

## MAYER CITY COUNCIL MEETING MINUTES ó NOVEMBER 25, 2013

Call Regular meeting to order at 6:30 p.m. by Mayor Mike Dodge.

PRESENT: Mayor Dodge, Council Members Osborn, Lueth, Boder and Stieve-McPadden

ABSENT:

STAFF: City Administrator Murphy, City Engineer Andrew Budde, Sheriff's Deputy Jake Hodge, Greg Kluver and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Harvey Ziermann, Leanna Boyd and daughters.

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 4/0

### PUBLIC COMMENT

### APPROVE CONSENT AGENDA

A MOTION was made by Council Osborn with a second by Council Member Boder to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of the November 12, 2013 Regular Council Meeting.
2. Approve the Minutes of the July 23, 2013 EDA meeting.
3. Approve the Additional Claims for the Month of November 2013.
4. Approve the Sheriff's Department Report for the month ending October 2013.

### STAFF REPORTS

1. **Public Works** ó The Council reviewed a report from Greg Kluver of Public Works activities for the month of October 2013.

*Council Member Stieve-McPadden arrives.*

2. **City Engineer** ó The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period September 14th and October 11, 2013.
3. **Sheriff's Department** ó Deputy Hodge reported that most items have been recovered from the storage building burglary. There have been no further problems in the City. Hodge gave the Council his reasons for asking for changes to the snow parking ordinance.
4. **City Administration** – The Council reviewed a report from October 28 ó November 22, 2013 outlining activities by the City Administrator. October account summaries were also reviewed.

### CITY ADMINISTRATOR

### PUBLIC HEARING ó DELINQUENT UTILITIES

The meeting was recessed to open the Public Hearing for Delinquent Utilities. Property owners have been given notices and have had until November 25, 2013 at noon to pay their bills. Staff provided an updated delinquent list to the City Council. No residents were in attendance to address delinquent utilities.

With no further questions, the Public Hearing was closed and the Council meeting was reconvened.

1. **Approval of Resolution 11-25-2013-38 Assessment of Delinquent Utilities 2014** ó A MOTION was made by Council Member Osborn and seconded by Council Member Lueth approving Resolution 11-25-2013-38 Assessment of Delinquent Utilities 2014. Motion Carried 5/0
2. **Request of the Mayer Baseball Club to use the Community Center for Their Meetings.** ó The Mayer Baseball Club has requested to use the Community Center for monthly meetings. Their current meeting date of the third Sunday interferes with the 4-H Club meetings. They asked the Mayer Baseball Club to consider changing their meeting date. A MOTION was made by Council Member Boder and seconded by Council Member Osborn allowing the Mayer Baseball Club to meet at the Community Center without charge. They are to work with City staff to arrange a meeting date. Motion Carried 4/0 (Stieve-McPadden abstains)
3. **Approval of Fire Chief's Request to Apply for FEMA Grant 2013** ó Fire Chief Rod Maetzold is requesting Council approval to apply for a FEMA Grant in the amount of \$159,000 to purchase 20 Self Contained Breathing Apparatus (SCBA) at \$7,750 each and 10 extra face pieces at \$400 each. One of the requirements of the grant is a 5% City match in the amount of \$7,950. A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden authorizing the Fire Chief to apply for a FEMA Grant in the amount of \$159,000.00. Motion Carried 5/0
4. **Continued Discussion on No Parking Policy During a Snow Event.** ó Earlier in the meeting, Deputy Hodge gave his reasons for asking for a change to the current parking ordinance to include no parking during the snow season during overnight hours. The Council viewed costs for sign replacement. Council takes no action but will continue to monitor during the coming snow season.
5. **Planning and Zoning Recommendation on Chicken Ordinance** ó Staff is requesting direction from the Council on the Chicken Regulations. The Planning Commission met to review the chicken ordinance per the City Council's request. The Planning Commission is recommending denial of the ordinance and recommends that the City not allow chickens. The Council would like to bring this issue to an end but is willing to continue to gather more local information. They stated that every month that goes by without complaints gives reason that there are no issues with allowing this change. The Council tables the matter until the next work session January 27<sup>th</sup> to work on legal and setback issues. The Planning Commission may be asked to take a second look at the issue.
6. **Approval of Auditor's Services for 2013-2015** ó The City's Auditor ABDO Eick & Meyers contract is up for renewal for the 2013-2015 audits. They presented a contract for 2013 ó 2015 indicating increases each year. After some discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden authorize the Mayor to sign a Letter of Engagement for a one year agreement with the 2.55% increase which amounts to \$19,600 and the Long Term Plan Update of \$2,500. Motion Carried 5/0. The Council would like to see an RFP for auditing services next year.
7. **Approval of Investment Policy.** ó A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving the Investment Policy for 2014. Motion Carried 5/0

#### COUNCIL REPORTS

- Council Member Boder reported that the EDA met and discussed options for the Creamery site at 113 5<sup>th</sup> St NW.

- Council Member Stieve-McPadden reported on the EDA meeting and the Community Ed meeting she attended. Community Ed was asked to book more events at the Mayer Community Center.

OTHER BUSINESS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 7:45 p.m. Motion Carried 5/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Lois A. Maetzold, City Clerk