361.09	\$0.00	\$871,839.88	63.52%



Request for Council Action Memorandum

Item: Certification of Delinquent Utilities and Miscellaneous Unpaid Fees

Meeting Date: November 13, 2018

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To approve resolution 11-13-18-40 approving certification of delinquent utilities and miscellaneous unpaid fees to Carver County for collection with the 2019 property taxes.

Details:

Each year, the City prepares a roll of delinquent utilities and unpaid miscellaneous fees. The fees for the most part are delinquent utilities. There may also be mowing fees. Property holders on the roll are provided approximately 30 days mailed notice of a public hearing to considered the certification of fees to Carver County, with their unpaid charges itemized in the notice. They are given the opportunity to pay the delinquencies prior to November 16, 2018.

The total roll is currently at \$5,778.92.

The 2018 payable 2019 roll of unpaid charges is shown in the attachments to this memo, attached to the resolution. Should Council adopt the resolution, the roll will be certified to Carver County with the payable 2019 property taxes. The charges are proposed to be certified for a period of 1 year at 6% interest, and will include the a \$50 special assessment administrative fee.

Staff recommends approval of the certification of unpaid charges.

Attachments:

Resolution 11-13-18-40

Delinquent Charges List

RESOLUTION 11-13-18-40
APPROVING CERTIFICATION TO CARVER COUNTY OF UNPAID DELINQUENT PUBLIC UTILITIES
AND MISCELLANEOUS FEES
CITY OF MAYER

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon objections to the proposed certification of unpaid delinquent storm water, sewer, water, and unpaid miscellaneous fees relating to mowing services.

WHEREAS, the property owners have been properly notified of said pending assessment;

NOW THEREFORE BE IT RESOLVED, that the City Clerk will certify to the County Auditor for inclusion on the 2019 tax statements, those bills which remain unpaid as of November 16, 2018.

Adopted this 13th day of November, 2018 by the Mayer City Council.

Margaret McCallum, City Administrator

Michael Dodge, Mayor

Charlie Bennet	116 Ash Avenue North	50.0500270	\$306.05
Monica Dumoulin (Doug and Donna Frank)	215 1st Street NW	50.2250010	\$433.72
Amy Quast	312 Bluejay Avenue	50.2260080	\$89.62
Michael Hanks	104 5th Street NE	50.0061000	\$295.64
Kristine Ziermann	621 Ash Avenue S	50.5500070	\$170.49
Antony Kuykendall	2304 Coldwater Crossing	50.1280120	\$382.58
Kelly Drost	1340 Evergreen Place	50.2420160	\$304.01
Lisa Vandergon	1167 Hidden Creek Blvd	50.2410340	\$623.74
Ali Matson	2478 Deerwoods Court	50.1270120	\$534.39
Andrew & Abby Williams	5108 Harvest Curve	50.2100350	\$151.60
Joseph Sandstrom	5166 Harvest Curve	50.2110030	\$85.76
Myron Mortenson	1267 Meadow Parkway	50.2440350	\$644.78
Paul Rustad	1759 Hidden Trail	50.2440270	\$249.19
Amanda Ford	1609 Pinecone Lane	50.2440550	\$585.63
Sarah Prinsen	1622 Walnut Court	50.2440400	\$359.32
Darin Kahmeyer	309 Ash Avenue	50.2260020	\$214.33
Sarah & Mike Bokenwicz	1147 Cardinal Circle	50.2400200	\$348.07



Request for Council Action Memorandum

Item: 2018 Municipal Election Canvass

Meeting Date: November 13, 2018

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To approve resolution 11-13-18-41 certifying the November 8, 2018 Municipal Election results.

Details:

Attached for your review is a resolution certifying the results of the November 8, 2018 Municipal Election.

Election say was Tuesday, November 6, 2018 and at that time the seats of Mayor and two Council Members were on the ballot. After the election, City Council must serve as the Canvassing Board to review the results of the election and must be done between the 3rd and 10th day after the City General Election.

