

## MAYER CITY COUNCIL MEETING MINUTES ó April 27, 2015

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas.

PRESENT: Mayor Thomas, Council Members Osborn, McNeilly, Boder and Stieve-McPadden

ABSENT:

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Tim Lynch, Andy Schultz, Linda Beckman, Todd Hagen, Paul, Bunn and Matthew Bowers.

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Boder to approve the agenda as presented. Motion Carried 5/0

### PUBLIC COMMENT

County Commissioner Tim Lynch appeared before the Council to report and update on County road construction projects in our end of the County and how they will affect the City of Mayer.

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Osborn to approve the Consent Agenda as corrected. Motion Carried 5/0.

1. Approve the Minutes of the April 13, 2015 Regular Council Meeting.
2. Approve the Minutes of the March 10, 2015 Park Board Meeting.
3. Approve the Additional Claims for the Month of April 2015.

### STAFF REPORTS

1. **Public Works** ó The Council reviewed a report from Kyle Kuntz of Public Works activities from March 19 ó April 23, 2015.
2. **City Engineer** ó The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period February 14 ó March 13, 2015.
3. **Sheriff's Department** ó No Report
4. **City Administration** – The Council reviewed a report from March 23 ó April 24, 2015 outlining activities by the City Administrator. The Council also reviewed the first quarter water and sewer financial reports. Administrator Ruch-Hammond updated the Council on the Wetland Project. Traffic options for the upcoming road closures and detours were discussed.

### CITY ADMINISTRATOR

1. **Ehlers Inc. Bond Pro-Sale, Approve Resolution 04-27-2015-16 Providing for the Sale of \$620,000 GO Bonds, Series 2015-A** ó Todd Hagen of Ehlers Inc has prepared a Pre-Sale Report for the City of Mayer which identifies projects in need of funding and used this information to prepare the necessary documents to sell bonds. Based on that review, it is recommended that the City sell \$620,000 of General Obligation Bonds; \$430,000 for the roundabout project and \$190,000 for the

water tower rehabilitation project. A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden to approve Resolution 04-27-2015-16 Providing for the Sale of \$620,000 GO Bonds, Series 2015A – Motion Carried 5/0 Rates are still low and it a good time to borrow. Hagen will return May 26<sup>th</sup> with the 10 year bond bids.

2. **Approval to Give Broadband LLC Notice** ó A MOTION was made by Council Member Boder and seconded by Council Member Osborn authorizing the City Administrator to give Broadband LLC notice to remove all equipment from the Mayer water tower by Thursday, May 28, 2015 Motion Carried 5/0
3. **Approval of RFP and Advertisement for Refuse Removal Services** – A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly authorizing the advertising of the RFP for Refuse Removal Services. Motion Carried 5/0
4. **Approval of Construction of Sand Volleyball Courts** – The Park Board is recommending that the City Council authorize Shawn Dalchow Excavating to construct sand volleyball courts for the City. They reviewed the quote. It was recommended that the City obtain a couple more quotes before moving forward with this project. The matter was tabled to obtain additional quotes.
5. **Approval of Additional Compensation to Mayer Moxie Facilitator** – The Mayer Park Board has had a request for additional compensation for the facilitator of the Mayer Moxie IV, Jill Hahn. They originally agreed upon paying her a fee of \$1,200 based on past yearsøparticipants. Since the program is such a great success with 55 participants, it has required Jill Hahn additional work beyond what she originally anticipated. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly authorizing an additional \$600 to be paid to Jill Hahn, facilitator of Mayer Moxie IV. Motion Carried 5/0
6. **Approval of Purchase of Mixer for the Water Tower** – Staff is proposing the purchase and installation of an Electric Mixer for the water tower. Adding a mixing system to the tower would allow the quality of the Cityø water to remain at its highest when water demands fluctuate and the temperature changes. Currently, the interior coating of the Cityø tower has been damaged due to ice. The mixer will improve the lifespan of the towerø new coating, which will prevent costly repairs in the future. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn approving the purchase of a SolarBee GS-12-120v Electric Mixer for the Cityø water tower at a total cost of \$18,220. Motion Carried 5/0
7. **Approval of Waiving Late Fees for Resident Entering into Payment Arrangement for Unpaid Utility Bill** – The resident at 2450 Deerwoods Court has had an extremely high water bill and Staff has counseled them on how to check for water leaks, which were eventually found. This resident has also had major medical issues and finances have been rather short. They would be able to catch up the utility bill much faster if the late fees were waived which amount to \$646.65. A MOTION was made by Council Member McNeilly and seconded by Council Member Boder approving the waiving of late fees for 2450 Deerwoods Court in the amount of \$646.65 after they pay the balance of their utility bill within three months and the current monthly bill is paid when due. Motion Carried 5/0
8. **Deaf Child Sign 1319 Evergreen Place** – The City of Mayer implemented a Deaf Child Area sign policy on September 27, 2012 for the residents at 1319 Evergreen Place. The policy states the sign

comes down when the impaired child moves from the immediate area. The family is moving on May 6, 2015. However, they informed staff that the new family moving in has a need for the sign. The Council discussed the policy and how it affects the new family requesting the sign to remain. The original fee associated with the policy was for the sign only. A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden to allow the sign to stay with the completion of an application by the new residents with no additional fee. Motion Carried 5/0

- 9. Router Discussion and WIFI Services for the Community Center** – The Council reviewed three quotes for WIFI and a secure router at the Community Center and offices. After some discussion, a MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving the quote of \$1,229.73 from Techstar IT Solutions to complete the requested installations. Motion Carried 5/0
- 10. Review and Approval of the Post Issuance Debt Compliance Policy** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving the Post Issuance Debt Compliance Policy as reviewed. Motion Carried 5/0
- 11. Review and Approval of the Public Works on Call Policy** - The Public Works on Call Policy was tabled to the next meeting to investigate the possible addition of reasonable response times.
- 12. Review and Approval of the Playground Inspection Policy** - A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly approving the Playground Inspection Policy as reviewed. Motion Carried 5/0

#### COUNCIL REPORTS

- Council Member Stieve-McPadden reported on the last Park Board meeting.
- Mayor Thomas brought discussion forward about partnering with Mayer Lutheran High School on a community garden. Administrator Ruch-Hammond will follow up with area cities on how they manage community gardens. Discussion also included bringing water for MLHS soccer field irrigation.

#### ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 8:05 p.m. Motion Carried 5/0

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Gerald W. Thomas, Mayor

Attest: \_\_\_\_\_  
Lois A. Maetzold, City Clerk