



**CITY OF MAYER
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, SEPTEMBER 11, 2017
6:30 PM**

AGENDA

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comment (Please limit comments to 5 minutes)**
- 5. Consent Agenda**
 - A. Minutes
 1. August 28, 2017 City Council Regular Meeting Minutes
 2. July 11, 2017 Planning and Zoning Meeting Minutes
 - B. Claims for the Month of September 2017
 - C. Approve recommendation from City Engineer, David Martini, to reduce the amount of the developer's "Letter of Credit" for the Coldwater Crossing 7th Addition to a balance of \$561,600
- 6. Reports and Recommendations of City Department, Consultants, Commissions and Committees**
 - A. City Council Reports
- 7. Other Business**
 - A. Designation of City Administrator, Margaret McCallum, as a signatory for all bank accounts and investments – Resolution 9-11-17-28
 - B. Prosecution Contract for 2018 – Resolution 9-11-17-29
 - C. Ehlers - Refund (Refinance) the City's G.O. Sewer and Water Refunding Bonds of 2007A. – Resolution 9-11-17-30
 - D. Truth in Taxation Hearing Date and Time
 - E. Temporary Administrative Clerk Position – Resolution 9-11-17-31
- 8. Upcoming Meetings**

Tuesday, September 12 @ 6:30 p.m.

Regular Parks and Recreation Commission Meeting

Monday, September 25 @ 6:30 p.m.

Regular City Council Meeting

9. Acknowledgements

10. Adjournment

MAYER CITY COUNCIL MEETING MINUTES – AUGUST 28, 2017

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, Boder, McNeilly, and Stieve-McPadden

ABSENT: None

STAFF: Interim City Administrator Rick Almich, Public Works Kuntz, Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Joel Landskroeger, Bill Devine, and MLHS students Branden Carlson and Brock Hoese

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION to approve the agenda with the removal of item 7.2 was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the August 17, 2017 Regular Council Meeting.
2. Approve the Minutes of the July 17, 2017 Regular Park Board Meeting.
3. Approve additional Claims for the month of August 2017.
4. Acknowledge Receipt of the City Engineer Report for Billing Period June 16 to July 14, 2017.
5. Acknowledge Receipt of the Public Works Report for the Period July 20 to August 24, 2017.

PUBLIC WORKS

1. **Consider Retaining Widmer Construction for Snow Removal Services for the Period Beginning November 1, 2017, and Ending April 30, 2018** – A MOTION to obtain a two year contract with Widmer Construction with the new proposed 15% rate increase for Snow Removal Services or retain a contract for the Period Beginning November 1, 2017, and Ending April 30, 2017, was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield. Motion carried 5/0

OTHER BUSINESS

1. Update from Mayer Lutheran High School-- Joel Landskroener, Executive Director, presented an update on the next phase of the planned expansion. The expansion is to include a new field house with three full-court basketball courts, a new commons area, and a new secure entrance with closer parking. The total cost for phase two is \$5 million dollars.
2. Consider Proposals to Refund (Refinance) the City's G.O. Sewer and Water Refunding Bonds of 2007A Tabled till September 11, 2017 Regular Council Meeting.

COUNCIL REPORTS

- Mayor Dodge informed the Council that Commander Tschida had contacted him regarding storing a police vehicle for Deputy Sheriff Gary Stahlke in a Public Works building. Public Works Kuntz stated that there is room for a vehicle and that it is ok with him.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield to adjourn the meeting at 7:00 p.m. Motion Carried 5/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

City of Mayer
Planning Commission
Meeting Minutes
Tuesday, July 11, 2017

Commission Members Present: Chairperson Tom Stifter, and Commissioners Les Hahn, Patty Lanting, Barney Johnson and Don Wachholz.

Commission Members Absent: Council Liaison Erick Boder and Commissioner Rod Maetzold.

Others Present: Evan Carlson from Innovative Power Systems, Larry Olson and numerous residents.

Staff Present: Planning Consultant John Anderson of Municipal Development Group, LLC

CALL MEETING TO ORDER.

Meeting called to order at 6:30 PM by Chairperson Stifter.

ADOPT AGENDA.

A motion to approve the agenda was made by Chairperson Stifter and seconded by Commissioner Hahn. Motion carried 5/0.

APPROVAL OF MINUTES.

A motion to approve the April 4, 2017 Planning Commission minutes was made by Commissioner Hahn with one correction and seconded by Commissioner Wachholz. Motion carried 5/0.

GENERAL DISCUSSION OF A PROPOSAL TO DEVELOP A SOLAR GARDEN IN WATERTOWN TOWNSHIP.

At 6:34 PM, Planning Consultant Anderson introduced Evan Carlson of Innovative Power Systems, to discuss the proposed Solar Garden in Watertown Township just north of the City of Mayer and west of State Trunk Highway 25.

Evan Carlson stated Innovative Power Systems is based out of Roseville, Minnesota and use to do a lot of rooftop solar panels. He stated that the solar garden being proposed in Watertown township is a community solar system that people or groups can buy subscriptions to. It is a net metering system and will be one megawatt on about eight acres. He stated that Xcel Energy now has a cap on projects and they can only be one megawatt where they use to be able to be larger. He also stated that Carver County has just changed its regulations making it harder to locate these types of solar gardens and that these systems need to be next to phase three power and near a substation. He stated that Carver County does not allow solar gardens in Ag Preserve so it tends to push these systems closer to the municipalities. He stated this proposed site is to be leased from Larry Olson and that in the last day Watertown Township recommended denial of this project.

Commissioner Lanting asked about the timing and length of the lease.

Evan Carlson stated that it is about a one to two year design phase then a 25 to 35 year lease for operating purposes.

Commissioner Hahn asked how many total panels there would be.

Evan Carlson stated that there would be just under 4,000 panels. He said these panels would be close to a home and that the homeowner is against it and was in the audience tonight.

Commissioner Wachholz asked about subscribing to the process.

Evan Carlson said in this case Annandale school district and Minnetonka school district along with one other school district has subscribed to this proposed solar garden and that individuals could subscribe to this solar garden as well. He also stated that if the solar garden is not approved on this site, that he has another site just east of State Trunk Highway 25 that he has a lease on that he would look to try to get approved. He said this site would be located in a created wetland and would bring this property onto the tax rolls.

Planning Consultant Anderson stated that at this time the proposal is in Watertown Township and that Carver County and the township were the decision making jurisdictions. He stated that the City of Mayer is reviewing this to provide feedback since it is so close to the City boundaries and this property is located in the future growth area of the City. He said that if the site is denied by the County, and the applicant proceeded forward with site B east of State Trunk Highway 25, that the City of Mayer would have jurisdiction over that site since an agreement was made with the Township to have zoning jurisdiction over that property even though it still remained in the township. He also stated that the site B location would have to adhere to the Minnesota Wetland Conservation Act, along with any shoreland regulation and floodplain regulations that may apply since part of the site is a shoreland overlay and floodplain overlay area. He stated that both locations are in the future growth area of the City of Mayer and that they are both guided for residential uses and that typically in municipalities, uses like solar gardens are permitted in more industrial or commercial settings.

