

## MAYER CITY COUNCIL MEETING MINUTES ó OCTOBER 12, 2015

Call Regular meeting to order at 6:30 p.m. by Mayor Gerald W. Thomas

PRESENT: Mayor Thomas, Council Members Stieve-McPadden and McNeilly

ABSENT: Council Members Boder and Osborn

STAFF: City Administrator Ruch-Hammond, Public Works Kyle Kuntz, City Engineer David Martini and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Greg Kluver, Lana Tullis, Dale Mack, Gary Hoesel and Donald Jensen.

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to approve the agenda as presented. Motion Carried 3/0

### PUBLIC COMMENT

None

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to approve the Consent Agenda with correction to claims: Motion Carried 3/0.

1. Approval of the Minutes for the September 28, 2015 Regular Council Meeting.
2. Approval of the Minutes for the September 28, 2015 Work Session.
3. Approval of the Minutes for the September 1, 2015 Planning Commission Meeting.
4. Approval of the Fire Contracts for 2016 with the Townships.
5. Approval of the Claims for October 2015.
6. Approval of the Check Summary for the Month of September 2015.
7. Approval of the Building Permit Report for the Month ending September 2015 (17 new home permits through 9/30/15 for 2015)
8. Approval of the Fire Department Report for the Month ending September 2015.
9. Approval of the Sheriff's Department Report for the Month ending September 2015.

### CITY ENGINEER

1. **Presentation of Capital Improvement Plan for the Waste Water Treatment Facility** – Lana Tullis of Bolton & Menk appeared before the Council to present the Capital Improvement Plan for the Wastewater Treatment Facility. She explained how this CIP identifies major capital improvements anticipated over the next 20-year period at the existing WWTF. The existing facility was constructed in 1999 and expanded in 2004 during a period of rapid residential growth. This plan was prepared based on age, visual inspection and input from Greg Kluver of Kluver Consulting and current Public Works Superintendent Kyle Kuntz. The report provides the following guidance regarding the existing WWTF
  - Review of the facility design, current flow and loadings and effluent limits.
  - Evaluation of the existing conditions.
  - Recommended capital improvements and probable cost.
  - Projected implementation schedule for capital improvements.

In reviewing the summary of capital improvements from 2016 ó 2036, the average annual CIP expenditure would be \$81,500 in 2015 dollars based on a 3% inflation factor. This figure can be

used at budget time and also in the upcoming utility rate study. Staff will continue to evaluate this plan annually.

2. **Approval of 62<sup>nd</sup> Street School Zone** – City Engineer David Martini presented the results of a Speed Zone Study on 62<sup>nd</sup> Street just north of Mayer Lutheran High School. A posted speed limit of 40 mph is recommended based upon an evaluation of site characteristics and speed data collected within the corridor. It was found that most vehicles are traveling at this speed already. This differs from the 55 mph speed limit identified within the State statute. A MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden to accept the study as presented. 3/0

This study will now be sent to MnDOT for review to see if it is sufficient or whether they will need to complete a study to establish a speed limit that differs from the state statute. Based upon the results, MnDOT may then authorize the local road authority to post new speed limits. The City could still sign the school zone speed limit and allow the roadway speed limit to remain 55 mph before the MnDOT investigation is complete. Staff will return to the Council with any necessary resolutions need.

3. **Discussion on Safe Routes to School Grant** – MnDOT has set aside \$1.7 million in federal funds for Safe Routes to School infrastructure projects in 2017 that would improve student walking and bicycling routes to and from schools. Our City Engineer has prepared two previous grants but has not been successful with funding. The Roundabout project may be beneficial toward the possible funding of a new grant submission. The City Engineer will proceed with a fee estimate for the preparation of the STRS grant.

