

MAYER CITY COUNCIL MEETING MINUTES ó SEPTEMBER 14, 2015

Call Regular meeting to order at 6:30 p.m. by Mayor Gerald W. Thomas

PRESENT: Mayor Thomas, Council Members Stieve-McPadden, McNeilly, Osborn and Boder

ABSENT: None

STAFF: City Administrator Ruch-Hammond, Public Works Kyle Kuntz, City Engineer David Martini and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Mike Dodge, Greg Kluver, Commander Paul Tschida and Rod Maetzold

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

Mayer Fire Chief Rod Maetzold reported that the new fire truck has arrived and will be at the station for the Council Members to inspect after the meeting. He also reported that he has had notification that the Mayer Fire Department has been awarded the 2014 FEMA Grant for extrication tools, safety struts, air bags, and adjustable step chocks in the amount of \$45,760.00 which includes the City match of \$2,179.00.

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member McNeilly to approve the Consent Agenda as follows: Motion Carried 5/0.

1. Approval of the Minutes for the August 24, 2015 Regular Council Meeting.
2. Approval of the Minutes for the August 31, 2015 Budget Meeting.
3. Approval of the Minutes for the August 4, 2015 Planning Commission Meeting.
4. Approval of the Minutes for the August 11, 2015 Park Board Meeting.
5. Approval of the Claims for September 2015.
6. Approval of the Check Summary for the Month of August 2015.
7. Approval of the Building Permit Report for the Month ending August 2015.
8. Approval of the Sheriff's Department Report for the Month ending August 2015.

WASTE WATER CONTRACT OPERATOR

- **Authorization for Inspection of Traveling Bridge Filter at WWTF** – Greg Kluver explained the need to inspect the traveling bridge filters at the WWTF which are ten years old. He reviewed the quote of \$6,050 from Evoqua Water Technologies with the Council. The technician will be coming from Thomasville GA which is the closest company qualified to do this inspection. This quote is for inspection only; any recommendations for repairs would be additional. There are funds in the CIP for this inspection. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to proceed with the inspection and approving the quote of \$6,050 from Evoqua Water Technologies. Motion Carried 5/0

CITY ADMINISTRATOR

1. **Sheriff's Department – Approval of Resolution 9-14-2015-32 Police Contract** – Commander Paul Tschida of the Carver County Sheriff's Office was present to discuss the Contract for Police Services

for the 2016 Budget year. The City of Mayer currently contracts for .67 full time equivalent (FTE). He explained that the increase in contract price is mainly due to miles being better documented and as a result their costs captured. The Council would like to see more patrol at night. A suggestion was to work with the City of Watertown or another City to find a home for another FTE in 2017. He strongly suggested that we do not drop hours. A MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden approving Resolution 9-14-2015-32 Approving the Police Contract for 2016. Motion Carried 5/0

2. **Approval of Resolution 9-14-2015-28 Prosecution contract** – The Council reviewed the new Contract for Prosecution services with Carver County Attorney’s Office. There is a 1.24% increase in caseload from 2015-2016 and an 8% increase in contract fees. The proposed fee for 2016 is \$979.32. A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly Approving Resolution 9-14-2015-28 Authorizing Execution of Joint Powers contract Agreement Prosecution Services. Motion Carried 5/0

3. **Approval of Resolution 9-14-2015-29 Conveyance of Real Estate** – City Staff has been working with Nels Nelson, the property owner at 320 Ash Ave S on vacation of the alley. Mr. Nelson is currently working on verifying an easement that exists for Xcel Energy. The Council had also discussed returning the sliver of land five foot by 120 foot to Mr. Nelson that abuts his property to the north. The City Attorney has prepared the necessary documents for the conveyance of the property to Mr. Nelson for the cash sale price of \$1.00. The Council discussed that the property owner should pay for the Attorney fees and the recording fees out of the escrow collected at the time of the alley vacation request. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving Resolution 9-14-2015-29 Conveyance of Real Estate and that the attorney and recording fees be paid out of Nelson’s escrow payment. Motion Carried 5/0

