

**CITY OF MAYER  
CITY COUNCIL WORKSHOP MEETING  
CITY COUNCIL CHAMBERS  
MONDAY, AUGUST 9, 2021  
AFTER REGULARLY SCHEDULED CITY COUNCIL MEETING**

1. Call Meeting to Order
2. 2021 Street Project Update
3. Fire Station Project – Sheriff’s Department Office
4. 2022 Police Contract – Discussion on Hours
5. Adjournment



## City Council Workshop Memorandum

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**Subject:** 2021 Street Project Update

**Meeting Date:** August 9, 2021

**Presented By:** Dave Martini, City Engineer

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**Council Action:**

To receive an update from the City Engineer on the 2021 Street Project.

**Details:**

For 2021, the City approved improvements that consist of reconstructing 3<sup>rd</sup> Street and 5<sup>th</sup> Street from Bluejay Avenue to approximately 200-feet east of Ridge Road. In addition, concrete curb is being added to portions of the project area. Lastly, sanitary sewer services are being replaced, as well as watermain and water services.

**Financial:**

NA

**Recommendation:**

NA

**Attachments:**

None.



## City Council Workshop Memorandum

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**Subject: Fire Station Project – Sheriff’s Department Office**

**Meeting Date: August 9, 2021**

**Presented By: Margaret McCallum, City Administrator**

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### **Council Action:**

To receive information from the City Administrator regarding moving the Sheriff’s Department Office from City Hall to the new Fire Station upon completion.

### **Details:**

In 2020, the City approved the construction of a new fire station building at 409 Shimmcor Street.

With that construction of the building, there will be three offices constructed.

Currently, the Sheriff’s Deputy is located at City Hall within the same space as administrative staff.

With the new building being constructed, there has been discussion amongst staff as far as relocating the Sheriff’s Deputy office to the Fire Station building as a way to provide increased security and privacy related to some of the more sensitive work that they perform.

### **Sheriff’s Department Needs:**

If the Sheriff’s Department office is moved to the Fire Station, they would need to be allowed a space within one of the three offices. It can be a shared office.

The Sheriff’s Department would supply security to their computer/equipment systems and a secure cabinet for items that need to be locked.

There would also need to be the ability for the door to be locked whenever not in use.

The Sheriff’s Department would also request being able to park their vehicle at the facility.

### **Financial:**

NA.

### **Recommendation:**

The City Administrator is recommending that the City Council discuss and provide direction on this request.

The City Administrator does believe that the new Fire Station is large enough to serve as a public safety operations hub.

**Attachments:**

None.



## City Council Workshop Memorandum

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**Subject:** 2022 Police Contract – Discussion on Hours

**Meeting Date:** August 9, 2021

**Presented By:** Margaret McCallum, City Administrator

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**Council Action:**

To discuss the hours of the police contract for 2022.

**Details:**

The City contracts with Carver County Sheriff's Department for their police services.

The City's contract is currently an .88 FTE Contract, with the .12 FTE being shared with the City of New Germany. With that, the City receives about 35.2 hours of coverage per week and the City of New Germany receives about 4.8 hours of coverage per week.

**2021 Hours:**

The City's current hours are Monday through Friday between the hours of 2 PM and 10 PM.

Between the period of Memorial Day and Labor Day, the City has allowed the hours to go to "summer hours" of four rotating 10-hour shifts from 12 PM – 10 PM.

**Past Discussion:**

For the 2021 contract, the City Council at the time determined that they would like to try evening hours for police coverage. Historically, the City of Mayer has had both day coverage at the typical 9-5 shift coverage and evening coverage at the 2-10 shift.

**Planning for 2022:**

As we start to look at the 2022 Police contract, that is reviewed and approved annually, the City Council needs to determine whether to stick with the evening hour coverage or determine different hours that they feel best work for the community.

**Financial:**

NA.

**Recommendation:**

The City Administrator is recommending that the City Council discuss the current hours and 2022 hours.

**Attachments:**

None.