Commissioner Hahn made a motion to recommend opposing the locations on both the east and west side of State Trunk Highway 25.

Larry Olson, the property owner, stated that they purchased the property forty years ago and are looking to be able to cash flow the property by leasing it for a solar garden. He said they tried to sell the property but they had no takers to purchase the site.

Chairperson Stifter seconded the motion by Commissioner Hahn to oppose the locations on both the east and west side of State Trunk Highway 25 for a solar garden and that it may be more well suited for a area that is not guided for residential. Motion carried 4/1 with Commissioner Wachholz voting no.

UPDATE ON THE 2018 COMPREHENSIVE PLAN UPDATE.

At 7:40 PM Planning Consultant Anderson give a update as to what the next steps will be in the comprehensive plan update.

NEXT MEETING.

Next scheduled meeting is Tuesday, June 6, 2017.

COMMISSIONERS REPORT.

Nothing presented.

ADJOURNMENT.

A motion was made by Chairperson Stifter and seconded by Commissioner Wachholz to adjourn the meeting at 7:54 PM. Motion carried 5/0.

MAYER, MN

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***Claim Register©**

09/11/17 PAY

September 2017

Claim Type		Direct			
Claim#	241	ANCOM TECHNICAL CENTER			
Cash Payment	E 100-42260-406	800 Mgz Radios	RADIOS FOR FD		\$132.00
		Invoice 72495			
Cash Payment	E 100-42260-406	800 Mgz Radios	RADIOS FOR FD		\$255.00
		Invoice 72230			
Transaction Date	9/8/2017	Security Bank	10100	Total	\$387.00
Claim Type		Direct			
Claim#	242	B & B COMMERCIAL COATING LLC			
Cash Payment	E 640-49480-500	Capital Outlay (GENERAL) PAINTING OF WWTF			\$2,404.00
		Invoice 891			
Transaction Date	9/8/2017	Security Bank	10100	Total	\$2,404.00
Claim Type		Direct			
Claim#	249	BERHOW, NICOLE			
Cash Payment	R 620-49440-37110	Water Use Charge	UTILITY CREDIT REFUND 2071 RBT		\$16.68
		Invoice			
Cash Payment	R 640-49490-37210	Sewer Use Charge	UTILITY CREDIT REFUND 2071 RBT		\$33.35
		Invoice			
Transaction Date	9/8/2017	Security Bank	10100	Total	\$50.03
Claim Type		Direct			
Claim#	250	BOLTON MENK INC			
Cash Payment	E 100-41000-303	Engineering Fees	2017 DEVELOPMENT REVIEW		\$1,389.00
		Invoice 207509			
Cash Payment	E 100-41000-303	Engineering Fees	MISC ENGINEERING		\$4,968.00
		Invoice 207510			
Cash Payment	E 100-41000-303	Engineering Fees	MISC ENG REDUCED RATE		\$617.50
		Invoice 207510			
Cash Payment	G 800-20201	Coldwater Crossing	COLDWATER XING 7TH ADD		\$1,506.00
		Invoice 207530			
Cash Payment	G 800-20202	Hidden Creek	HIDDEN CREEK 7TH ADD		\$588.00
		Invoice 207531			
Cash Payment	G 800-20202	Hidden Creek	HIDDEN CREEK 7TH ADD		\$1,146.00
		Invoice 207532			
Transaction Date	9/8/2017	Security Bank	10100	Total	\$10,214.50
Claim Type		Direct			
Claim#	253	CENTERPOINT ENERGY		Ck# 004665E 9/27/2017	
Cash Payment	E 100-41940-383	Gas Utilities	CITY HALL		\$48.56
		Invoice			
Transaction Date	9/8/2017	Security Bank	10100	Total	\$48.56
Claim Type		Direct			
Claim#	254	CENTERPOINT ENERGY		Ck# 004666E 9/27/2017	
Cash Payment	E 640-49480-383	Gas Utilities	WWTF		\$43.56
		Invoice			
Transaction Date	9/8/2017	Security Bank	10100	Total	\$43.56
Claim Type		Direct			
Claim#	255	CENTERPOINT ENERGY		Ck# 004667E 9/27/2017	
Cash Payment	E 100-43700-383	Gas Utilities	P/W		\$15.00
		Invoice			

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*Claim Register©

09/11/17 PAY

September 2017

Transaction Date	9/8/2017	Security Bank	10100	Total	\$15.00
Claim Type	Direct				
Claim#	256 CENTERPOINT ENERGY	Ck# 004668E	9/27/2017		
Cash Payment	E 620-49410-383 Gas Utilities	WTP			\$37.46
Invoice					
Transaction Date	9/8/2017	Security Bank	10100	Total	\$37.46
Claim Type	Direct				
Claim#	257 CENTERPOINT ENERGY	Ck# 004669E	9/27/2017		
Cash Payment	E 100-42280-383 Gas Utilities	F D			\$23.90
Invoice					
Transaction Date	9/8/2017	Security Bank	10100	Total	\$23.90
Claim Type	Direct				
Claim#	251 DAWN CLEMENSEN				
Cash Payment	E 100-41940-300 Professional Svcs	COMM CTR CLEANING FOR AUGUST 2017			\$837.00
Invoice					
Transaction Date	9/8/2017	Security Bank	10100	Total	\$837.00
Claim Type	Direct				
Claim#	238 FREMONT INDUSTRIES, INC				
Cash Payment	E 640-49480-216 Chemicals and Chem Prod	COAGULANT FOR WWTF			\$972.00
Invoice	2017-05439-00	Project 640-49			
Transaction Date	9/8/2017	Security Bank	10100	Total	\$972.00
Claim Type	Direct				
Claim#	259 FRONTIER	Ck# 004670E	9/11/2017		
Cash Payment	E 640-49480-321 Telephone	WWTF			\$137.07
Invoice					
Transaction Date	9/8/2017	Security Bank	10100	Total	\$137.07
Claim Type	Direct				
Claim#	260 FRONTIER	Ck# 004671E	9/15/2017		
Cash Payment	E 620-49410-321 Telephone	WTP			\$78.99
Invoice					
Transaction Date	9/8/2017	Security Bank	10100	Total	\$78.99
Claim Type	Direct				
Claim#	247 GOPHER STATE ONE-CALL INC				
Cash Payment	E 620-49440-355 Gopher State Locates	AUGUST 2017 CALLS			\$43.20
Invoice	7080553				
Cash Payment	E 640-49490-355 Gopher State Locates	AUGUST 2017 CALLS			\$43.20
Invoice	7080553				
Transaction Date	9/8/2017	Security Bank	10100	Total	\$86.40
Claim Type	Direct				
Claim#	246 HACH COMPANY				
Cash Payment	E 640-49480-500 Capital Outlay (GENERAL)	AC-DC CONTROLLER WWTF			\$2,318.27
Invoice	10605730				
Transaction Date	9/8/2017	Security Bank	10100	Total	\$2,318.27
Claim Type	Direct				
Claim#	258 HERALD JOURNAL PUBLISHING IN				
Cash Payment	E 100-41000-340 Advertising	AD FOR ADMINISTRATIVE CLERK			\$150.00
Invoice					

