

MAYER CITY COUNCIL MEETING MINUTES 6 NOVEMBER 23, 2015

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Osborn, McNeilly, Boder and Stieve-McPadden

ABSENT:

STAFF: City Administrator Ruch-Hammond, City Engineer Andrew Budde, Public Works Kuntz, and Clerk Maetzold

ALSO PRESENT: Ivan Raconteur, Don Wachholz and Mike Dodge.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Boder to approve the agenda postponing the Administrator's Review to Monday November 30th. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member McNeilly to approve the Consent Agenda. Motion Carried 5/0. Administrator Ruch-Hammond will confirm Bolton & Menk's invoice for the Speed Zone Study did not exceed the "Not to exceed" amount.

1. Approve the Minutes of the November 9, 2015 Regular Council Meeting.
2. Approve the Minutes for the October 13, 2015 Park Board Meeting.
3. Approve the Additional Claims for the Month of November 2015.
4. Approve the Sheriff's Department Report for the Month Ending October 2015

STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from October 23 – November 17, 2015.
2. **City Engineer** – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period September 12, October 9, 2015.
3. **Sheriff's Department** – No Report
4. **City Administration** – The Council reviewed a report from October 26 – November 20, 2015 outlining activities by the City Administrator.

CITY ADMINISTRATOR

PUBLIC HEARING – DELINQUENT UTILITIES

The meeting was recessed to open the Public Hearing for Delinquent Utilities. Property owners have been given notices and have had until November 23, 2015 at noon to pay their bills. Staff provided an updated delinquent list of \$4,478.37 to the City Council. No residents were in attendance to address delinquent utilities.

With no further questions, the Public Hearing was closed and the Council meeting was reconvened.

1. **Approval of Resolution 11-23-2015-40 Assessment of Delinquent Utilities** ó A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving Resolution 11-23-2015-40 authorizing Assessment of Delinquent Utilities for collection in 2016 in the amount of \$4,478.37. Motion Carried 5/0
2. **Approval of Resolution 11-23-2015-41 Adopting Assessment for Roundabout Project** ó The Roundabout project is completed and the final costs have been reviewed by the City Council. Mayer Lutheran High School's portion of the cost of the roundabout is \$402,768.00. Based on the cost to bond the assessment to Mayer LHS will be for ten years at 3% interest. After review, a MOTION was made by Council Member McNeilly and seconded by Council Member Osborn approving Resolution 11-23-2015-41 Adopting Assessment for Roundabout Project. Motion Carried 5/0
3. **Approval of Conversion of Sick Time to PTO** ó The City Council approved a Personnel Policy that now has Paid Time Off (PTO). A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn approving the conversion of sick time to PTO according to our previous personnel policy with the exception of Kyle Kuntz ó using 30% instead of 0%. Motion Carried 5/0

A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly to convert to Paid Time Off with the first pay period in 2016, making sure that any balances carried over are compliant by the end of 2016. Motion Carried 5/0

4. **Approval of Copyright Purchase for Movies in the Community Center** – The Park Board is recommending that the City offer movies in the Community Center to the residents on two different dates in December. The request is for approval of the expense of \$330 for the two movies or \$165 each. After some discussion, which included having the Park Board evaluate the dates to make sure area schools are out, a MOTION was made by Council Member McNeilly and seconded by Council Member Boder approving the expense of up to \$330 for the movies. Motion Carried 5/0

COUNCIL REPORTS

- Council Boder reported on the County CCL meeting.
- Mayor Thomas reported on the LMC Regional meeting he attended November 18th.

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member and seconded by Council Member to adjourn the meeting at 7:05 p.m. Motion Carried 5/0

Gerald W. Thomas, Mayor

Attest: _____
 Lois A. Maetzold, City Clerk