

## MAYER CITY COUNCIL MEETING MINUTES 6 JANUARY 26, 2015

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas.

**PRESENT:** Mayor Thomas, Council Members Osborn, McNeilly and Stieve-McPadden

**ABSENT:** Council Members Boder

**STAFF:** City Administrator Ruch-Hammond, Public Works Kuntz, City Engineers David Martini and Clerk Maetzold

**ALSO PRESENT:** Don Wachholz, Anthony Will, Rod Maetzold, Andy Maetzold, Dewey Prinzing and Shawn Mulhern from KLM Engineering Inc., Todd Meyhoff from Brunton Architects & Engineers

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda with the addition of Council Member Boder's short term vacancy. Motion Carried 4/0

### PUBLIC COMMENT

None

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member McNeilly to approve the Consent Agenda as presented. Motion Carried 4/0.

1. Approve the Minutes of the January 12, 2015 Regular Council Meeting.
2. Approve the Minutes of the January 12, 2015 Work Session Meeting.
3. Approve the Minutes of the October 6, 2014 Mayer Senior Commission for a Lifetime Meeting.
4. Approval of Resolution 1-26-2015-4 Mayer Baseball Club Donations.
5. Approve the Minutes for the December 2, 2014 Park Board Meeting.
6. Approval of Resolution 1-26-2015-6 Gambling Exemption for West Carver Ducks Unlimited.
7. Approve the Additional Claims for the Month of January 2015.

### STAFF REPORTS

1. **Public Works** ó The Council reviewed a report from Kyle Kuntz of Public Works activities from January 1 ó January 22, 2015. Kuntz explained the need to find an alternative location for the salt/sand mix for the coming year since the current storage at the Creamery has now gone back to the state. The County will allow the City to use the current site for the rest of the season with a short agreement. The matter will be discussed at a future work session.
2. **City Engineer** ó The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period October 11 ó December 5, 2014. Martini gave a short review of the status of the Wetland project.
3. **Sheriff's Department** ó No Report
4. **City Administration** – The Council reviewed a report from January 12 ó 23, 2015 outlining activities by the City Administrator. The Council was provided with a year (2014) in review report of the actions of the City Council. The information was well received and will be added to the website.

## CITY ADMINISTRATOR

1. **Approval of Engineering for Capital Improvement Plans for Water and Sewer Plants** ó The Council reviewed the scope of work to be done by Bolton & Menk for each Capital Improvement study of the Sanitary Sewer and Water systems. Each CIP study will cost \$9,500 and has already been included in this year's budget. These studies would take a proactive look at each facility to plan for expenses and equipment replacement of high ticket items and help the City budget for future replacement. Due to the high cost, the Council discussed an RFP and going out for bids. It was decided to table the decision until the next meeting so our contract employee Greg Kliver can attend and weigh in.
2. **Approval of Engineering Services with KLM for Water Tower Rehabilitation** ó KLM Engineering, Inc. presented a proposal to prepare specifications and provide inspection services during the interior wet reconditioning of the City's 400,000 gallon elevated water tower. The cost of the proposal is \$28,957 which includes design services and construction management and observation. An additional \$2,800 would be included for warranty inspection. If the Council approves the agreement, it must be decided whether the City would move forward with Value Based Contracting or Traditional Bidding of the water tower repairs.

A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly approving KLM Engineering's service agreement for water tower rehabilitation as presented; using the value based contracting method for the repairs. Motion Carried 4/0

3. **Broadband Lease Agreement** – Anthony Will appeared before the Council with a proposed new lease agreement for Broadband. The original lease which was up in December was for one year. During the past year, no new changes were made to the system. They would like the new five year lease so they can bring the site up to the standards of their other sites. The Council reviewed the new lease. The Council questioned the need for 24/7 access to the tower site, sighting risk management issues. It appeared that no new fees were associated with the new agreement. Currently, Broadband pays only \$50 each month with the City paying for electricity. After further discussion, it was decided to have KLM Engineering review the agreement. After their review, the City's Attorney will review the new changes only. Motion Carried 4/0
4. **Approval of Resolution 01-26-2015-3 Annual Council Appointments** – A MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden approving Resolution 01-26-2015-3 Annual Council Committee Appointments. Motion Carried 4/0
5. **Approval of Resolution 01-26-2015-5 Wage Increases for 2015** – A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly approving Resolution 01-26-2015-5 adopting the 2014 wage increase for the City Administrator and the City Clerk effective January 1, 2015. Motion Carried 4/0
6. **Approval of Twins Youth Clinic** – A MOTION was made by Council Member McNeilly and seconded by Council Member Osborn authorizing staff to apply for a Twins Youth Clinic for Saturday, July 11, 2015. Motion Carried 4/0
7. **Approval of Contract with Wayzata Timing for Mayer 5K** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn authorizing staff to enter in to a

contract with Wayzata Timing to provide services for the Mayer Moxie 5K, date to be determined.  
Motion Carried 4/0

8. **Approval of Purchase of Heating Units for the Community Center** - Staff presented quotes from four contractors for the replacement of two rooftop heating units at the Community Center. Quotes included replacing the heat exchanger only; as well as replacing the entire unit with and without an economizer. After review, A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving the quote of \$12,600 for two replacement units without economizers from Peak Heating & Cooling. Motion Carried 4/0
9. **Review and Approval of Elected Officials Out of State Travel Policy** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly approving the Elected Officials Out of State Travel Policy as reviewed. Motion Carried 4/0
10. **Review and Approval of the Code of Conduct Policy** – A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving the Code of Conduct Policy as reviewed. Motion Carried 4/0

COUNCIL REPORTS

- No Reports

OTHER BUSINESS

It was reported that Council Member Erick Boder was in a serious accident while on patrol duty January 22<sup>nd</sup> for the Carver County Sheriff's Department. Because of this temporary vacancy in the Council, all were reminded that attendance becomes very important to maintain a quorum.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Osborn to adjourn the meeting at 8:10 p.m. Motion Carried 4/0

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Gerald W. Thomas, Mayor

Attest: \_\_\_\_\_  
Lois A. Maetzold, City Clerk