Attached is a resolution with the results of the election.

Staff is recommending approval of resolution 11-13-18-41 approving summary of ballots for the 2018 general municipal election for the City of Mayer.

Attachments:

Resolution 11-13-18-41

RESOLUTION 11-13-18-41
CERTIFYING THE RESULTS OF THE REGULAR CITY ELECTION OF NOVEMBER 6, 2018
CITY OF MAYER

WHEREAS, the City Clerk presented Affidavits of Posting and Publication of Regular City Election in accordance with the Minnesota Election Laws of the Regular City Election held at the General Election on Tuesday, November 6, 2018 to vote on Offices of Mayor and two councilmembers; and,

WHEREAS, Carver County indicated that there were 1,261 people registered to vote as of 7:00 a.m. on November 6, 2018; and

WHEREAS, 85 people registered to vote in the City of Mayer on November 6, 2018.

WHEREAS, registered voters in the City of Mayer cast 882 ballots and ____ Absentee ballots;

WHEREAS, that the City Council of the City of Mayer, Carver County, Minnesota, hereby found, determined and declared that the Regular City Election held in and for the City of Mayer on November 6, 2018 was in all respects duly and legally called and held and the returns thereof have been duly canvassed. The votes cast in said election were as follows:

2018 City of Mayer General Election Local Results:

Office – Mayor	Totals	Percentage
Mike Dodge	687	95.82%
Write-In	30	4.18%
TOTALS	717	

Office – Council Member	Totals	Percentage
Erick Boder	351	28.47%
Nikki McNeilly	550	44.61%
Larry Millender	183	14.84%
Write-In	149	12.08%
TOTALS	1,233	

It is hereby found and declared that the following candidate at the November 6, 2018, Regular Municipal Election for the Offices of City council are as follows:

1. Mayor 2-year term beginning January 1, 2019 – Mike Dodge
2. Councilmember 4 – year term beginning January 1, 2019 – Erick Boder

3. Councilmember 4-year term beginning January 1, 2019 – Nikki McNeilly

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF MAYER, MINNESOTA, that the precinct summary of ballots for November 6, 2018, General Election by the appointed Election Judges and Carver County is hereby approved and certified for the election of Mike Dodge as Mayor and Erick Boder and Nikki McNeilly as City Councilmembers

Adopted this 13th day of November, 2018 by the Mayer City Council.

Margaret McCallum, City Administrator

Michael Dodge, Mayor



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: November 13, 2018

Item Name: WWTF PRETREATMENT MECTAN GRIT SYSTEM

Originating Department: Wastewater Consultant

Presented by: Greg Kluver/ Kluver Consulting

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Motion to accept the Quote from VEOLIA WATER TECHNOLOGY in the amount of \$12,124.50

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Identified in the 2018 Wastewater Treatment Plant Sewer Fund Budget under Capital Improvements is the rebuilding of the Pretreatment Mectan Grit System. Included in the Quote are the main components to accomplish the rebuild as well as a cost for a company technician to assist Public Works.

<u>COMPANY</u>	<u>COST</u>
1. Veolia Water	(Cost identified in 2018 CIP= \$13,660) Actual \$12,124.50

Staff is recommending approval of bid from Veolia Water Technologies; Public Works Staff will be doing the rebuilding of the Prescreen.

FINANCIAL IMPLICATIONS:
 Funding Sources & Uses: 2018 WWTF BUDGET , 640-49480-500
 CAPITOL OUTLAY

Budget Information;	
\$13,660	Budgeted
	Non Budgeted
	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Other	
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Approved	_____	Denied	_____	Tabled	_____	Other	_____
Resolution No.	_____		_____	Ordinance No.	_____		_____

PROPOSAL - SPARE PARTS

REFERENCE NUMBER: 09_18_219463_REV0

OCT 2ND - 2018

PROJECT NAME: MAYER WWTP, MN

PROJECT NUMBER: D424-D425

CONTACT:

FIRM PROPOSAL

Madam, Sir,

Further to your request, please find below our spare parts proposal for the equipment located at Mayer WWTP, MN.

