

MAYER CITY COUNCIL MEETING MINUTES ó MAY 26, 2015

Call Regular meeting to order at 6:30 p.m. by Acting Mayor Stieve-McPadden

PRESENT: Council Members Osborn, McNeilly, Boder and Stieve-McPadden

ABSENT: Mayor Thomas

STAFF: City Administrator Ruch-Hammond, City Engineer David Martini, Public Works Kuntz, Administrative Intern Donahue and Clerk Maetzold

ALSO PRESENT: Ivan Raconteur, Scott Iverson, Terry Hartman, Mike Donnelly, Andy Schultz, Tracy Nelson, Troy Schuette, Linda Beckman, Deb Gatz, Jim Wollschlager

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

Administrator Ruch-Hammond introduced Administrative Intern Megan Donahue. She was welcomed to the öTeamö.

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Osborn to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of the May 11, 2015 Regular Council Meeting.
2. Approve the Minutes of the April 14, 2015 Park Board Meeting.
3. Approve the Additional Claims for the Month of May 2015.

STAFF REPORTS

1. **Public Works** ó The Council reviewed a report from Kyle Kuntz of Public Works activities from April 24 to May 21, 2015. Kuntz reported that he was given a wing mower to demo. He will report his findings at a future meeting.
2. **City Engineer** ó The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period March 14 and April 9, 2015. The Wetland project was updated. The Roundabout project road closure was put off until June 1st due to the recent rains.
3. **Sheriff's Department** ó No Report
4. **City Administration** – The Council reviewed a report from April 27 ó May 22, 2015 outlining activities by the City Administrator. The year to date General Fund budget was reviewed. The Council had a few questions about certain individual line items which will be explained at the next meeting.

CITY ENGINEER

- **Award of 2015 Seal Coating Project** – The City Engineer has solicited three quotes for the 2015 seal coating project. The low bidder was Pearson Brothers for \$38,558.75. The City Engineer reviewed the quotes with the Council which includes crack sealing. A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly awarding the 2015 seal coating project to Pearson Brothers in the amount of \$38, 558.75. Motion Carried 4/0

It was reported that it would cost approximately \$2,000 to fog seal the cul-de-sacs. If the Council wants to pursue, the Engineer would work with the contractor to get a detailed quote at a later date.

CITY ADMINISTRATOR

1. **Award of RFP for Sanitation Services** ó At the April 27, 2015 council Meeting, the City Council authorized advertisement for bids for RFPs for Sanitation Services. The City reviewed RFPs from Elite Disposal, Randy's Sanitation and Waste Management. After discussion, it was decided to table the matter for further price review.
2. **Authorization of Signatures on Construction Agreement for Street Lighting** ó Staff contacted Xcel Energy about the street lighting for the roundabout project. The next step in the process is to enter into a construction agreement with Xcel. The cost for the installation of the 14 ó 150W cut-off cobra fixtures on 10 ó 30ø base mounted Aluminum poles with installation of approximately 1650ø of #6 AL DX wire in 1 ½ conduit is \$12,897 which is a reduction of \$10,326 from the original cost estimate of \$22,223. The City must pay the street lighting before construction can begin. A MOTION was made by Council Member McNeilly and seconded by Council Member Osborn authorizing the Administrator's signature on the Construction Agreement for Street Lighting and approval of a payment to Xcel Energy in the amount of \$12,897.00. Motion Carried 4/0
3. **Authorization to Apply for Electronic Recycling Grant** – A MOTION was made by Council Member Boder and seconded by Council Member McNeilly authorizing staff to apply for the Solid Waste Grant in the amount of \$1,000 which would allow the City to offer a free electronics recycling to the Mayer residents the week of June 15-19, 2015. Motion Carried 4/0
4. **Approval of Rental of Screen for Movies in the Park** – The Park Board is recommending that the City conduct a movie in the park night. They would like to do the movie on July 11, the same day but at night as the Rising community Festival. The Council discussed purchasing the screen instead of renting. More information is needed. The matter was tabled to get more prices for the next Council meeting and further decision will be sent back to the Park Board for their approval.
5. **Approval of Prizes for the Moyer Moxie 5K Run** – The Mayer Park Board is hosting its 3rd annual Mayer Moxie 5K run on June 6, 2015. The Park Board would like to offer \$50 to each male and female in the following categories 10-29, 30-49 and 50+. The total for the prizes would be \$300.00 which is covered by the Mayer Moxie registration. A MOTION was made by Council Member

Osborn and seconded by Council Member Boder approving the Mayer Moxie 5K prizes in the amount of \$300.00. Motion Carried 4/0

6. **Approval of Public Works On Call Policy** – There was discussion on how long is a reasonable period of time to respond. The matter was tabled for legal review.
7. **Approval of Sidewalk Inspection and Maintenance Policy** – Discussion included adding trails to the policy. The matter was tabled for more research on the inclusion of trails.
8. **Approval of Snow Plowing and Ice Control Policy** - A MOTION was made by Council Member McNeilly and seconded by Council Member Osborn approving the Snow Plowing and Ice Control Policy as reviewed. Motion Carried 4/0

OTHER BUSINESS

- Trail maintenance was discussed.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Osborn to adjourn the meeting at 7:30 p.m. Motion Carried 4/0

Tice Stieve-McPadden, Acting Mayor

Attest: _____
Lois A. Maetzold, City Clerk