MAYER, MN

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*Claim Register©

09/11/17 PAY

September 2017

Transaction Date 9/8/2017 Security Bank 10100 Total \$150.00

Claim Type Direct

Claim# 243 JEFFERSON FIRE & SAFETY
 Cash Payment E 100-42260-400 Repairs & Maint Cont FIREADE FOAM \$792.00
 Invoice 239861

Transaction Date 9/8/2017 Security Bank 10100 Total \$792.00

Claim Type Direct

Claim# 267 MAYER LUMBER CO INC
 Cash Payment E 100-43100-400 Repairs & Maint Cont QUICK SET CEMENT \$17.58
 Invoice 146354
 Cash Payment E 100-42260-400 Repairs & Maint Cont OUTLETS,MAP, FLASHLIGHT \$45.48
 Invoice 146384
 Cash Payment E 100-45000-400 Repairs & Maint Cont TURF BLDR, PATCHMASTER \$42.97
 Invoice 146387
 Cash Payment E 100-45000-500 Capital Outlay (GENERAL) DRAIN TILE \$61.00
 Invoice 146388
 Cash Payment E 100-45000-500 Capital Outlay (GENERAL) ENC CAP \$13.96
 Invoice 146393
 Cash Payment E 100-43100-400 Repairs & Maint Cont GARAGE REMOTE, DRAIN TILE \$95.99
 Invoice 146423
 Cash Payment E 100-42260-400 Repairs & Maint Cont FD SUPPLIES \$26.36
 Invoice 146638
 Cash Payment E 100-43100-400 Repairs & Maint Cont PIPE & SUPPLIES \$35.88
 Invoice 146890
 Cash Payment E 100-43100-400 Repairs & Maint Cont SPADE BITS \$16.87
 Invoice 146897
 Cash Payment E 100-43100-400 Repairs & Maint Cont 32" DUAL CUT LOPPERS, SHOP TOWELS \$128.69
 Invoice 146953
 Cash Payment E 100-45000-400 Repairs & Maint Cont WASP KILLER \$4.29
 Invoice 147004
 Cash Payment E 100-45000-400 Repairs & Maint Cont TURF BLDR, SEED \$83.96
 Invoice 147351
 Cash Payment G 212-10100 Cash CHAIRS FOR COMM CTR \$1,030.32
 Invoice 147440

Transaction Date 9/8/2017 Security Bank 10100 Total \$1,603.35

Claim Type Direct

Claim# 239 MEGA HOME BUILDERS
 Cash Payment R 100-41000-32210 Building Permits DEMO PERMIT FEE REFUND \$50.00
 Invoice B2017-80A

Transaction Date 9/8/2017 Security Bank 10100 Total \$50.00

Claim Type Direct

Claim# 244 METRO WEST INSPECTION SERVI
 Cash Payment E 100-42400-300 Professional Svcs FINALED PERMITS FOR JULY \$3,671.19
 Invoice 1172

Transaction Date 9/8/2017 Security Bank 10100 Total \$3,671.19

Claim Type Direct

Claim# 245 MINI BIFF INC
 Cash Payment E 100-45000-300 Professional Svcs OSH PARK \$86.19
 Invoice A-89218

***Claim Register©**

09/11/17 PAY

September 2017

Cash Payment	E 100-45000-300 Professional Srvs	DISCOVERY PARK		\$86.19
	Invoice A-89345			
Cash Payment	E 100-45000-300 Professional Srvs	MEADOW PARK		\$86.19
	Invoice A-89258			
Cash Payment	E 100-45000-300 Professional Srvs	WEST RIDGE PARK		\$86.19
	Invoice A-89231			

Transaction Date	9/8/2017	Security Bank	10100	Total	\$344.76
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Claim Type Direct

Claim#	248 MN MAYORS ASSOCIATION			
Cash Payment	E 100-41000-433 Dues and Subscriptions	ANNUAL DUES		\$30.00
	Invoice 257810			

Transaction Date	9/8/2017	Security Bank	10100	Total	\$30.00
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Claim Type Direct

Claim#	265 MUNICIPAL DEVELOPMENT GROU			
Cash Payment	E 100-41910-300 Professional Srvs	UF		\$198.75
	Invoice MAY090617			

Transaction Date	9/8/2017	Security Bank	10100	Total	\$198.75
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Claim Type Direct

Claim#	240 R HOME LLC			
Cash Payment	G 800-20211 Landscape Escrow	1720 HIDDEN TRAIL		\$1,650.00
	Invoice B2016-91			
Cash Payment	G 800-20211 Landscape Escrow	1724 HIDDEN TRAIL		\$1,650.00
	Invoice B2016-92			
Cash Payment	G 800-20211 Landscape Escrow	1727 HIDDEN TRAIL		\$2,500.00
	Invoice B2016-133			
Cash Payment	G 800-20211 Landscape Escrow	1776 HIDDEN TRAIL		\$1,650.00
	Invoice B2016-114			
Cash Payment	G 800-20211 Landscape Escrow	1701 REDHAWK WAY		\$2,500.00
	Invoice B2017-23			
Cash Payment	G 800-20211 Landscape Escrow	1702 REDHAWK WAY		\$2,500.00
	Invoice B2017-22			
Cash Payment	G 800-20211 Landscape Escrow	1705 REDHAWK WAY		\$2,500.00
	Invoice B2017-05			
Cash Payment	G 800-20211 Landscape Escrow	1706 REDHAWK WAY		\$2,500.00
	Invoice B2017-14			
Cash Payment	G 800-20211 Landscape Escrow	1710 REDHAWK WAY		\$2,500.00
	Invoice B2017-15			
Cash Payment	G 800-20211 Landscape Escrow	1711 REDHAWK WAY		\$2,500.00
	Invoice B2017-06			
Cash Payment	G 800-20211 Landscape Escrow	1714 REDHAWK WAY		\$2,500.00
	Invoice B2017-16			
Cash Payment	G 800-20211 Landscape Escrow	1717 JUNIPER KNOLL		\$2,500.00
	Invoice B2017-46			
Cash Payment	G 800-20211 Landscape Escrow	1716 REDHAWK WAY		\$2,500.00
	Invoice B2017-17			
Cash Payment	G 800-20211 Landscape Escrow	1728 HIDDEN TRAIL		\$850.00
	Invoice 2016-134			

Transaction Date	9/8/2017	Security Bank	10100	Total	\$30,800.00
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Claim Type Direct

Claim#	252 TECHSTAR IT SOLUTIONS
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***Claim Register©**