Scope of supply

Item	Part #	Description	Qty	Unit price	Total
1	FASPGM200278 FXSCYY200501 FXWAYY200674 FXNUYY200222	*Sam® dewatering screw AISI 4140 lower end shaft GDS/9 c/w fastener : - (2) SS-304 5/8" screw; - (4) SS-304 5/8" washer; - (2) SS-304 5/8" lock nut;	1	\$295.17	\$295.17
2	SESEGM200139	*Pre-cut packing gland 1/2" GDS/9	6	\$28.43/ea	\$170.58
3	FASPGM200283	*Bronze lantern ring GDS/9	1	\$104.91	\$104.91
4	FASPGM200276	*UHMW seal plate spacer ring GDS/9	1	\$25.01	\$25.01
5	FASPGM303802 FXNUYV200214 FXWAYV200670	*Neoprene bottom seal gasket GDS/9 c/w fastener : - (4) SS-304 1/2" lock nut; - (4) SS-304 1/2" washer;	1	\$52.27	\$52.27
6	CMLBGU200057	*Packing gland spring greaser lubricator	1	\$94.99	\$94.99



Item	Part #	Description	Qty	Unit price	Total
7	CMBEGU303646 FXSCYY200495 FXWAYV200674 FXNUYY200222	*NP2 pillow block bearing c/w fastener : - (2) SS-304 5/8" screw; - (4) SS-304 5/8" washer; - (2) SS-304 5/8" lock nut;	1	\$137.80	\$137.80
8	FAFRGM204896 FAFRGM204897 FXSCYV200431 FXWAYV200670 FXNUYV200214	*Packing gland stuffing box body A36 GDS/9 c/w fastener : - (1) A36 stuffing box press follower; - (2) SS-304 1/2" screw; - (4) SS-304 1/2" washer; - (2) SS-304 1/2" lock nut;	1	\$595.78	\$595.78
9	CMTRGU310232	**Mectan® grit system RF47 AM56 WEG 56C4 motoreducer	1	\$2 248.68	\$2 248.68
10	CMTRGU309966	**Sam® grit system FAF77 AM143 WEG 143TC4 motoreducer	1	\$4 293.06	\$4 293.06

8018.25

Terms and Conditions:

- All prices quoted are in USD funds and Net;
- Applicable taxes, duties and insurances not included;
- Prices are current for 30 days from date of issue;
- **Ex-Works Montreal;**
- **Delivery after receipt of an order: *stock **4-5 weeks;**
- A minimum order of 75\$ is required;
- **Pricing is sensitive to quantities quoted;**
- A minimum charge of 25% re-stocking fees will be applied to all pre-approved returned parts, custom parts are not returnable;
- Availability is contingent upon incoming orders;
- Additional handling charges for all overseas package;
- The attached general terms and conditions are an integral part of all order resulting from the present proposal notwithstanding any other subject terms;
- Veolia Water Technologies Canada Inc. takes exception to all damage clauses;
- Warranty applies on equipment only (no process or performance warranty);



Warranty

- All spare parts have a 3 month warranty from delivery date (manufacturing parts only).

You may place an order at vwtservicecanada@veolia.com and refer to the above mentioned quote number. An order acknowledgement will be sent within 48 hours of receipt of your purchase order.

If you have any questions regarding this information, please do not hesitate to contact the undersigned at any time.

Best Regards,

Conrad Lafleur

Application Support - Internal Sales (Parts and Services)

WATER TECHNOLOGIES

4105 Sartelon
Saint-Laurent, QC
Canada
H4S 2B3
Office: 514-334-7230 / Fax: 514-334-7519
ISO9001

www.veoliawatertechnologies.ca

Direct Line: 1.844.737.8989 (1.844.SER.VWT9)

NOTE : Payment is due 30 days following receipt of invoice; late charges will be 2% per month are applicable (24% yearly)

PROPRIETARY NOTICE

This proposal is confidential and contains proprietary information.