#### CITY ADMINISTRATOR

1. **Fieldstone Homeowners Association Regarding Boulevard Tree Policy** – Dale Mack and Fieldstone Association President Gary Hoese appeared before the Council to discuss the Boulevard Tree Policy that the Council adopted at August 24, 2015 meeting. Past history was presented. The Association does not want the City to deviate from the current Development Agreement, especially since the homeowners have agreed to maintain the current boulevard trees and assume replacement. The matter was tabled to the October 26th Work Session.
2. **Approval Rezone and Preliminary Plat Hidden Creek 6<sup>th</sup> Addition** – The Council reviewed the City Planner's memo on Hidden Creek 6<sup>th</sup> Addition which is proposed to be rezoned from R-1 Low Density Residential to PRD Planned Residential Development.
  - **Approval of Ordinance #203 Amending the Official Zoning Map** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to approve Ordinance #203 Amending the Official Zoning Map. Motion Carried 3/0
  - **Approval of Resolution 10-12-2015-35 Approving the Preliminary Plat for Hidden Creek 6<sup>th</sup> Addition** – A MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden approving Resolution 10-12-2015-35 Preliminary Plat for Hidden Creek 6<sup>th</sup> Addition. Motion Carried 3/0
3. **Approval of Resolution 10-12-2015-33 Green Step City** – At the September 28<sup>th</sup> Work Session, Staff had discussed with the City Council the concept of Green Step City. It is a voluntary program for the City and is designed to assist Cities to achieve their sustainability and quality of life goals. It is a free continuous program managed by a public-private partnership and based on 28 best practices, many of which the City already has implemented. The program focuses on cost savings, energy use

reductions, quality of life and encourages civic innovation. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly approving Resolution 10-12-2015-33 Green Step City. Motion Carried 3/0

City Staff will be presenting the information to Boards and Commissions for their implementation into their annual goals and will make recommendations to the City Council for approval. The Council will use the 28 best practices in future planning.

4. **Approval of Resolution 10-12-2015-34 Transfer of Funds from Capital Projects Fund 435 to Storm Sewer Fund 650** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly approving Resolution 10-12-2015-34 Transfer of Funds from Capital Projects Fund 435 to Storm Sewer Fund 650. Motion Carried 3/0
5. **Approval of Lawn Mower Trade in and Purchase** ó In March of 2015, The Council wanted to see if it would be beneficial for the city to have two Hustler mowers. This summer, the old Hustler was only used for 6 hours. It has been determined that it is not necessary to own two mowers since repairs and rental is so readily available. Bobø Repair will still honor the spring trade in value of \$4,500. Another option would be to use part of the trade in value towards a vacuum/bagger system for the Cityø current 2015 72ö Hustler mower. The vacuum/bagger would allow City Staff to vacuum up large amounts of grass clippings during peak growth periods, and leaves in the fall. After discussion, a MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden approving the trade in of the old Hustler 60ö mower and use the \$4,500 toward the purchase of the bagger system costing \$3,000. Bobø Repair will credit/cash the remaining \$1,500. Motion Carried 3/0
6. **Approval of The License Fee for Bees** ó When the Council passed the Ordinance allowing bees in the City, a fee was not established for the licensing of bees. Staff has proposed that the fee be set the same as the Urban Chicken License fee of \$50 original license and \$25 per year for renewals. It was suggested that the City add an Education license for Schools at a lesser amount. The matter was tabled to the next meeting.
7. **Approval of Resolution 10-12-2015-36 Approving WCA Wetland Bank Application** ó One of the final actions of the City as the Local government Unit for the establishment of the Mayer Wetland is to approve the WCA Wetland Bank application. In order to assure compliance with the Minnesota Wetland Conservation Act rules, the City with the assistance of our wetland specialist Mark Kjøhlaug, of Kjøhlaug Environmental Services, will monitor the Progress of the wetland. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly approving the WCA Wetland Full Bank Application to Restore 21.2 Acres of Wetland and Upland Buffer to Facilitate the Development of the Mayer Wetland Bank. Motion Carried 3/0

#### OTHER BUSINESS

- The Fire Chief will advertise the 1986 Pumper for sale with Firetec, a publication/website for used fire apparatus.
- Public Works Kuntz reported that the water tower coating has been applied and is drying. Recent warm weather has been beneficial. It is anticipated that the tower will be back in service before the next Council meeting pending any problems.

#### COUNCIL REPORTS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden to adjourn the meeting at 8:20 p.m. Motion Carried 4/0.

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Gerald W. Thomas, Mayor

Attest: \_\_\_\_\_  
Lois A. Maetzold, City Clerk