

MAYER CITY COUNCIL MEETING MINUTES ó JULY 27, 2015

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Osborn, McNeilly, Boder and Stieve-McPadden

ABSENT:

STAFF: City Administrator Ruch-Hammond, City Engineer Andrew Budde, City Attorney David Hubert, Public Works Kuntz, and Clerk Maetzold

ALSO PRESENT: Ivan Raconteur, Don Wachholz, Jim Nash, Tim Lynch and Mike Dodge.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

None

UPDATE FROM LOCAL LEGISLATORS

- *Tim Lynch – Carver County Commissioner* ó Commissioner Lynch appeared before the Council to update them on County issues. He thanked all involved with responding and helping with the tornado in Hollywood Township last weekend. He also updated the progress of the road construction projects in our section of the County. Now that the Mayer Roundabout is completed and open to the public, the County Road 10 detour will be routed on Hwy 25 instead of County Road 23.
- *Jim Nash – State Representative* – Representative Nash appeared before the Council to update them on State issues. He stated that it is an honor to serve his constituents in St. Paul and invited all to contact and visit him anytime. He reported that he was part of the committee that ultimately got the Small Cities Assistance onetime payment passed. The City of Mayer will receive two payments totaling \$26,897 in 2015 for roads from the gas tax proceeds.

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the July 13, 2015 Regular Council Meeting.
2. Approve the Minutes of the July 20, 2015 Budget Meeting.
3. Approve the Minutes of the June 9, 2015 Park Board Meeting.
4. Approve the Minutes of the July 6, 2015 special Park Board Meeting.
5. Approve the Additional Claims for the Month of July 2015.

STAFF REPORTS

1. **Public Works** ó The Council reviewed a report from Kyle Kuntz of Public Works activities from June 19 ó July 23, 2015.

2. **City Engineer** ó The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period May 9 ó June 19, 2015.
3. **Sheriff's Department** ó No Report
4. **City Administration** – The Council reviewed a report from June 22 ó July 24, 2015 outlining activities by the City Administrator.

CITY ADMINISTRATOR

1. **Approval of Renewal of Contract with Kluver Consulting LLC** ó the contract for the operation of the Waste Water Treatment Facility expires on August 31, 2015. The City has had Kluver Consulting operating the City of Mayer's WWTF since 2004. Staff is recommending approval of a 5 year contract to August 31, 2020. This will allow current Public Works employee to be able to continue to be trained by Kluver on the operation of the WWTF. In 2020, Public Works employee will be eligible to take the Class A WWTF certification. In order to continue with the exemplary service of Kluver Consulting and seamless transition to current Public Works employee, the renewal of the contract until August 31, 2020 would be in the City's best interest. The contract fee remains at the same rate as it has been since 2004 at \$1,800 per month. Council Member Osborn would like to see the City advertise the contract for the WWTF with an RFP. After some discussion, a MOTION was made by Council Boder and seconded by Council Member Stieve-McPadden to extend the contract with Kluver Consulting at a fee of \$1,800 per month through August 31, 2020. Motion Carried 4/1 (Osborn).
2. **Approval of Purchase of Electronics for City Council** ó The Council reviewed cost estimates for saving paper per year by using electronic Council packets. It is estimated that the yearly paper cost is \$2,509 and electronic packets estimated at \$969. The cost savings and efficiency would be offset by yearly savings. Antivirus protection also discussed. A MOTION was made by Council Member Stieve-McPadden and seconded by Council McNeilly approving the purchase of five HP Stream 11.6" touch screen Convertible Laptop Computers with antivirus for the Council. Motion Carried 5/0
3. **Fog Sealing of Cul De Sacs** – The Council reviewed an additional cost of \$2,000 for fog sealing two cul de sacs in this year's seal coating project. The pro's and con's of fog sealing was discussed. A MOTION was made by Council Member Osborn to add the fog sealing for Apple Circle and Cardinal Circle to this year's seal coating project. With no second the motion died.
4. **Mayer Fire Department Retirement Benefit Cost Analysis Request From PERA** – In order to explore options for raising the benefit level for the MFD retirement benefit for budget purposes, the City has to request a cost analysis of a benefit level change. A MOTION was made by Mayor Thomas and seconded by Council Member McNeilly directing staff to request the cost analysis for \$2200, \$2400, \$2600 and \$2800 retirement benefit levels. Motion Carried 3/1 (Osborn) ó Council Member Boder abstained.

5. **Development Review Policy** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly approving the Development Review Policy as presented. Motion Carried 5/0
6. **Mayer Community Center Rental Rules Review** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn approving the Mayer Community Center Rental Rules as reviewed. Motion Carried 5/0

COUNCIL REPORTS

- None.

OTHER BUSINESS

- None.

CLOSED SESSION

The next matter before the Council is to close the meeting pursuant to the attorney-client privilege as authorized by Minnesota Statutes 13D.05, subd. 3(b).

The subject matter to be discussed is litigation threatened by Dale Denn in regard to the termination of his Compost Lease Agreement with the City of Mayer.

A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder to close the meeting.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to adjourn the meeting at 8:10 p.m. Motion Carried 5/0

Gerald W. Thomas, Mayor

Attest: _____
Lois A. Maetzold, City Clerk