It is not to be disclosed to a third party without the written consent of Veolia Water Technologies Canada Inc.

WATER TECHNOLOGIES



GENERAL TERMS AND CONDITIONS FOR SALE

The present General Terms and Conditions of Sale of Products (Terms and Conditions) govern the supply of Products and Services (collectively the "Products") by Veolia Water Technologies Canada Inc. herein defined as "Veolia Canada". These Terms and Conditions shall prevail over the Customer's terms and conditions of purchase whether or not provided to Veolia Canada. Neither commencement of performance nor delivery by Veolia Canada shall be construed as or constitute acceptance of Customer's terms and conditions of purchase. The present Terms and Conditions shall not be amended without Veolia Canada's prior consent in writing.

1. Definition and interpretation

1.1 In the present Terms and Conditions:

'Customer' means a person to whom an Offer is made or to whom Products are supplied, Veolia Canada means Veolia Water Technologies Canada Inc. Veolia Canada and Customer shall be defined hereinafter individually or collectively as Party or Parties, 'Delivery Date' means the date set for delivery in the Offer or the Order, and if such Offer and Order conflict in such respect, then the date set out in the Offer unless agreed in writing by the parties; 'Intellectual Property' means all forms of intellectual property rights including patents, designs, drawings, copyright, trademarks, trade names, trade secrets or any other intellectual or industrial property right, whether registered or unregistered related to the Products, 'Offer' means an offer by Veolia Canada to supply Products; 'Order' means an effective contract to supply Products as per article 3 to which these Terms and Conditions apply, 'Products' means goods, spare parts, consumables, equipment or materials, and services as the case may be supplied by Veolia Canada to the Customer pursuant to an Order; 'Work' means the delivery of Products to the agreed point of delivery, and any installation or other related activities included in the Order. 1.2 In the present Terms and Conditions: a) clause headings and bold characters are for convenience only and shall not affect interpretation thereof; b) words reporting the singular include the plural and vice versa, and c) words importing a gender include any gender.

2. Offer

2.1 Veolia Canada may vary the content of the Offer at any time before its acceptance. 2.2 Unless otherwise stated in the Offer, the Offer remains open for acceptance for thirty (30) days after its date, but may be withdrawn by Veolia Canada at any time before acceptance.

3. Effective date

3.1 The Order shall become effective upon Veolia Canada's written acceptance of the Customer's Order, unless otherwise agreed between the Parties.

4. Cancellation

The Customer may not cancel any Order unless the Customer: a) obtains Veolia Canada's prior written approval, and b) pays Veolia Canada all costs incurred or damages suffered by Veolia Canada in connection with the cancellation of the Order (including without limitation any charges, termination costs, duties, taxes, expenses, design costs, expected profits, purchasing costs or other outgoings paid or incurred in expectation of the completion of the Order) Products returned without Veolia Canada prior written consent will not be accepted for credit.

5. Variations and Change in Law

5.1 If the Customer requests in writing a variation to an Order: a) Veolia Canada will use its reasonable efforts to comply with the request, and b) if Veolia Canada can comply with the request: i) the Customer shall pay Veolia Canada the costs reasonably incurred for the variation; ii) Veolia Canada will advise the Customer of any delivery delay resulting from complying with the request, and iii) Veolia Canada will advise the Customer of any impact on the warranties given in respect of the Products. 5.2 Any attempt by the Customer to unilaterally vary the content of an Order (including these Terms and Conditions), whether orally or in writing, is void. Veolia Canada shall not begin work related to the Variation unless agreement is reached between the Parties. Veolia Canada shall be entitled to compensation for any change in law having effect on the performance of the Order.