09/11/17 PAY

September 2017

Cash Payment	E 100-41940-400 Repairs & Maint Cont	MONTHLY BILLING		\$69.00
	Invoice 7123			
Cash Payment	E 100-41920-312 Software Support	3CX SOFTWARE SUPPORT		\$193.00
	Invoice 7123			
Cash Payment	E 100-41920-312 Software Support	OFFICE 365 EXCHANGE ONLINE		\$60.00
	Invoice 7136			
Cash Payment	E 100-41920-500 Capital Outlay (GENERAL) CITY DOMAIN NAME EXCHANGE			\$37.50
	Invoice 7168			
Transaction Date	9/8/2017	Security Bank	10100	Total \$359.50
Claim Type	Direct			
Claim#	266	UFC FARM SUPPLY		
Cash Payment	E 100-45000-400 Repairs & Maint Cont	CONC FOGGER, BUG FOGGER, ROUNDUP,CROSSFIRE		\$266.86
	Invoice 112088			
Transaction Date	9/8/2017	Security Bank	10100	Total \$266.86
Claim Type	Direct			
Claim#	261	VERIZON WIRELESS	Ck# 004672E 9/16/2017	
Cash Payment	E 640-49480-321 Telephone	CITY ON CALL PHONE		\$14.11
	Invoice 9791440478			
Cash Payment	E 620-49410-321 Telephone	CITY ON CALL PHONE		\$14.11
	Invoice 9791440478			
Cash Payment	E 100-43100-321 Telephone	CITY ON CALL PHONE		\$14.12
	Invoice 9791440478			
Transaction Date	9/8/2017	Security Bank	10100	Total \$42.34
Claim Type	Direct			
Claim#	262	VERIZON WIRELESS	Ck# 004673E 9/15/2017	
Cash Payment	E 100-42280-321 Telephone	TABLET		\$40.01
	Invoice 9791358092			
Cash Payment	E 100-42280-321 Telephone	CELL PHONE		\$1.22
	Invoice 9791358092			
Transaction Date	9/8/2017	Security Bank	10100	Total \$41.23
Claim Type	Direct			
Claim#	263	VERIZON WIRELESS	Ck# 004674E 9/8/2017	
Cash Payment	E 640-49470-321 Telephone	OSH LIFT STATION		\$15.06
	Invoice 9790966346			
Transaction Date	9/8/2017	Security Bank	10100	Total \$15.06
Claim Type	Direct			
Claim#	264	XCEL ENERGY	Ck# 004675E 9/14/2017	
Cash Payment	E 640-49480-381 Electric Utilities	WWTF		\$2,373.10
	Invoice 558377855			
Cash Payment	E 100-42280-381 Electric Utilities	FD		\$179.01
	Invoice 558377855			
Cash Payment	E 620-49410-381 Electric Utilities	WELL #2		\$690.82
	Invoice 558377855			
Cash Payment	E 100-41940-381 Electric Utilities	CITY HALL		\$1,027.95
	Invoice 558377855			
Cash Payment	E 640-49470-381 Electric Utilities	OSH LIFT		\$332.91
	Invoice 558377855			
Cash Payment	E 620-49410-381 Electric Utilities	TOWER		\$113.43
	invoice 558377855			

***Claim Register©**

09/11/17 PAY

September 2017

Cash Payment	E 100-43700-381 Electric Utilities	P/W		\$76.95
	Invoice 558377855			
Cash Payment	E 620-49410-381 Electric Utilities	WTP		\$1,170.20
	Invoice 558377855			
Cash Payment	E 640-49470-381 Electric Utilities	RED BARN LIFT		\$25.38
	Invoice 558377855			
Cash Payment	E 100-45000-381 Electric Utilities	OSH CONCESS		\$11.80
	Invoice 558377855			
Cash Payment	E 100-43160-381 Electric Utilities	ASH AVE STREETLIGHTS		\$15.63
	Invoice 558377855			
Transaction Date	9/8/2017	Security Bank	10100	Total \$6,017.18

Pre-Written Checks	\$6,500.35
Checks to be Generated by the Compute	\$55,535.61
Total	\$62,035.96

COUNCIL APPROVAL -
SIGNATURES/INITIALS _____

***Claim Register©**

08/31/17 PAY

August 2017

Claim Type	Direct				
Claim#	229	CARVERLINK	Ck# 021029	8/29/2017	
Cash Payment	E 100-41000-321 Telephone		CITY HALL		\$50.00
	Invoice 1812				
Cash Payment	E 100-42280-321 Telephone		FIRE DEPT		\$50.00
	Invoice 1812				
Transaction Date	8/29/2017	Security Bank	10100	Total	\$100.00

Claim Type	Direct				
Claim#	230	FRONTIER	Ck# 021032	8/31/2017	
Cash Payment	E 100-42280-321 Telephone		FD		\$428.53
	Invoice				
Cash Payment	E 100-41000-321 Telephone		CITY HALL		\$1,532.86
	Invoice				
Cash Payment	E 100-41000-321 Telephone		ROLL OVER NUMBER		\$743.63
	Invoice				
Transaction Date	8/29/2017	Security Bank	10100	Total	\$2,705.02

Claim Type	Direct				
Claim#	205	KLUVER CONSULTING LLC	Ck# 020993	8/16/2017	
Cash Payment	E 640-49480-300 Professional Svcs		WWTF CONTRACT SERVICES 8/1-15/17		\$900.00
	Invoice 15-17				
Transaction Date	8/16/2017	Security Bank	10100	Total	\$900.00

Claim Type	Direct				
Claim#	228	KLUVER CONSULTING LLC	Ck# 021001	8/29/2017	
Cash Payment	E 640-49480-300 Professional Svcs		WWTF SERVICE CONTRACT FOR AUG 16-31,2017		\$900.00
	Invoice 16-17				
Transaction Date	8/29/2017	Security Bank	10100	Total	\$900.00

Claim Type	Direct				
Claim#	152	KLUVER CONSULTING	Ck# 020951	8/2/2017	
Cash Payment	E 640-49480-300 Professional Svcs		SERVICE CONTRACT WWTF 7/16-31/17		\$900.00
	Invoice 14-17				
Transaction Date	8/2/2017	Security Bank	10100	Total	\$900.00

Claim Type	Direct				
Claim#	204	MOTOROLA SOLUTIONS, INC.	Ck# 020757	8/16/2017	
Cash Payment	R 212-42200-36230 Contributions and Donat		NEW EQUIPMENT/RADIOS		\$3,944.63
	Invoice 13170285				
Transaction Date	8/16/2017	Security Bank	10100	Total	\$3,944.63

Claim Type	Direct				
Claim#	232	SECURITY BANK	Ck# 021030	8/30/2017	
Cash Payment	E 100-42280-600 Debt Srv Principal		FIRE STATION LEASE LOAN		\$3,737.63
	Invoice				
Cash Payment	E 100-42280-601 Debt Srv Interest		FIRE STATION LEASE LOAN		\$416.37
	Invoice				
Transaction Date	8/30/2017	Security Bank	10100	Total	\$4,154.00

***Claim Register©**

08/31/17 PAY

August 2017

Pre-Written Checks	\$13,603.65
Checks to be Generated by the Compute	<u>\$0.00</u>
Total	\$13,603.65

COUNCIL APPROVAL -
SIGNATURES/INITIALS _____



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

August 28, 2017

City of Mayer
Attn: Rick Almich
413 Bluejay Avenue
Mayer, MN 55360

RE: Cold Water Crossing 7th Addition
Request for LOC Reduction

Dear Rick:

As requested, we have reviewed the applicants request to reduce the letter of credit for the Cold Water Crossing 7th Addition. Based on the following, we recommend reducing the letter of credit to **\$561,600**:

- Work completed to date: \$341,200 (accounts for 5% retainage)
- Work remaining: \$449,280
- LOC: \$561,600 (125% of remaining work)

Let me know if you have questions or need additional information.

