

## MAYER CITY COUNCIL MEETING MINUTES – MAY 23, 2016

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Osborn, McNeilly, Boder and Stieve-McPadden

ABSENT: None

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, Deputy Clerk Gildemeister and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Justin Nowak, Mark Meyer and Jason Kuboushek

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 5/0

### PUBLIC COMMENT

None

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member McNeilly to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the May 9, 2016 Regular Council Meeting.
2. Approve the Minutes of the April 12, 2016 Park Board Meeting.
3. Approve the Additional Claims for the Month of May 2016,
4. Approve the Sheriff's Department Report for the Month Ending April 2016.

### STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from April 20 to May 17, 2016.
2. **City Engineer** – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period March 12 to April 8, 2016.
3. **Sheriff's Department** – No Report
4. **City Administration** – The Council reviewed the City Administrator's report for the period April 25 to May 20, 2016, as well as the Fund Balances for the period ending April 30, 2016

### PUBLIC HEARING

The regular meeting was recessed at 6:34 p.m. to open the Public Hearing to approve the issuance of the sale of housing revenue refunding notes. Mark Meyer, representing the Presbyterian Homes, appeared before the Council to review the issue. The City has agreed to issue bonds for the refunding of Senior Housing Notes for McKenna Crossing Senior Housing Project which is owned and operated by Presbyterian Homes. The facility is located at 13760 McKenna Rd in Prior Lake. This facility was initially financed in 2006 by the City of Prior Lake and their EDA. This project consists of the refunding of the initial \$31,445,000 Bonds which will save considerable interest over the next 25 years. The City of Mayer is one of three issuers on this conduit financing project.

**Resolution 05-23-2016-20 Approving the Issuance and Sale of Senior Housing Revenue Refunding Notes** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to approve Resolution 05-23-2016-20 Approving Issuance and Sale of Senior Housing Revenue Refunding Notes for McKenna Crossing Senior Housing Project. Motion Carried 4/1 (Boder)

A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to close the Public Hearing and to reconvene the regular meeting.

CITY ADMINISTRATOR

**1. Approval Park Board Recommendations on the Installation of Fences –**

The Council reviewed the Park Board’s recommendations for fence installations at Bluejay Park basketball court; Meadow Park soccer field and West Ridge Park volleyball court. A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly approving the purchase and installation of the fencing in the parks at a cost of \$7,195.00 which includes a 12’ fence at the basketball court. Motion 5/0

**2. Proposal for Summer Hours for the City Offices –**

Staff is requesting to implement summer hours for office and public works staff beginning June 6<sup>th</sup> and ending September 2, 2016. Staff is proposing that the office be open ten hours (7:00 am to 5:30 pm) Monday – Thursday, and Friday hours would be 7 – 11 am. Office staff would work alternating Fridays. The Council tabled the matter to the next work session.

**3. Discussion on Electronic Pedestrian Crosswalk Signs –**

Council had instructed staff to contact MnDOT to find out if they would participate in cost sharing of electronic pedestrian crosswalk signs on state highway 25. They have indicated that they will not participate. Staff solicited a quote for a solar powered lighted pedestrian in the crosswalk sign. The cost for two signs for one crosswalk is \$3,040.00. Additional costs would be for posts if needed. After some discussion, the following steps will be taken:

- Contact MnDOT to perform a speed zone study to see if the current 30 mph zone can be moved farther to the south.
- Apply to MnDOT for permits to install electronic pedestrian crosswalk signs before the City orders them.
- Install the current crosswalk signs on the existing right of way MnDOT crosswalk signs.

PUBLIC WORKS

**1. Approval of Salt Storage Shed Move and New Surface** – The new salt storage facility needs to be moved to the new public works building in the Sell C/I Park. Public Works is proposing that Greystone Construction take down the building for an amount of \$1,871.00, and then reinstall the building at the new location for the amount of \$2,585.00. This will allow the City to maintain the warranty on the building. Mayer Lumber will assist Public Works with the relocation of the bin block at \$80.00.

Public Works is also proposing that the City has Wm. Mueller and Sons construct a 36’ X 45” asphalt slab for the amount of \$8,275.00 at the new location before the building is moved. The slab will be large enough for trucks to back in and dump directly into the building, and the slab will also slope away from the building on all four sides. Total cost for the project would be approximately \$12,731.00. Funds would come from the Maintenance Building Capital Outlay fund which is \$15,000.00.

A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly to approve the relocation of the salt storage building as presented. Motion Carried 5/0

2. **Approval of Street Repairs** – Public Works has compiled a list of road repairs needed in 2016. Public Works proposes that Bargen Inc. infrared patch a majority of the manholes needing repair for the amount of \$7,790.00. The balance of the needed road repairs would be done by Wm. Mueller and Sons for an amount of \$7,025.00. After some discussion, a MOTION was made by Stieve-McPadden and seconded by Council Member McNeilly to approve the 2016 road repairs as presented. Motion Carried 5/0. Funds will come from Fund 405 (Street Improvement Fund).

**CLOSED SESSION PURSUANT TO MINN. STAT. § 13D.05 SUBD. 3(B) FOR ATTORNEY-CLIENT PRIVILEGE TO DISCUSS LEGAL LITIGATION IN REGARD TO DALE DENN PERTAINING TO LEASE OF CITY COMPOST SITE. (7:20 P.M.)**

A MOTION was made by Council Member Osborn and seconded by Council Member Boder to close the Closed Session at 7:40 p.m. Motion Carried 5/0

COUNCIL REPORTS

- None

OTHER BUSINESS

- Council Boder still has concerns with Nu-Telecom’s internet speed. He would like them to come to a meeting for a discussion. Staff will also contact Jaguar Communications to come to a future work session.
- Progress on the Wetland Project was discussed.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 7:56 p.m. Motion Carried 5/0

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Gerald W. Thomas, Mayor

Attest: \_\_\_\_\_  
Lois A. Maetzold, City Clerk