6. Price and payment

6.1 The price of Products shall be specified in the Offer to the Customer. Except as may be otherwise provided in an Offer, the price does not include any goods and services or consumer sales tax, and/or other similar taxes, excise and custom duties, required by law in the jurisdiction of delivery of the Products or otherwise. The Customer shall bear sole responsibility for the payment of any such tax or duty. 6.2 The price shall be subject to adjustment upon an increase in the cost of raw materials and/or wages according to the formula determined by Veolia Canada in its sole discretion, and upon written notice to the Customer. 6.3 Unless specified otherwise in writing, terms of payment are 100%, net 30 days. 6.4 Customer shall be charged 2% interest per month (24% per year) of any unpaid balance, and Customer shall pay all of Veolia Canada's reasonable costs (including attorneys' fees) of collecting amounts due but unpaid. All orders are subject to credit approval. 6.5 All above prices are in Canadian Dollars. 6.6 Nothing in the provisions of clause 6.4 above shall limit any right Veolia Canada may otherwise have to recover payment of amounts due and/or damages.

7. Delivery and risks

7.1 Unless otherwise stated in an Order: a) Veolia Canada shall deliver the Products *Ex Works*, and b) the Customer must arrange to pick up the Products immediately upon the Delivery Date, and c) all risks including risk of loss or damage and care and custody to the Products shall pass to the Customer upon delivery as per a) above. Any use of the Products before acceptance other than at the time of the tests carried out in the presence of Veolia Canada the Contractor shall be deemed to be Provisional Acceptance of the Work and shall automatically result in the immediate transfer of risk and the beginning of the warranty period.

8. Ownership of the products

8.1 Subject to clause 8.2 below, Veolia Canada shall provide full and unrestricted title to the Customer for the Products free and clear of all liens, restrictions, reservations, security interests and encumbrances (save as for the intellectual property rights associated with the Products). 8.2 Ownership of the Products only passes to the Customer when all of the Products under the said Order are paid for in full. Until then: a) ownership of the Products remains with Veolia Canada, b) the Customer holds the Products as bailee for Veolia Canada, and c) the Customer shall maintain Veolia Canada's identification property signs on the Products.

9. Warranty

9.1 Unless otherwise stated in the Offer: Veolia Canada Products shall be guaranteed to be free from faulty materials, workmanship or defects for a fixed period of eighteen (18) months from the Delivery Date or (12) months from the date of substantial performance, whichever period expires the earliest. 9.2 The present warranty is subject to prior notification by the Customer to Veolia Canada within ten (10) business days after the discovery of the defect. 9.3 During the warranty period Veolia Canada will, at its sole discretion, either: a) repair or replace *Ex-Works*, or b) pay to the Customer the cost of replacing or repairing, at Customer's risk, that part or all of the Products which are reasonably found to be defective. Repair and/or replacement of Products shall not constitute an extension of the warranty period. 9.4 Customer's failure to notify Veolia Canada pursuant to clause 9.2 above shall constitute acknowledgement of compliance of the Products with the Order and the Customer shall then be deemed to have waived any such claim in relation to the Products. 9.5 Save and except for warranties expressly stated in the Offer, THE WARRANTIES EXPRESSLY SET FORTH IN THESE TERMS AND CONDITIONS ARE THE SOLE AND EXCLUSIVE WARRANTIES OF VEOLIA CANADA. VEOLIA CANADA MAKES NO OTHER WARRANTIES OF ANY KIND WHATSOEVER, EXPRESS, IMPLIED, ORAL, WRITTEN, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR WARRANTIES ARISING BY CUSTOM, TRADE USAGE, PROMISE, EXAMPLE OR DESCRIPTION, ALL OF WHICH WARRANTIES ARE EXPRESSLY DISCLAIMED BY VEOLIA CANADA AND WAIVED BY THE CUSTOMER. The warranty provided for in the present clause shall not be extended, altered or varied except by a written instrument signed by Veolia Canada and the Customer.