Sincerely,

Bolton & Menk, Inc.

David P. Martini, P.E.
Principal Engineer



Request for Council Action Memorandum

Item: **Resolution No. 9-11-17-28** Designation of City Administrator, Margaret McCallum, as a signatory for all bank accounts and investments.

Meeting Date: September 11, 2017

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To authorize the addition of City Administrator, Margaret McCallum, and the removal of Interim City Administrator, Rick Almich as a signatory for all bank accounts and investments.

Details:

The City of Mayer has recently had a change in administration. When an employee of a local entity or public official with check-signing authority no longer has that authority, that person's name should be removed immediately from the entity's bank signature card(s). It is a key internal control.

Banking Standards require all changes to signature cards be submitted in writing and approved by the Council.

Attachments:

Resolution 9-11-17-28

CITY OF MAYER
COUNTY OF CARVER
STATE OF MINNESOTA

RESOLUTION NO. 9-11-17-28

A RESOLUTION AUTHORIZING A CHANGE TO BANK CARD SIGNATURE CARDS

WHEREAS, Banking Standards require all changes to signature cards be submitted in writing; and

WHEREAS, The City of Mayer has had a change in administration; and

NOW THEREFORE BE IT RESOLVED, By the City Council of Mayer, Minnesota, that Margaret McCallum, City Administrator, be added and Interim City Administrator, Rick Almich, be removed as a signatory for executing financial transactions for the City with Security Bank of Mayer and all other financial institutions as listed effective immediately.

1. 4M Fund
2. Ehlers and Associates
3. First MN Bank
4. Edward Jones

The adoption of the foregoing resolution was duly moved by _____ and seconded by _____, and after full discussion thereof and upon a vote being taken thereon, the following Council members voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted on this 11th day of September, 2017.

Mike Dodge
Mayor

ATTEST:

Margaret McCallum
City Administrator



Request for Council Action Memorandum

Item: **Resolution No. 9-11-17-29** 2018 Prosecution Contract

Meeting Date: September 11, 2017

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To review and approve the 2018 Prosecution Contract for the Carver County Attorney's Office.

Details:

The City of Mayer contracts with Carver County Attorney's Office for prosecution services for statutory gross misdemeanor and misdemeanor violations.

Every year, the City enters into a contract with the Carver County Attorney's Office to provide prosecution service for the City for the upcoming year. Staff has received the 2018 prosecution services contract.

The fee that is paid by the City of Mayer to the Carver County Attorney's Office for the prosecution services is based on a three year caseload average.

The City of Mayer has a three year caseload average of 1.06% of the contract. The total surcharge for 2018 to be paid by the cities is \$84,631. Out of that, Mayer will owe 1.06%, equal to \$894.38 for 2018.

In 2017, Mayer's cost was \$1,018.49. In 2018, Mayer will see a decrease of \$124.11.

Staff is recommending approval of Resolution 9-11-17-29 Authorizing the Execution of Joint Powers Agreement Prosecution Contract for 2018.

Attachments:

Resolution 9-11-17-28

PowerPoint Presentation from Carver County Attorney's Office

2018 Prosecution Contract

2018 PROSECUTION CONTRACT

THIS JOINT POWERS AGREEMENT is made and entered into between the Carver County Attorney, the Carver County Board of Commissioners, a political subdivision of the State of Minnesota, and the City of Mayer, a municipal corporation organized under the laws of the State of Minnesota, to provide for prosecution of statutory gross misdemeanor, misdemeanor and petty misdemeanor violations, other than liquor law violations directly involving establishments, organizations or individuals with liquor licenses or permits issued by the City of Mayer and also to provide for prosecution of municipal traffic and parking ordinance violations.

WHEREAS, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements by resolution with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, Minnesota Statutes Section 484.87, Subdivision 3, provides that statutory gross misdemeanor, misdemeanor, petty misdemeanor violations and municipal ordinance violations in the counties of Anoka, Carver, Dakota, Scott and Washington shall be prosecuted by the attorney of the municipality where the violation is alleged to have occurred and further provides that municipalities may enter into three party agreements with the County Board and the County Attorney to provide for prosecution services for criminal offenses; and

WHEREAS, each of the parties hereto desires to enter into this Joint Powers Agreement and has, through the actions of its respective governing bodies, been duly authorized to enter into this Joint Powers Agreement for the purposes hereinafter stated;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is hereby agreed by and between the County of Carver, through the Board of Commissioners, the Carver County Attorney, and the City of Mayer, through its Council, that:

1. Enabling Authority.

Minnesota Statutes Section 471.59 authorizes two or more governmental units to jointly exercise any power common to the contracting parties. Minnesota Statutes Section 484.87, Subdivision 3 authorizes the City of Mayer to enter into an agreement with the County of Carver and the Office of the Carver County Attorney to provide for prosecution services for criminal offenses.

2. Purpose

Provide for prosecution of statutory gross misdemeanor, misdemeanor and petty misdemeanor violations, other than liquor law violations directly involving establishments, organizations or individuals with liquor licenses or permits issued by the City of Mayer and also to provide for prosecution of municipal traffic and parking ordinance violations.

3. Services.

The Carver County Attorney's Office shall prosecute statutory gross misdemeanor, misdemeanor, petty misdemeanor violations and, any other criminal municipal ordinance violation. The Carver County Attorney shall also prosecute all municipal traffic and parking ordinance violations allegedly occurring within the jurisdiction of the municipality and within Carver County.

4. Term.

Prosecution services shall be rendered by the Carver County Attorney's Office commencing January 1, 2018, and extending through December 31, 2018.

5. Payment for Services.

In consideration for prosecution services being rendered, the County shall collect one-half (1/2) of all funds allocated pursuant to Minnesota Statute Section 484.90, Subdivision 6(a)(1) (fines that the court administers allocates 100% to the fines to the city or town in which the offense was committed) and one-third (1/3) allocated pursuant to Minnesota Statute Section 484.90, Subdivision 6(a)(2) (fines that the court administers allocates two-thirds to the fines to the city or town in which the offense was committed). An additional surcharge calculated on the percentage of cases and fine revenue in the amount of \$894.38 is to be paid by the City of Mayer to the Carver County Attorney's Office in four equal installments by April 15, 2018, July 15, 2018, October 15, 2018 and January 15, 2019.

6. Ordinances.

The City shall forward current traffic ordinances to the Carver County Attorney's Office and immediately inform the County Attorney of any changes made during the contract period.

7. Data.

All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statute Section 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.

8. Audit.

Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit,

excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.

9. Indemnification.

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employee may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that liability shall be limited by the provisions of Minnesota Statutes Chapter 466. This Agreement *to* indemnify and hold harmless does not constitute a waiver by any participant *of* limitations on liability provided under Minnesota Statutes Section 466.04.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

10. Nonwaiver, Severability and Applicable Laws.

Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability.

If any part of this Agreement is deemed invalid such shall not affect the remainder unless it shall substantially impair the value of the Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid one that most closely approximates the intent of the Agreement.

The laws of the State of Minnesota apply to this Agreement.