4. **Approval of Resolution 9-14-2015-30 Proposed 2016 Budget** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving Resolution 9-14-2015-30 Proposed 2016 Budget as follows. Motion Carried 5/0

General Fund		
General Government	\$325,860.20	
Public Safety	\$280,463.50	
Public Works Streets	\$229,936.30	
Parks and Recreation	\$108,221.00	
Compost	\$2,370.00	
Operating EDA	\$2,950.00	
Total General Fund		\$949,801.00
Debt		
East Side and Highway 25	\$147,934.00	
Sewer Debt	\$309,000.00	
Fire Station	\$8,308.00	
Fire Truck	\$39,823.00	
Total Debt		\$505,065.00
Total Expenditures for the 2016 Budget		\$1,454,866.00

5. **Approval of Resolution 9-14-2015-31 Approval of 2016 Preliminary Levy** ó Administrator Ruch-Hammond reported that after a few changes resulting from the August 31st work session, the preliminary levy is at \$1,014,664 with a preliminary tax rate of 60.26%. A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving Resolution 9-14-2015-31 Approving the 2016 Preliminary Levy as follows: Motion Carried 5/0

General Fund Levy		\$509,599.00
DEBT SERVICE Levy		
East Side and Highway		
25	\$147,934.00	
Sewer Debt	\$309,000.00	
Fire Station	\$8,308.00	
Fire Truck	\$39,823.00	
	Total Debt	\$505,065.00
	Total Levy	\$1,014,664.00

6. **Approval of Date for Truth in Taxation Hearing** ó A MOTION was made by Council Member Boder and seconded by Council Member Osborn approving the date and time of December 14, 2015 at 6:30 PM for the Truth in Taxation Hearing. Motion Carried 5/0

Council Member Osborn leaves the meeting.

7. **Approval of Job Description for Deputy City Clerk** ó A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving the Deputy Clerk job description as corrected. Motion Carried 4/0
8. **Authorization to Replace Garage Door at Fire Station** ó The Fire Chief is requesting to replace another of the overhead garage doors at the Fire Station. The City has replaced two doors in 2014 and one door in 2015. There are funds in the 2015 budget for this purpose. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly approving the replacement of one garage door at a cost of \$2,015.00 for the door and installation. Motion Carried 4/0
9. **Park Board Recommendation on Scope of Work and Bids for Hockey Rink** ó The Park Board is proposing to construct a hockey rink in Old Schoolhouse Park. In order to be able to have consistent bids for the project, the Park Board would like to have the City Engineer compile a scope of work and fee estimate for the grading and surfacing of the area and specifications for the construction of the hockey rink. Bolton & Menk will prepare the requested scope of services for a fee of \$7,500.00. City Staff and the Park Board will solicit quotes for lighting and boards. A MOTION was made by Council Member Stieve-McPadden authorizing Bolton & Menk to complete the necessary work to compile bids and specifications for the hockey rink at a not to exceed fee of \$7,500.00. With no second to the Motion, the motion died. Staff was asked to bring the matter back to the next Council meeting along with the results of the recent Park Board Survey.
10. **Administrator's Request for Vacation** ó The Administrator will be taking vacation days September 21-25, 2015 and December 21 ó 24, 2015.

OTHER BUSINESS

- Public Works Kuntz reported that the tower project is underway and interior sandblasting should occur later this week. He has been monitoring the water very carefully and so far no problems have arisen.

COUNCIL REPORTS

- Council Boder reported that the County CCLMeeting discussed increasing the county wheelage tax as well as adding a county sales tax for roads.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden to adjourn the meeting at 8:35 p.m. Motion Carried 4/0.

Gerald W. Thomas, Mayor

Attest: _____
Lois A. Maetzold, City Clerk