10. Exclusions from warranty

10.1 The foregoing warranty shall only apply in respect of claims as a result of defects in the Products or parts thereof which become apparent within the applicable warranty period. 10.2 Veolia Canada shall not be liable in any way, whether in contract, tort, under statute or otherwise, for any failure of the Products to comply with the warranties given under clause 9 and, (if applicable) under the express terms of the Offer: a) unless the Customer can prove, to Veolia Canada's satisfaction, that the Customer stored, installed, used and operated the Products strictly in accordance with Veolia Canada's instructions (which the Customer will receive, or must request and receive before installation—if not performed by Veolia Canada—and initial use of the Products), or b) if the failure is caused by: i) normal wear and tear, impact, improper use, or mishandling, or ii) repair, alteration or use beyond their specifications, iii) repair or

modification in any way by any person other than Veolia Canada; iv) a force majeure event. For the purposes of clarification, the warranty provided by Veolia Canada in respect of the Products or the Work does not cover normal wear and tear. 10.3 The Customer acknowledges that: a) in order to comply with its warranty obligations, Veolia Canada shall not be obliged to make any change in the design and/or specifications of the delivered Product so as to render the said Product equivalent to any other new similar Product, or new model of the Product, supplied by Veolia Canada (but the Customer agrees to accept such new model of the Product or replacement for the Product if offered by Veolia Canada); and b) Veolia Canada shall not be responsible for the replacement of consumable and spare parts items used in operation of the Products.

11. Exclusions and limitation of liability

11.1 The total and aggregate liability of Veolia Canada to the Customer, whether in contract, tort (including negligence), statute or under any other legal theory whatsoever shall in no event exceed twenty-five percent (25%) of the Order price. 11.2 Veolia Canada shall in no event be held liable to Customer for any indirect, special, punitive or consequential damages whatsoever arising under the Order, including any loss of profits, loss of revenues, loss of opportunities, loss of use, loss of production, loss of contracts. 11.3 The present clause 11 shall apply notwithstanding any other provision of any Order.

12. Purpose of products

12.1 The Customer acknowledges it relies solely on its own skill and judgment in all respects and in particular: a) in its decision to purchase the Products, and b) that the Products are fit for the purpose for which they are being acquired. 12.2 It is the Customer's sole responsibility to ensure that the Products are used for the purposes for which they were intended to be used.

13. Force Majeure

13.1 Veolia Canada shall not be held liable for any delay or failure in performance of any part of the Order to the extent that such delay or failure is caused by an event of force majeure, being an occurrence (other than in respect of the financial capability of a party) which prevents or delays a party from performing its obligations and which is beyond the reasonable control of such party; and which shall include, without limitation: accidental damage to its equipment or machinery, acts of God or of public enemy, blockade, rebellion, insurrection, riot or other civil unrest or violence or sabotage, weather conditions, fire, storm, flood, earthquake, or other natural disaster, terrorism, bomb or explosion, war, illness or epidemic, quarantine restrictions, industrial or labor dispute, labor shortage, transportation embargo, act or omission (including laws, regulations, disapprovals or failures to approve) of any other person (including a government, government agency, a supplier or a sub-contractor). 13.2 If any such event occurs, and Veolia Canada is delayed or unable to perform, Veolia Canada shall give notice to the Customer, and shall be automatically relieved from performance of the Order for the entire duration of such event. 13.3 If the said event lasts for more than thirty (30) days, Veolia Canada shall have the right to terminate the Order with immediate effect by giving written notice to the Customer. 13.4 If Veolia Canada terminates an Order under this clause 13.3 due to a Force Majeure event as described in 13.1 affecting the Customer, the Customer shall pay Veolia Canada all costs incurred or damages suffered by Veolia Canada in connection with the Order (including without limitation any charges, duties, taxes, expenses, design costs, purchasing costs or other outgoings paid or incurred in the expectancy of completion of the Order).

14. Export control

Unless otherwise agreed by the parties in writing, and to the extent applicable to the Work, the Customer is responsible for compliance with all laws and regulations applicable to the storage, use, handling, installation, maintenance, removal, registration and labeling of all Products from and after Customer's receipt of the Products, as well as for the proper management and disposal of all wastes and residues associated with the Products (including but not limited to containers, excess or off-spec product, testing wastes, e.g., spent or expired lab reagents and test kits). Customer agrees to ensure that all Products provided to Customer for export are exported only in compliance with applicable export control laws and regulations. Any permits and licenses which are required to operate or to use the Products shall be procured by Customer at Customer's sole expense.