11. Termination.

This Agreement shall terminate of its own accord without further action taken or notice given by either party at midnight, December 31, 2018.

12. Merger and Modification.

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

Space Intentionally Left Blank

IN WITNESS WHEREOF, each of the parties has caused this Agreement to be executed by its appropriate officers and with the consent and approval of its appropriate governing bodies.

CITY OF MAYER

IN PRESENCE OF:

BY: _____
Mayor

City Administrator

Date: _____

Date: _____

COUNTY ATTORNEY

Mark Metz
Carver County Attorney

Date: _____

IN PRESENCE OF:

COUNTY OF CARVER

BY: _____
County Administrator

Date: _____



CITY OF MAYER
RESOLUTION 9-11-17-29
AUTHORIZING EXECUTION OF JOINT POWERS
AGREEMENT PROSECUTION CONTRACT

WHEREAS, The Carver County Attorney Office (the “Attorney”) offers to provide certain prosecution services for the City of Mayer (the “City”); and

WHEREAS, The Attorney will provide for the prosecution of statutory gross misdemeanor, misdemeanor violations, excluding certain liquor law violations, and the cost of said prosecution services shall be provided by the City contributing an additional one-third (1/3) of all fines and penalties to Carver County; and,

WHEREAS, The Attorney may provide other prosecution services for ordinance violations and will not charge and additional fee; and

WHEREAS, The Attorney will charge the City a surcharge of \$894.38 for 2018; and

WHEREAS, The City desires to obtain these prosecution services.

NOW THEREFORE BE IT RESOLVED; By the City Council of the City of Mayer, hereby approves the Joint Powers Agreement Prosecution Contract for the 2018 calendar year, attached hereto and by said references incorporated herein in its entirety.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to execute said Agreement on behalf of the City of Mayer.

Passed and adopted by the City Council, City of Mayer on this 11th day of September, 2017.

Mike Dodge
Mayor

ATTEST:

Margaret McCallum, City Administrator

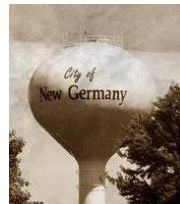
2018 Prosecution Contract

Carver County Attorney's Office



Who We Serve

Carver
Chaska
Cologne
Hamburg
Mayer
New Germany
Norwood
Young
America
Victoria
Waconia
Watertown



Determination of Contract Fees

County Attorney Staff Costs	\$202,928
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Less Total Fine Revenue paid to Carver County

<i>Attorney's office in 2016</i>	<i>-91,787</i>
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<i>Contract Cost Allocation</i>	<i>-26,510</i>
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Equals Total Surcharge to be paid in 2018	\$ 84,631
---	-----------

Participating cities pay surcharge quarterly per their three year case load average (see chart later in presentation)

Contract Rates and Caseload %

	2017 Rate	2018 Rate	3 Yr. Caseload %
Carver	\$ 7,480.64	\$ 9,698.45	11.46%
Chaska	\$40,809.86	\$39,380.73	46.53%
Cologne	\$ 1,334.57	\$ 1,341.57	1.59%
Hamburg	\$ 421.44	\$ 307.44	0.36%
Mayer	\$ 1,018.49	\$ 894.38	1.06%
New Germany	\$ 649.73	\$ 335.39	0.40%
Norwood Young America	\$5,373.42	\$ 5,142.69	6.08%
Victoria	\$ 7,269.91	\$ 7,769.94	9.18%
Waconia	\$11,888.24	\$13,220.08	15.62%
Watertown	\$ 5,601.7	\$ 6,540.16	7.73%
Totals:	\$81,848.00	\$84,630.83	100%

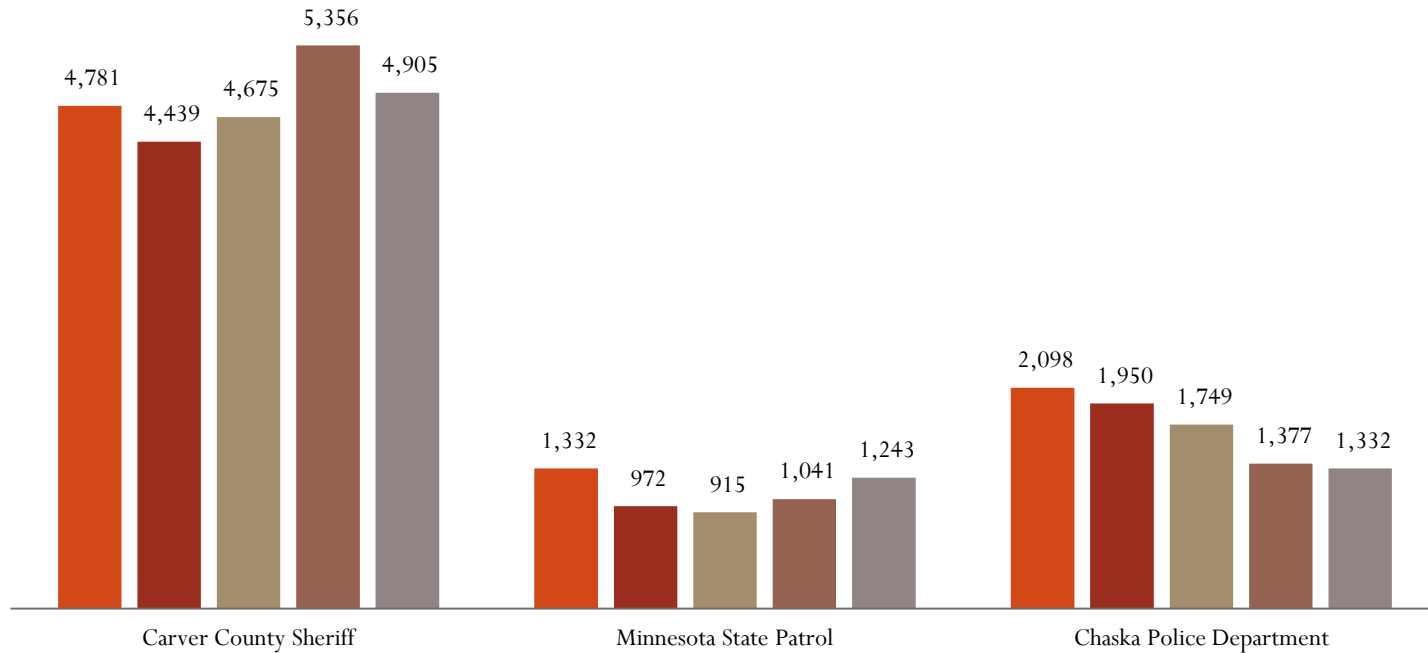
3.4% Surcharge increase in 2018

	2017 Surcharge	2018 Surcharge	Difference
Carver	\$7,480.64	\$9,698.45	\$2,217.81
Chaska	\$40,809.86	\$39,380.73	(\$1,429.13)
Cologne	\$1,334.57	\$1,341.57	\$7.00
Hamburg	\$421.44	\$307.44	\$16.21
Mayer	\$1,018.49	\$894.38	(\$124.11)
New Germany	\$649.73	\$335.39	(\$314.34)
Norwood Young America	\$5,373.42	\$5,142.69	(\$230.73)
Victoria	\$7,269.91	\$7,769.94	\$500.03
Waconia	\$11,888.24	\$13,220.08	\$1,331.84
Watertown	\$5,601.70	\$6,540.16	\$938.46
	\$81,848.00	\$84,630.83	\$3,148.00

Citations issued by Law Enforcement

Citations Issued

■ 2012 ■ 2013 ■ 2014 ■ 2015 ■ 2016



Our Office Serving Carver County

Mark Metz, County
Attorney

Peter Ivy, Chief Deputy

David Hunt, First
Assistant County
Attorney

Rhonda Betcher,
Executive Assistant

15 Assistant County
Attorneys

3 Paralegals

2 Law Clerks

John Rekow, Law Office
Manager

7 Legal Administrative
Assistants

1 Administrative
Assistant



City of Mayer, Minnesota

\$2,960,000 GO Sewer and Water Refunding Bonds, Dated November 15, 2017
Proposed Current Refunding of Series 2007A
Assuming Current GO BQ "AA" Market Rates

Sources & Uses

Dated 11/15/2017 | Delivered 11/15/2017

Sources Of Funds

Par Amount of Bonds	\$2,960,000.00
Total Sources	\$2,960,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	35,520.00
Costs of Issuance	43,500.00
Deposit to Current Refunding Fund	2,880,000.00
Rounding Amount	980.00
Total Uses	\$2,960,000.00

City of Mayer, Minnesota

\$2,960,000 GO Sewer and Water Refunding Bonds, Dated November 15, 2017

Proposed Current Refunding of Series 2007A

Assuming Current GO BQ "AA" Market Rates

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/15/2017	-	-	-	-	-
06/01/2018	-	-	20,047.81	20,047.81	-
12/01/2018	435,000.00	0.950%	18,411.25	453,411.25	473,459.06
06/01/2019	-	-	16,345.00	16,345.00	-
12/01/2019	465,000.00	1.050%	16,345.00	481,345.00	497,690.00
06/01/2020	-	-	13,903.75	13,903.75	-
12/01/2020	505,000.00	1.150%	13,903.75	518,903.75	532,807.50
06/01/2021	-	-	11,000.00	11,000.00	-
12/01/2021	530,000.00	1.250%	11,000.00	541,000.00	552,000.00
06/01/2022	-	-	7,687.50	7,687.50	-
12/01/2022	345,000.00	1.350%	7,687.50	352,687.50	360,375.00
06/01/2023	-	-	5,358.75	5,358.75	-
12/01/2023	335,000.00	1.500%	5,358.75	340,358.75	345,717.50
06/01/2024	-	-	2,846.25	2,846.25	-
12/01/2024	345,000.00	1.650%	2,846.25	347,846.25	350,692.50
Total	\$2,960,000.00	-	\$152,741.56	\$3,112,741.56	-

Yield Statistics

Bond Year Dollars	\$11,281.56
Average Life	3.811 Years
Average Coupon	1.3539051%
Net Interest Cost (NIC)	1.6687553%
True Interest Cost (TIC)	1.6796957%
Bond Yield for Arbitrage Purposes	1.3513745%
All Inclusive Cost (AIC)	2.0894884%

IRS Form 8038

Net Interest Cost	1.3539051%
Weighted Average Maturity	3.811 Years

City of Mayer, Minnesota

\$2,960,000 GO Sewer and Water Refunding Bonds, Dated November 15, 2017

Proposed Current Refunding of Series 2007A

Assuming Current GO BQ "AA" Market Rates

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
12/01/2017	-	(980.00)	-	980.00
12/01/2018	473,459.06	473,459.06	506,087.50	32,628.44
12/01/2019	497,690.00	497,690.00	530,487.50	32,797.50
12/01/2020	532,807.50	532,807.50	563,287.50	30,480.00
12/01/2021	552,000.00	552,000.00	584,087.50	32,087.50
12/01/2022	360,375.00	360,375.00	393,287.50	32,912.50
12/01/2023	345,717.50	345,717.50	374,287.50	28,570.00
12/01/2024	350,692.50	350,692.50	380,056.26	29,363.76
Total	\$3,112,741.56	\$3,111,761.56	\$3,331,581.26	\$219,819.70

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	208,479.44
Net PV Cashflow Savings @ 1.351%(Bond Yield).....	208,479.44
Contingency or Rounding Amount.....	980.00
Net Present Value Benefit	\$209,459.44
Net PV Benefit / \$3,168,479.44 PV Refunded Debt Service	6.611%
Net PV Benefit / \$2,880,000 Refunded Principal...	7.273%
Net PV Benefit / \$2,960,000 Refunding Principal..	7.076%

Refunding Bond Information

Refunding Dated Date	11/15/2017
Refunding Delivery Date	11/15/2017

City of Mayer, Minnesota

\$2,960,000 GO Sewer and Water Refunding Bonds, Dated November 15, 2017

Proposed Current Refunding of Series 2007A

Assuming Current GO BQ "AA" Market Rates

Current Refunding Escrow

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
11/15/2017	-	-	-	-	-
12/01/2017	2,880,000.00	-	2,880,000.00	2,880,000.00	-
Total	\$2,880,000.00	-	\$2,880,000.00	\$2,880,000.00	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	GIC
Default investment yield target	Unrestricted
Cost of Investments Purchased with Bond Proceeds	2,880,000.00
Total Cost of Investments	\$2,880,000.00
Target Cost of Investments at bond yield	\$2,878,276.57
Yield to Receipt	-
Yield for Arbitrage Purposes	1.3513745%

City of Mayer, Minnesota

\$4,820,000 GO Sewer and Water Refunding Bonds, Series 2007A

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/01/2017	-	-	-	-	-
06/01/2018	-	-	58,043.75	58,043.75	-
12/01/2018	390,000.00	4.000%	58,043.75	448,043.75	506,087.50
06/01/2019	-	-	50,243.75	50,243.75	-
12/01/2019	430,000.00	4.000%	50,243.75	480,243.75	530,487.50
06/01/2020	-	-	41,643.75	41,643.75	-
12/01/2020	480,000.00	4.000%	41,643.75	521,643.75	563,287.50
06/01/2021	-	-	32,043.75	32,043.75	-
12/01/2021	520,000.00	4.000%	32,043.75	552,043.75	584,087.50
06/01/2022	-	-	21,643.75	21,643.75	-
12/01/2022	350,000.00	4.000%	21,643.75	371,643.75	393,287.50
06/01/2023	-	-	14,643.75	14,643.75	-
12/01/2023	345,000.00	4.125%	14,643.75	359,643.75	374,287.50
06/01/2024	-	-	7,528.13	7,528.13	-
12/01/2024	365,000.00	4.125%	7,528.13	372,528.13	380,056.26
Total	\$2,880,000.00	-	\$451,581.26	\$3,331,581.26	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	11/15/2017
Average Life	3.914 Years
Average Coupon	4.0516340%
Weighted Average Maturity (Par Basis)	3.914 Years
Weighted Average Maturity (Original Price Basis)	3.914 Years