15. Intellectual property

The Customer acknowledges that Veolia Canada preserves all the intellectual property rights on all Products of the Order. Accordingly, the plans, technical drawings and specifications supplied by Veolia Canada and more generally any documents or information communicated in conformance with the Order remain the full and whole property of Veolia Canada and can in no way be used by the Customer for any other purpose other than that set out in the Order. As such, Veolia Canada grants to the Customer a non-exclusive license to use such documents exclusively for the purpose of installing, maintaining and repairing the Products. During the execution and for five years following the termination date of the Order, the Customer commits not to reveal to any third party, officially or not, directly or indirectly, in writing or by other means, all or any of the information which would have been communicated to the Customer by Veolia Canada within the framework of the Order, except if the Customer obtains Veolia Canada's prior written approval. The term "information" includes, without limitation, the knowledge, the plans and the worksheets, and generally, all the technical, financial or commercial information that was exchanged or communicated in relation to the Order.

16. Customer's default

16.1 If a) the Customer fails to make any payment required under the Order, including interests and any other amount owing to Veolia Canada, on the date or dates due, b) the Customer breaches any other provision of the Order, Offer or of the present Terms and Conditions and fails to remedy the breach within seven (7) days after receiving a written notice requiring it to do so, or c) any step is taken to appoint a receiver, a receiver and manager, a trustee in bankruptcy, a liquidator, a provisional liquidator, an administrator or other like person in respect of part or all of the Customer's assets or business, Veolia Canada may: i) declare the entire sum remaining unpaid under the Order to immediately become due and payable, or ii) require the Customer to pay in advance of delivery or completion, or iii) suspend or cease performance until all amounts owing to Veolia Canada are paid in full, or iii) request the Customer to immediately return to Veolia Canada any Product for which full payment has not been received by Veolia Canada, or iv) enter the premises in which the Products are stored and retake possession of them; and/or v) resell all or part of the Products without notice. 16.2 This clause shall not limit any other right Veolia Canada may have to recover damages for breach of contract or any other claim under statute or at common law. For greater certainty, no failure or partial exercise of any remedy or delay in exercising any remedy, shall operate as a waiver thereof, the rights and remedies herein provided are cumulative and may be exercised singly or concurrently, and are not exclusive of any rights or remedies provided by law. 16.3 Further to the foregoing, in the event of any one of the occurrences described in 16.1 a) to c), Veolia Canada may also elect to terminate the contract in relation to the Order without prejudice to its right to claim all payment owed under the Order and under the present terms and conditions.

17. Early Termination

The Customer shall pay Veolia Canada, at the latest within 30 calendar days following the effective date of termination of the Order, the value of the Work conducted, performed or delivered on the Site in accordance with the Order and all the amounts remaining due to Veolia Canada on the date of termination and any early termination costs incurred or expected by Veolia Canada.

18. Applicable law

Veolia Canada and the Customer agree that the Offer, the Order and these Terms and Conditions shall be governed in accordance with Canadian federal laws and the applicable provincial laws in which delivery occurs (the "Province"). For any delivery outside of Canada, the laws of the province of Québec shall apply. All disputes arising between the parties in respect of such Offer, Order or Terms and Conditions shall be settled by arbitration, in the city of Montreal, Québec unless otherwise agreed to by the Parties.

19. Notices

19.1 All notices required to be given under the Order must be sent to the address of the recipient as set out in the Order (or any other address notified in writing by the recipient in accordance with the present clause). 19.2 Any notice will be deemed to have been duly given, if sent by mail, five (5) business days after posting, if delivered by hand, on signature of receipt acknowledging delivery and, if sent by facsimile transmission, on generation of an acknowledgment that the transmission has been successfully completed.