Refunding Bond Information

Refunding Dated Date	11/15/2017
Refunding Delivery Date	11/15/2017

City of Mayer, Minnesota

\$4,820,000 GO Sewer and Water Refunding Bonds, Series 2007A

Debt Service To Maturity And To Call

Date	Refunded Bonds	D/S To Call	Principal	Coupon	Interest	Refunded D/S
11/15/2017	-	-	-	-	-	-
12/01/2017	2,880,000.00	2,880,000.00	-	-	-	-
06/01/2018	-	-	-	-	58,043.75	58,043.75
12/01/2018	-	-	390,000.00	4.000%	58,043.75	448,043.75
06/01/2019	-	-	-	-	50,243.75	50,243.75
12/01/2019	-	-	430,000.00	4.000%	50,243.75	480,243.75
06/01/2020	-	-	-	-	41,643.75	41,643.75
12/01/2020	-	-	480,000.00	4.000%	41,643.75	521,643.75
06/01/2021	-	-	-	-	32,043.75	32,043.75
12/01/2021	-	-	520,000.00	4.000%	32,043.75	552,043.75
06/01/2022	-	-	-	-	21,643.75	21,643.75
12/01/2022	-	-	350,000.00	4.000%	21,643.75	371,643.75
06/01/2023	-	-	-	-	14,643.75	14,643.75
12/01/2023	-	-	345,000.00	4.125%	14,643.75	359,643.75
06/01/2024	-	-	-	-	7,528.13	7,528.13
12/01/2024	-	-	365,000.00	4.125%	7,528.13	372,528.13
Total	\$2,880,000.00	\$2,880,000.00	\$2,880,000.00	-	\$451,581.26	\$3,331,581.26

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	11/15/2017
Average Life	3.914 Years
Average Coupon	4.0516340%
Weighted Average Maturity (Par Basis)	3.914 Years
Weighted Average Maturity (Original Price Basis)	3.914 Years

Refunding Bond Information

Refunding Dated Date	11/15/2017
Refunding Delivery Date	11/15/2017

Resolution No. 9-11-17-30

Council Member _____ introduced the following resolution and moved its adoption:

**Resolution Providing for the Sale of
\$2,960,000 General Obligation Sewer and Water Revenue Refunding Bonds, Series 2017A**

- A. WHEREAS, the City Council of the City of Mayer, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$2,960,000 General Obligation Sewer and Water Revenue Refunding Bonds, Series 2017A (the "Bonds"), to current refund the City's outstanding GO Sewer and Water Refunding Bonds, Series 2007A for an interest cost savings; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mayer, Minnesota, as follows:

- 1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
- 2. Meeting; Proposal Opening. The City Council shall meet at 6:30 p.m. on October 23, 2017, for the purpose of considering proposals for and awarding the sale of the Bonds.
- 3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 11th day of September, 2017.

Mayor, Mike Dodge

City Administrator, Margaret McCallum



Request for Council Action Memorandum

Item: Truth in Taxation Hearing Date and Time

Meeting Date: September 11, 2017

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To make a motion to establish the Truth in Taxation Hearing date as Monday, December 11, 2017 at 6:30 p.m.

Details:

The City is required to hold a meeting to allow the public to discuss the budget and final levy. The date must be between November 24 and December 29 and held after 6:00 p.m.

In past years, the City has held this meeting as part of the first regular City Council meeting in December.

Staff is recommending that the meeting be held on the first meeting in December. That date is December 11, 2017 at 6:30 p.m.

A motion is needed to approve the date and time of Monday, December 11, 2017 at 6:30 p.m. for the Truth in Taxation Hearing.

Attachments:

Carver County Taxpayer Services Truth in Taxation Form



CARVER COUNTY

Taxpayer Services Department
Laurie Davies, Manager
600 East 4th Street
Chaska, MN 55318-2102
Phone (952) 361-1910
Fax (952) 361-1919

Date: 8/17/2017

Schools and cities (over 500 population) are required to hold a meeting at which the budget and levy will be discussed and the public is allowed to speak. The meeting must be after November 24 and no later than December 29 and be held at 6:00pm or later. This meeting may be part of a regular scheduled meeting. If a regularly meeting is not scheduled after November 24 and no later than December 29 at 6:00pm or later, it will be necessary to schedule a special meeting for this purpose.

Please complete the following for your city:

City: Mayer Phone: 952-657-1502
Contact Person: Margaret McCallum Email: cityadmin@frontiernet.net

Hearing Information

Date: December 11, 2017
Time: 6:30 pm

Listed below is prior year data for (1) the location of the public hearing, (2) the phone number to be published and (3) the mailing address for written responses. Please review these and make any necessary changes.

1. Hearing Location: Prior Year Information OR New Information
City of Mayer
Community Center - Council Room
413 Bluejay Ave
Mayer, MN 55360
2. Phone Number: Prior Year Information OR New Information
952-657-1502
3. Mailing Address: Prior Year Information OR New Information
City of Mayer
PO Box 102
Mayer, MN 55360-0102

Please return this form to this office by September 30, 2017. By Statute, if we have not received this form in our office by September 30, 2017 we will assign dates for your city hearings. Thank you for your prompt attention to this matter.

Mayor/City Clerk _____ Date: _____

For Office Use Only - Date Entered In Aumentum: Input Sheet: Excel:



Request for Council Action Memorandum

Item: **Resolution No. 9-11-17-31** Employment for Administrative Clerk Position – Konner Bleth

Meeting Date: September 11, 2017

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To approve Resolution 9-11-17-31 regarding the appointment of Konner Bleth to the temporary Administrative Clerk Position.

Details:

The City Council approved the hiring of a temporary administrative clerk position.

The City advertised and received several applications for the position.

The City Administrator and Deputy Clerk performed interviews for three applicants.

Upon successful completion of a background check, the unofficial start date would be the week of September 18th, 2017.

Attachments:

Resolution 9-11-17-31

**CITY OF MAYER
COUNTY OF CARVER
STATE OF MINNESOTA**

RESOLUTION NO. 9-11-17-31

A RESOLUTION AUTHORIZING EMPLOYMENT OF KONNER BLETH

WHEREAS, the City of Mayer made the decision to hire a temporary part-time administrative clerk position.

WHEREAS, The City of Mayer advertised for the position of Administrative Clerk and reviewed applications for the position and interviewed three candidates for the said position; and

WHEREAS, The City Administrator recommends Konner Bleth as the best candidate for the position after completing the formal interview process; and

WHEREAS, The Council set the starting wage for Konner Bleth at \$15.00 per hour;

NOW THEREFORE BE IT RESOLVED, By the City Council of Mayer, Minnesota, that Konner Bleth be appointed to the temporary Administrative Clerk position for the City of Mayer starting on September 13th, 2017 or later contingent on a satisfactory background check.

BE IT FURTHER RESOLVED, by the City Council of Mayer, Minnesota, that the temporary position be terminated at the discretion of the Council.

The adoption of the foregoing resolution was duly moved by _____ and seconded by _____, and after full discussion thereof and upon a vote being taken thereon, the following Council members voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted on this 11th day of September, 2017.

Mike Dodge
Mayor

ATTEST:

Margaret McCallum
City Administrator